



Kenneth W. Jenkins
County Executive

August 15, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board:

Transmitted herewith for your review and approval is proposed legislation which, if approved by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through its Department of Community Mental Health ("Department"), to amend an agreement ("Agreement") with the Westchester County Health Care Corporation ("WCHCC"), in order to: (i) modify its scope of services to add additional employment related community mental health services, as more specifically set forth below, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, in order to pay for the additional services, and (iii) modify the Agreement's budget in order to allocate the additional funds that will be used to pay for the additional services.

As your Honorable Board may recall, on April 25, 2022, pursuant to Act No. 2022-32, your Honorable Board authorized the County to enter into the Agreement, pursuant to which WCHCC was to provide community mental health services, including clinic treatment and court-ordered assertive community treatment services to adults with serious mental illness, for a term from January 1, 2022 through December 31, 2026. In addition, in accordance with Section 3307(4) of the New York State Public Authorities Law, the Agreement was further authorized by the County's Board of Acquisition and Contracts on May 19, 2022. The Agreement was subsequently executed.

The New York State Office of Mental Health ("OMH") has awarded additional funding to the Department in the amount of \$244,858.00 for additional employment related services to be provided by WCHCC under the Agreement, in accordance with OMH's Intensive Placement and Support Employment Initiative ("IPS Initiative") program, in order to promote individual job placement and support employment retention by such adults experiencing serious mental illness, including community job development, rapid job placement and job coaching services related to the Agreement's currently operating and funded assertive community treatment services (the "Additional Services"). For administrative purposes, the Department is required to have only one (1) agreement with each provider of the type of community mental health services that are provided under the Agreement. Accordingly, in order to contract with WCHCC for the Additional Services, the County must amend the existing Agreement, rather than enter into a new, separate agreement.

The Department now desires to amend the Agreement in order to: (i) modify the scope of services under the Agreement to add the Additional Services, (ii) increase the not-to-exceed amount under

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148 Martine Avenue
White Plains, New York 10601

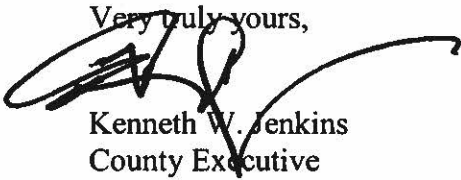
Telephone: (914)995-2900

E-mail: ceo@westchestercountyny.gov

the Agreement by \$244,858.00, from an amount not-to-exceed \$1,142,997.00 to an amount not-to-exceed \$1,387,855.00, in order to pay for the Additional Services, and (iii) modify the budget in the Agreement in order to allocate the additional funds that will be used to pay for the Additional Services.

All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

Very truly yours,

A handwritten signature in black ink, appearing to read 'KWJ', with a large, sweeping flourish extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/MO/CMC
Attachments

**TO THE COUNTY BOARD OF LEGISLATORS
COUNTY OF WESTCHESTER**

Your Committee is in receipt of a transmittal from the County Executive recommending the approval of proposed legislation by your Honorable Board, which would authorize the County of Westchester (“County”), acting by and through its Department of Community Mental Health (“Department”), to amend an agreement (“Agreement”) with the Westchester County Health Care Corporation (“WCHCC”), in order to: (i) modify its scope of services to add additional employment related community mental health services, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, in order to pay for the additional services, and (iii) modify the Agreement’s budget in order to allocate the additional funds that will be used to pay for the additional services.

Your Committee is advised that on April 25, 2022, pursuant to Act No. 2022-32, your Honorable Board authorized the County to enter into the Agreement, pursuant to which WCHCC was to provide community mental health services, including clinic treatment and court-ordered assertive community treatment services to adults with serious mental illness, for a term from January 1, 2022 through December 31, 2026. In addition, in accordance with Section 3307(4) of the New York State Public Authorities Law, the Agreement was further authorized by the County’s Board of Acquisition and Contracts on May 19, 2022. The Agreement was subsequently executed.

The New York State Office of Mental Health (“OMH”) has awarded additional funding to the Department in the amount of \$244,858.00 for additional employment related services to be provided by WCHCC under the Agreement, in accordance with OMH’s Intensive Placement and Support Employment Initiative (“IPS Initiative”) program, in order to promote individual job placement and support employment retention by such adults experiencing serious mental illness, including community job development, rapid job placement and job coaching services related to the Agreement’s currently operating and funded assertive community treatment services (the “Additional Services”). For administrative purposes, the Department is required to have only one (1) agreement with each provider of the type of community mental health services that are provided under the Agreement. Accordingly, in order to contract with WCHCC for the Additional Services, the County must amend the existing Agreement, rather than enter into a new, separate agreement.

Your Committee is advised that Department now desires to amend the Agreement in order to: (i) modify the scope of services under the Agreement to add the Additional Services, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, from an amount not-to-exceed \$1,142,997.00 to an amount not-to-exceed \$1,387,855.00, in order to pay for the Additional Services, and (iii) modify the budget in the Agreement in order to allocate the additional funds that will be used to pay for the Additional Services.

Your Committee is further advised that all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

The Department of Planning previously advised that the proposed Agreement does not meet the definition of an action under the New York State Environmental Quality Review Act (“SEQRA”) and its implementing regulations, 6 NYCRR, Part 617. Since the proposed legislation seeks to amend the Agreement to add additional related community mental health services, your Committee concurs with the conclusion that the proposed first amendment does not meet the definition of an action under SEQRA and its implementing regulations, 6 NYCRR part 617. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators. Your Committee concurs with this recommendation.

Your Committee has carefully considered and recommends approval of the proposed Act.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

C/CMC 08.11.2025

FISCAL IMPACT STATEMENT

SUBJECT: Unified Services Contract with WCHCC

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) ☐ GENERAL FUND ☐ AIRPORT ☐ SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 326650

Total Current Year Revenue \$ 326650 (2025)

Source of Funds (check one): ☐ Current Appropriations

☐ Transfer of Existing Appropriations ☒ Additional Appropriations ☒ Other (explain)

Identify Accounts: Additional appropriations for '24, '25 & '26. State Aid Pass through

in the amount of \$1,387,855.00 for 5 yrs(T177: 263-26-177X, 177Y, 177Z, A177 & B177-4380 Rev Source: 9854)

Potential Related Operating Budget Expenses: Annual Amount \$ _____

Describe: _____

Potential Related Revenues: Annual Amount \$ _____

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____

Next Four years: _____

Prepared by: Mary Kate Cabaleiro

Title: Director of Administrative Services (Mgmt)

Department: Community Mental Health

Reviewed By: 

MM

Budget Director

8/14/25

If you need more space, please attach additional sheets.

ACT NO. 2025-____

AN ACT to authorize the County of Westchester to amend an agreement with Westchester County Health Care Corporation, in order to modify its scope of services to add additional related community mental health services.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the “County”) is hereby authorized to amend an agreement (“Agreement”) with the Westchester County Health Care Corporation (“WCHCC”), in order to: (i) modify its scope of services to add additional employment related community mental health services in accordance with the New York State Department of Mental Health’s Intensive Placement and Support Employment Initiative, to implement individual job placement and support employment retention by such adults experiencing serious mental illness, including community job development, rapid job placement and job coaching services (“Additional Services”) related to the Agreement’s currently operating and funded assertive community treatment services, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, from an amount not-to-exceed \$1,142,997.00 to an amount not-to-exceed \$1,387,855.00, in order to pay for the Additional Services, and (iii) modify its budget in order to allocate the additional funds that will be used to pay for the Additional Services.

§2. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

§3. The County Executive or his authorized designee is hereby authorized to execute and deliver all documents and take such actions as he deems necessary or desirable to accomplish the purposes hereof.

§4. This Act shall take effect immediately.