

HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER

Your Committee is in receipt of a communication from the County Executive requesting that your Honorable Board authorize the County of Westchester ("County") to retroactively amend its inter-municipal agreement (the "IMA") with the Town of Cortlandt (the "Town"), whereby the County, acting through its Department of Public Safety ("WCDPS"), provides police services to the Town for a term commencing February 1, 2020 and expiring January 31, 2025, in order to add the services of a County Police Officer, specially trained as a Community Resource Officer (the "CRO") who will be assigned to the Cortlandt Precinct on a 40-hour work week schedule.

As your Committee may know, the Town abolished its police force effective January 1, 1999, and has since had an arrangement with the New York State Police (the "State Police") to provide primary police coverage for the Town. Since March, 1999, the County has been providing supplemental police services pursuant to IMAs with the Town. By Act No. 2019-240, approved by your Honorable Board on December 3, 2019, the County was authorized to enter into the current IMA to provide supplemental police services to the Town for a term commencing February 1, 2020 and terminating on January 31, 2025. The IMA was executed on or about February 7, 2020.

As your Committee may know, under the terms of the IMA, the County provides two 8-hour patrol car tours daily to the Town as a supplement to those provided by the State Police. In addition, the Town permits the County to have use of part of the former police facility at the Cortlandt Town Hall at no charge to the County. The Town pays the County a sum equal to the County's actual costs as determined by the County at the end of each year, which costs include salary, overtime, holiday pay, shift differential, and fringe benefits as well as vehicles, equipment and maintenance.

Your Committee is advised that the Town now seeks to supplement the existing services provided by the County by adding the CRO to enhance the overall safety and quality of life in the community through creative strategies that help to build trusting relationships, foster behavioral modifications and deter criminal activity. The specialized patrol, outreach, enforcement activities and deployment of this officer would be supported by a precision policing and intelligence driven patrol

concept customized to the needs of the community. Through consistency and relationship building, the assigned officer will utilize a combination of tactics including proactive outreach within the community with a special focus on crime prevention, mitigating diversity gaps, supporting underprivileged segments of the community, patrol level field investigations, and condition/crime pattern analysis. The activity of the CRO will be fluid and guided by the needs and input of the community in partnership with Town officials and the many diverse segments and stakeholders in the Town, subject to WCDPS department policies, standard operating procedures, and orders from WCDPS supervisors.

Your Committee is advised that WCDPS will provide the CRO with a patrol vehicle with specialized markings to assist in promoting and bringing greater awareness to the Town of Cortlandt's community policing initiative and Community Resource Officer. In addition, the WCDPS will honor the recommendation of Town Board members to add the words "Cortlandt Precinct" to the markings on the other patrol vehicles assigned to our Cortlandt Precinct as best practical with WCDPS's fleet assignments.

Your Committee is advised that, in addition to the costs the Town pays under the existing IMA, the Town shall pay the County a sum equal to the County's actual costs for the services of the CRO, which costs include salary, overtime, holiday pay, shift differential, and fringe benefits payable under the same contractual structure it pays for the existing services under the IMA. The estimated increase in the amount that the Town will pay the County under the proposed amendment for the remaining term of the IMA will be as follows:

Under Current IMA
2022/2023 - \$1,090,541
2023/2024 - \$1,114,491
2024/2025 - \$1,139,102

Under Proposed Amendment to the IMA
2022/2023 - \$1,342,532 - Increase of \$251,991
2023/2024 - \$1,371,720 - Increase of \$257,229
2024/2025 - \$1,401,431 - Increase of \$262,329

Your Committee is advised that the proposed project does not meet the definition of an action under New York State Environmental Quality Review Act and its implementing regulations 6

NYCRR Part 617. Please refer to the memorandum from the Department of Planning dated January 14, 2022, which is on file with the Clerk of the Board of Legislators.

An affirmative vote of a majority of the voting strength of your Honorable Board is required for approval of the attached Act.

Your Committee has carefully considered the proposed Act and recommends your Honorable Board's favorable action on the annexed proposed Act.

Dated: *May 17th*, 2022
White Plains, New York

J. H. D.

May 23rd, 2022

Robert J. Li
William J. ...
Louise Sullivan ...
J. H. D.
Colin J. ...
Maureen ...

COMMITTEE ON
CARP DPS CORTLT IMA 1st Amendt
CON125320

Public Safety

Budget & Appropriations

Dated: May 17, 2022
White Plains, New York

The following members attended the meeting remotely, pursuant to Chapter 56 of New York State Laws of 2022, and approved this item out of Committee with an affirmative vote. Their electronic signature was authorized and is below.

Committee(s) on:

Public Safety



Margaret A. Cunzio



WOP



Dated: May 23, 2022
White Plains, New York

The following members attended the meeting remotely, pursuant to Chapter 56 of New York State Laws of 2022, and approved this item out of Committee with an affirmative vote. Their electronic signature was authorized and is below.

Committee(s) on:

Budget & Appropriations

David Q. Jablonski

[Signature]

Mary Jane Skimsky

Catherine By

Catherine F. Parker

Jeff Rein

FISCAL IMPACT STATEMENT

SUBJECT: Town of Cortlandt-IMA

NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

GENERAL FUND

AIRPORT FUND

SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ _____ -

Total Current Year Revenue \$ _____ -

Source of Funds (check one): Current Appropriations Transfer of Existing Appropriations

Additional Appropriations

Other (explain)

Identify Accounts: T-628 38-628V-628Z Source of Funds: Town of Cortlandt

Potential Related Operating Budget Expenses: Annual Amount _____

Describe: N/A

Potential Related Operating Budget Revenues: Annual Amount _____

Describe: N/A

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____

Next Four Years: 2022/2023 Expenses \$1,342,532 and Revenue \$1,342,532

2023/2024 Expenses \$1,371,720 and Revenue \$1,371,720

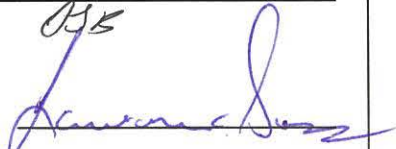
2024/2025 Expenses \$1,401,431 and Revenue \$1,401,431

Prepared by: Siva Gopalkrishna

Title: Director of Administrative Services

Department: Public Safety

Date: April 22, 2022

Reviewed By: 
Budget Director

Date: 4/27/22

ACT NO. _____ - 2022

An Act authorizing the County of Westchester, to retroactively amend its inter-municipal agreement with the Town of Cortlandt, whereby the County, acting by and through its Department of Public Safety Services, provides police services to the Town for a term commencing February 1, 2020 and expiring January 31, 2025, in order to add the services of a County Police Officer, specially trained as a Community Resource Officer.

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The County of Westchester (the "County") is hereby authorized to retroactively amend its inter-municipal agreement (the "IMA") with the Town of Cortlandt (the "Town") whereby the County, acting through its Department of Public Safety ("WCDPS"), provides police services to the Town for a term which commenced February 1, 2020 and expiring January 31, 2025, in order to add the services of a County Police Officer, specially trained as a Community Resource Officer (the "CRO") who will be assigned to the Cortlandt Precinct on a 40-hour work week schedule.

§2. In addition to the costs the Town pays under the existing IMA, the Town shall pay the County a sum equal to the County's actual costs for the services of the CRO, which costs include salary, overtime, holiday pay, shift differential, and fringe benefits payable under the same contractual structure it pays for the existing services under the IMA. Pending a year-end determination by the County as to the County's actual costs for the services provided, the Town will pay the following estimated costs for the remaining term of the IMA:

2022/2023 - \$1,342,532
2023/2024 - \$1,371,720
2024/2025 - \$1,401,431

§3. The County Executive or his authorized designee is hereby authorized and empowered to execute all instruments and to take all action necessary and appropriate to effectuate the purposes hereof.

§4. This Act shall take effect immediately.

This **FIRST AMENDMENT** made this day of 2022 by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 (hereafter the "County"),

and

THE TOWN OF CORTLANDT, a municipal corporation of the State of New York, having an office and place of business located at 10 Ready Street, Cortlandt Manor, New York (hereafter the "Town")

WITNESSETH:

WHEREAS, the County, acting through its Department of Public Safety Services (the "Department"), has been providing supplemental police coverage (the "Supplemental Policing Services") to the Town since February 1, 1999 under various inter-municipal agreements with the Town, with the latest one to expire on January 31, 2020; and

WHEREAS, by Act No. 2019-240, approved by the Westchester County Board of Legislators on December 3, 2019, the County was authorized to enter into a new agreement (the "Agreement") to provide the Supplemental Policing Services to the Town for a term commencing February 1, 2020 and expiring January 31, 2025; and

WHEREAS, the Agreement was fully executed on or about February 7, 2020; and

WHEREAS, the Town desires to receive, and the County desires to provide the services of an additional County Police Officer, specially trained as a Community Resource Officer (the "CRO") who will be assigned to the Cortlandt Precinct on a 40-hour work week schedule (the "CRO Services") in addition to the Supplemental Policing Services; and

WHEREAS, by Act No. - 2022, approved by the Westchester County Board of Legislators on , 2022, the County was authorized to retroactively amend the Agreement in order to add the CRO Services to the Agreement, effective February 1, 2022.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

1. The above recitals are incorporated herein as if stated at length.

2. In addition to the Supplemental Policing Services already provided pursuant to the Agreement, beginning on February 1, 2022, the Department shall provide the CRO Services, as more particularly described in Schedule "A" attached hereto and made part of the Agreement. Accordingly, Section "FIRST" of the Agreement is hereby deleted in its entirety and replaced with the following:

"FIRST: The Department shall provide, on a daily basis, two eight-hour patrol car tours for the purpose of providing police services to the Town to supplement the services provided by the New York State Police, which is the police agency responsible for patrolling the Town and responding to emergency calls.

Beginning on February 1, 2022 and throughout the remainder of the term of this Agreement, the Department shall also provide the services of a County Police Officer, specially trained as a Community Resource Officer (the "CRO") who will be assigned to the Cortlandt Precinct on a 40-hour work week schedule (the "CRO Services"). The CRO Services are more particularly described in Schedule "A" attached hereto and made part of this Agreement."

3. In addition to the costs the Town pays under the existing Agreement, the Town shall pay the County a sum equal to the County's actual costs for the CRO Services. The cost for the CRO is estimated to be an additional \$251,991.00 for the year 2022-2023, \$257,229 for the year 2023-2024, and \$262,329 for the year 2024-2025. Accordingly, the cost-per-year chart

following the second paragraph of Section "SECOND" of the Agreement is hereby deleted in its entirety and replaced with the following:

"2020/2021 - \$1,043,761
2021/2022 - \$1,066,613
2022/2023 - \$1,342,532
2023/2024 - \$1,371,720
2024/2025 - \$1,401,431"

4. Except as otherwise specifically provided herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

5. This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney and the Town Attorney of Portland.

[NO FURTHER TEXT ON THIS PAGE. SIGNATURE PAGE TO FOLLOW]

DRAFT

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment.

THE COUNTY OF WESTCHESTER

By: _____
Commissioner of Public Safety Services

TOWN OF CORTLANDT

By: _____
(Name and Title)

Authorized and approved by the Westchester County Board of Legislators, at a meeting duly held on the _____ day of _____ 2022.

Authorized and approved by the Town Board of the Town of Cortlandt, at a meeting duly held on the _____ day of _____ 2022.

Approved

Approved as to form

Sr. Assistant County Attorney
The County of Westchester
s/con/carp/dps/cortlandt police first amendment

Town Attorney
Town of Cortlandt

MUNICIPALITY'S ACKNOWLEDGMENT

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

On the _____ day of _____ in the year 2022 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Date: _____

Notary Public

DRAFT

CERTIFICATE OF AUTHORITY
(Municipality)

I, _____, certify that I am the
(Officer other than officer signing contract)

_____ of the _____
(Title) (Name of Municipality)

(the "Municipality"), a corporation duly organized in good standing under the _____

(Law under which organized, e.g., the New York Village Law, Town Law, General Municipal Law)

named in the foregoing agreement that _____ who signed said
(Person executing agreement)

agreement on behalf of the Municipality was, at the time of execution _____ of
(Title of such person),

the Municipality, that said agreement was duly signed on behalf of said Municipality by

authority of its _____ thereunto duly authorized,
(Town Board, Village Board, City Council)

and that such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
COUNTY OF WESTCHESTER)

On this ___ day of _____, 2022, before me personally came _____

_____, whose signature appears above, known to me to be the
_____ of _____,

(Title)

the municipal corporation described in and which executed the above certificate, who being by

me duly sworn did depose and say that he, the said _____

resides at _____, and that

he/she is the _____ of said municipal corporation.

(Title)

Notary Public

SCHEDULE "A"

DRAFT



PROPOSAL UPDATE – DECEMBER 7, 2021

TOWN OF CORTLANDT
COMMUNITY AND PRECISION POLICING
CREATIVE PATROL STRATEGY
2022



PATROL DIVISION COMMUNITY POLICING

PROPOSAL: In partnership with the Town of Cortlandt leadership, further enhance the policing services in Cortlandt as a model for other communities in the police reform era by adding a specially trained Community Resource Officer (CRO) to supplement the contracted patrol officers assigned to the Cortlandt precinct.

OBJECTIVE: Further enhance the safety and policing services of the growing and diverse residential and business districts within the Town by enabling the Westchester County Police to take the proactive goals of local community policing and engagement to new heights.

The CRO would supplement the existing policing coverage within the community which in a large measure is more reactive leaning due to call volume and coverage area.

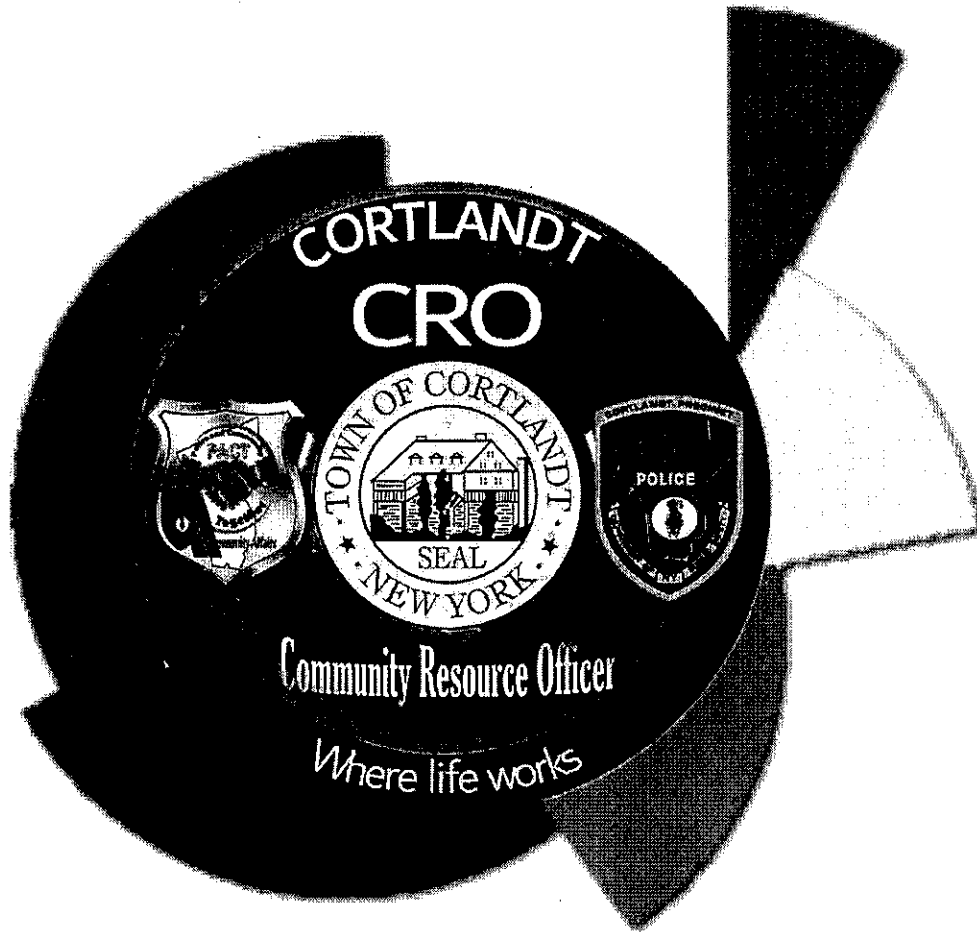


The CRO will utilize our **Police and Community Together Program (PACT)** framework to further build a proactive, trusting and supportive relationship with all facets of the community and afford the Town a higher level of coverage, safety, and focused response to targeted community policing, quality of life issues and problem solving.

GOAL: The underlying goal of the specialized Community Resource Officer assigned to the Cortlandt precinct will be to enhance the overall safety and quality of life in the community through creative strategies that help build trusting relationships, foster behavioral modifications and deter criminal activity.

The specialized patrol, outreach, enforcement activities and deployment of this officer would be supported by a precision policing and intelligence driven patrol concept customized to the needs of the community. Through consistency and relationship building, the assigned officer will utilize a combination of tactics including proactive outreach within the community with a special focus on crime prevention, mitigating diversity gaps, supporting underprivileged segments of the community, patrol level field investigations, and condition/crime pattern analysis.

The activity of the CRO will be fluid and guided by the needs and input of the community in partnership with Town officials and the many diverse segments and stakeholders in our community.



CRO. Multi-Faceted. Flexible. Community Driven.

BENEFITS: The addition of a Community Resource Officer (CRO) to the existing policing model brings a variety of strategic and localized benefits to the Town and further strengthens the community's safety net and policing services.

The Town will also benefit from the close coordination and supervision of a community policing Sergeant and Lieutenant with significant availability to the community in support of the activity of the CRO and patrol officers assigned to the Cortlandt precinct.

Some of the benefits of a CRO include:

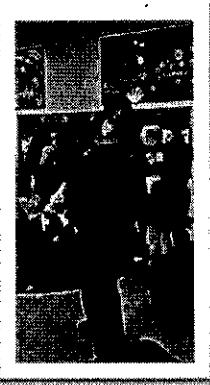
- Directed quality of life patrols and enforcement.
- Patrol diversity and scheduling flexibility that align with PACT principles in community engagement and response to conditions in the community.
- The CRO will be afforded dynamic training to meet and exceed the multi-faceted community-oriented design of his/her position to provide greater focused attention to a variety of conditions, complaints and outreach initiatives to include but not limited to:

SUPPORT TO VULNERABLE COMMUNITIES – "PACT" COMMUNITY POLICING MODEL

The mission is to open the pathways of communication and build rapport between the individuals, families, youth, and the Westchester County Police – Cortlandt precinct officers, to promote an environment where information sharing and education will enhance the safety and well-being of all residents and police of Cortlandt.

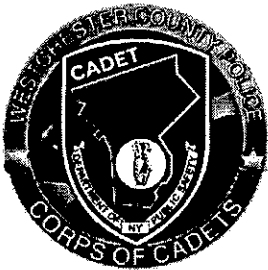


Utilizing the PACT community policing model, officers will collaborate with strategic partners including the Cortlandt Coalition, local school districts, local merchants, community organizations, Cortlandt Senior Center, Cortlandt Youth Center, Cortlandt Parks Department, Code Enforcement, Houses of Worship, community mental health crisis teams, and local government to provide the residents and police with services and training that will ensure that our goals are met and remain effective.



YOUTH OFFICER

The CRO will have specialized youth officer training and further strengthen the relationship and support our Cortlandt precinct has with the Lakeland, and Hendrick Hudson School Districts, our local School Resource Officers and all the younger members of our community.



The CRO will be involved with the WCPD Corps of Cadets and help recruit and support local youth enrolled into the program.





DOMESTIC VIOLENCE OFFICER

The CRO will be provided with specialized Domestic Violence High Risk training and assist patrol officers and detectives with assisting victims of domestic violence through follow up and resource support for court referrals, orders of protection, counseling, shelter alternatives and safety planning.

The CRO will perform domestic violence awareness outreach and utilize the tenets of the multi-pronged intervention lethality assessment program.

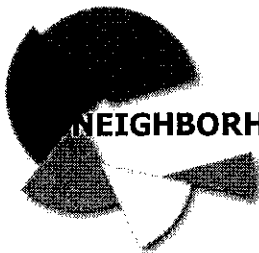
Studies have shown this type of Domestic Violence follow up will increase victim knowledge and utilization of services, improved perception of and relationship with the police, improved police understanding of victims and DV issues, improved community awareness of domestic violence resources and enhanced victim safety.



COMMUNITY MENTAL HEALTH CRISIS TEAM SUPPORT – PROJECT ALLIANCE

The CRO will be provided with specialized crisis intervention training and be actively engaged with Project Alliance, created by the County, to help address the needs of residents with behavioral health challenges.

The CRO will serve as a liaison between the Mobile Crisis Response Team (MCRT), Westchester County Department of Community Mental Health, Department of Social Services and the officers assigned to the Cortlandt precinct on collaborative initiatives to help provide resources and assistance to members of the community experiencing a mental health crisis.

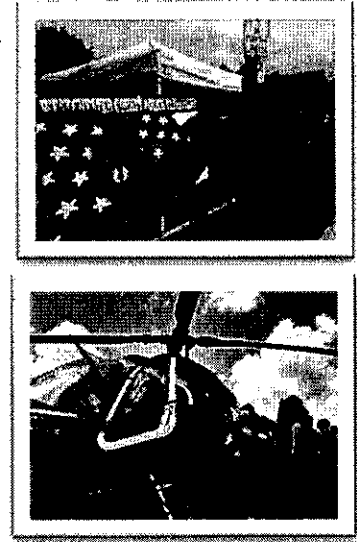


NEIGHBORHOOD AND COMMUNITY ENGAGEMENT

A significant component of the CRO's daily activity will be focused on community engagement. The CRO will open lines of communication with neighborhoods throughout the Town of Cortlandt.

In addition to setting up community meetings at Houses of Worship and community organizations, the CRO will conduct Neighborhood "Pop Up" events to help make it easier for residents to connect with their police officers, especially those that don't have cars.

The CRO will work on youth and senior outreach, community events, crime prevention education, homeless outreach, establishing neighborhood watch programs and a Clergy Council.



CRO TRAINING:

WCPD Community Resource Officers receive specialized community policing training that best coincides with policing objectives of the communities they serve. Our community policing unit helped develop the CRO training program in 2021 which is now offered throughout New York State by the State of NY Police Juvenile Officer Association. The training is dynamic and includes:

- ▶ GUARDING THE GUARDIANS THROUGH RESPONSIVE LEADERSHIP.
- ▶ OFFICER WELLNESS.
- ▶ IMPLEMENTING AND PROMOTING THE CRO.
- ▶ COMMUNITY POLICING, COMMUNICATION AND COMMUNITY EVENTS.
- ▶ TACTICAL PERCEPTION - PROCEDURAL JUSTICE AND IMPLICIT BIAS.
- ▶ PUBLIC SPEAKING AND PRESENTATION SKILLS.
- ▶ COMMUNITY MENTAL HEALTH AND SPECIAL NEEDS COMMUNITY MEMBERS.
- ▶ SOCIAL MEDIA BOOT CAMP.
- ▶ DE-ESCALATION TECHNIQUES.
- ▶ "TEAM" PROGRAM – Together Everyone Achieves More.
- ▶ CRITICAL INCIDENT TRAINING (Mental Health Crisis Intervention).
- ▶ DOMESTIC VIOLENCE – (Lethality Assessment Program and Field Follow Ups).
- ▶ CRIME PREVENTION.
- ▶ CRITICAL INFRASTRUCTURE SECURITY.
- ▶ INSTRUCTOR DEVELOPMENT TRAINING.
- ▶ CURRENT TRENDS IN COMMUNITY POLICING.
- ▶ JUVENILE OFFICER TRAINING.

COVERAGE: The CRO will work a 40-hour work week schedule, initially 1000 x 1800 with the option of flexing the schedule to best meet the needs of the community, precinct conditions and special outreach initiatives.

COST: The cost of adding a CRO is based on the current contractual structure for policing services by the WCPD with the Town of Cortlandt. The cost for the additional officer (CRO) is \$251,991 for the 2022 fiscal year starting January 1, 2022.

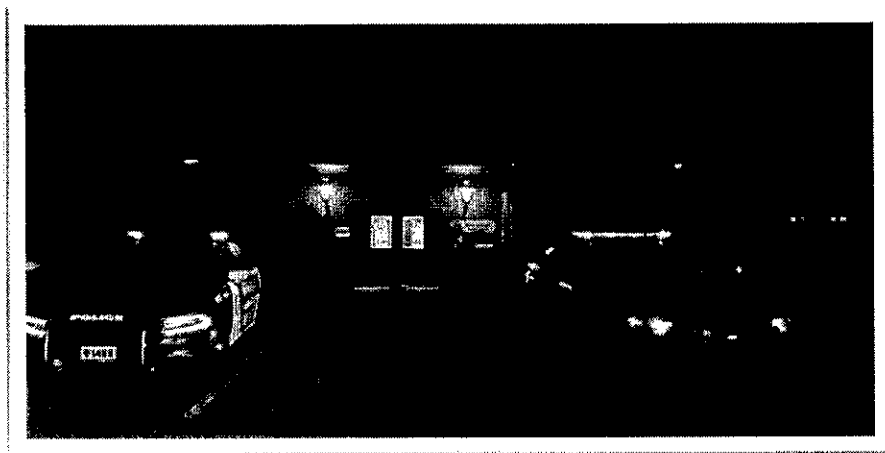
SUPPORT: The CRO will be supported and supervised by a community policing Sergeant and Lieutenant.

The CRO will be an integral component of the WCPD Cortlandt precinct and community and will work closely with officers assigned to the Cortlandt precinct, our other Community and School Resource Officers, and partnering agencies, to achieve the PACT and community policing objectives for the Town.

The Community Policing Unit supervisors and CRO will collaborate and partner with the Town's leadership and officials on a continual basis in the custom implementation of this community policing strategy.

PATROL VEH.: The WCPD will provide the CRO with a patrol vehicle with specialized markings to assist in promoting and bringing greater awareness to the Town of Cortlandt's community policing initiative and Community Resource Officer.

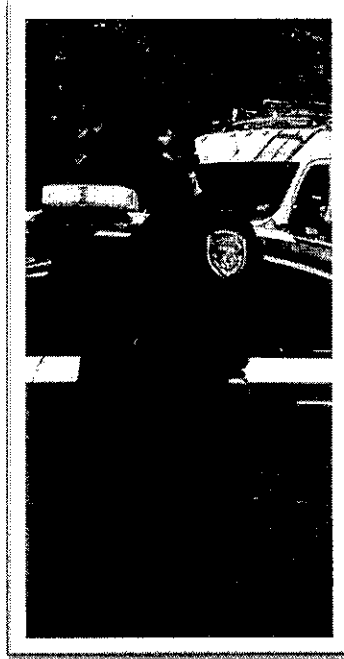
In addition, the WCPD will honor the recommendation of Town Board members and add "Cortlandt Precinct" to the other patrol vehicles assigned to our Cortlandt Precinct as best practical with our fleet assignments.



OFFICER:

The WCPD is prepared to provide a trained CRO with Town of Cortlandt patrol experience to serve the Cortlandt community in January, 2022.

Our intention is to fill this specialized position with a familiar face, PO Deopaul Mahadeo.



Deopaul is a United States Marine Corps veteran with overseas service experience in Iraq and Afghanistan. He started his law enforcement career with the City of White Plains Police Department where he served for five years before transferring to the Westchester County Police Department. He has served our department with distinction on patrol the past three years and taken on additional responsibilities and training in community policing including patrol in our municipal precincts, ceremonial unit, Community Resource Officer, and a leadership role with our new Corps of Cadets program.

Assignment of Deopaul to the new CRO position will enable us to keep the team of officers currently assigned to the Cortlandt precinct (PO Wirth, PO Bitawi and PO Spreckman) in their current patrol duties for the Town as we start the new year.

Officer Mahadeo is excited about the prospects and development of the CRO position for the Cortlandt community and we are confident he will continue to be an asset to the policing services and team of officers we currently have assigned to the Town.

IMPLEMENTATION:

At such time that this initiative may be approved by the Town Board, correspondence will be needed to Police Commissioner Thomas A. Gleason requesting that the current policing contract with the County Police be amended to add an additional police officer trained as a Community Resource Officer for the Town's community policing strategy.

If you have any further questions, please don't hesitate to contact Sgt. Jim Dress.

WCPD Patrol Operations

Community Policing / Schools / Ceremonial Unit

Office: 914-864-7880 / Personal Cell: 845-406-0350

Jzd2@westchestergov.com