

# Non-Profit Task Force

## BOL Meeting Minutes - Final



Task Force Chair:  
Jewel Williams Johnson

800 Michaelian Office Bldg.  
148 Martine Avenue, 8th Floor  
White Plains, NY 10601  
[www.westchesterlegislators.com](http://www.westchesterlegislators.com)

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**Thursday, April 17, 2025**

**3:00 PM**

**Committee Room**

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### CALL TO ORDER

*With a quorum present, Chair Williams Johnson called the meeting to order at 3:04 p.m.*

*Others in Attendance: BOL: Legislators Nancy Barr, Erika Pierce, and Shanae Williams (Remote); Committee Coordinator Jill Axelrod; Alessandra Restiano; Co-Chair Jan Fisher; Guests: Amy Rivera, Gargi Erica Bagchi, Kathy Halas, Rob Calouri, Jack Coomber, Rand Manasse, Phillip Morton, and Katie Pfeifer; Guests (Remote): Cyndi Kanusher; Vivian Louie, Thomas Mitchell, Suzanne Gardos, Ruthanne Becker, Molly Gibeau-Griffin, Maureen Mooney, Marc Carter, Liz Ten Dyke, Linda McKinzie-Daugherty, Leonard Gruenfeld, Kathy Ellis, Kate Permut, Karin Anderson Ponzer, John Hofstetter, Joanne Dunn, Jay Genova, Diane Rosenthal, David Buchwald, Colleen Kane, Carolyn Carr Spencer, and Carl Williams*

### MINUTES APPROVAL

#### I. ITEMS FOR DISCUSSION

A Nonprofit Checklist: A Risk Assessment Related to Federal Actions and Funding - Initial steps an organization can take and decisions to be considered.

*Co-Chair Jan Fisher suggested steps such as taking an inventory of an organization's federal funding, making sure they understand the circumstances of their grants or contracts, reviewing the Executive Orders and Executive Branch Memos, reviewing tax forms, mission statements, and public-facing profiles, and conducting outreach to stakeholders. She also answered questions from the participants.*

*The meeting can be viewed in its entirety at  
[https://westchestercountyny.granicus.com/player/clip/7575?view\\_id=1&redirect=true](https://westchestercountyny.granicus.com/player/clip/7575?view_id=1&redirect=true).*

#### II. OTHER BUSINESS

#### III. RECEIVE & FILE

### ADJOURNMENT