

## ACT 111 - 2025

### HONORABLE BOARD OF LEGISLATORS THE COUNTY OF WESTCHESTER

DRAFT  
IMA ON FILE

Your Committee is in receipt of a communication from the County Executive forwarding for your Honorable Board's consideration an Act which, if approved by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through its Department of Parks, Recreation and Conservation ("Department"), to enter into an intermunicipal agreement ("Agreement") with Putnam/Northern Westchester Board of Cooperative Educational Services ("Putnam/NW BOCES"), a municipal corporation as defined in Article 5-G of the New York State General Municipal Law, pursuant to which the County grants Putnam/NW BOCES permission to enter into and upon County parkland located throughout Westchester, for the sole purpose of implementing a volunteer training program wherein middle and high school students volunteer at various County park facilities to conduct certain activities, including but not limited to landscape maintenance, painting and other general maintenance of grounds and buildings, (collectively, the "Permitted Activities"), in order to supplement classroom instruction. The Agreement will be for a term of five (5) years, commencing retroactively on September 1, 2024 and expiring on August 31, 2029.

Your Committee is advised that, as consideration for the grant of this Agreement, Putnam/NW BOCES will contribute to community projects wherein students will volunteer to assist County personnel to complete said projects at various County locations, subject to the mutual approval of the parties, it being understood that the true consideration for the grant of this Agreement is the value of the on-the-job experience the students receive by volunteering at County park facilities.

Your Committee is also advised that Putnam/NW BOCES will supervise the students when volunteering on County property, and provide all necessary specialty type equipment and supplies to complete the Permitted Activities. In order to prepare the students for volunteering on County property, Putnam/NW BOCES, at its sole cost and expense, will also do the following:

- a) provide all necessary mutually agreed teaching, administrative and other personnel, together with necessary specialty type equipment and supplies, as applicable;
- b) provide registration services for students enrolling in the program;

- c) provide appropriate course information and class rosters on a timely basis prior to and subsequent to the beginning of the program; and
- d) provide required materials and supplies for the instructional programs and administrative overhead.

Your Committee is advised that, pursuant to the Agreement, the County may assist Putnam/NW BOCES with any equipment and supplies that the County has available for the completion of the Permitted Activities. In addition, the County may, but it is not obligated to, supervise students while volunteering at County park facilities. Students may be provided the opportunity to learn about Department careers through personnel supervision at parks, career days, and may also participate at job fairs and participate in instruction on Putnam/NW BOCES's campus i.e., greenhouse production and ecological restoration projects.

Furthermore, your Committee is further advised that, pursuant to the Agreement, the County will assist Putnam/NW BOCES with the planning and scheduling of the Permitted Activities to be performed at the County park facilities.

In addition, the County will indemnify and hold harmless Putnam/NW BOCES, its officers, employees and student volunteers from liability arising out of the County's sole negligence in connection with the Permitted Activities. Furthermore, pursuant to the proposed Agreement, any promotional materials will emphasize the public nature of the program.

The Department of Planning has advised your Committee that based on its review, the proposed project does not meet the definition of an action under the New York State Environmental Quality Review Act ("SEQRA") and its implementing regulations, 6 NYCRR Part 617(2)(b). Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators. Your Committee concurs with this recommendation.

An affirmative vote of a majority of the voting strength of your Honorable Board is required for approval of the attached Act.

Your Committee has carefully considered the proposed Act and believes it to be in the best interest of the County and, therefore, recommends your Honorable Board's favorable action on the annexed proposed Act.

Dated: June 2, 2025  
White Plains, New York

David Am...

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Life

Don't

For

David J. Zeller John

Don't

Enlighten

Don't

For

Enlighten

For

Don't

For

Benjamin Franklin

COMMITTEES ON

Legislation

Parks & Environment

Labor & Human Rights

# FISCAL IMPACT STATEMENT

SUBJECT: Agmt with Putnam/NW BOCES

☒ NO FISCAL IMPACT PROJECTED

## OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

### SECTION A - FUND

☐ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

### SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ -

Total Current Year Revenue \$ -

Source of Funds (check one): ☐ Current Appropriations ☐ Transfer of Existing Appropriations

☐ Additional Appropriations

☐ Other (explain)

Identify Accounts: \_\_\_\_\_

Potential Related Operating Budget Expenses:

Annual Amount \_\_\_\_\_

Describe: \_\_\_\_\_

Potential Related Operating Budget Revenues:

Annual Amount \_\_\_\_\_

Describe: \_\_\_\_\_

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: \_\_\_\_\_

Next Four Years: \_\_\_\_\_

Prepared by:

Kerry Riguzzi *KR*

Title:

Manager - Fiscal Operations

Department:

Parks, Recreation & Conservation

Date:

April 11, 2025

Reviewed By: *[Signature]*

Budget Director

Date:

*4/15/25*

ACT NO. 2025-111

AN ACT authorizing the County of Westchester to enter into an intermunicipal agreement with Putnam/Northern Westchester Board of Cooperative Educational Services to enter upon County parkland for the purpose of implementing a volunteer training program wherein middle and high school students volunteer at various County park facilities to conduct certain activities, including but not limited to landscape maintenance, painting and other general maintenance of grounds and buildings, to supplement classroom instruction, for a period of five years, expiring on August 31, 2029.

**BE IT ENACTED** by the County Board of the County of Westchester as follows:

**Section 1.** The County of Westchester ("County") is hereby authorized to enter into an intermunicipal agreement ("Agreement") with Putnam/Northern Westchester Board of Cooperative Educational Services ("Putnam/NW BOCES"), a municipal corporation as defined in Article 5-G of the New York State General Municipal Law, pursuant to which the County grants Putnam/NW BOCES permission to enter into and upon County parkland located throughout Westchester, for the sole purpose of implementing a volunteer training program wherein middle and high school students volunteer at various County park facilities to conduct certain activities, including but not limited to landscape maintenance, painting and other general maintenance of grounds and buildings, (collectively, the "Permitted Activities"), in order to supplement classroom instruction. The Agreement shall be for a term of five (5) years, commencing retroactively on September 1, 2024 and expiring on August 31, 2029.

**§2.** As consideration for the grant of this Agreement, Putnam/NW BOCES shall contribute to community projects wherein students will volunteer to assist County personnel to complete said projects at various County locations, subject to the mutual approval of the parties, it being understood that the true consideration for the grant of this Agreement is the value of the on-the-job experience the students receive by volunteering at County park facilities.

**§3.** Putnam/NW BOCES shall supervise the students when volunteering on County property, and provide all necessary specialty type equipment and supplies to complete the Permitted Activities. In order

to prepare the students for volunteering on County property, Putnam/NW BOCES, at its sole cost and expense, shall also do the following:

- a) provide all necessary mutually agreed teaching, administrative and other personnel, together with necessary specialty type equipment and supplies, as applicable;
- b) provide registration services for students enrolling in the program;
- c) provide appropriate course information and class rosters on a timely basis prior to and subsequent to the beginning of the program; and
- d) provide required materials and supplies for the instructional programs and administrative overhead.

§4. The County may assist Putnam/NW BOCES with any equipment and supplies that the County has available for the completion of the Permitted Activities. In addition, the County may, but it is not obligated to, supervise students while volunteering at County park facilities. Students may be provided the opportunity to learn about Department careers through personnel supervision at parks, career days, and may also participate in job fairs and participate in instruction on Putnam/NW BOCES's campus i.e., greenhouse production and ecological restoration projects.

§5. The County shall assist Putnam/NW BOCES with the planning and scheduling of the Permitted Activities to be performed at the County park facilities and such Permitted Activities shall be previously approved by the Department.

§6. The County shall indemnify and hold harmless Putnam/NW BOCES, its officers, employees and student volunteers from liability arising out of the County's sole negligence in connection with the Permitted Activities.

§7. The County Executive or his authorized designee be and hereby is authorized and empowered to execute instruments and take all action necessary and appropriate to accomplish the purposes hereof.

§8. This Act shall take effect immediately.

STATE OF NEW YORK            )  
                                          )  
WESTCHESTER COUNTY        ) ss.

**I HEREBY CERTIFY** that I have compared the foregoing Act, Act No. 111 - 2025, with the original on file in my office, and that the same is a correct transcript therefrom, and of the whole, of the said original Act, which was duly adopted by the County Board of Legislators, of the County of Westchester on June 2, 2025, and approved by the County Executive on June 3, 2025.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Corporate Seal of said County Board of Legislators on this 3<sup>rd</sup> day of June, 2025.

  
\_\_\_\_\_  
Malika Vanderberg

The Clerk of the Westchester County  
Board of Legislators

County of Westchester, New York

