



Public Works & Transportation

BOL Meeting Minutes - Published Draft

Committee Chair: Erika Pierce

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Monday, September 18, 2023

10:00 AM

Committee Room

CALL TO ORDER

Joint with Budget & Appropriations committee.

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

Legislator Colin Smith will be participating remotely from 1132 Main Street, Ste 1, Peekskill, NY 10566.

With a quorum present, Chair Pierce called the meeting to order at 10:28 a.m.

Others in Attendance: BOL: Legislators: Jewel Williams Johnson, Symra Brandon, David Imamura, and Damon Maher; Committee Coordinators: Jill Axelrod and James Silverberg; DEF (Remote): Lou Vetrone, Joe Brown, Marion Pompa, and Gerard Petit; Finance Dept.: Commissioner Karin Hallow (Remote); Budget Dept.: Director Larry Soule (Remote); DoIT: Marguerite Beirne and Koshy Prakash

Present: Committee Chair Pierce, Legislator Barr and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

Remote: Legislator Parker and Legislator Smith

MINUTES APPROVAL

Wednesday, September 6, 2023 at 10:00 a.m.

On motion of Legislator Gashi, seconded by Legislator Barr, the minutes were approved. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

I. ITEMS FOR DISCUSSION

1. [ACT-2023-174](#) **BOND ACT-SPK24-Peekskill WRRF Plant Wide Systems Upgrades**

Guests: Dept. of Environmental Facilities: Deputy Commissioner Louis Vetrone, Deputy Commissioner Nat Federici, and Program Coordinator (Capital Program) Joe Brown
First Deputy Commissioner Vetrone and Mr. Brown discussed the item. This project will provide for updating various areas of the Peekskill Water Resource Recovery Facility. The current bonding request, in the amount of \$300,000, would fund a study to evaluate new equipment and replacement options, methods to maintain the plant in operation during construction, and develop a preliminary budget.

On motion of Legislator Barr, seconded by Legislator Gashi, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

2. [ACT-2023-175](#) **BOND ACT-SPK25-Peeskill WRRF Electrical Upgrade**

Guests: Dept. of Environmental Facilities: Deputy Commissioner Louis Vetrone, Deputy Commissioner Nat Federici, and Program Coordinator (Capital Program) Joe Brown

Mr. Vetrone said that this project will fund the replacement of major electrical distribution equipment at the Peekskill Water Resource Recovery Facility. The current bonding request, in the amount of \$200,000, would fund a study to evaluate and document deficiencies for all equipment and replacement options. The report will focus on, but not be limited to, switchgears, motor control centers, power panels, and main feed distribution systems plantwide.

On motion of Legislator Barr, seconded by Legislator Gashi, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

3. [ACT-2023-176](#) **BOND ACT-New Rochelle WRRF Sludge Thickener Rehab.**

Guests: Dept. of Environmental Facilities: Deputy Commissioner Louis Vetrone, Deputy Commissioner Nat Federici, and Program Coordinator (Capital Program) Joe Brown

Mr. Vetrone said that this Bond Act, in the amount of \$1,000,000 will finance the design for the rehabilitation of the sludge thickening tank at the New Rochelle Water Resource Recovery Facility, including: replacement of mechanical collection equipment, sludge handling, dewatering and processing systems, and roof repair. This work will include repair or replacement of all mechanical, plumbing, HV AC, odor control, instrumentation, electrical, structural and architectural systems, including all necessary appurtenances. The sludge thickener

tank equipment and roofing are reaching the end of their useful life and need to be replaced. The new equipment will improve the operational performance, reliability, and efficiency of the facility. The Department is required to keep its water and wastewater treatment facilities in a state of good repair, in accordance with State and Federal regulations.

On motion of Committee Chair Pierce, seconded by Legislator Barr, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

4. [ACT-2023-177](#) **BOND ACT-SNR25-New Rochelle WRRF Ultraviolet Disinfection Optimization**

Guests: Dept. of Environmental Facilities: Deputy Commissioner Louis Vetrone, Deputy Commissioner Nat Federici, and Program Coordinator (Capital Program) Joe Brown

Mr. Vetrone said that this Bond Act, in the amount of \$3,000,000.00 would finance the design, construction management and construction costs for the rehabilitation of the ultraviolet light disinfection system at the New Rochelle Water Resource Recovery Facility, which includes the replacement of or improvements to all mechanical, plumbing, HV AC, odor control, instrumentation, electrical, structural, and architectural systems, including all necessary appurtenances. The existing equipment has a high operation and maintenance cost that could potentially be lowered by making improvements to the equipment.

On motion of Legislator Barr, seconded by Legislator Gashi, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

5. [ACT-2023-178](#) **CBA-BIT50-AMS-CGI & RAC Upgrade**

Guests: Budget Dept: Budget Director Larry Soule; Dept. of Finance: Commissioner Karin Hablow; DoIT: Marguerite Beirne, Chief Information Officer, and Koshy Prakash, Software Team Manager for Budget, HR and Finance Systems

Ms. Beirne and Mr. Prakash discussed the item. They advised that the proposed Capital Budget Amendment will amend the County's current-year capital budget to increase the County share for BIT50 by \$2,535,000. The current request will fund the additional functions to be added to this system, including but not limited to: time and leave management, overtime, personnel transactions forms, and automated W2 and 1099 processing in addition to a Help Desk supported by CGI personnel for Department users, for a period of three months, and additional training for end users. The Bond Act, in the amount of \$2,535,000, would finance

the additional cost of software and implementation services for DoIT. AMS/ CGI, the vendor for the County's Financial, Human Resource and Budget systems, informed the County that it is instituting a major systems renovation and will no longer support existing systems. BITS0 will fund the cost of the implementation services and related expenses for AMS/CGI to upgrade the County's systems to the new version and the purchase of data processing equipment and database software.

On motion of Legislator Barr, seconded by Legislator Gashi, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

6. [ACT-2023-179](#) BOND ACT-BIT50-AMS-CGI & RAC Upgrade

Guests: Budget Dept: Budget Director Larry Soule; Dept. of Finance: Commissioner Karin Hablew; DoIT: Marguerite Beirne, Chief Information Officer, and Koshy Prakash, Software Team Manager for Budget, HR and Finance Systems

See discussion of Item #5 above.

On motion of Legislator Barr, seconded by Legislator Gashi, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT

Moved by Legislator Barr, seconded by Legislator Parker, the Committee adjourned at 11:29 a.m. by the following vote:

Aye: Committee Chair Pierce, Legislator Barr, Legislator Parker, Legislator Smith and Legislator Gashi

Excused: Legislator Tubiolo

Absent: Committee Vice-Chair Woodson-Samuels