



Kenneth W. Jenkins  
Westchester County Executive

September 4, 2025

Westchester County Board of Legislators  
800 Michaelian Office Building  
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act to amend the current-year capital budget ("Capital Budget Amendment") as well as a related bond act ("Bond Act,") which, if adopted, would authorize the County of Westchester ("County") to issue up to \$1,850,000 in bonds of the County to finance the following capital project:

BIT45 – Building Access Control and Video Surveillance Systems Upgrade ("BIT45").

The proposed Capital Budget Amendment will amend the County's current-year capital budget to increase the County share for BIT45 by \$1,850,000. The Department of Information Technology ("Department") has advised that additional funds are needed due to unexpected projects such as the opening of Playland by the County and additional access control and cameras required at the County Center, 445 Hamilton Avenue and 11 Martine Avenue, located in White Plains. The Department has further advised that the equipment for access control and video surveillance system must be replaced and upgraded to current industry standards as they have exceeded their use expectancies.

The Bond Act, in the amount of \$1,850,000, would finance the cost of installation of building access control and video surveillance system upgrades at various County office buildings, including the replacement of software, hardware, network infrastructure and implementation services.

It should be noted that your Honorable Board has authorized the County to issue bonds in connection with prior components of BIT45 as indicated in the annexed fact sheet.

Following bonding authorization, the time frame for purchasing and installation of the equipment will be approximately twelve months.

The Planning Department has advised that the Planning Board has previously reviewed BIT45 and issued a report, and that no further action by the Planning Board is necessary at this time.

Based on the importance of this capital project to the County, favorable action on the annexed proposed Acts is respectfully requested.

Sincerely,



Kenneth W. Jenkins  
Westchester County Executive

Attachments

**HONORABLE BOARD OF LEGISLATORS  
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester ("County") of an act, which, if adopted, will amend the County's current-year capital budget ("Capital Budget Amendment"), as well as adoption of a related bond act ("Bond Act") in the amount of \$1,850,000 prepared by the law firm Hawkins, Delafield & Wood, to finance capital project BIT45 – Building Access Control and Video Surveillance Systems Upgrade ("BIT45").

Your Committee is advised that the Capital Budget Amendment will amend the County's current-year capital budget to increase the County share for BIT45 by \$1,850,000. The Department of Information Technology ("Department") has advised that additional funds are needed due to unexpected projects such as the opening of Playland by the County and additional access control and cameras required at the County Center, 445 Hamilton Avenue and 11 Martine Avenue, located in White Plains. The Department has further advised that the equipment for access control and video surveillance system must be replaced and upgraded to current industry standards as they have exceeded their use expectancies.

The Bond Act, in the amount of \$1,850,000, would finance the cost of installation of building access control and video surveillance system upgrades at various County office buildings, including the replacement of software, hardware, network infrastructure and implementation services.

It should be noted that your Honorable Board has authorized the County to issue bonds in connection with prior components of BIT45 as indicated in the annexed fact sheet.

Following bonding authorization, the time frame for purchasing and installation of the equipment will be approximately twelve months.

The Planning Department has advised your Committee that based on its review, BIT45 may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

The Planning Department has advised that the Planning Board has previously reviewed BIT45 and issued a report, and that no further action by the Planning Board is necessary at this time.

Your Committee has carefully considered the proposed Capital Budget Amendment, as well as the related Bond Act, and recommends approval of both of the proposed Acts, noting that the Bond Act may only be enacted following adoption of the Capital Budget Amendment. It should also be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to amend the County’s Capital Budget and to adopt the Bond Act.

Dated: \_\_\_\_\_, 20\_\_\_\_  
White Plains, New York

**COMMITTEE ON**

# FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BIT45

☐ NO FISCAL IMPACT PROJECTED

## SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☐ Current Appropriations

☒ Capital Budget Amendment

## SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 1,850,000 PPU 5 Anticipated Interest Rate 2.47%

Anticipated Annual Cost (Principal and Interest): \$ 398,090

Total Debt Service (Annual Cost x Term): \$ 1,990,450

Finance Department: Interest rates from August 22, 2025 Bond Buyer - ASBA

## SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations

(describe in detail for current and next four years):

\_\_\_\_\_  
\_\_\_\_\_

## SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded:

Prepared by: Donna Montera

Title: Dir of Admin Services

Department: Information Tehnology

Date: 8/25/25

Reviewed By: 

10/8/25.75  
10/8/25.75

Budget Director

Date:

8/25/25

TO: Michelle Greenbaum, Senior Assistant County Attorney  
Jeffrey Goldman, Senior Assistant County Attorney  
Carla Chaves, Senior Assistant County Attorney  
Maximilian Zorn, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM  
Assistant Commissioner



DATE: July 29, 2025

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:  
BIT45 Building Access Control and Video Surveillance Systems Upgrade**

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**PROJECT/ACTION:** Per Capital Project Fact Sheet as approved by the Planning Department on  
06/17/2025 (Unique ID: 2978)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(31):** purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials.

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**COMMENTS:** None.

DSK/oav

cc: Andrew Ferris, Chief of Staff  
Paula Friedman, Assistant to the County Executive  
Lawrence Soule, Budget Director  
Tami Altschiller, Assistant Chief Deputy County Attorney  
Dianne Vanadia, Associate Budget Director  
Robert Abbamont, Director of Operations, Department of Public Works & Transportation  
Susan Darling, Chief Planner  
Michael Lipkin, Associate Planner  
Claudia Maxwell, Principal Environmental Planner

ACT No. 2025

An Act amending the 2025 County  
Capital Budget Appropriations for  
Capital Project BIT45 BUILDING  
ACCESS CONTROL AND VIDEO  
SURVEILLANCE SYSTEMS UPGRADE

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The Capital section of the 2025 County Budget is hereby amended as follows:

	Previous 2025 Appropriation	Change	Revised 2025 Appropriation
I. Appropriation	\$9,850,000	\$1,850,000	\$11,700,000

Section 2. The estimated method of financing in the Capital Section of the 2025 Westchester County Capital Budget is amended as follows:

II. METHOD OF FINANCING

Bonds and/or Notes	\$9,850,000	\$1,850,000	\$11,700,000
Non County Shares	\$0		\$0
Cash	\$0		\$0
Total	<u>\$9,850,000</u>	<u>\$1,850,000</u>	<u>\$11,700,000</u>

Section 3. The ACT shall take effect immediately.