

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Women's Advisory Board, due to the expiration of term of Marcie Kaufman:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Karen Schleimer, 9 Timber Ridge, Mount Kisco, New York as an at-large member of the Westchester County Women's Advisory Board, for the term April 26, 2022 to December 31, 2023.

Given under my hand
and seal this 26th day
of April, 2022.


George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com



George Latimer
County Executive

April 26, 2022

Ms. Karen Schleimer
9 Timber Ridge
Mount Kisco, NY 10549

Dear Ms. Schleimer,

It is my pleasure to appoint you to serve as an at-large member of the Westchester County Women's Advisory Board, effective today, Tuesday, April 26, 2022. This appointment is for a term to expire on December 31, 2023.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

George Latimer
Westchester County Executive

GL/ts

cc: **Honorable Board of Legislators**
Robi Schlaff, Director, Office of Women
Joan McDonald, Director of Operations

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KAREN B. SCHLEIMER

9 Timber Ridge · Mount Kisco, NY 10549 · (914) 244-1134 · karenschleimer@gmail.com

SUMMARY

Attorney with extensive experience in commercial and residential real estate, with emphasis on real estate finance. Demonstrated strong transactional skills and well-developed organizational, negotiating and drafting skills. Proficiency in preparing, organizing and operating systems for complex matters. Certified Women Business Enterprise (WBE). Guardian, Guardian Ad Litem, Court Evaluator and former candidate for County Legislator, Westchester County. Advocate for seniors citizens facing foreclosure. Trained to Participate in Westchester County Attorney for the Day Program.

Admitted in New York, U.S. Supreme Court and U.S. District Courts for the Southern and Eastern Districts.

EXPERIENCE

LAW OFFICES OF KAREN B. SCHLEIMER

New York, NY

Managing Attorney

1984 - Present

Assist institutional lenders, governmental agencies and local governments, businesses and individual clients in real estate, finance, land use, and compliance. Client portfolio comprised of federal government agencies, municipalities, institutional lenders, small businesses, cooperative corporations, condominium associations, and individuals.

- Provided counsel to an agency of the federal government in connection with clearing title in connection with foreclosed commercial loan on a major office park located in Westchester County.
- Provided legal representation for a federal savings and loan association in connection with an auction for bank-owned properties resulting from defaulted real estate loans for in excess of 250 properties. Prepared and negotiated contracts, coordinated financing and cleared titles, and facilitated the final sales.
- Worked with federal bank in connection with foreclosures and negotiating workouts of defaulted commercial real estate loans.
- Commenced and followed through a successful sale of various commercial properties on behalf of a federal savings bank.
- Provided legal services for various institutional lenders in connection with auctions of REO properties, workouts, loan modifications, partial releases and other matters.
- Created loan program, including, but not limited to drafting and preparing all of the loan documentation, procedures and guides to be used by an institutional lender in connection with a new loan product.
- SBA lending, tax foreclosure, applications for governmental tax abatements and exemptions and government-assisted financing, trouble shooting and compliance matters for federal savings bank, office condominium conversion, co-operative apartment building conversion, commercial leasing, zoning and land use, including, but not limited to steep slopes and wetlands, purchases, sales, sale-leasebacks, financing, and general corporate work. Personal high net worth individual clients for various residential real estate and financing matters.
- Increased revenues by more than 200% by strengthening accountability of commercial business owners and residential property owners for violations of state and local law and encouraging compliance with existing law. Handled caseload of approximately 130 cases per courts session. Designed and created various systems to ensure accuracy, follow-up and reporting.
- Handled various corporate housekeeping matters, outside vendor and agency agreements, construction contracts, millwork agreements among others for multinational major corporation.

WEIL, GOTSHAL & MANGES

New York, NY

Associate

1981 - 1984

- Negotiated, documented and closed loan workouts and debt restructuring on behalf of a New York State agency for multi-family subsidized housing projects; governmental sale-lease-back transactions for commercial properties; acquisition and financing of hotel properties, shopping centers and multi-family rental properties; buy-sell agreements with respect to permanent financing of multi-state office park development and shopping centers; sale and development of office building and adjacent property, including sale of air rights and vacating a residential hotel property.
- Negotiated secured loan on foreign property, together with analysis of foreign rent control laws.
- Prepared mortgage pooling, servicing and development package, financing of undeveloped parcels, major debt restructuring, diligence in connection with acquisitions, mergers and public offerings.
- General lease financing, options, purchases, sales, brokerage, mortgage work-outs, partnerships and supervisory responsibility in connection with all of the foregoing.

FINLEY, KUMBLE, WAGNER, HEINE, UNDERBERG & CASEY

New York, NY
1979 - 1981

Associate

- Prepared and negotiated purchase and/or sale of developed properties including hotels, shopping centers, farms apartment buildings, cooperative apartments and condominiums; financing including, but not limited to, conventional financing and wrap-around mortgages and equipment financing; option agreements; leases; tax shelters; construction contracts, escrow agreements, brokerage agreements and easements.
- Prepared and processed subdivision applications.

CARTER, LEDYARD & MILBURN

New York, NY
1978 - 1979

Associate

Prepared and negotiated documentation relating to general real estate matters and financing of equipment, including, but not limited to a 747 aircraft with a mortgage in French being recorded in Paris.

CRAVATH, SWAINE & MOORE

New York, NY
1973 - 1978

Law Clerk

Drafted, negotiated and closed private placements and complex project and equipment financing representing both lenders and borrowers.

EDUCATION

CRAVATH, SWAINE & MOORE

New York, NY

Law Clerk and Student invited to "Study Law in a Law Office"

Pursuant to the former Section 524.5 of The Rules of The Court of Appeals for the Admission of Attorneys and Counselors at Law under the supervision and sponsorship of Thomas D. Barr, Frederick A. O. Schwarz, Jr. and David Boies. Audited courses at Columbia University School of Law and New York University School of Law.

UNIVERSITY OF PENNSYLVANIA

Philadelphia, PA

B.A. in English Literature.

Admitted to practice in New York, U.S. Supreme Court and U.S. District Courts for the Southern and Eastern Districts.

COMMUNITY INVOLVEMENT

Village Trustee, Village/Town of Mount Kisco	2012-present
Mount Kisco Public Library Foundation, Director and Secretary	2008-2015
Chair: Livable Communities Council, NE Region	2011-2015
Age Friendly Livable Community Collaborative-Member	2013-present
Mount Kisco:	
Planning Board, former member	2012
Zoning Board of Appeals, former Chairperson, former board member	1980 - 2007
Finance and Water Quality Committees	
Master Plan and Zoning Law Revision Committees	2000 - 2005
Northern Westchester Geriatric Committee Member	2015-present

PROFESSIONAL AFFILIATIONS

American Bar Association	2016-2019
New York State Bar Association	2013-2018
Westchester Women's Bar Association	2013-2015
Building and Realty Institute of Westchester and the Mid-Hudson Region: Managing Agent Committee, Condominium and Co-Operative Apartment Committee, and Apartment Owner's Committee	2008-2010
Arbitrator for the Ninth Judicial District's Part 137 Attorney-Client Fee Dispute Resolution Program	2010-present
Westchester Municipal Planning Federation, Director and Secretary	2000-2009
Award: Westchester County Senior Citizen of the Year,	2016
Albert Nelson Marquis Lifetime Achievement Award	2019
Woman of Distinction	2022

**COUNTY OF WESTCHESTER
OATH OF OFFICE**

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Karen B. Schleimer do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of at-large member of the
Westchester County in and for the
Women's Advisory Board
County of Westchester, according to the best of my ability.

Date: April 29, 2022 [Signature]
(Signature)

Sworn to and subscribed before me this 29th day of April,
2022.

[Signature]
(Signature)

Diana M. DiNardo-Shane
(Print or Type Name)

Notary Public
(Title of Official Administering Oath)

DIANA M. DINARDO-SHANE
Notary Public, State of New York
No. 01D14852463
Qualified in Dutchess County
Commission Expires February 19, 2024

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.