



**Kenneth W. Jenkins**  
County Executive

TRANSMITTAL MEMO

TO: The Honorable Members of the Board of Legislators

FROM: Kenneth W. Jenkins, Westchester County Executive

DATE: May 13, 2026

A handwritten signature in black ink, appearing to be "K. Jenkins", with a long, sweeping line extending from the end of the signature towards the top right of the page.

RE: Legislation for the Complete Streets Municipal Assistance Program, which includes a Capital Budget Amendment, a Design Bond Act, a Construction Bond Act and two Acts authorizing the County of Westchester to enter into inter-municipal agreements with the participating municipalities under the program, for design work and construction work, respectively.

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Transmitted herewith for your review is legislation, which, if adopted by your Honorable Board, will authorize the County of Westchester (the "County") to implement a Complete Streets Municipal Assistance Program (the "Program"), which will assist certain municipalities within Westchester County ("Municipalities") with the design, construction and installation improvements to their municipally-owned roads in order to make the roads more accessible to vulnerable users, such as pedestrians, bicyclists and wheelchair users, as follows:

(i) 2026 Capital Budget Amendment. An Act (the "Capital Budget Amendment") to amend the County's 2026 Capital Budget to add an appropriation for Capital Project BPL39, Complete Streets Fund, in the amount of One Million (\$1,000,000) Dollars, to increase the overall total appropriation for the Program to Sixteen Million (\$16,000,000) Dollars.

(ii) Bond Act. A proposed Bond Act (the "Design Bond Act") in the total aggregate amount of Four Million (\$4,000,000) Dollars to finance a component of Capital Project BPL39. The proposed Design Bond Act will finance the cost for the County to undertake the design of projects proposed by the eleven (11) Municipalities listed in the Design IMA Table below, as well as related County administrative costs and related costs and design costs during construction, if necessary. Please note that these Municipalities applied for both design and construction funding, but only design funding is being approved at this time (See, Program Overview below).

(iii) Bond Act. A proposed Bond Act (the "Construction Bond Act") in the amount of One Million, Three Hundred Nine-Five Thousand (\$1,395,000) Dollars to finance up to 50% of the cost of construction and construction management of the project entitled "Mount Kisco Streetscape Sidewalk Improvements Phase 3B" proposed by the Town of Mount Kisco and fund administrative costs related to the project. Please note that the Town of Mount Kisco has completed its own

design and, therefore, did not apply for design funding under the Design Bond Act (See, Program Overview below).

(iv) An Act. A proposed Act (the “Design IMA Act”) which will authorize the County, acting by and through the Department of Planning (“Department” or “Planning”) to enter into intermunicipal agreements (individually “Design IMA,” and collectively, “Design IMAs”) with the eleven (11) Municipalities listed in the Design IMA Table below for the County to undertake the design of their respective projects under the Program, as further described below.

(v) An Act. A proposed Act (the “Construction IMA Act”) which will authorize the County, acting by and through the Department, to enter into an intermunicipal agreement (the “Construction IMA”) with the Town of Mount Kisco who applied for construction funding only for its project entitled “Mount Kisco Streetscape Sidewalk Improvements Phase 3B,” as further described below.

**DESIGN IMA**

The Design IMA Act will authorize the County to enter into Design IMAs with the following eleven (11) Municipalities to undertake the design of their proposed projects located on municipally owned roads and real properties and for the not to exceed amounts listed below:

**DESIGN IMA TABLE**

<b>Municipality</b>	<b>Project</b>	<b>Municipally-Owned Roads/Real Properties on which Projects to be Design will be located</b>	<b>Not to Exceed Amount for Design</b>
Yonkers, City of	Bronx River Road Complete Streets Improvements	Bronx River Road (City Road) between East 240th St/Neirid Ave and Sherwood Avenue/Oak Street	\$358,987
Peekskill, City of	Central Avenue Connectivity Project	South Water Street (City Street) between Hudson Ave and Central Ave  Central Ave (City Road) between South/North Water Street and South/North Division Street	\$300,000
Dobbs Ferry, Village of	Dobbs Ferry Downtown Complete Streets	Main Street (Village Street) from Chestnut Street to Walnut Street  Cedar Street (Village Street) from Broadway to Main Street	\$310,000
Somers, Town of	Town of Somers Sidewalk Rehabilitation and Extension	New York State Route-202 (NYSDOT ) between Crane Rd and Scott Drive  New York State Route-100 (NYSDOT) between RT-202 (NYSDOT) and Somers Crossing Drive	\$200,270

White Plains, City of	Safety Enhancement Project	Mamaroneck Ave (City Street) between Main Street and Maple Ave	\$198,607
Irvington, Village of	Irvington Train Station Connectivity Project	S. Buckhout Street (Village Street) between W. Clinton Ave and S. Astor Street  S. Astor Street (Village Street) between S Buckhout Street and Main St	\$62,242
Hastings on Hudson, Village of	Ravensdale Complete Streets Improvements	Ravensdale Road (Village Road) between Farragut Ave and Clinton Ave  New York State Route 9A (a/k/a Saw Mill River Road) (NYSDOT) between Ravensdale Road/Jackson Avenue and Heath Place	\$176,475
Mount Pleasant, Town of	Elwood Avenue Streetscape Project - Phase 2	Elwood Avenue (Town Road) between Ruth Place and E Cross St  Broadway (Town Road) between Elwood Ave and W Cross Street  Ruth Place (Town Road) West of Elwood Ave	\$292,975
Buchanan, Village of	Buchanan Safe Access to School & Improved Infrastructure Project	Westchester Ave (Village Road) between Pheasant Run and 4th St  Tax Parcel ID Section 43.15, Block 1, Lot 16 on Tax Maps of Town of Cortlandt (Hendrick Hudson Central School District- short length)	\$54,963
Larchmont, Village of	Larchmont Neighborhood Intersection Pedestrian Upgrades	Parkway St (Village Street) between Soundview Dr and palmer Ave  Lyons Pl (Village Road) between Locust Ave and Monroe Ave  Locust Ave (Village Road) between Lyons Pl and Monroe Ave	\$28,000
Croton on Hudson, Village of	Croton-on-Hudson Sidewalk Installation Along Municipal Place and South Riverside Avenue	New York State Route 9A (a/k/a S Riverside Ave) (NYSDOT) between Municipal Place and Maple Street  Municipal Place (Village Road) between Maple Street and S Riverside Ave	\$64,317

Pursuant to the Design IMA, the County will agree to undertake the following: (i) the engineering analysis, design, and preparation of the specifications and construction documents for the each project, and (ii) any additional design that may be needed during construction if necessary, subject to the parties entering to an amendment to the Design IMA or a new agreement for construction as described below (collectively, the "Design").

The Design of the above projects could include the design of a number of infrastructure elements that enhance safety, accessibility, and mobility for all road users, including pedestrians, bicyclists, public transit riders, and motorists. The project elements vary by location and may include, but are not limited to, the following: new or improved sidewalks, crosswalk enhancements, bike lanes, signal upgrades, accessible curb ramps, and traffic-calming measures such as curb extensions and speed humps. The projects may also include streetscape and infrastructure enhancements such as street trees, landscaping, lighting, benches and drainage and flood mitigation measures.

The County will undertake the Design of each project for the not exceed amount listed in each IMA as set forth in the Design IMA Table above, subject to the Planning Commissioner, in her sole discretion, having the right to amend the scope of work, budget and not to exceed amount for each project, *provided, however*, the aggregate amount payable under all of the Design IMAs and all administrative and other related costs as well as design costs during construction, if necessary, shall not exceed Four Million (\$4,000,000) Dollars. Each Municipality shall be responsible for all design costs in relation to its project that exceed the not-to-exceed amount for its project under each Design IMA.

The term of the Design IMA shall commence upon execution of the IMA by both parties and shall be equal to the life of any bonds issued at any time by the County to fund the Design of the project.

Pursuant to the Design IMA, each Municipality will grant a non-exclusive easement to the County in the municipally owned roads and real properties on which the project will be constructed and installed in order to facilitate the issuance of County bonds to finance the capital project's design costs, and such easement shall encumber the property for so long as the bonds of the County are outstanding.

Please note that the eleven (11) Municipalities listed in the Design IMA Table above applied for both Design funding and Construction funding, subject to receiving all necessary legal approvals. Upon completion of the design phase, the parties will either enter into an amendment to the Design IMA or a new agreement for the construction of the project under the Program, subject to receiving all necessary legal approvals, including, but not limited to, bonding authorization to fund construction and construction management costs related to the projects.

In the event the parties enter into such an amendment or new agreement for the construction of the project, the parties shall also enter into an amendment to the easement or a new easement for a term equal to or greater than the life of any such bonds issued by the County to fund a portion of the construction and construction management of each project, as further described below.

### **CONSTRUCTION IMA**

The Construction IMA Act will authorize the County to enter into Construction Only IMA with Town of Mount Kisco in order for the County to reimburse up to 50% of the construction and construction management costs incurred by the Town of Mount Kisco to undertake the construction of the project entitled "Mount Kisco Streetscape Sidewalk Improvements Phase 3B" located on its municipally owned roads and real properties and fund administrative costs related

to the project, for the not to exceed amount of \$1,395,000. The Mount Kisco Streetscape Sidewalk Improvements Phase 3B project provides pedestrian safety and streetscape improvements along the South Moger Avenue corridor. The project includes reconstructing sidewalks along South Moger Avenue, as well as upgrading crossings to meet accessibility standards and improving lighting along the corridor. The project also provides various streetscape improvements, such as brick pavers, ornamental lighting, benches, and landscaping, and adds a planted median along the corridor to provide traffic calming and serve as a pedestrian crossing island.

In the Construction IMA, the County will agree to reimburse the Town of Mount Kisco for up to 50% of the construction and construction administration costs properly incurred in connection with the construction of the project, as set forth in the approved budget proposed by the Town of Mount Kisco, pursuant to the terms of the Construction IMA, after submission of invoices and supporting documentation requested by the County and approval of same by the Planning Commissioner. In addition, the County shall have the right to audit the documentation submitted in support of the costs and projects.

Pursuant to the Construction IMA, the County's obligation to finance a portion of the construction and construction management costs of the project shall not exceed the not-to-exceed amount set forth in the Construction IMA. The Town of Mount Kisco shall be responsible for all construction and construction management costs in relation to the project that exceed the not-to-exceed amount set forth in the Construction IMA.

The Town of Mount Kisco shall be responsible for the operation, maintenance, scheduling, security and repair of the projects and real properties at its expense.

The term of the Construction IMA shall commence upon execution by both parties and shall be equal to the life of any bonds issued at any time by the County to fund the construction of the project.

Also, in the Construction IMA, the Town of Mount Kisco will grant a non-exclusive easement to the County in the municipally-owned roads and real properties in order to facilitate the issuance of County bonds to finance the construction and construction management of the project, and such easement shall encumber the municipal property for so long as the bonds of the County are outstanding.

## **THE COMPLETE STREETS MUNICIPAL ASSISTANCE PROGRAM OVERVIEW**

In 2013, following the enactment of New York State's Complete Streets Act in 2011, which mandated Complete Streets design principles in all state, county and local transportation projects funded with federal and state funding, the County, acting by and through its Board of Legislators ("Board of Legislators"), pursuant to Act No. 2013-170, enacted a Complete Streets Policy requiring the County, when constructing and renovating any County roadway, to consider the feasibility of including features that promote its use by and enhance the safety of pedestrians, bicyclists, users of public transportation, school bus riders, motorists, movers of commercial goods, persons with disabilities, senior citizens, and emergency service providers.

The County has continuously supported Complete Streets principles by hosting workshops such as the Walkable Community and Safe Routes to School workshops. Despite these and other efforts, Complete Streets infrastructure across Westchester County remains inconsistent and in many cases, non-existent.

Therefore, in furtherance of the County's Complete Streets Policy and in accordance with the New York Highway Law, the County, acting by and through the Department, established the Program in order to assist municipalities within Westchester County implement their own Complete Streets municipal projects on municipally owned roads and or municipally owned real property.

The purpose of the Program is to enable safe use and support mobility for all users of streets and roads, including people of all ages and abilities, regardless of whether they are travelling as drivers, pedestrians, bicyclists, or using public transportation, with a focus on vulnerable users, such as pedestrians, bicyclists and wheelchair users.

The Department solicited applications from Westchester municipalities to participate in the Program. Municipalities could apply for funding for up to 50% of the total municipal project cost and submit one application for both Design and Construction/Construction Management funding ("Design and Construction") or Construction only funding ("Construction Only"). For the projects requiring Design and Construction, the Program will be divided into two (2) phases, to wit, "Phase I" for Design-Engineering costs ("Design" or "Phase I") and "Phase II" for Construction-Construction Management costs ("Construction" or "Phase II").

Presently, the Department is recommending twelve (12) projects comprised of eleven (11) Design and Construction projects and one (1) Construction Only project, as described above.

With respect to the eleven (11) Design and Construction projects, the County, in Phase I, will undertake the design work for the projects using outside planning and engineering consulting firm(s) selected by the County.

The County, in the future, with respect to Phase II, subject to the parties entering into an amendment to the Design IMA or a new agreement for construction and subject to the parties receiving all necessary legal approvals, will fund construction and construction management costs of each project, up to an amount which will be the difference between the amount that is 50% of the total municipal project cost, as set forth in the approved budget submitted by each Municipality, less the amount incurred by the County for design costs, for a total County contribution for Phase I and Phase II combined equal to 50% of the total municipal project costs.

With respect to the Construction Only project from the Town of Mount Kisco, the Town of Mount Kisco already completed the design and engineering work for its project, including construction documents. Therefore, the County will pay up to 50% of the total construction and construction management costs set forth in the approved budget provided by Town of Mount Kisco, subject to the terms set forth in the Construction IMA.

Through the proposed legislation, the County will expand Complete Street initiatives to municipally owned roads, thus contributing to greater travel options, better mobility, accessibility

and greater safety for all users of roads within Westchester County, with a focus on vulnerable users.

The Department has advised that Section 167.131 of the Laws of Westchester County, mandates that a Capital Budget Amendment that introduces a new capital project or changes the location, size or character of an existing capital project(s) be accompanied by a report(s) of the Westchester County Planning Board (the "Planning Board") to the Board of Legislators with respect to the physical planning aspects of the project(s). A copy of each of the reports is attached hereto.

In addition, in accordance with Section 191.41 of the Laws of Westchester, the Planning Commissioner will provide a report, which will follow separately for your Honorable Board's consideration.

Based on the importance of this Program to the County, favorable action on the proposed Acts is most respectfully requested.

KWJ/m/cmc  
Attachment

**HONORABLE BOARD OF LEGISLATORS  
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a communication from the County Executive recommending the enactment of the following legislation for the County of Westchester (the “County”) to implement a Complete Streets Municipal Assistance Program (the “Program”), which will assist certain municipalities within Westchester County (“Municipalities”) with the design, construction and installation improvements to their municipally-owned roads in order to make the roads more accessible to vulnerable users, such as pedestrians, bicyclists and wheelchair users, as follows:

(i) 2026 Capital Budget Amendment. An Act (the “Capital Budget Amendment”) to amend the County’s 2026 Capital Budget to add an appropriation for Capital Project BPL39, Complete Streets Fund, in the amount of One Million (\$1,000,000) Dollars, to increase the overall total appropriation for the Program to Sixteen Million (\$16,000,000) Dollars.

(ii) Bond Act. A proposed Bond Act (the “Design Bond Act”), prepared by the law firm of Hawkins Delafield & Wood, LLP, in the total aggregate amount of Four Million (\$4,000,000) Dollars to finance a component of Capital Project BPL39. The proposed Design Bond Act will finance the cost for the County to undertake the design of projects proposed by the eleven (11) Municipalities listed in the Design IMA Table below, as well as related County administrative costs and related costs and design costs during construction, if necessary. Please note that these Municipalities applied for both design and construction funding, but only design funding is being approved at this time (See, Program Overview below).

(iii) Bond Act. A proposed Bond Act (the “Construction Bond Act”), prepared by the law firm of Hawkins Delafield & Wood, LLP, in the amount of One Million, Three Hundred Nine-Five Thousand (\$1,395,000) Dollars to finance up to 50% of the cost of construction and construction management of the project entitled “Mount Kisco Streetscape Sidewalk

Improvements Phase 3B” proposed by the Town of Mount Kisco and fund administrative costs related to the project. Please note that the Town of Mount Kisco has completed its own design and, therefore, did not apply for design funding under the Design Bond Act (See, Program Overview below).

(iv) An Act. A proposed Act (the “Design IMA Act”) which will authorize the County, acting by and through the Department of Planning (“Department” or “Planning”) to enter into intermunicipal agreements (individually “Design IMA,” and collectively, “Design IMAs”) with the eleven (11) Municipalities listed in the Design IMA Table below for the County to undertake the design of their respective projects under the Program, as further described below.

(v) An Act. proposed Act (the “Construction IMA Act”) which will authorize the County, acting by and through the Department, to enter into an intermunicipal agreement (the “Construction IMA”) with the Town of Mount Kisco who applied for construction funding only for its project entitled “Mount Kisco Streetscape Sidewalk Improvements Phase 3B,” as further described below.

**DESIGN IMA**

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		Locust Ave (Village Road) between Lyons Pl and Monroe Ave	
Croton on Hudson, Village of	Croton-on-Hudson Sidewalk Installation Along Municipal Place and South Riverside Avenue	New York State Route 9A (a/k/a S Riverside Ave) (NYSDOT) between Municipal Place and Maple Street  Municipal Place (Village Road) between Maple Street and S Riverside Ave	\$64,317

Your Committee is advised that, pursuant to the Design IMA, the County will agree to undertake the following: (i) the engineering analysis, design, and preparation of the specifications and construction documents for the each project, and (ii) any additional design that may be needed during construction if necessary, subject to the parties entering to an amendment to the Design IMA or a new agreement for construction as described below (collectively, the “Design”).

Your Committee is further advised that the Design of the above projects could include the design of a number of infrastructure elements that enhance safety, accessibility, and mobility for all road users, including pedestrians, bicyclists, public transit riders, and motorists. The project elements vary by location and may include, but are not limited to, the following: new or improved sidewalks, crosswalk enhancements, bike lanes, signal upgrades, accessible curb ramps, and traffic-calming measures such as curb extensions and speed humps. The projects may also include streetscape and infrastructure enhancements such as street trees, landscaping, lighting, benches and drainage and flood mitigation measures.

Your Committee is also advised that the County will undertake the Design of each project for the not exceed amount listed in each IMA as set forth in the Design IMA Table above, subject to the Planning Commissioner, in her sole discretion, having the right to amend the scope of work, budget and not to exceed amount for each project, *provided, however*, the aggregate amount payable under all of the Design IMAs and all administrative and other related costs as well as design costs during construction, if necessary, shall not exceed Four Million (\$4,000,000) Dollars. Each Municipality shall be responsible for all design costs in relation to its project that exceed the not-to-exceed amount for its project under each Design IMA.

Your Committee is further advised that the term of the Design IMA shall commence upon execution of the IMA by both parties and shall be equal to the life of any bonds issued at any time by the County to fund the Design of the project.

Your Committee is also advised that, pursuant to the Design IMA, each Municipality will grant a non-exclusive easement to the County in the municipally owned roads and real properties on which the project will be constructed and installed in order to facilitate the issuance of County bonds to finance the capital project's design costs, and such easement shall encumber the property for so long as the bonds of the County are outstanding.

Your Committee is also advised that the eleven (11) Municipalities listed in the Design IMA Table above applied for both Design funding and Construction funding, subject to receiving all necessary legal approvals. Upon completion of the design phase, the parties will either enter into an amendment to the Design IMA or a new agreement for the construction of the project under the Program, subject to receiving all necessary legal approvals, including, but not limited to, bonding authorization to fund construction and construction management costs related to the projects.

In the event the parties enter into such an amendment or new agreement for the construction of the project, the parties shall also enter into an amendment to the easement or a new easement for a term equal to or greater than the life of any such bonds issued by the County to fund a portion of the construction and construction management of each project, as further described below.

### **CONSTRUCTION IMA**

Your Committee is advised that the Construction IMA Act will authorize the County to enter into Construction Only IMA with Town of Mount Kisco in order for the County to reimburse up to 50% of the construction and construction management costs incurred by the Town of Mount Kisco to undertake the construction of the project entitled "Mount Kisco Streetscape Sidewalk Improvements Phase 3B" located on its municipally owned roads and real properties and fund administrative costs related to the project, for the not to exceed amount of \$1,395,000. The Mount

Kisco Streetscape Sidewalk Improvements Phase 3B project provides pedestrian safety and streetscape improvements along the South Moger Avenue corridor. The project includes reconstructing sidewalks along South Moger Avenue, as well as upgrading crossings to meet accessibility standards and improving lighting along the corridor. The project also provides various streetscape improvements, such as brick pavers, ornamental lighting, benches, and landscaping, and adds a planted median along the corridor to provide traffic calming and serve as a pedestrian crossing island.

Your Committee is also advised that, pursuant to the Construction IMA, the County will agree to reimburse the Town of Mount Kisco for up to 50% of the construction and construction administration costs properly incurred in connection with the construction of the project, as set forth in the approved budget proposed by the Town of Mount Kisco, pursuant to the terms of the Construction IMA, after submission of invoices and supporting documentation requested by the County and approval of same by the Planning Commissioner. In addition, the County shall have the right to audit the documentation submitted in support of the costs and projects.

Your Committee is advised that, pursuant to the Construction IMA, the County's obligation to finance a portion of the construction and construction management costs of the project shall not exceed the not-to-exceed amount set forth in the Construction IMA. The Town of Mount Kisco shall be responsible for all construction and construction management costs in relation to the project that exceed the not-to-exceed amount set forth in the Construction IMA. The Town of Mount Kisco shall be responsible for the operation, maintenance, scheduling, security and repair of the projects and real properties at its expense.

Your Committee is advised further that, term of the Construction IMA shall commence upon execution by both parties and shall be equal to the life of any bonds issued at any time by the County to fund the construction of the project.

Your Committee is advised that, pursuant to the Construction IMA, the Town of Mount Kisco will grant a non-exclusive easement to the County in the municipally-owned roads and real properties in order to facilitate the issuance of County bonds to finance the construction and

construction management of the project, and such easement shall encumber the municipal property for so long as the bonds of the County are outstanding.

### **THE COMPLETE STREETS MUNICIPAL ASSISTANCE PROGRAM OVERVIEW**

Your Committee is advised that in 2013, following the enactment of New York State's Complete Streets Act in 2011, which mandated Complete Streets design principles in all state, county and local transportation projects funded with federal and state funding, the County, acting by and through its Board of Legislators ("Board of Legislators"), pursuant to Act No. 2013-170, enacted a Complete Streets Policy requiring the County, when constructing and renovating any County roadway, to consider the feasibility of including features that promote its use by and enhance the safety of pedestrians, bicyclists, users of public transportation, school bus riders, motorists, movers of commercial goods, persons with disabilities, senior citizens, and emergency service providers.

The County has continuously supported Complete Streets principles by hosting workshops such as the Walkable Community and Safe Routes to School workshops. Despite these and other efforts, Complete Streets infrastructure across Westchester County remains inconsistent and in many cases, non-existent.

Therefore, in furtherance of the County's Complete Streets Policy and in accordance with the New York Highway Law, the County, acting by and through the Department, established the Program in order to assist municipalities within Westchester County implement their own Complete Streets municipal projects on municipally owned roads and or municipally owned real property.

Your Committee is advised that the purpose of the Program is to enable safe use and support mobility for all users of streets and roads, including people of all ages and abilities, regardless of whether they are travelling as drivers, pedestrians, bicyclists, or using public transportation, with a focus on vulnerable users, such as pedestrians, bicyclists and wheelchair users.

Your Committee is also advised Department solicited applications from Westchester municipalities to participate in the Program. Municipalities could apply for funding for up to 50% of the total municipal project cost and submit one application for both Design and Construction/Construction Management funding (“Design and Construction”) or Construction only funding (“Construction Only”). For the projects requiring Design and Construction, the Program will be divided into two (2) phases, to wit, “Phase I” for Design-Engineering costs (“Design” or “Phase I”) and “Phase II” for Construction-Construction Management costs (“Construction” or “Phase II”).

Presently, the Department is recommending twelve (12) projects comprised of eleven (11) Design and Construction projects and one (1) Construction Only project, as described above.

The County is advised further that, with respect to the eleven (11) Design and Construction projects, the County, in Phase I, will undertake the design work for the projects using outside planning and engineering consulting firm(s) selected by the County. The County, in the future, with respect to Phase II, subject to the parties entering into an amendment to the Design IMA or a new agreement for construction and subject to the parties receiving all necessary legal approvals, will fund construction and construction management costs of each project, up to an amount which will be the difference between the amount that is 50% of the total municipal project cost, as set forth in the approved budget submitted by each Municipality, less the amount incurred by the County for design costs, for a total County contribution for Phase I and Phase II combined equal to 50% of the total municipal project costs.

With respect to the Construction Only project from the Town of Mount Kisco, the Town of Mount Kisco already completed the design and engineering work for its project, including construction documents. Therefore, the County will pay up to 50% of the total construction and construction management costs set forth in the approved budget provided by Town of Mount Kisco, subject to the terms set forth in the Construction IMA.

Through the proposed legislation, the County will expand Complete Street initiatives to municipally owned roads, thus contributing to greater travel options, better mobility, accessibility

and greater safety for all users of roads within Westchester County, with a focus on vulnerable users.

The Department has advised that Section 167.131 of the Laws of Westchester County, mandates that a Capital Budget Amendment that introduces a new capital project or changes the location, size or character of an existing capital project(s) be accompanied by a report(s) of the Westchester County Planning Board (the "Planning Board") to the Board of Legislators with respect to the physical planning aspects of the project(s). A copy of each of the reports is attached hereto.

In addition, in accordance with Section 191.41 of the Laws of Westchester, the Planning Commissioner will provide a report, which will follow separately for your Honorable Board's consideration.

Finally, as your Honorable Board is aware, no action may be taken with regard to the proposed legislation until the requirements of the State Environmental Quality Review Act, and its implementing regulations promulgated thereunder, 6 NYCRR Part 617 ("SEQR"), have been met.

The Department of Planning has advised your Committee that based on its review, the authorization of the proposed Design Bond Act and Design IMA may be classified as a Type "II" action pursuant to the State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617 ("SEQR"). Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

Furthermore Department of Planning has advised your Committee that based on its review, the authorization of the proposed Construction Bond Act and Construction IMA may be classified as a Type "II" action pursuant to the State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617 ("SEQR"). Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

An affirmative vote of two-thirds of the members of your Honorable Board is required in order to adopt the Capital Budget Amendment, the Design Bond Act and the Construction Bond Act and an affirmative vote of the majority of your Honorable Board is required for the Design IMA Act and the Construction IMA Act. The Design Bond Act and the Construction Bond Act should be adopted prior to the Design IMA Act and the Construction IMA Act, respectively.

Your Committee believes that the Program is in the best interests of the County, and, therefore, recommends the favorable action of your Board on the annexed proposed legislation.

Dated: \_\_\_\_\_, 2026

White Plains, New York

COMMITTEE ON

ran/cmc.05.13.2026

# Westchester County Planning Board Report

## BPL39 Complete Streets Fund

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Total	Appropriated	2022	2023	2024	2025	2026	Under Review
Gross Less non-County Shares	16,000	15,000	15,000					1,000
Net	16,000	15,000	15,000					1,000

### Project Description:

The Complete Streets Fund would be a 50/50 matching fund, where municipalities can apply for support from the County for projects that will help make their streets more multi-use, including bike lanes, pedestrian crossing and ADA compliance for disabled access. Projects would need to be vetted by the County for feasibility before funding would take place, and inter-municipal agreements might be required. The Board of Legislators added \$15,000,000 for the creation of this fund for 2022.

This 2026 Capital Budget Amendment to the BPL39 Complete Streets Fund is to add \$1,000,000 to the Fund.

### APPROPRIATION HISTORY:

2022: \$15,000,000 BOL add for design, construction, construction management and construction inspection.

### JUSTIFICATION:

This project will help improve the health, safety and welfare of County residents and encourage alternate means of transportation thus minimizing the County's carbon footprint. Acknowledging that bicycling, walking and the use of public transportation are becoming become common alternatives to the use of motorized vehicles here in the county, the Westchester County Board of Legislators (BOL) adopted its Complete Streets Act in 2013, making it a County policy to consider "multi-use" features when constructing or renovating County roadways.

A Complete Street is a roadway planned and designed to consider the safe, convenient access and mobility of all roadway users of all ages and abilities. This includes pedestrians, bicyclists, public transportation riders, and motorists. Some design features include sidewalks, lane striping, bicycle lanes, paved shoulders suitable for use by bicyclists, signage, crosswalks, pedestrian control signals, bus pull-outs, curb cuts, raised crosswalks, ramps and traffic calming measures.

### CONSISTENCY WITH PROGRAMS OR PLANS:

The project is consistent with *Westchester 2025*, the County Planning Board's long range planning policy document, as it will maintain and improve health and safety for existing county infrastructure

### Planning Board Recommendations

The Planning Board recommends this 2026 Capital Budget Amendment to add \$1,000,000 to the Complete Streets Fund per resolution number 26-08 signed on the following date: 3/3/2026. The Planning Board designates this project as **PL2**.

### Comments

The Planning Board supports the improvements to improve local streets. Planning Department staff will review the plans and assess the merit of the proposed design to address physical and environmental planning concerns including the siting and construction of complete street improvements and associated infrastructure.

4/14/26

TO: Michelle Greenbaum, Senior Assistant County Attorney  
Carla Chaves, Senior Assistant County Attorney  
Maximilian Zorn, Assistant County Attorney  
Maria Baratta, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM  
Assistant Commissioner



DATE: April 24, 2026

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT  
BPL39 Complete Streets Fund**

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**PROJECT/ACTION:** Per Capital Project Fact Sheet as approved by the Planning Department on  
04/09/2026 (Unique ID: 3198)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(27):** conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action.

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**COMMENTS:** The current request is for design only. However, funds for construction management will not be expended unless funding for construction is approved, which will be subject to further environmental review as may be required by SEQR.

DSK/oav

cc: Emily Saltzman, Director of Operations  
Paula Friedman, Assistant to the County Executive  
Tami Altschiller, Assistant Chief Deputy County Attorney  
Blanca P. Lopez, Commissioner of Planning  
Dianne Vanadia, Associate Budget Director  
Susan Darling, Chief Planner  
Claudia Maxwell, Principal Environmental Planner  
Stephen Courage, Associate Transportation Planner

TO: John Nonna, Esq.  
Westchester County Attorney

FROM: Blanca P. Lopez, M.S.  
Commissioner

DATE: May 4, 2026

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT  
BPL39 COMPLETE STREETS FUND  
Mount Kisco Streetscape Sidewalk Improvements Phase 3B**

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**PROJECT/ACTION:** Per Capital Project Fact Sheet as approved by the Planning Department on 04-30-2026 (Unique ID: 3201)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;
  - **617.5(c)(5):** street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities.
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**COMMENTS:** None.

BPL/cnm

cc: Emily Saltzman, Director of Operations  
Paula Friedman, Assistant to the County Executive  
Tami Altschiller, Esq., Assistant Chief Deputy County Attorney  
Rachel Noe, Esq., Associate County Attorney  
Carla Chaves, Esq., Sr. Assistant County Attorney  
Melissa-Jean Rotini, Esq., Deputy Commissioner  
David Kvinge, Assistant Commissioner  
Dianne Vanadia, Associate Budget Director  
Susan Darling, Chief Planner  
Claudia Maxwell, Principal Environmental Planner  
Stephen Courage, Associate Transportation Planner

TO: Honorable Kenneth Jenkins  
County Executive

FROM: Blanca P. Lopez  
Commissioner

DATE: May 4, 2026

SUBJECT: Complete Streets Program Funding: Mount Kisco Streetscape Sidewalk  
Improvements Phase 3B

Pursuant to Section 191.41 of the County Charter, the Commissioner of Planning has reviewed the proposed funding for the Complete Streets program as it pertains to “Mount Kisco Streetscape Sidewalk Improvements Phase 3B.” The project will occur within the Municipally owned right of way in the following locations in the Town of Mount Kisco: South Moger Avenue between Kirby Plaza and Green Street, Briton Ln between Stewart Pl and South Moger Ave.

The County is providing funding for the Complete Streets program to support the safe use of roads by all road and this funding will support those goals. To wit, “Mount Kisco Streetscape Sidewalk Improvement Phase 3B” will include construction of pedestrian safety and streetscape improvements including; enhanced pedestrian crossing, reconstructed sidewalks, and a planted traffic calming median.

The County Planning Board, pursuant to Section 167.131 of the County Charter, at their regular monthly meeting of March 3, 2026, amended its report on the 2026 Capital Requests to designate this property as a location to receive Complete Streets funding from capital project **BPL39: Complete Streets Fund**.

Based on this record, I recommend the funding of “Mount Kisco Streetscape Sidewalk Improvements Phase 3B.”

cc: John Nonna, Esq., County Attorney  
Tami Altschiller, Esq., Assistant Chief Deputy County Attorney  
Melissa-Jean Rotini, Esq., Deputy Commissioner  
Claudia Maxwell, Principal Environmental Planner  
Susan Darling, Chief Planner

