

ACT 232 - 2024

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

DRAFT
IMA ON FILE

Your Committee is in receipt of a communication from the County Executive recommending approval of an Act which will authorize the County of Westchester (“Westchester”) to enter into an intermunicipal agreement (“IMA”) with the County of Putnam (“Putnam”), whereby Westchester will lease to Putnam a 2003 Ford F550 Crime Scene Vehicle (“CSV”) as identified in Schedule “A”, attached to the proposed Act submitted herewith, for use by Putnam’s Fire Investigations Team when investigating fires in Putnam County where the cause is unknown, or the specific origin is not apparent.

Your Committee is advised that the CSV was acquired by the County’s Department of Public Safety (the “Department”) in 2003 and was used to support crime scene detectives in the field by providing them with ready access to tools and equipment needed to process a crime scene for evidence. However, the CSV is no longer needed by the Department as it has been replaced by a new crime scene vehicle.

Your Committee is advised that Putnam’s current Fire Investigation Vehicle, which has been in service for 25 years, is beyond economical repair. Your Committee is advised that because the CSV is still operational, it would benefit Putnam’s Fire Investigations Team for use in arson investigations in that county. As such, it is recommended that the CSV be leased to Putnam for such purposes.

Under the proposed IMA, Westchester will lease the CSV in “AS IS” condition. In consideration for the use of the CSV, Putnam will pay Westchester the sum of One (\$1.00) Dollar and as additional consideration, will man, operate, repair and maintain the CSV to investigate suspicious fires within Putnam.

Your Committee is advised that Putnam will register the CSV and maintain insurance naming Westchester as additional insured. Putnam will also indemnify, hold harmless and defend Westchester against any claims resulting from their use and/or maintenance of the CSV. Title to the CSV shall remain with Westchester. The IMA will be for a five (5) year term commencing upon execution. At the expiration of the IMA, the CSV will either be transferred back to




Westchester or authorization for a new agreement to continue with the arrangement will be pursued.

Your Committee is advised that the lease of the CSV to Putnam will serve a Westchester County purpose by allowing Westchester to maintain ownership of the CSV while temporarily transferring the expense of storing, maintaining, repairing, registering and insuring the CSV from Westchester to Putnam.

The Planning Department has advised that, based on its review, the proposed IMA may be classified as a "Type II" action under the State Environmental Quality Review Act ("SEQRA"), 6 NYCRR Part 617. Therefore, no environmental review is required. Your Committee concurs with this recommendation.

It should be noted that an affirmative vote of a majority of the voting strength of your Honorable Board is required in order to adopt the proposed Act. Your Committee has carefully considered the annexed proposed Act and recommends its adoption.

Dated: November 12th, 2024
White Plains, New York

COMMITTEE ON

C: JPG 10/16/24

Budget & Appropriations

Dated: November 12, 2024
White Plains, New York

The following members attended the meeting remotely and approved this item out of Committee with an affirmative vote. Their electronic signature was authorized and is below

Committee(s) on:

Budget & Appropriations

Handwritten signature of Colin J. Smith in cursive.Handwritten signature of Jeff Rein in cursive.Handwritten signature of Nancy E. Barr in cursive.

FISCAL IMPACT STATEMENT

SUBJECT: Lease Crime Scene Vehicle to Putnam NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

GENERAL FUND

AIRPORT FUND

SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ -

Total Current Year Revenue \$ 1

Source of Funds (check one): Current Appropriations Transfer of Existing Appropriations

Additional Appropriations

Other (explain)

Identify Accounts: An Act authorizing the County to lease a 2003 Ford F550 Crime Scene Vehicle to the County of Putnam for \$1 , for a 5-year term.

Potential Related Operating Budget Expenses: Annual Amount \$0.00

Describe: County Of Putnam will lease a 2003 Ford F550 Crime Scene Vehicle from the County for \$1, for a 5-year term.

Potential Related Operating Budget Revenues: Annual Amount \$0.00

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: \$1

Next Four Years: \$0

Prepared by: Siva Gopalkrishna

Title: Director of Administrative Services


Department: Public Safety

Date: October 23, 2024

Reviewed By: 
Budget Director

Date: 11/1/24

TO: Siva Gopalkrishna, Director of Administrative Services
Department of Public Safety

FROM: David S. Kvinge, AICP, RLA, CFM 
Assistant Commissioner

DATE: October 25, 2024

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR LEASE OF
CRIME SCENE VEHICLE TO PUTNAM COUNTY**

PROJECT/ACTION: An intermunicipal agreement with the County of Putnam, whereby the County of Westchester will lease it's old crime scene vehicle, which has been replaced by a new crime scene vehicle, to Putnam County for a term of 5 years to replace it's Fire Investigations Vehicle which is beyond economical repair.

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required because the project/action may be classified as a TYPE II action pursuant to section:

- **617.5(c)(31):** purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials.
-

COMMENTS: Although not a permanent conveyance, the action involves a transfer of surplus government property, which would be classified as a Type II action pursuant to the section above.

DSK/cnm

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Jeffrey Goldman, Senior Assistant County Attorney
Claudia Maxwell, Principal Environmental Planner

ACT NO. 2024 - 232

AN ACT authorizing the County of Westchester to lease a Crime Scene Vehicle to the County of Putnam for use by the County of Putnam's Fire Investigations Team.

BE IT ENACTED by the Board of Legislators of the County of Westchester, as follows:

Section 1. The County of Westchester ("Westchester") is authorized to enter into an intermunicipal agreement ("IMA") with the County of Putnam ("Putnam") whereby Westchester will lease to Putnam a 2003 Ford F550 Crime Scene Vehicle, as identified in Schedule "A", attached hereto and made a part hereof (the "CSV"), for use by the Putnam County Fire Investigations Team when investigating fires in Putnam County where the cause is unknown, or the specific origin is not apparent.

§2. Westchester shall lease the CSV to Putnam in "AS IS" condition. In consideration for the use of the CSV, Putnam shall pay Westchester the sum of One (\$1.00) Dollar and as additional consideration, shall man, operate, repair and maintain the CSV to investigate fires within Putnam. Putnam will register the CSV and maintain insurance naming Westchester as additional insured. Putnam will also indemnify, hold harmless and defend Westchester against any claims resulting from their use and/or maintenance of the CSV. Title to the CSV shall remain with Westchester.

§3. The IMA will be for a five (5) year term commencing upon execution. At the expiration of the IMA, the CSV will be transferred back to Westchester or authorization for an agreement to continue with the arrangement will be pursued.

§4. The County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents and take all actions necessary and appropriate to effectuate the purposes hereof.

§5. This Act shall take effect immediately.

SCHEDULE "A"

DESCRIPTION OF VEHICLE TO BE LEASED

MAKE: FORD

MODEL: F550 CRIME SCENE VEHICLE

YEAR: 2003

VIN # 1FDAF57P93EB91357

STATE OF NEW YORK)
) ss.
WESTCHESTER COUNTY)

I HEREBY CERTIFY that I have compared the foregoing Act, Act No. 232 - 2024, with the original on file in my office, and that the same is a correct transcript therefrom, and of the whole, of the said original Act, which was duly adopted by the County Board of Legislators, of the County of Westchester on November 18, 2024, and approved by the County Executive on November 21, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of said County Board of Legislators on this 21st day of November, 2024.



Malika Vanderberg

The Clerk of the Westchester County
Board of Legislators

County of Westchester, New York

