

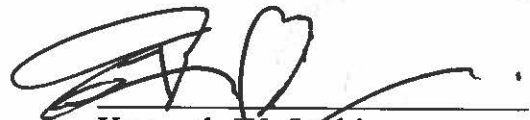


Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Youth Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Raevyn Thigpen-Cole, 25 County Center Road, Apt. A2, White Plains, New York as a member of the Westchester County Youth Board, for the term April 29, 2025 to December 31, 2025.

Given under my hand
and seal this 29th day
of April, 2025.



Kenneth W. Jenkins
County Executive

A handwritten signature in black ink, consisting of a stylized 'K' and 'J', is written over a horizontal line. Below the line, the name "Kenneth W. Jenkins" and title "County Executive" are printed in a black, sans-serif font.

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
County Executive

April 29, 2025

Ms. Raevyn Thigpen-Cole
25 County Center Road, Apt A2
White Plains, NY 10607

Dear Raevyn,

It is my pleasure to appoint you to serve as a member of the Westchester County Youth Board effective today, Tuesday, April 29, 2025. This appointment is for an "unexpired" term to expire on December 31, 2025.

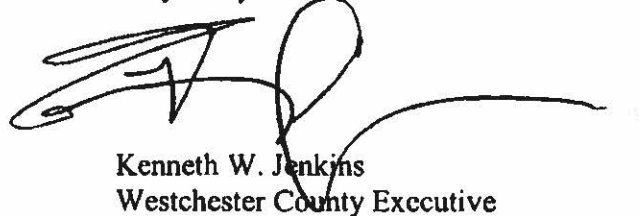
Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Westchester County Youth Bureau at (914) 995-2753, for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Ernest McFadden, Director, Youth Bureau

RAEVYN THIGPEN-COLE

25 County Center Rd, Apt A2 White Plains, New York 10607

Raevynt16@gmail.com

(914)609-4524

Professional Summary

Visionary youth development leader with extensive experience in education, program management, and community outreach. Recognized for designing impactful programming for diverse age groups, leading teams with excellence, and fostering positive environments for growth and learning. Proven ability to manage resources, drive initiatives, and create partnerships that benefit youth and community development.

Professional Experience

Assistant Youth Development Program Coordinator (Youth Aide)

Department of Community Resources At TDYCC - White Plains, NY

September 2022- Present

- Spearheaded the creation of innovative youth programs serving grades K-12, addressing academic, social, and personal development needs.
- Supervise and mentor youth development staff to ensure high-quality program delivery and positive outcomes.
- Strategically manage department budgets, optimizing resource allocation to enhance program efficiency and reach.
- Interim Youth Development Coordinator (January 2024- Present)

Assistant Summer Camp Director

Department of Community Resources At TDYCC - White Plains, NY

June 2023-August 2023

- Designed and executed diverse summer camp activities, including educational trips and team-building exercises.
- Directed scheduling for multiple grade levels (K-9), ensuring program alignment with developmental needs.
- Guided instructional and site staff, fostering a collaborative and supportive work culture.

Summer Camp Assistant Site Director

Department of Community Resources At TDYCC - White Plains, NY

June 2022- August 2022

- Organized orientations and professional development sessions to enhance staff readiness.
- Supervised counselors and campers, ensuring a safe, engaging, and inclusive camp experience.
- Co-facilitated dynamic activities, promoting both fun and learning in a structured environment.

Teaching Assistant

Greenburgh Central School District- Hartsdale, NY

December 2019- October 2022

- Delivered targeted support in Math and ELA, helping students achieve measurable academic progress.
- Worked closely with students with IEPs and ENL needs, using adaptive teaching strategies to meet individual goals.
- Played an active role in remote and hybrid learning by developing engaging instructional materials.
- Contributed to school-wide initiatives, including data tracking for student performance and attendance.

Afterschool Teacher

Department of Community Resources At TDYCC - White Plains, NY

January 2019- September 2022

- Provided academic tutoring and mentorship to elementary and middle school students.
- Partnered with parents and staff to align educational goals and address student challenges.
- Customized lesson plans to accommodate diverse learning styles and foster positive behavior.

Summer Camp Academic Enrichment Teacher

Department Of Community Resources At TDYCC - White Plains, NY

July 2019-August 2019

- Developed and delivered interactive enrichment lesson plans tailored to varying student abilities.
- Established routines and classroom norms to promote active participation and academic growth.

- Fostered a nurturing and stimulating environment, encouraging student engagement.

Teacher's Aide

Mt. Pleasant Blythedale School District – Valhalla, NY

January 2016- June 2019

- Supported students with individual and small-group instruction, enhancing learning outcomes.
- Developed hands-on activities and sensory-based lessons to engage diverse learners.
- Assisted with classroom organization, contributing to a focused and effective learning environment.

Program Director For Girls Destined For Greatness

Department Of Community Resources At TDYCC – White Plains, NY

December 2014- May 2015

- Directed programs for girls aged 6–13, emphasizing empowerment, self-love, and personal growth.
- Designed and facilitated workshops on leadership, teamwork, and social-emotional skills.
- Organized and led educational field trips, ensuring enriching and safe experiences.

Education

New York State Teaching Assistant Certification (2019)

Associate of Science: Liberal Arts And General Studies (2016)

Westchester Community College - Valhalla, NY

High School Diploma (2013)

Woodlands High School - Hartsdale, NY

Key Skills

- Leadership and Team Development
- Strategic Program Design and Implementation
- Budget Management and Resource Allocation
- Youth Advocacy and Empowerment
- Community Outreach and Engagement
- Curriculum Development and Instructional Design

Mail **original** Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing **within thirty (30) days** of the commencement of the term of office or the notice of appointment.