



Kenneth W. Jenkins
County Executive

June 6, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act to amend the current-year capital budget ("Capital Budget Amendment"), as well as a related bond act ("Bond Act,") which, if adopted, would authorize the County of Westchester ("County") to issue \$3,600,000 in bonds of the County to finance the following capital project:

B0130 – Health Department Consolidation – 11 Martine Avenue, White Plains ("B0130").

The proposed Capital Budget Amendment will amend the County's current-year capital budget by adding capital project B0130 in the amount of \$3,600,000.

The Bond Act, in the amount of \$3,600,000, would finance alterations of building interiors and infrastructure to accommodate the consolidation of Department of Health offices into a single location at 11 Martine Avenue, White Plains. The offices are currently in leased space at 145 Huguenot Avenue, New Rochelle, and 10 County Center, White Plains, as well as County owned space at 112 East Post Road, White Plains, 25 Moore Avenue, Mount Kisco, and Building 2 at the Westchester County Airport. The work includes the acquisition and installation of open office systems, office furniture and equipment and data, telecommunication, and security equipment and related work.

Following bonding authorization, it is estimated that acquisition and installation of the open office systems, office furniture and equipment, and data, telecommunication, and security equipment will take four (4) months to complete.

Section 167.131 of the Laws of Westchester County mandates that a capital budget amendment that introduces a new capital project or changes the location, size or character of an existing capital project be accompanied to the Board of Legislators by a report of the Westchester County Planning Board (the "Planning Board") with respect to the physical planning aspects of the project. Accordingly, the necessary Planning Board report for the Capital Budget Amendment is annexed.

Based on the importance of this project to the County, your favorable action on the proposed Acts is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Jenkins", is written over the word "Sincerely," and extends across the name and title below.

Kenneth W. Jenkins
Westchester County Executive

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of an act, which, if adopted, will amend the County’s current-year capital budget (“Capital Budget Amendment”), as well as a related bond act (“Bond Act”) in the amount of \$3,600,000 in bonds of the County to finance capital project B0130 – Health Department Consolidation – 11 Martine Avenue, White Plains (“B0130”).

Your Committee is advised that the Capital Budget Amendment will amend the County’s current-year capital budget by adding capital project B0130 in the amount of \$3,600,000.

The Bond Act, in the amount of \$3,600,000, would finance alterations of building interiors and infrastructure to accommodate the consolidation of Department of Health offices into a single location at 11 Martine Avenue, White Plains. The offices are currently in leased space at 145 Huguenot Avenue, New Rochelle, and 10 County Center, White Plains, as well as County owned space at 112 East Post Road, White Plains, 25 Moore Avenue, Mount Kisco, and Building 2 at the Westchester County Airport. The work includes the acquisition and installation of open office systems, office furniture and equipment and data, telecommunication, and security equipment and related work.

Your Committee is advised that following bonding authorization, it is estimated that acquisition and installation of the open office systems, office furniture and equipment, and data, telecommunication, and security equipment will take four (4) months to complete.

The Department of Planning has advised your Committee that based on its review, the authorization of the proposed capital project may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617 (“SEQR”). Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

Section 167.131 of the Laws of Westchester County mandates that a capital budget amendment that introduces a new capital project or changes the location, size or character of an existing capital project be accompanied to the Board of Legislators by a report of the Westchester County Planning

Board (the “Planning Board”) with respect to the physical planning aspects of the project. Accordingly, the necessary Planning Board report for the Capital Budget Amendment is annexed.

Your Committee has carefully considered the proposed Capital Budget Amendment, as well as the related Bond Act, and recommends approval of both of the proposed Acts, noting that the Bond Act may only be enacted following adoption of the Capital Budget Amendment. It should also be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required to adopt both Acts.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

C:cmc/06.04.2025

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: B0130

☐ NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☐ Current Appropriations

☒ Capital Budget Amendment

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 3,600,000 PPU 5 Anticipated Interest Rate 2.80%

Anticipated Annual Cost (Principal and Interest): \$ 782,320

Total Debt Service (Annual Cost x Term): \$ 3,911,600

Finance Department:

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations
(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded: 39

Prepared by: Robert Abbamont

Title: Director of Operations (Capital)

Department: Public Works/Transportation

Date: 6/6/25


Reviewed By: 

Date: 6/6/25

Budget Director

6/8/25

TO: Michelle Greenbaum, Senior Assistant County Attorney
Jeffrey Goldman, Senior Assistant County Attorney
Carla Chaves, Senior Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM 
Assistant Commissioner

DATE: April 23, 2025

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
B0130 Health Department Consolidation, 11 Martine Avenue, White Plains**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 04/21/2025 (Unique ID: 2924)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part; and
- **617.5(c)(31):** purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials.

COMMENTS: None.

DSK/oav

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Lawrence Soule, Budget Director
Tami Altschiller, Assistant Chief Deputy County Attorney
Dianne Vanadia, Associate Budget Director
Robert Abbamont, Director of Operations, Department of Public Works & Transportation
Susan Darling, Chief Planner
Michael Lipkin, Associate Planner
Claudia Maxwell, Principal Environmental Planner

RESOLUTION 25- 07
WESTCHESTER COUNTY PLANNING BOARD

**B0130 Health Department Consolidation, 11 Martine Avenue, White Plains
Capital Budget Amendment to the 2025 Capital Program**

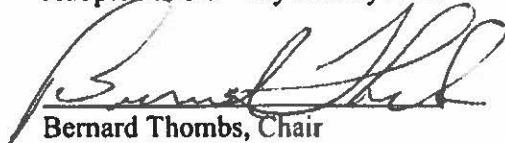
WHEREAS, the County Executive will submit legislation to the County Board of Legislators which would authorize the addition of a new project, **B0130 Health Department Consolidation, 11 Martine Avenue, White Plains** and add funding to the 2025 Capital Budget in the amount of \$3,600,000; and

WHEREAS, **B0130 Health Department Consolidation, 11 Martine Avenue, White Plains** will provide funding for alterations of building interiors and infrastructure to accommodate the consolidation of Department of Health offices and utilize office space at 11 Martine Avenue, White Plains NY. Project costs will include space improvements, acquisition and installation of data and telecommunication equipment, office furnishings and moving expenses; and

WHEREAS, the project is consistent with the policies of Westchester 2025, the County Planning Board's long-range land use policies, in that it is a capital improvement to keep physical equipment and facilities in good condition and extend their useful life; be it

RESOLVED, that the County Planning Board, pursuant to Section 167.131 of the County Charter, amends its report on the 2025 Capital Budget for a new capital appropriation of \$3,600,000 for **B0130 Health Department Consolidation, 11 Martine Avenue, White Plains**.

Adopted this 6th day of May 2025


Bernard Thombs, Chair

B0130 Health Department Consolidation, 11 Martine Avenue, White Plains

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Approp- riated	2025	2026	2027	2028	2039	Under Review
Gross	3,600							3,600
Less Non- County Shares								
Net	3,600							3,600

Project Description

This project provides for funding for interior office improvements and infrastructure to accommodate the consolidation of Westchester County Department of Health offices into a single location utilizing office space at 11 Martine Avenue, White Plains NY. The offices are currently in leased space at 145 Huguenot Avenue, New Rochelle, and 10 County Center, White Plains, as well as county space at 112 East Post Road, White Plains, 25 Moore Avenue, Mount Kisco, and Building 2 at the Westchester County Airport. The work includes the acquisition and installation of open office systems; office furniture and equipment; data, telecommunication, and security equipment; and related work.

Appropriations/Requests

Under Review: \$3,600,000 for equipment and construction (to be appropriated in 2025 upon BOL approval)

Justification

In order for the mission of the Westchester County Department of Health to be fulfilled, it is essential that staff have adequate working space accessible in the White Plains government center. As part of the move to this location, the most up to date technology, equipment and furnishing will be installed to allow for a seamless transition.

Consistency with Programs or Plans:

The project is generally consistent with the policies of "*Westchester 2025*", the County Planning Board's long-range land use policies, in that it is a capital improvement to keep physical equipment and facilities in good condition and extend their useful life.

Planning Board Analysis:

PL1: This is a project without physical planning aspects of concern to the Planning Board.

ACT No. 2025

An Act amending the 2025 County
Capital Budget Appropriations for
Capital Project B0130 HEALTH
DEPARTMENT CONSOLIDATION,
11 MARTINE AVENUE, WHITE
PLAINS

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The Capital section of the 2025 County Budget is hereby amended as follows:

	Previous 2025 Appropriation	Change	Revised 2025 Appropriation
I. Appropriation	\$0	\$3,600,000	\$3,600,000

Section 2. The estimated method of financing in the Capital Section of the 2025 Westchester County Capital Budget is amended as follows:

II. METHOD OF
FINANCING

Bonds and/or Notes	\$0	\$3,600,000	\$3,600,000
Non County Shares	\$0		\$0
Cash	\$0		\$0
Total	\$0	\$3,600,000	\$3,600,000

Section 3. The ACT shall take effect immediately.