

# Appointments Meeting Agenda



800 Michaelian Office Bldg.  
148 Martine Avenue, 8th Floor  
White Plains, NY 10601  
[www.westchesterlegislators.com](http://www.westchesterlegislators.com)

Committee Chair: Catherine Parker

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**Monday, October 28, 2024**

**4:15 PM**

**Committee Room**

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## CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

## MINUTES APPROVAL

Monday, September 30, 20324 - 4:15 PM

## I. ITEMS FOR DISCUSSION

[2024-564](#)     **ACT - Westchester County Board of Ethics - Covill**

AN ACT approving Kitley Covill as a member of the Westchester County Board of Ethics for a term to expire on December 31, 2025.

2.     [2024-539](#)     **REAPPT-Parks, Recreation & Conservation Board- Neale, Jr.**

A RESOLUTION reappointing J. Henry Neale, Jr., as a member of the Westchester County Parks, Recreation and Conservation Board, effectively retroactively January 1, 2024 to December 31, 2026.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

## II. OTHER BUSINESS

## III. RECEIVE & FILE

1. [2024-558](#) **HON. VEDAT GASHI: Appointment to County Board of Ethics - Covill**

Forwarding correspondence from Chairman Gashi recommending the appointment of Kitley Covill to the Westchester County Board of Ethics.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

2. [2024-563](#) **HON. VEDAT GASHI - Term Expiration - Board of Ethics - Basso**

Correspondence from Chairman Gashi regarding the expiration of Jeremy Basso's term with the Westchester County Board of Ethics effective December 31, 2023.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

## ADJOURNMENT

TO: BOARD OF LEGISLATORS  
COUNTY OF WESTCHESTER

Your Committee recommends passage of “An Act approving Kitley Covill as a member of the Westchester County Board of Ethics.”

Your Committee is informed that pursuant to section 883.401 of the Laws of Westchester County, the Board of Ethics shall consist of seven members, five of whom shall be appointed by the County Executive, and two of whom shall be appointed by the Chair of the Board of Legislators. The members appointed by the County Executive shall be subject to confirmation by the Board of Legislators, while the members appointed by the Chair of the Board of Legislators shall be subject to approval by Act of the Board of Legislators.

Your Committee is further informed that Vedat Gashi, Chair of the Board of Legislators has appointed Hon. Kitley Covill to serve as a member of the Board of Ethics for a term to expire on December 31, 2025. As this Honorable Board is aware, Ms. Covill has a long history of public service, including serving as Assistant Chief Deputy County Attorney in the Westchester County Law Department, serving as Inspector General of Yonkers, and serving as a member of this Board, as Legislator for District 2.

During her tenure as Legislator, Ms. Covill was appointed by the County Executive, George Latimer, to serve as the employee member of the Board of Ethics. During her tenure on the Board of Ethics, she helped draft and shepherd through the new, comprehensive Code of Ethics for the County. She was also elected to the position of Chair of the Board of Ethics where she has overseen the implementation of the new Code of Ethics, and working with the various departments of the County has overseen the rollout of ethics training and the new digital financial disclosure system.

Your Committee recognizes that Ms. Covill is no longer an employee of the County, and therefore cannot continue occupying the mandatory employee position on the Board of Ethics. As such, and so that she can continue her outstanding work on the Board of Ethics, your Committee therefore recommends approval of the appointment of Kitley Covill as a member of the Board of Ethics appointed by the Chair of the Board of Legislators.

White Plains, New York  
, 2024

COMMITTEE ON

**ACT NO.       -2024**

An Act approving Kitley  
Covill as a member of the  
Westchester County Board  
of Ethics.

BE IT ENACTED by the County Board of the County of Westchester as follows:

**Section 1.** Pursuant to Section 883.401 of the Laws of Westchester County, Kitley Covill, has been appointed by the Chair of the Board of Legislators as a member of the Board of Ethics for a term to expire on December 31, 2025.

**Section 2.** The appointment of Kitley Covill to the Board of Ethics is hereby approved for a term to expire on December 31, 2025.

**Section 3.** This Act shall take effect immediately.

George Latimer  
County Executive

WHEREAS, the term of J. Henry Neale, Jr., as a member of the Westchester County Parks, Recreation and Conservation Board, has expired:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, reappoint J. Henry Neale, Jr., 2307 Kendal Way, Sleepy Hollow, New York as a member of the Westchester County Parks, Recreation and Conservation Board, effective retroactively January 1, 2024 to December 31, 2026.

Given under my hand  
and seal this 2<sup>nd</sup> day  
of August, 2024.



George Latimer  
County Executive

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [CE@westchestergov.com](mailto:CE@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

George Latimer  
County Executive

August 2, 2024

Mr. J. Henry Neale, Jr.  
2307 Kendal Way  
Sleepy Hollow, NY 10591

Dear Mr. Neale,

It is my pleasure to reappoint you to serve as a member of the Westchester County Parks, Recreation and Conservation Advisory Board, effective retroactively to January 1, 2024. This appointment is for a term to expire on December 31, 2026.

Your reappointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your reappointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the filing of a financial disclosure statement with the County Board of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer  
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators  
Kathy O'Connor, Commissioner, Parks & Recreation Dept.  
Joan McDonald, Director of Operations

Office of the County Executive

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# Westchester County Executive Branch - Member Attendance

## Parks, Recreation, and Conservation Board

Member	Jan 18, 2024	Feb 15, 2024	Mar 21, 2024
Nancy Barr	P		
Sobeida Cruz	A	P	P
Pamela Dubitsky	A	P	P
Charlene Indelicato	P	P	P
J. Henry Neale, Jr.	P	P	P
Hugh Greechan			
Vishnu Patel	P	P	P
Joel Seligman	P	P	P
Martin Kamarck	P	P	A
Debra Clay	P	P	P
Martin Rogowsky	P	P	P
Blanca Lopez			
Benjamin Boykin			P
David Tubiolo			

Present:	8	9	9
Absent:	2	0	1
Excused:	0	0	0

- \* P = Present
- \* A = Absent
- \* E = Excused
- \* C = Canceled

# Attendance Report - 2024

Apr 18, 2024	TOTALS
	100.0%
A	50.0%
P	75.0%
P	100.0%
P	100.0%
	0.0%
P	100.0%
A	75.0%
P	75.0%
A	75.0%
P	100.0%
	0.0%
P	100.0%
	0.0%

7 84.62%  
 3 15.38%  
 0 0.0%



**Vedat Gashi**  
Chairman of the Board  
Legislator, 4th District



October 18, 2024

Ms. Kitley Covill  
70 Whitlockville Road  
Katonah, NY 10536

Dear Ms. Covill,

In honor and recognition of your demonstrated commitment to public service and ethics; as Chairman to the Westchester County Board of Legislators pursuant to section 883.401 of the Laws of Westchester County it is my pleasure to put forth your appointment to the Westchester County Board of Ethics.

Your work as Westchester County's Assistant Chief Deputy County Attorney, Inspector General to the City of Yonkers, and the high degree of integrity and hard work you displayed as County Legislator for the Second Legislative District, during which time you spearheaded Westchester County's new comprehensive Code of Ethics, give me the utmost confidence that you will serve with great distinction as a member of the Westchester County Board of Ethics.

Thank you for your willingness to serve on this critically important board. Your service to our great county is sincerely appreciated.

Sincerely,

Vedat Gashi, Chairman  
4<sup>th</sup> Legislative District

**Vedat Gashi**  
Chairman of the Board  
Legislator, 4th District



October 18, 2024

Mr. Jeremy Basso  
119 Bannon Avenue  
Buchanan, NY 10511

Dear Mr. Basso,

On behalf of the residents of Westchester County, I'd like to thank you for your time and commitment as a member of the Board of Ethics. Your tenure which concluded on December 31, 2023, saw the creation and implementation of a much needed new Comprehensive Code of Ethics. Your role in this process was essential to this great accomplishment.

Thank you for your service on this critically important board, I wish you every success in your future endeavors.

Sincerely,

Vedat Gashi, Chairman  
4<sup>th</sup> Legislative District