

**HONORABLE BOARD OF LEGISLATORS  
THE COUNTY OF WESTCHESTER**

**DRAFT  
IMA's ON FILE**

Your Committee is in receipt of a communication from the County Executive recommending the approval of an act (the "Act") which, if adopted, would authorize the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into inter-municipal agreements ("IMAs") with the municipalities listed in the attached Exhibit "A", attached to the Act, for services to be funded with grant funds received from the New York State Office for the Aging ("NYSOFA") under the Community Services for the Elderly program ("CSE"), the Expanded In-home Services for the Elderly Program ("EISEP"), the New York State Transportation Program ("NYSTP") and the Wellness in Nutrition and Nutrition Services Incentive Programs ("WIN & NSIP") (the "Programs"), in the total aggregate not-to-exceed amounts set forth below, with specific allocations for each IMA to be determined at the discretion of the Commissioner of the Department. The IMAs will commence on April 1, 2025 and continue through March 31, 2026, except for the IMAs funded under the NSIP Program, which will commence retroactive to October 1, 2024 and continue through September 30, 2025.

**IMAs**

<b>CSE</b>	<b>EISEP</b>	<b>NYSTP</b>	<b>WIN &amp; NSIP</b>
\$287,233	\$110,534	\$52,697	\$1,389,555

Your Committee is advised that the services to be provided under the IMAs will include: case management, home-delivered meals, information, assistance, repairs & vehicle expenses and transportation.

Your Committee notes that this Honorable Board passed similar legislation pursuant to Act No. 62-2024. However, the existing authorization expired on March 31, 2025 and a new authorization will be needed to enter into new agreements.

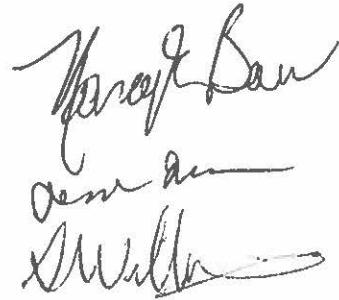
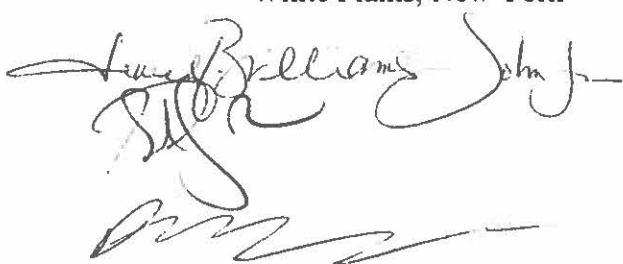
Your Committee is informed that the IMAs are exempt from the Westchester County Procurement Policy (the "Policy") pursuant to section 3(a) iii thereof which exempts contracts with "... any State and any political subdivision, agency or instrumentality thereof." They are also exempt pursuant to section 3(a) xix of the Policy which exempts "any procurement for the purpose of entering into a contract with persons to provide direct services to senior citizens."

The Planning Department has advised that based on its review, the proposed IMAs do not meet the definition of an "action" under the State Environmental Quality Review Act, 6 NYCRR part 617. As such, no environmental review is required. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators

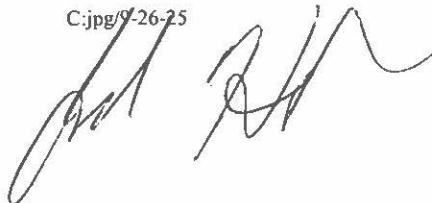
Your Committee has been advised that the passage of the attached Act requires an affirmative vote of a majority of the members of your Honorable Board.

Your Committee is advised that adoption of the proposed Act is necessary to effectively carry out these worthwhile Programs. Accordingly, after due consideration, your Committee recommends adoption of the annexed Act.

Dated: *November 24<sup>th</sup>*, 2025  
White Plains, New York



C:\jpg\9-26-25



Budget & Appropriations

Veterans, Seniors & Youth

Dated: November 24, 2025

White Plains, New York

***The following members attended the meeting remotely and approved this item out of Committee with an affirmative vote. Their electronic signature was authorized and is below***

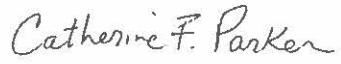
Committee(s) on:

**Budget & Appropriations**



**Veterans, Seniors & Youth**



  
Catherine F. Parker

# FISCAL IMPACT STATEMENT

SUBJECT: CSE  NO FISCAL IMPACT PROJECTED

## OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A)  GENERAL FUND  AIRPORT  SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 287233

Total Current Year Revenue \$ 287233

Source of Funds (check one):  Current Appropriations

Transfer of Existing Appropriations  Additional Appropriations  Other (explain)

Identify Accounts: 263-85-T047

Potential Related Operating Budget Expenses: Annual Amount \$ 0

Describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Potential Related Revenues: Annual Amount \$ 287233

Describe: Funding received from the New York State Office for the Aging for Community Services for the Elderly.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide Case Management, Information & Assistance, and Transportation services,

\_\_\_\_\_

Next Four years:

Estimated to be same as above each year.

\_\_\_\_\_

\_\_\_\_\_

Prepared by: Sandra Brown

Reviewed By:

Sandra Brown *(Signature)*  
Budget Director

Title: Director of Program Development II

Department: Senior Programs & Svcs.

If you need more space, please attach additional sheets.

# FISCAL IMPACT STATEMENT

SUBJECT: EISEP  NO FISCAL IMPACT PROJECTED

## OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A)  GENERAL FUND  AIRPORT  SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 110534

Total Current Year Revenue \$ 110534

Source of Funds (check one):  Current Appropriations

Transfer of Existing Appropriations  Additional Appropriations  Other (explain)

Identify Accounts: 263-85-T048

Potential Related Operating Budget Expenses: Annual Amount \$ 0

Describe:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Potential Related Revenues: Annual Amount \$ 110534

Describe: Funding received from the New York State Office for the Aging for Expanded In-Home Services to the Elderly.

\_\_\_\_\_

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide Case Management services to seniors in Westchester.

\_\_\_\_\_

Next Four years:

Estimated to be same as above each year.

\_\_\_\_\_

\_\_\_\_\_

Prepared by: Sandra Brown

Reviewed By: Sandra Brown *Sandra Brown* *OB 10/2/25*

Title: Director of Program Development II

Budget Director

Department: Senior Programs & Svcs.

*10/1/25*

If you need more space, please attach additional sheets.

# FISCAL IMPACT STATEMENT

SUBJECT: NYS TRANS

NO FISCAL IMPACT PROJECTED

## OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A)  GENERAL FUND  AIRPORT  SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 52697

Total Current Year Revenue \$ 52697

Source of Funds (check one):  Current Appropriations

Transfer of Existing Appropriations  Additional Appropriations  Other (explain)

Identify Accounts: 263-85-T813

Potential Related Operating Budget Expenses: Annual Amount \$ 0

Describe: \_\_\_\_\_

\_\_\_\_\_

Potential Related Revenues: Annual Amount \$ 52697

Describe: Funding is received from the New York State Office for the Aging for the State Transportation Program.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide supplemental funding to expand existing nutrition site and supportive services transportation operations throughout the county.

\_\_\_\_\_

Next Four years:

Estimated to be same as above each year.

\_\_\_\_\_

Prepared by: Sandra Brown

Reviewed By:

  
10/1/25

Title: Director of Program Development II

Budget Director

Department: Senior Programs & Svcs.

If you need more space, please attach additional sheets.

# FISCAL IMPACT STATEMENT

SUBJECT: WIN/NSIP

NO FISCAL IMPACT PROJECTED

## OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A)  GENERAL FUND  AIRPORT  SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 1389555

Total Current Year Revenue \$ 1389555

Source of Funds (check one):  Current Appropriations

Transfer of Existing Appropriations  Additional Appropriations  Other (explain)

Identify Accounts: 263-85-T928 (WIN); 263-85-T939 (NSIP)

Potential Related Operating Budget Expenses: Annual Amount \$ 0

Describe: \_\_\_\_\_

\_\_\_\_\_

Potential Related Revenues: Annual Amount \$ 1389555

Describe: Funding is received from the New York State Office for the Aging for the Wellness in Nutrition Program

\_\_\_\_\_

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide Home Delivered Meals and Nutrition Services Incentive Program to seniors in Westchester County.

\_\_\_\_\_

Next Four years:

Estimated to be same as above each year.

\_\_\_\_\_

Prepared by: Sandra Brown

Reviewed By:

Budget Director

Title: Director of Program Development II

Department: Senior Programs & Svcs.

10/1/05  
S  
Budget Director

10/1/05

If you need more space, please attach additional sheets.

AN ACT authorizing the County of Westchester, acting by and through its Department of Senior Programs and Services, to enter into inter-municipal agreements with local municipalities for services to be funded under the Community Services for the Elderly Program, the Expanded In-home Services for the Elderly Program, the New York State Transportation Program, and the Wellness in Nutrition Program and the Nutrition Services Incentive Program.

**BE IT ENACTED** by the County Board of Legislators of the County of Westchester as follows:

**Section 1.** The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), be and hereby is authorized to enter into inter-municipal agreements ("IMAs") with the municipalities listed in the attached Exhibit "A" for services to be funded with grant funds received from the New York State Office for the Aging ("NYSOFA") under the Community Services for the Elderly program ("CSE"), the Expanded In-home Services for the Elderly Program ("EISEP"), the New York State Transportation Program ("NYSTP") and the Wellness in Nutrition and Nutrition Services Incentive Programs ("WIN & NSIP") (the "Programs"), in the total aggregate not-to-exceed amounts set forth below, with specific allocations for each IMA to be determined at the discretion of the Commissioner of the Department.

CSE	EISEP	NYSTP	WIN & NSIP
\$287,233	\$110,534	\$52,697	\$1,389,555

**§2.** The IMAs shall commence on April 1, 2025 and continue through March 31, 2026, except for the IMAs funded under the NSIP Program, which will commence retroactive to October 1, 2024 and continue through September 30, 2025.

**§3.** The services to be provided under the IMAs shall include: case management, home-delivered meals, information, assistance, repairs & vehicle expenses and transportation.

**§4.** The County Executive or his authorized designee is hereby empowered to execute all instruments and take all actions reasonable and necessary to effectuate the purposes hereof.

**§5.** This Act shall take effect immediately.

**EXHIBIT "A"**

**LIST OF MUNICIPALITES AND SERVICES**

<b>GRANT: CSE</b>	<b>GRANT: EISEP</b>	<b>GRANT: NYSTP</b>	<b>GRANTS: WIN &amp; NSIP</b>
<b><u>SERVICES</u></b>	<b><u>SERVICES</u></b>	<b><u>SERVICES</u></b>	<b><u>SERVICES</u></b>
Information, Assistance, Transportation and Case management	Case management	Transportation	Home-delivered Meals
Town of Eastchester	City of Yonkers	Town of Cortlandt	Town of Cortlandt
City of Yonkers*		Town of Greenburgh	Town of Eastchester
		Town of Mamaroneck	Town of Greenburgh
		Village/Town of Mount Kisco	Town of Mamaroneck
		Town of Mount Pleasant	Village/Town of Mount Kisco
		City of Mount Vernon	Town of Mount Pleasant
		City of New Rochelle	City of Mount Vernon
		Town of Ossining	Town of New Castle
		City of Peekskill	Town of Ossining
		Village of Port Chester	City of Peekskill
		Town of Somers	Village of Port Chester
		City of White Plains	Town of Somers
		Town of Yorktown	City of Yonkers
			Town of Yorktown

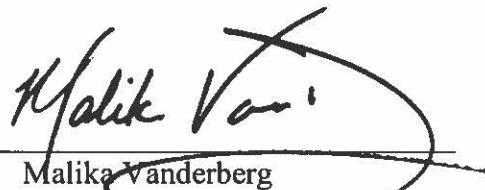
**Note:**

- BOTH municipalities listed above under CSE will provide Transportation and Case Management Services, EXCEPT that the City of Yonkers marked with an asterisk (\*) will also provide Information and Assistance

STATE OF NEW YORK )  
WESTCHESTER COUNTY ) ss.  
 )

**I HEREBY CERTIFY** that I have compared the foregoing Act, Act No. 256 - 2025, with the original on file in my office, and that the same is a correct transcript therefrom, and of the whole, of the said original Act, which was duly adopted by the County Board of Legislators, of the County of Westchester on December 8, 2025, and approved by the County Executive on December 15, 2025.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Corporate Seal of said County Board of Legislators on this 15<sup>th</sup> day of December, 2025.

  
Malika Vanderberg

The Clerk of the Westchester County  
Board of Legislators

County of Westchester, New York

