

Appointments Meeting Agenda



Committee Chair: Tyrae Woodson-Samuels

800 Michaelan Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Tuesday, April 20, 2021

4:00 PM

Committee Room

CALL TO ORDER

MINUTES APPROVAL

1. Tuesday, April 13, 2021 4:00pm

I. ITEMS FOR DISCUSSION

1. [2021-177](#) **APPT-Domestic Violence Council-Serrano**

A RESOLUTION appointing Ida Serrano as an at-large member of the Westchester County Domestic Violence Council for the term January 21, 2021 to December 31, 2023.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

2. [2021-175](#) **APPT-African American Advisory Board-Jones**

A RESOLUTION appointing Khalia Jones as a member of the Westchester County African American Advisory Board for the term January 13, 2021 to December 31, 2022.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

3. [2021-188](#) **APPT-Asian American Advisory Board-Naeem**

A RESOLUTION appointing Dr. Asma Naeem as a member of the Westchester County Asian American Advisory Board for the term February 8, 2021 to December 31, 2022.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

4. [2021-206](#) **APPT-Asian American Advisory Board-Shih**

A RESOLUTION appointing Howard Shih as a member of the Westchester County Asian American Advisory Board for the term February 24, 2021 to December 31, 2022.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

II. OTHER BUSINESS

III. RECEIVE & FILE

1. [2021-196](#) **HON. BENJAMIN BOYKIN - Appointment to the Westchester County**

Correction Advisory Board - Johnson

Forwarding correspondence from Chairman Boykin appointing Legislator Christopher A. Johnson as the Board of Legislators ex-officio member of the Westchester County Correction Advisory Board for a term to commence on January 1, 2021 and to expire on December 31, 2023.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

2. [2021-208](#) **HON. BENJAMIN BOYKIN - Appointment to the Westchester County Storm Water Advisory Board - Shimsky**

Forwarding correspondence from Chairman Boykin appointing Legislator MaryJane Shimsky as the Board of Legislators ex-officio member of the Westchester County Storm Water Advisory Board for a term to commence of January 1, 2021 and to expire on December 31, 2021.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

ADJOURNMENT

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Domestic Violence Council:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Ida Serrano, 38 Dehaven Drive, #2E, Yonkers, New York as an at-large member of the Westchester County Domestic Violence Council, for the term January 21, 2021 to December 31, 2023.

Given under my hand
and seal this 21st day
of January, 2021.



George Latimer
County Executive

George Latimer
County Executive

January 21, 2021

Ms. Ida Serrano
38 Dehaven Drive, #2E
Yonkers, NY 10703

Dear Ms. Serrano,

It is my pleasure to appoint you to serve as an at-large member of the Westchester County Domestic Violence Council, effective today, Thursday, January 21, 2021, pursuant to the Laws of Westchester County §277.601. This appointment is for a term to expire on December 31, 2023.

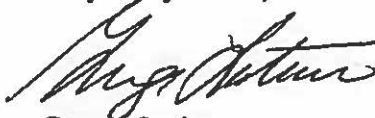
Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Domestic Violence Council meeting, and provide this office with a copy within 30 days. Please contact the Westchester County Office for Women at (914) 995-5972 for the date, place, and time of the Domestic Violence Council's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form will be mailed to you under separate cover.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Robin Schlaff, Director – Office for Women
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Ida Serrano

38 Dehaven Drive, 2 E
Yonkers, NY 10703

Work address:
Make the Road New York
46 Waller Avenue
White Plains, New York 10605

December 23, 2020

Dear County Executive Latimer,

I am currently employed as the Supervising Attorney for the family law division of Make the Road New York where I oversee matrimonial and family law matters with a concentration on victims/survivors of domestic violence and/or sexual assault.

I have been with Make the Road New York since its merger with the Westchester Hispanic Coalition in 2018, and with the Westchester Hispanic Coalition since 2016. Prior to that time, I worked with private family law practitioners in White Plains and New York City. After working my way up from secretary at a law firm to a paralegal and then an attorney, I embarked on a legal career that provided me with the tools necessary to fulfil my dream of engaging in meaningful and fulfilling work.

I was born and raised in the Bronx, New York, and have lived in Yonkers for the past 3 years. As a Latina, born to immigrants, I learned at an early age the importance of giving back to the community and the need to protect those without the means or ability to protect themselves. I excelled in academics and advanced my education by receiving a Bachelor of Science degree from New York University. Thereafter, while being a full-time mom and a part-time law firm employee, I embarked on law school full-time and graduated CUNY Law School. I am presently a member of the American Bar Association, the New York State Bar Association, the Westchester Bar Association, and a founding member of the newly formed Hudson Valley Hispanic Bar Association.

I have been attending the Westchester County Domestic Violence Council for the last 3 ½ years and am honored to be considered for a formal appointment to this panel.

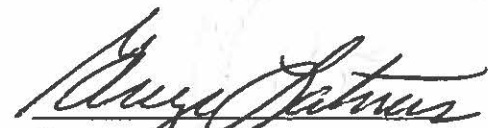
IDA SERRANO

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County African American Advisory Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Khalia Jones, 75 Kings Highway #4, New Rochelle, New York as a member of the Westchester County African American Advisory Board, for the term January 13, 2021 to December 31, 2022.

Given under my hand
and seal this 13th day
of January, 2021.



George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

George Latimer
County Executive

January 13, 2021

Ms. Khalia Jones
75 Kings Highway #4
New Rochelle, NY 10801

Dear Ms. Jones,

It is my pleasure to appoint you to serve as a member of the Westchester County African American Advisory Board, effective today, Wednesday, January 13, 2021, pursuant to the Laws of Westchester County §277.421. This appointment is for a term to expire on December 31, 2022.

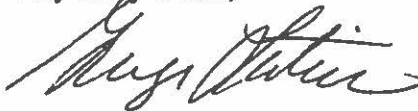
Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next African American Advisory Board meeting, and provide this office with a copy within 30 days. Please contact Paula Friedman at (914) 995-2940 for the date, place, and time of the African American Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form will be mailed to you under separate cover.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Khalia Jones, CPA MBA

75 Kings Highway #4, New Rochelle NY • Khaliaj1908@gmail.com • 347-489-1673

PROFESSIONAL EXPERIENCE

Dentsu Aegis Network New York, NY

April 2018 – Present

Head of Risk & Audit, Americas

- Maintain and develop relationships with key stakeholders to help ensure the audit work carried out adequately addresses the key risks in the Americas.
- Manage staff from both within the team and through external consultants to achieve department objectives
- Conduct annual risk assessment meetings to design and deliver the audit plan for the Americas
- Influence and facilitate changes to improve the control environment to mitigate risks to an acceptable level.
- Support the facilitation of quarterly regional and market risk committees with all Executive Leadership
- Lead fraud investigations as required working with General Counsel, Compliance, HR and Finance.
- Prepare management and DAN Audit Committee reporting
- Perform ad hoc projects and participate on ad hoc committees (e.g. trainings, J-SOX compliance, Data Governance)

Time, Inc. New York, NY

Internal Audit Senior Manager

June 2015 – April 2018

Internal Audit Manager

August 2014 – June 2015

- Assisted with the development of the Internal Audit department after the spin-off from Time Warner, which included the department's audit methodology, creation of reports and other documentation and department staffing
- Participates in annual risk assessment meetings and utilizes the information obtained to assist with the creation of the global audit plan
- Supervises two direct reports, off-shore resources and outsourced resources from public accounting firms
- Performs financial, operational and investigative audits
- Performs ad hoc audits at the request of Executive Management for strategic business initiatives which included a review of the globalization efforts as the company was making decisions to send processes and roles to India and a review of the company's contingent workforce to assist with finding a solution to better manage this population of workers
- Oversees Sarbanes Oxley processes and reviews and determines the effectiveness of controls
- Effectively communicates audit findings, corrective actions and control deficiencies with management which includes executive management
- Performs quarterly follow up on open audit observations with process owners
- Assists with preparation of materials for the quarterly audit committee meeting and Sarbanes Oxley certification for executive management

Ralph Lauren, Lyndhurst, NJ

January 2013 – July 2014

Internal Audit Manager

- Assisted with the creation of the annual audit plan and risk assessment
- Prepared the global department schedule
- Supported Senior Management with the identification of process improvements to optimize Ralph Lauren's Sarbanes Oxley compliance efforts
- Worked directly with Ernst & Young to test controls as well as assist with substantive procedures
- Completed operational audits over Ralph Lauren processes to help improve effectiveness and efficiency within the Company, including an audit around capital expenses related to new store openings
- Executed licensing audits from start to finish
- Managed and developed Senior Internal Auditors

Honeywell, Morristown, NJ

March 2010 – January 2013

Manager, Technical Accounting & Financial Reporting/Senior Finance Auditor

- Provided technical accounting support to SBG finance and functional teams and interpret guidance in regards to accounting transactions, including a real estate consultation on a significant sale lease back transaction
- Managed reporting requirements and procedures for capturing and reporting accurate data in accordance with US SEC regulations for annual and quarterly financial statements
- Oversaw research on new accounting and emerging accounting issues to determine the impact on the Company's consolidated financial statements
- Implemented and updated Company's accounting policies
- Assisted in preparing companywide controllership training courses
- Coordinated companywide monthly Finance Learning Series
- Supported on-going internal control activities
- Performed ad hoc projects as needed
- Participated in risk assessments and pre-audit planning
- Conducted independent and objective financial and operational reviews across Honeywell's global operations and communicated results to the Senior and Site Management
- Partnered with management to develop efficient and effective corrective action plans, and worked with management to influence improvements in internal controls
- Worked directly with PricewaterhouseCoopers to test controls as well as assisted with substantive procedures
- Assisted with the onboarding of new auditors
- Participated in a variety of special projects assigned by management, created an audit findings database and best in class findings templates and updated the audit workpapers to include SAP transaction codes

Ernst & Young LLP, New York, NY & Pittsburgh, PA

September 2006 – March 2010

Audit Senior

- Participated primarily in financial audits of insurance corporations and manufacturing companies
- Planned, coordinated, executed, reviewed and completed audit engagements
- Performed various control-based, analytical and substantive audit procedures on balance sheet and income statement accounts
- Evaluated internal controls, assessed business risks, analyzed interrelations between financial information, and interfaced with all levels of client management
- Inquired with management about fraud risk and investigated areas where potential misstatements may occur
- Assisted a client with a Statutory to GAAP conversion
- Assisted in the audit of Sarbanes-Oxley testing on a large multi-location engagement
- Reviewed and commented on financial statements and required footnote disclosures
- Updated budget and monitored progress for engagements to ensure profitability
- Developed professional and cooperative relationships with clients and team members
- Coordinated and supervised offsite (international) staff
- Trained, supervised and prepared performance appraisals for staff accountants
- Assisted with intermediate staff training courses

EDUCATION

Hofstra University, Hempstead, NY *Masters in Business Administration in Real Estate Finance, May 2014*

University of Pittsburgh, Pittsburgh, PA *B.S.B.A in Accounting, Minor in Economics, April 2006*

CERTIFICATIONS & ADDITIONAL EXPERIENCE

Certified Public Accountant, 2011, New York State

Six Sigma Green Belt Certified

COUNTY OF WESTCHESTER
OATH OF OFFICE

4/7/21

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Khalia Jones do solemnly swear (or affirm) that I will support
(Print or Type Name)
the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of African American Advisory Board in and for the
County of Westchester, according to the best of my ability.

Date: January 19, 2021

Khalia Jones
(Signature)

Sworn to and subscribed before me this 19th day of January,
2021.
John J. Allen
(Signature)
John J. Allen
(Print or Type Name)
Deputy County Clerk
(Title of Official Administering Oath)

FILED

JAN 19 2021


TIMOTHY C. IDONI
COUNTY CLERK
COUNTY OF WESTCHESTER

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Asian American Advisory Board, due to the newly created Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint, Dr. Asma Naeem, 241 Griffen Avenue, Scarsdale, New York as a member of the Westchester County Asian American Advisory Board, for the term February 8, 2021 to December 31, 2022.

Given under my hand
and seal this 8th day
of February, 2021.



George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

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George Latimer
County Executive

February 8, 2021

Dr. Asma Naeem
241 Griffen Avenue
Scarsdale, NY 10583

Dear Dr. Naeem,

It is my pleasure to appoint you to serve as a member of the Westchester County Asian American Advisory Board, effective today Monday, February 8, 2021, pursuant to Executive Order Number 7 of 2019. This appointment is for a term to expire on December 31, 2022.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Asian American Advisory Board meeting, and provide this office with a copy within 30 days. Please contact Martha Lopez at (914) 995-2947 for the date, place, and time of the Asian American Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form will be mailed to you under separate cover.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

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westchestergov.com

ASMA NAEEM MD
824 Bronx River Road
Bronxville, NY 10708
P- 914-237-8463

Objective:

Taking an active part in our struggle towards a healthier society, using my skills, knowledge, and passion for this profession.

Qualifications:

MBBS-1996
Internal Medicine
ECFMG-1999
American Board of Medicine-2003
American Board Recertification-2013
Licensure-NEW YORK LICENSE# 230728

Medical Education:

1990-1993 Quaid I Azam Medical College, Bahawalpur, Pakistan (Islamia University)
1993-1996 Fatima Jinnah Medical College, Lahore, Pakistan (Punjab Univeristy)

Medical Training and Residency:

2000-2003 Residency in Internal Medicine at Mount Vernon Hospital, Mount Vernon N.Y

Hospital Affiliations:

Lawrence Hospital (NYP), Bronxville, NY 10708- Attending

Employment History:

2004-Present Partner in Private Practice with Dr Muhammad Naeem 824 Bronx River Rd, Bronxville, NY 10708

2017-Present Schervier Rehabilitation and Nursing Center 2975 Independence Ave, Bronx, NY 10463

Languages:

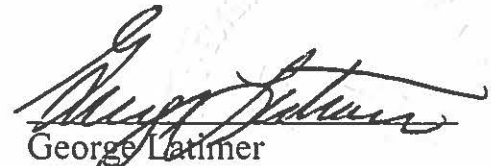
English, Urdu, Punjabi

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Asian American Advisory Board, due to the newly created Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint, Howard Shih, 4 Ivy Ridge Court, Mount Kisco, New York as a member of the Westchester County Asian American Advisory Board, for the term February 24, 2021 to December 31, 2022.

Given under my hand
and seal this 24th day
of February, 2021.



George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com



George Latimer
County Executive

February 24, 2021

Mr. Howard Shih
4 Ivy Ridge Court
Mount Kisco, NY 10549

Dear Mr. Shih,

It is my pleasure to appoint you to serve as a member of the Westchester County Asian American Advisory Board, effective today Wednesday, February 24, 2021, pursuant to Executive Order Number 7 of 2019. This appointment is for a term to expire on December 31, 2022.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Asian American Advisory Board meeting, and provide this office with a copy within 30 days. Please contact Martha Lopez at (914) 995-2947 for the date, place, and time of the Asian American Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form will be mailed to you under separate cover.

Warmest wishes for a successful tenure.

Very Truly Yours,

George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Howard Shih is the Research and Policy Director for the Asian American Federation (AAF). He oversees AAF's policy research work that highlights the accomplishments and the needs of the diverse range of Asian American communities in the New York City metro area. Howard has authored or co-authored reports on Asian Americans, covering topics such as economic contributions, poverty, seniors, mental health and children's issues. Among the most recent report were *The Impact of COVID-19 on Asian American Employment in New York City (2021)*, *Hidden in Plain Sight: Asian Poverty in New York City (2018)*, *NYC's Economic Engine: Contributions & Challenges of Asian Small Businesses (2016)*, and *Analysis of City Government Funding on Social Service Organizations Serving the Asian American Community in New York City (2015)*. Mr. Shih has also been published two articles in UCLA's *AAPI Nexus Journal*.

Howard oversees the AAF's Census Information Center (CIC), officially designated by the Census Bureau as a repository of Census data for improving data access to underserved communities. The CIC acts as a data resource to the Asian American community and has published periodic briefs covering neighborhoods, legislative districts and ethnic groups of the Asian American communities of New York City and State. Mr. Shih also led AAF's Census outreach initiatives in 2010 and 2020 to encourage Asian Americans to fully participate in the decennial census.

Benjamin Boykin II

Chairman of the Board

Legislator, 5th District



TO: Tyrae Woodson-Samuels, Committee on Appointments
Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Ben Boykin, Chairman of the Board of Legislators

DATE: March 5, 2021

RE: Appointment of Legislator Christopher A. Johnson to the Westchester County Correction
Advisory Board

I hereby appointment Legislator Christopher A. Johnson as the Board of Legislators ex-officio member of the Westchester County Correction Advisory Board for a term to commence on January 1, 2021 and to expire on December 31, 2023.

This appointment is in accordance with Executive Order number 7 of 2018 and is not subject to a vote by the Board of Legislators.

Please place this memo on the March 8, 2021 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee for record keeping purposes.

Thank you.

Benjamin Boykin II

Chairman of the Board

Legislator, 5th District



March 5, 2021

Hon. George Latimer
County Executive
148 Martine Ave.
White Plains, NY 10601

Appointment recommendations:

Correction Advisory Board – Legislator Christopher A. Johnson
Probation Advisory Board – Legislator Tyrae Woodson-Samuels

Dear County Executive Latimer:

In accordance with the Westchester County Executive Orders 6 & 7 of 2018 I hereby appointment Legislator Christopher A. Johnson to the Correction Advisory Board and Legislator Tyrae Woodson-Samuels to the Probation Advisory Board as ex-officio members for a three year term to expire on December 31, 2023.

Sincerely,

Benjamin Boykin II

Benjamin Boykin II

Chairman of the Board

Legislator, 5th District



TO: Tyrae Woodson-Samuels, Committee on Appointments

Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Ben Boykin, Chairman of the Board of Legislators

DATE: March 15, 2021

RE: Appointment of Legislator MaryJane Shimsky to the Storm Water Advisory Board

I hereby appoint Legislator MaryJane Shimsky as the Board of Legislators ex-officio member of the Westchester County Storm Water Advisory Board for a term to commence on January 1, 2021 and to expire on December 31, 2021.

This appointment is in accordance with Section 241.259 of the Laws of Westchester County and is not subject to a vote by the Board of Legislators.

Please place this memo on the March 22, 2021 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee for record keeping purposes.

Thank you.