

Appointments Meeting Agenda



800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Committee Chair: Catherine Parker

Monday, February 5, 2024

4:15 PM

Committee Room

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

MINUTES APPROVAL

Monday, January 22, 2024 at 4:15PM Minutes

I. ITEMS FOR DISCUSSION

1. [2024-16](#) APPT-Budget Director-Soule

A RESOLUTION appointing Lawrence C. Soule as the Budget Director of the Westchester County Department of Budget for a term to commence on January 1, 2022 and expire on December 31, 2025.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

2. [2024-18](#) APPT-Airport Advisory Board-Smith

A RESOLUTION appointing Daniel Smith as the Town of Bedford's non-voting representative member of the Westchester County Airport Advisory Board for the term June 20, 2023 to December 31, 2025.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

3. [2024-19](#) APPT-Board of Plumbing Examiners-Kilkenny

A RESOLUTION appointing Robert W. Kilkenny as a member of the Westchester County Board of Plumbing Examiners for the term November 21, 2022 to December 31, 2025.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT

Westchester County

George Latimer
County Executive

January 16, 2024

Westchester County Board of Legislators
800 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Members of the Board of Legislators:

In accordance with Section 110.21 of the Laws of Westchester County, transmitted herewith for your confirmation is a resolution to appoint, effective January 1, 2022, Lawrence C. Soule as the Budget Director of the Westchester County Department of Budget for a term to commence on January 1, 2022 and expire on December 31, 2025.

I have made a thorough review of Mr. Soule's credentials and experience, and have determined that his appointment as Budget Director is in the best interests of the Department of Budget and of the County, generally.

Therefore, I most respectfully recommend and urge your Honorable Board to adopt the attached resolution confirming the appointment, effective January 1, 2022, of Lawrence C. Soule as Budget Director of the Westchester County Department of Budget for a term to commence on January 1, 2022 and expire on December 31, 2025.

Sincerely,



George Latimer
County Executive

GL/nn

Westchester County

George Latimer
County Executive

January 16, 2024

Lawrence C. Soule
43 Bittersweet Trail
Wilton, CT 06897

Dear Mr. Soule:

It is my pleasure to appoint you, effective January 1, 2022, as Budget Director of the Westchester County Department of Budget. Please be advised that while this appointment authorizes you to immediately assume the duties and responsibilities of said office, your appointment is subject to confirmation by the Westchester County Board of Legislators. Once confirmed, your term of office, pursuant to the Laws of Westchester County will expire on December 31, 2025.

As you know, the Budget Director is responsible for, among other things, the preparation of the budget for submission to me, as County Executive, as well as performance of such other duties as I direct pursuant to law.

Pending your confirmation by the Board of Legislators and in accordance with New York State law, you must take and file an oath of office in the Office of the Westchester County Clerk. Please be advised that your failure to take and file such an oath within thirty days of the date of this appointment letter, or within thirty days after the commencement of your term, will result in the office of the Budget Director being deemed vacant. If you have any questions with regard to these legal requirements, please contact the County Attorney.

Thank you for your previous service to Westchester and I look forward to continuing to work with you.

Sincerely,



George Latimer
County Executive

GL/JN/nn

Lawrence C. Soule

BUSINESS BACKGROUND

- 1/10-Present WESTCHESTER COUNTY, WHITE PLAINS, NY
Budget Director
- Responsible for the County's operating, special districts and Community College budget as well as the County's 5-year Capital Plan.
 - Oversee the preparation of quarterly revenue and expenditure forecasts and make recommendations as necessary during the year to stay within budget
 - Assist with County General Obligation bond issuances including developing the plan of finance as well as rating agency presentations.
 - Chair of the Westchester County Deferred Compensation Board
 - Review and Approve fiscal impact statements for all legislation introduced by the County Executive and the Board of Legislators
 - Member of the Board of Acquisition and contract
 - Provide assistance in negotiating several of the largest County Contracts, including for the Bee Line Bus System
 - Have a key role in the oversight and administration of relief/fiscal recovery funds under CARES and ARPA programs
- 1/09-12/09 NEW YORK STATE SENATE, ALBANY, NY
Deputy Secretary Finance
- Manage a staff of 34 professionals with responsibility for various aspects of the State budget
 - Played a Central role in negotiating a budget of \$130 billion and closing a budget gap of over \$17 billion on behalf of the New York Senate
 - Oversaw the preparation of revenue projections on behalf of the senate for the consensus revenue forecast
 - Briefed senators on all aspects state budget including recommendations for eliminating the budget deficit
 - Developing a new budget system to help to streamline the budget process in the Senate
 - Creating a new revenue forecasting model to more accurately project state revenues
- 1998-2008 BANC OF AMERICA SECURITIES LLC, BANK OF AMERICA, NY, NY (2002-2/08)
Vice President, Investment Banker, Public Finance/Housing Finance Group
Continued assignment as Financial Advisor to the USVI and Government of Guam established at Wachovia Securities, described below. Assigned additional responsibilities as Housing and Northeast Banker.
- Housing Banker (2002-4/07)/Northeast Banker (4/07-2/08)**
- Banker for 7 State Housing Finance Agencies including Maine Housing, Rhode Island Housing, MassHousing, Mississippi Home Corp., N. Carolina HFA, and CT HFA
 - General Government Banker for Northeast including issuers within MA, ME, and RI
 - Prepared complex restructuring analyses and proposals for MA Water Resources, Turnpike, and School Building Authorities, State of Rhode Island and State of Maine
- FIRST UNION CAPITAL MARKETS/WACHOVIA SECURITIES (1998-2002)**
Financial Advisor, U.S. Virgin Islands and Government of Guam
- Member of USVI Governor's Fiscal and Economic Recovery team preparing weekly cash flow projections of revenues and expenditures
 - Financial Advisor on \$1+ billion in Municipal bond transactions for USVI including tobacco Securitizations, Garvee Bonds, BANs, TANs, Revenue and G.O. Bonds
 - Provided ongoing advice to government leaders on such issues as tax and pension fund reforms, funding alternatives, and the creation of a territorial municipal bond bank

Lawrence C. Soule

BUSINESS BACKGROUND (Continued)

- Trusted advisor to territory testifying before local legislature on bond bills
- Secured financings for port facilities, a cancer treatment center, historic restoration, hotels, highways, school renovations, and economic revitalization projects

Achievements:

- Co-author of Governor's Five Year Economic and Fiscal Recovery Plan
- Obtained USVI's 1st investment grade G.O. credit rating from all 3 rating agencies
- Instrumental in USVI government turnaround by analyzing local laws/politics and developing refinancing plans and initiatives to resolve cumulative and structural deficits
- Assisted government in securing cost effective credit enhancement and terms for bonds through negotiation with insurers, bond underwriters, and financial institutions

1995-1998

MOODY'S INVESTORS SERVICE, New York, NY

Analyst, Structured/Public Finance

Analyzed bond structures and cash flows to assign credit ratings to various money market eligible securities and mortgage revenue bonds. Interacted with clients, underwriters, bond counsels and issuers.

- Securities rated include variable rate demand obligations, notes, derivatives, tax-exempt mortgage revenue bonds, industrial development revenue bonds and commercial paper
- Reviewed such structures as letter of credit secured transactions, insured and inverse floaters, municipal strips and custodial receipts
- Gained in-depth knowledge of securities law relating to money market funds
- Prepared credit reports and wrote articles on rating criteria for publication to investors
- Policy Committee member developing rating criteria and monitoring industry trends

1991-1995

BANKERS TRUST COMPANY, New York, NY

AVP/Product Manager, Corporate Trust-Loan Services Div. (1992-95)

Directed a staff of 5 personnel providing fund accounting, record keeping, custodial and cash management services to clients with loan assets of \$1.5+ billion.

1988-1989

COLONIAL GROUP, INC., Boston, MA

Mutual Fund Analyst/Internal Auditor

Performed internal audits on mutual funds and prepared annual-semi-annual financial statements, SEC documentation and Board of Directors reports.

1986-1988

PUTNAM COMPANIES, Boston, MA

Staff Accountant

Responsible for daily pricing of a U.S. Government securities mutual fund with investment in treasuries, GNMA's, and treasury options/futures.

EDUCATION

NORTHEASTERN UNIVERSITY, Boston, MA

Master of Business Administration (1990)

LEHIGH UNIVERSITY, Bethlehem, PA

Bachelor of Science, Finance and Economics (1986)

RESOLUTION - 2024

TO THE COUNTY BOARD OF LEGISLATORS
OF THE COUNTY OF WESTCHESTER, NEW YORK

WHEREAS, the County Executive having on the 1st day of January, 2022, appointed Lawrence C. Soule as the Budget Director of the Westchester County Department of Budget, for a term to commence on January 1, 2022, and expire on December 31, 2025, in accordance with the terms and provisions of the Westchester County Charter, as amended, and subject to the confirmation of this Board; it is

RESOLVED, that said appointment be and is hereby confirmed.

Dated: _____, 2024
White Plains, New York

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Airport Advisory Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Daniel Smith, 68 Ridge Road, Katonah, New York as the Town of Bedford's non-voting representative member of the Westchester County Airport Advisory Board, for the term June 20, 2023 to December 31, 2025.

Given under my hand
and seal this 20th day
of June, 2023.


George Latimer
County Executive



George Latimer
County Executive

June 20, 2023

Mr. Daniel Smith
68 Ridge Road
Katonah, NY 10536

Dear Mr. Smith,

It is my pleasure to appoint you to serve as a non-voting member of the Westchester County Airport Advisory Board, representing the Town of Bedford, effective today, Tuesday, June 20, 2023. This appointment is for a term to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Department of Public Works and Transportation at (914) 995-2551, for the date, place, and time of the board's upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

George Latimer
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators
Hugh Greechan, Commissioner, Dept. of Public Works & Transportation
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Daniel Smith
68 Ridge Road, Katonah, New York 10536

(914) 774-2031
dan.smith1226@gmail.com

Flight Experience: 9100 Total, 4850 Turbine, 3650 Jet
Type Ratings: G-VI, DA-EASy, DA-2EASy, CL-600, CE-560XL, CE-500, CE- 525S
ATP, FAA Class I Medical, Current CFI, No Accidents, Incidents or Violations,
COVID-19 Vaccinated

Interlaken Capital Aviation Services, Inc., Chief Pilot, White Plains, NY (2015 - present)
Fortune 500 corporate flight department with extensive international operations (Europe, Middle East, Asia, South America, Australia)

- Part 119 qualified with excellent management, administrative, and interpersonal skills
- Gulfstream 650, Falcon 900 EASy, Falcon 2000 EASy current and qualified
- Part 135 Check Airman, Fluent in FAA WebOpss, FOS, MS Word, MS Excel
- Develop and manage department manuals, budgets, and customer service initiatives

Jet Aviation Flight Services, Captain, Teterboro, NJ (2014 - 2015)
Managed account with frequent international operations (Europe, Middle East)

- Part 91, CL-601 Challenger 601/3A Captain

Performance Flight, Captain, LLC White Plains, NY (2013 - 2014)
Managed account, domestic operations

- Part 135, CE-525B (*operated by Excelaire, LLC*)

Jet Aviation Flight Services, Director of Training / Captain, Teterboro, NJ (2010 - 2013)
Managed account, domestic operations

- Part 135 PIC CL-601/3A
- Director of Training - Responsible for ensuring Part 135 training compliance; administer company training events; develop relevant courseware; manage and maintain contract training providers, 135 Training Program, Part 142 Audits.

GAMA Charters, Inc., Captain, Stratford, CT (2009 - 2010)
135 Corporate Shuttle Service

- Part 135 PIC CE-500

CitationShares Management, L.L.C., Captain, V.P. Operations, Greenwich, CT (2001 – 2009)
Fractional ownership program operating under Part 135 and 91K.

- *Part 135 PIC CE-560XL / VP Operations - 2004 to June 2009*
- Developed team responsible for supporting 85 aircraft and 170 daily flight operations. Created multi-tiered, 40 person, department specializing in North American and international flight operations. Responsibilities included ensuring safe and efficient execution of flight schedule, Part 135/91K/91 regulatory compliance, managed department budget.

Education: New York Medical College - Valhalla, New York, M.S.
University of Denver - Denver, Colorado, B.A.

References: Furnished upon request

FILED

NOV - 3 2023

TIMOTHY C. IDONI
COUNTY CLERK
COUNTY OF WESTCHESTER

COUNTY OF WESTCHESTER

47/2023

OATH OF OFFICE

For Appointees to County Boards and Commissions

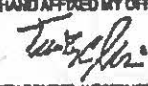
STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, DANIEL SMITH do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of WESTCHESTER COUNTY AIRPORT in and for the
(Print or Type Board Name) ADVISORY BOARD MEMBER

County of Westchester, according to the best of my ability.

Date: 11-03-2023 Daniel Smith
(Signature)

Sworn to and subscribed before me this <u>3rd</u> day of <u>NOVEMBER</u> , <u>2023</u> .	STATE OF NEW YORK, COUNTY OF WESTCHESTER SS. I, TIMOTHY C. IDONI, COUNTY CLERK AND CLERK OF THE SUPREME AND COUNTY COURTS, WESTCHESTER COUNTY, DO HEREBY CERTIFY THAT I HAVE COMPARED THIS COPY WITH THE ORIGINAL THEREOF FILED IN MY OFFICE ON <u>11/03/2023</u> AND THAT THE SAME IS A CORRECT TRANSCRIPT THEREFROM AND OF THE WHOLE OF SUCH ORIGINAL. IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIRMED MY OFFICIAL SEAL.  COUNTY CLERK AND CLERK OF THE SUPREME AND COUNTY COURTS, WESTCHESTER COUNTY FEE PAID: <u>11/03/2023</u>
<u>Sharline Fontanez-Ruiz</u> (Signature)	
<u>Sharline Fontanez-Ruiz</u> (Print or Type Name)	SHARLINE FONTANEZ RUIZ Notary Public, State of New York Reg. No. 01FO6401862 Qualified in Westchester County Commission Expires 12/16/20 <u>23</u>
<u>Notary Public</u> (Title of Official Administering Oath)	

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Board of Plumbing Examiners:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Robert W. Kilkenny, 34 Barrington Road, Bronxville, New York as a member of the Westchester County Board of Plumbing Examiners, for the term November 21, 2022 to December 31, 2025.

Given under my hand
and seal this 22nd day
of November, 2022.



George Latimer
County Executive

George Latimer
County Executive

November 21, 2022

Mr. Robert W. Kilkenny
34 Barrington Road
Bronxville, NY 10708

Dear Mr. Kilkenny,

It is my pleasure to appoint you to serve as a member of the Westchester County Plumbing Examiner's Board effective today, Monday, November 21, 2022. This appointment is for a term to expire on December 31, 2025.

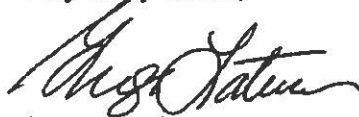
Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your reappointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Consumer Protection's Department at (914) 995-2162 for the date, place, and time of the Plumbing Examiner's Board upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the filing of a financial disclosure statement with the County Board of Ethics. Your financial disclosure information along with filing instructions, has been included.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators
Jim Maisano, Director, Consumer Protection
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Robert Kilkenny
34 Barrington Road
Bronxville, NY 10708
Cell phone (914) 804-1058

OBJECTIVE

↳ To sit on the Westchester County Plumbing Board

WORK EXPERIENCE

↳ Local 21 Journeyman Plumber for 37 years

↳ Journeyman License #254

SKILLS

I have been in the plumbing industry for 37 years. I have worked as a plumbing foreman for 30 years, in charge of large crews of work. I have worked for four different companies in that time that were all extremely different. I have extensive experience in both commercial and residential plumbing and have worked in all types and sizes of homes as well as large commercial buildings. I have extensive experience in installing and designing plumbing and venting systems as well as five (5) years of schooling in plumbing and venting.

Potential Board Position: Journey-Level Candidate

Name: Robert Kilkenny

Requirements:

- ✓ **NYS Resident: Yes**
- ✓ **Has ever held a Westchester County Journey Level Certificate: Yes-#254
Issued 3/30/1999 Expires 12/31/2023.**
- ✓ **Has 10 years of experience at the Journey Level: Yes**

**COUNTY OF WESTCHESTER
OATH OF OFFICE**

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)



I, Robert Kilkenny do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of County Plumbing Board in and for the
County of Westchester, according to the best of my ability.

Date: 11/30/22

Robert W. Kilkenny
(Signature)

Sworn to and subscribed before me this 30th day of November,
2022.

Kristin Kilkenny
(Signature)

Kristin Kilkenny
(Print or Type Name)

Notary
(Title of Official Administering Oath)

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.