

Social Services, Disabilities & Human Rights Meeting Agenda



Committee Chair: Nancy Barr

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Wednesday, February 25, 2026

10:00 AM

Committee Room

Joint with B&A

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, 8th Floor, White Plains, New York, 10601, and livestreamed via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view the meeting and its video recording online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/>. This website also provides the links to documents to be discussed at a given meeting.

Legislator Jenn Puja will be participating remotely from 595 W. Hartsdale Ave., White Plains, NY 10607

MINUTES APPROVAL

Tuesday, February 10, 2026 - 11AM

I. ITEMS FOR DISCUSSION

[2026-10](#) BOND ACT-BSS21-3085-Infrast. Improvements to Shelter
Facilities-Coachman Family Center '25-'29

A BOND ACT authorizing the issuance of THREE MILLION, FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS in bonds of Westchester County to finance Capital Project BSS21 (3085) - Infrastructure Improvements to Shelter Facilities - Coachman Family Center (2025-2029).

***COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS,
INFRASTRUCTURE & HOUSING AND SOCIAL SERVICES, DISABILITIES & HUMAN
RIGHTS***

Guest: Westchester County Department of Social Services

Deputy Commissioner , John Befus,
Reimbursement Manager, Tom Rooney

2026-15 PH-Second Amendment of Sublease of Cedarwood Hall from WCHCC and Second Amendment of Sublease to WIHD

A RESOLUTION to set a Public Hearing on "A LOCAL LAW authorizing the County of Westchester to enter into a second amendment to the sublease with the Westchester County Health Care Corporation for space at Cedarwood Hall and to enter into a second amendment to the sublease for the space at Cedarwood Hall to the Westchester Institute for Human Development." [Public Hearing set for _____, 2026 at ____ .m.]. LOCAL LAW INTRO: 2026-16.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, INFRASTRUCTURE & HOUSING AND SOCIAL SERVICES, DISABILITIES & HUMAN RIGHTS

Guest: Westchester County Law Department

Assistant Chief Deputy County Attorney, Tami Altschiller

Guest: Westchester County Budget Department

Director, Larry Soule

2026-16 LOCAL LAW-Second Amendment of Sublease of Cedarwood Hall from WCHCC and Second Amendment of Sublease to WIHD

A LOCAL LAW authorizing the County of Westchester to enter into a second amendment to the sublease with the Westchester County Health Care Corporation for space at Cedarwood Hall and to enter into a second amendment to the sublease for the space at Cedarwood Hall to the Westchester Institute for Human Development.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, INFRASTRUCTURE & HOUSING AND SOCIAL SERVICES, DISABILITIES & HUMAN RIGHTS

Guest: Westchester County Law Department

Assistant Chief Deputy County Attorney, Tami Altschiller

Guest: Westchester County Budget Department

Director, Larry Soule

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT



Kenneth W. Jenkins
Westchester County Executive

January 26, 2026

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is a bond act ("Bond Act") which, if adopted, would authorize the County of Westchester ("County") to issue bonds in the amount of \$3,500,000.00 to finance the following capital project:

BSS21 (3085) – Infrastructure Improvements to Shelter Facilities – Coachman Family Center (2025 – 2029) ("BSS21").

The Bond Act, in the amount of \$3,500,000.00, would finance the design of building improvements including interior renovations, bathroom replacements, HVAC, and electrical upgrades and related work at the Coachman Family Center.

The Department of Social Services ("Department") has advised that this project funds a multi-year cycle of improvements at the Coachman Family Center in White Plains, where there have been no significant interior rehabilitation improvements made to the living and common areas of the building since the building was purchased by the County over 30-years ago. These renovations will create a more welcoming and functional living space for those who require housing services.

Following bonding authorization, design will be scheduled and is anticipated to take fifteen months to complete and will be performed by outside consultants and in-house staff. Construction is estimated to take thirty months to complete and will begin after the award and execution of the construction contracts, subject to your Honorable Board's approval of construction funding.

Based on the importance of this project to the County, favorable action on the proposed Bond Act is respectfully requested.

Sincerely,



Kenneth W. Jenkins
Westchester County Executive

LGT/TR/mcz

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of a bond act (“Bond Act”) in the amount of \$3,500,000.00 to finance capital project BSS21 (3085) – Infrastructure Improvements to Shelter Facilities – Coachman Family Center (2025 – 2029) (“BSS21”). The Bond Act, which was prepared by the law firm Hawkins Delafield & Wood LLP, will finance the design of building improvements including interior renovations, bathroom replacements, HVAC, and electrical upgrades and related work at the Coachman Family Center.

The Department of Social Services (“Department”) has advised that this project funds a multi-year cycle of improvements at the Coachman Family Center in White Plains, where there have been no significant interior rehabilitation improvements made to the living and common areas of the building since the building was purchased by the County over thirty years ago. These renovations will create a more welcoming and functional living space for those who require housing services.

Your Committee is advised that following bonding authorization, design will be scheduled and is anticipated to take fifteen months to complete and will be performed by outside consultants and in-house staff. Construction is estimated to take thirty months to complete and will begin after award and execution of the construction contracts, subject to your Honorable Board’s approval of construction funding.

The Planning Department has advised your Committee that based on its review, BSS21 may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617 (“SEQR”). Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

It should be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to adopt the Bond Act. Your Committee recommends the adoption of the proposed Bond Act.

Dated: _____, 20____
White Plains, New York

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BSS21

NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

GENERAL FUND

AIRPORT FUND

SPECIAL DISTRICTS FUND

Source of County Funds (check one):

Current Appropriations

Capital Budget Amendment

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 3,500,000 PPU 5 Anticipated Interest Rate 2.38%

Anticipated Annual Cost (Principal and Interest): \$ 751,325

Total Debt Service (Annual Cost x Term): \$ 3,756,625

Finance Department:

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ - The expense is the cost of the bond issuance.

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations

(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

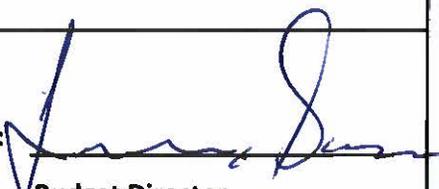
Number of Full Time Equivalent (FTE) Jobs Funded: 38

Prepared by: Thomas M. Rooney Jr.

Title: Reimbursement Manager

Department: Department of Social Services

Date: 1/16/26

Reviewed By: 
du 1/16/26

Budget Director

Date: 1/16/26

TO: Michelle Greenbaum, Senior Assistant County Attorney
Carla Chaves, Senior Assistant County Attorney
Maximilian Zorn, Assistant County Attorney
Maria Baratta, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM
Assistant Commissioner



DATE: January 13, 2026

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
BSS21 INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES
COACHMAN FAMILY CENTER (2025-2029)**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 12/04/2025 (Unique ID: 3085)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(27):** conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action.

COMMENTS: The current request is for design only.

DSK/oav

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Lawrence Soule, Budget Director
Tami Altschiller, Assistant Chief Deputy County Attorney
Dianne Vanadia, Associate Budget Director
Robert Abbamont, Director of Operations, Department of Public Works & Transportation
Susan Darling, Chief Planner
Claudia Maxwell, Principal Environmental Planner
Douglas Wessels, Planner

ACT NO. -20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$3,500,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE DESIGN OF VARIOUS INFRASTRUCTURE IMPROVEMENTS AT THE COACHMAN FAMILY CENTER, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$3,500,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$3,500,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (Adopted _____, 20____)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, and to the provisions of other laws applicable thereto, \$3,500,000 bonds of the County, or so much thereof as may be necessary, are hereby authorized to be issued to finance the design of building improvements including interior renovations, bathroom replacements, HVAC and electrical upgrades and related work at the Coachman Family Center, all as set forth in the County's Current Year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the Current Year Capital Budget of the County, such

Budget shall be deemed and is hereby amended. The estimated maximum cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof is \$3,500,000. The plan of financing includes the issuance of \$3,500,000 bonds herein authorized; and any bond anticipation notes issued in anticipation of the sale of such bonds and the levy of a tax to pay the principal of and interest on said bonds and notes.

Section 2. The period of probable usefulness of the specific object or purpose for which said \$3,500,000 bonds authorized by this Act are to be issued, within the limitations of Section 11.00 a. 62 of the Law, is five (5) years;

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$3,500,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$3,500,000 as the estimated maximum cost of the aforesaid specific object or purpose is hereby approved.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in

anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to providing for substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County of Westchester, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

STATE OF NEW YORK)
 : ss.:
COUNTY OF NEW YORK)

I HEREBY CERTIFY that I have compared the foregoing Act No. -20_____ with the original on file in my office, and that the same is a correct transcript therefrom and of the whole of the said original Act, which was duly adopted by the County Board of Legislators of the County of Westchester on _____, 20_____ and approved by the County Executive on _____, 20_____.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County Board of Legislators this _____ day of _____, 20_____.

The Clerk and Chief Administrative Office of the County Board of Legislators County of Westchester, New York

(SEAL)

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 20____ and approved by the County Executive on _____, 20____ and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____-20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$3,500,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE DESIGN OF VARIOUS INFRASTRUCTURE IMPROVEMENTS AT THE COACHMAN FAMILY CENTER, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$3,500,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$3,500,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (adopted on _____, 20____)

object or purpose: to finance the design of building improvements including interior renovations, bathroom replacements, HVAC and electrical upgrades and related work at the Coachman Family Center, all as set forth in the County's Current Year Capital Budget, as amended.

amount of obligations to be issued:

and period of probable usefulness: \$3,500,000; five (5) years

Dated: _____, 20____
White Plains, New York

Clerk and Chief Administrative Officer of the County Board
of Legislators of the County of Westchester, New York

CAPITAL PROJECT FACT SHEET

Project ID:* BSS21	<input type="checkbox"/> CBA	Fact Sheet Date:* 01-02-2026
Fact Sheet Year:* 2026	Project Title:* INFRASTRUCTURE IMPROVEMENTS 5, TO SHELTER FACILITIES - COACHMAN FAMILY CENTER (2025- 2029)	Legislative District ID:
Category* BUILDINGS, LAND & MISCELLANEOUS	Department:* SOCIAL SERVICES	CP Unique ID: 3085

Overall Project Description

This project funds a multi-year cycle of infrastructure improvements at the Coachman Facility. The work will include replacement of water service to the building including trunk line replacement, replacement of two boilers and all associated work including temporary boilers. The project will fund a building rehabilitation including interior renovations, bathroom replacements, HVAC, fire suppression and electrical system replacements.

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Best Management Practices | <input checked="" type="checkbox"/> Energy Efficiencies | <input checked="" type="checkbox"/> Infrastructure |
| <input checked="" type="checkbox"/> Life Safety | <input type="checkbox"/> Project Labor Agreement | <input type="checkbox"/> Revenue |
| <input type="checkbox"/> Security | <input type="checkbox"/> Other | |

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2026	2027	2028	2029	2030	Under Review
Gross	30,680	5,560	25,120	0	0	0	0	0
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	30,680	5,560	25,120	0	0	0	0	0

Expended/Obligated Amount (in thousands) as of : 0

Current Bond Description: The bonding authorization is requested to fund the design for building rehabilitation including interior renovations, bathroom replacements, HVAC and electrical upgrades.

Financing Plan for Current Request:

Non-County Shares:	\$ 0
Bonds/Notes:	3,500,000
Cash:	0
Total:	\$ 3,500,000

SEQR Classification:

TYPE II

Amount Requested:

3,500,000

Expected Design Work Provider:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> County Staff | <input checked="" type="checkbox"/> Consultant | <input type="checkbox"/> Not Applicable |
|--|--|---|

Comments:

Energy Efficiencies:

BUILDING SUSTAINABILITY WILL BE IMPROVED BY MORE EFFICIENT HVAC AND ELECTRICAL SYSTEMS INCLUDING LIGHTING.

Appropriation History:

Year	Amount	Description
2025	5,560,000	FUNDS DESIGN OF ALL PHASES AND WATER FACILITIES WORK
2026	25,120,000	DESIGN AND CONSTRUCTION FOR BUILDING REHABILITATION

Total Appropriation History:

30,680,000

Financing History:

Year	Bond Act #	Amount	Issued	Description
25	35	0	0	COACHMAN FAMILY CENTER (2025-2029)
25	161	470,000	0	INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES - COACHMAN FAMILY CENTER (2025-2029)
25	160	1,370,000	0	INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES - COACHMAN FAMILY CENTER (2025-2029)

Total Financing History:

1,840,000

Recommended By:

Department of Planning
DVWA

Date
12-04-2025

Department of Public Works
RJB4

Date
12-05-2025

Budget Department
DEV9

Date
12-05-2025

Requesting Department
TTR1

Date
12-09-2025

INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES - COACHMAN FAMILY CENTER (2025-2029) (BSS21)

User Department : Social Services
Managing Department(s) : Public Works ; Social Services ;
Estimated Completion Date: TBD
Planning Board Recommendation: Project approved in concept but subject to subsequent staff review.

FIVE YEAR CAPITAL PROGRAM (in thousands)									
	Est Ult Cost	Appropriated	Exp / Obl	2026	2027	2028	2029	2030	Under Review
Gross	30,680	5,560		25,120					
Non County Share									
Total	30,680	5,560		25,120					

Project Description

This project funds a multi-year cycle of infrastructure improvements at the Coachman Facility. The work will include replacement of water service to the building including trunk line replacement, replacement of two boilers and all associated work including temporary boilers. The project will fund a building rehabilitation including interior renovations, bathroom replacements, HVAC, fire suppression and electrical system replacements.

Current Year Description

The current year request funds design and construction for building rehabilitation.

Current Year Financing Plan				
Year	Bonds	Cash	Non County Shares	Total
2026	25,120,000			25,120,000

Impact on Operating Budget

The impact on the Operating Budget is the debt service associated with the issuance of bonds.

Appropriation History			
Year	Amount	Description	Status
2025	5,560,000	Funds design of all phases and water facilities work	\$3,720,000 AWAITING BOND AUTHORIZATION; \$685,000 DESIGN; \$1,155,000 CONSTRUCTION
Total	5,560,000		

Prior Appropriations			
	Appropriated	Collected	Uncollected
Bond Proceeds	5,560,000		5,560,000
Total	5,560,000		5,560,000

Bonds Authorized				
Bond Act	Amount	Date Sold	Amount Sold	Balance
35 25				
160 25	1,370,000			1,370,000
161 25	470,000			470,000
Total	1,840,000			1,840,000



Kenneth W. Jenkins
County Executive

January 21, 2026

Westchester County Board of Legislators
800 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith is a proposed Local Law that would authorize the County of Westchester (the "County") to enter into a second amendment of its sublease of a portion of Cedarwood Hall from the Westchester County Health Care Corporation ("WCHCC") and also enter into a second amendment of its sublease to Westchester Institute for Human Development ("WIHD") for the same space.

As you may recall, on December 13, 2004, your Honorable Board approved Local Law No. 22-2004 which authorized the County to enter into subleases with WCHCC and WIHD (respectively the "WCHCC Sublease" and the "WIHD Sublease"). As Cedarwood Hall is included in the Premises as defined by the Restated and Amended Lease Agreement between the County and WCHCC dated December 30, 1998, WCHCC subleased that portion of Cedarwood Hall used by WIHD to the County and the County in turn subleased the same space to WIHD. Thereafter, in 2015, your Honorable Board approved Local Law No. 2015-13 on November 9, 2015 which authorized the County to amend the WCHCC Sublease and WIHD Sublease in order to extend the term of the subleases, with options, through March 31, 2025.

The proposed Local Law allows this arrangement to continue uninterrupted and enables WIHD to get the best possible Medicaid reimbursement rates. The term of both proposed second amendments shall be retroactive to April 1, 2025 and continue through December 31, 2026. The proposed second amendment to the WCHCC Sublease will require the County to pay WCHCC \$966,455 annually (representing base rent and additional rent). The County and WIHD will simultaneously enter into a second amendment to the WIHD Sublease, and WIHD will be required to pay the County fair market value rent of \$32.32 per square foot, for 72,796 square feet, for a base annual rent of \$2,352,766.72, plus additional rent of \$4,560.00 representing the cost of medical waste removal, for a total rent of \$2,357,326.72. WIHD will also be required to pay its proportionate share of any increases in operating costs (taxes, heat, electric, maintenance, common area maintenance, etc.) The rent payable under both second amendments to the subleases for 2025 shall be prorated to account for the partial year.

WIHD has entered into a new lease with a private landlord and it is anticipated that the space will be ready for WIHD to occupy on or before December 31, 2026. In the event that space is ready beforehand, however, WIHD has requested an option to terminate the second amendment

to the WIHD Sublease on sixty (60) days written notice to the County. The County would likewise have an option to terminate the second amendment to the WCHCC Sublease on sixty (60) days written notice to WCHCC. All other terms and conditions of the WCHCC Sublease and the WIHD Sublease shall remain in full force and effect.

The County will also enter into a separate agreement with WIHD for services relating to clinical programs, training, education, technical assistance and applied research related to individuals with disabilities and their families which agreement will be submitted by the Department of Social Services to the County Board of Acquisition and Contract for its consideration and approval.

I have been advised that the New York Public Authorities Law Section 3307(4) requires the approval of your Honorable Board for the second amendment to the WCHCC Sublease. In addition, the second amendment to the WCHCC Sublease is subject to Section 104.11(e) of the Laws of Westchester County and the second amendment to the WIHD Sublease is subject to Section 104.11(b). Also attached is a Resolution authorizing a Public Hearing as required by §209.141(4) of the Laws of Westchester County.

Based upon the foregoing, I urge your Honorable Board's approval on the annexed legislation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kenneth W. Jenkins', with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/HJG/TSA
Attachment

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a communication from the County Executive transmitting a proposed Local Law that would authorize the County of Westchester (the “County”) to enter into a second amendment of its sublease of a portion of Cedarwood Hall from the Westchester County Health Care Corporation (“WCHCC”) and also enter into a second amendment of its sublease to Westchester Institute for Human Development (“WIHD”) for the same space. As you may recall, on December 13, 2004, your Honorable Board approved Local Law No. 22-2004 which authorized the County to enter into subleases with WCHCC and WIHD (respectively the “WCHCC Sublease” and the “WIHD Sublease”). As Cedarwood Hall is included in the Premises as defined by the Restated and Amended Lease Agreement between the County and WCHCC dated December 30, 1998, WCHCC subleased that portion of Cedarwood Hall used by WIHD to the County and the County in turn subleased the same space to WIHD. Thereafter, in 2015, your Honorable Board approved Local Law No. 2015-13 on November 9, 2015 which authorized the County to amend the WCHCC Sublease and WIHD Sublease in order to extend the term of the subleases, with options, through March 31, 2025.

The proposed Local Law allows this arrangement to continue uninterrupted and enables WIHD to get the best possible Medicaid reimbursement rates. The term of both proposed second amendments shall be retroactive to April 1, 2025 and continue through December 31, 2026. The proposed second amendment to the WCHCC Sublease will require the County to pay WCHCC \$966,455 annually (representing base rent and additional rent). The County and WIHD will simultaneously enter into a second amendment to the WIHD Sublease, and WIHD will be required to pay the County fair market value rent of \$32.32 per square foot, for 72,796 square feet, for a base annual rent of \$2,352,766.72, plus additional rent of \$4,560.00 representing the cost of medical waste

removal, for a total rent of \$2,357,326.72. WIHD will also be required to pay its proportionate share of any increases in operating costs (taxes, heat, electric, maintenance, common area maintenance, etc.) The rent payable under both second amendments to the subleases for 2025 shall be prorated to account for the partial year.

WIHD has entered into a new lease with a private landlord and it is anticipated that the space will be ready for WIHD to occupy on or before December 31, 2026. In the event that space is ready beforehand, however, WIHD has requested an option to terminate the second amendment to the WIHD Sublease on sixty (60) days written notice to the County. The County would likewise have an option to terminate the second amendment to the WCHCC Sublease on sixty (60) days written notice to WCHCC. All other terms and conditions of the WCHCC Sublease and the WIHD Sublease shall remain in full force and effect.

The County will also enter into a separate agreement with WIHD for services relating to clinical programs, training, education, technical assistance and applied research related to individuals with disabilities and their families which agreement will be submitted by the Department of Social Services to the County Board of Acquisition and Contract for its consideration and approval.

The Planning Department has advised that based on its review, the above second amendments to the subleases, may be classified as a "Type II" action under the State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617 ("SEQRA"). Type II actions are those actions determined not to have a significant effect on the environment and therefore do not require further environmental review. Your Committee concurs with this recommendation.

Your Committee has been advised that the New York Public Authorities Law Section 3307(4) requires the approval of your Honorable Board for the second amendment to the WCHCC Sublease.

In addition, the second amendment to the WCHCC Sublease is subject to Section 104.11(e) of the Laws of Westchester County and the second amendment to the WIHD Sublease is subject to Section 104.11(b). Also attached is a Resolution authorizing a Public Hearing as required by §209.141(4) of the Laws of Westchester County. Your Committee has been informed that passage of the aforementioned Local Law requires an affirmative vote of two-thirds of the voting strength of your Honorable Board.

Because of the importance of the services provided by WIHD, your Committee urges that your Honorable Board adopt the annexed Local Law authorizing the above transaction.

Dated: _____, 2026
White Plains, New York

COMMITTEE ON

K:tsa 1.5.26

FISCAL IMPACT STATEMENT

SUBJECT: Lease- Cedarwood Hall NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

GENERAL FUND AIRPORT FUND SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ 966,455

Total Current Year Revenue \$ 2,357,327

Source of Funds (check one): Current Appropriations Transfer of Existing Appropriations

Additional Appropriations Other (explain)

Identify Accounts: WCHCC Rent Expense: 101-46-3300-4320

WIHD Rental Income: 101-46-3300-9274

Potential Related Operating Budget Expenses: Annual Amount \$966,455

Describe: Renewal of WCHCC Sublease for a term commencing retroactively on
April 1, 2025 through December 31, 2026

Potential Related Operating Budget Revenues: Annual Amount \$2,357,327

Describe: Renewal of WIHD Sublease for a term commencing retroactively on
April 1, 2025 through December 31, 2026

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____

Next Four Years: _____

Prepared by: Ugochukwu Chibuikem

Title: Asst. Budget Analyst

Department: Budget

Date: January 7, 2026



Reviewed By: [Signature]

Budget Director

Date: 1/8/26

TO: David Vutera, Associate County Attorney
Department of Law

FROM: David S. Kvinge, AICP, RLA, CFM
Assistant Commissioner



DATE: January 15, 2026

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR
WESTCHESTER INSTITUTE FOR HUMAN DEVELOPMENT
SUBLEASE OF CEDARWOOD HALL**

PROJECT/ACTION: Authorization of a second amendment to the County's sublease of a portion of Cedarwood Hall from the Westchester County Health Care Corporation, as well as a second amendment of the County's sublease of the same space to Westchester Institute for Human Development (WIHD) to allow WHID to continue use of the space through December 31, 2026 for ongoing services to individuals with disabilities. WHID has been operating in the space since 2005. The subleases, however, have expired. The term of the second amendments will be retroactive to the expiration date.

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required because the project/action may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(32):** license, lease and permit renewals, or transfers of ownership thereof, where there will be no material change in permit conditions or the scope of permitted activities.

COMMENTS: None.

DSK/cnm

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Tami Altschiller, Assistant Chief Deputy County Attorney
Blanca P. Lopez, Commissioner of Planning
Claudia Maxwell, Principal Environmental Planner

RESOLUTION NO. - 2026

RESOLVED, that this Board hold a public hearing pursuant to Section 209.141(4) of the Laws of Westchester County on Local Law Intro. No. -2004 entitled “A LOCAL LAW authorizing the County of Westchester to enter into a second amendment to the sublease with the Westchester County Health Care Corporation for space at Cedarwood Hall and to enter into a second amendment to the sublease for the space at Cedarwood Hall to the Westchester Institute for Human Development”. The public hearing will be held at m. on the day of , 2026 in the Chambers of the Board of Legislators, 8th Floor, Michaelian Office Building, White Plains, New York. The Clerk of the Board shall cause notice of the time and date of such hearing to be published at least once in one or more newspapers published in the County of Westchester and selected by the Clerk of the Board for that purpose in the manner and time required by law.

LOCAL LAW INTRO NO. ___ - 2026

A **LOCAL LAW** authorizing the County of Westchester to enter into a second amendment to the sublease with the Westchester County Health Care Corporation for space at Cedarwood Hall and to enter into a second amendment to the sublease for the space at Cedarwood Hall to the Westchester Institute for Human Development.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the “County”) is authorized to enter into a second amendment to its sublease agreement with Westchester County Health Care Corporation (“WCHCC”) for a portion of Cedarwood Hall (the “Premises”), which sublease was duly executed in 2005 (“WCHCC Sublease”), for a term commencing retroactively on April 1, 2025 and continuing through December 31, 2026. The County will pay WCHCC \$966,455 annually (representing base rent and additional rent).

§2. The County is further authorized to enter into a second amendment to its sublease agreement to Westchester Institute for Human Development (“WIHD”), which sublease was duly executed in 2005 (“WIHD Sublease”). WIHD will pay the County fair market value rent of \$32.32 per square foot, for 72,796 square feet, for a base annual rent of \$2,352,766.72, plus additional rent of \$4,560.00 representing the cost of medical waste removal, for a total rent of \$2,357,326.72. WIHD will also be required to pay its proportionate share of any increases in operating costs (taxes, heat, electric, maintenance, common area maintenance, etc.)

§3. The rent payable under both second amendments to the subleases for 2025 shall be prorated to account for the partial year.

§4. All other terms and conditions of the WCHCC Sublease and the WIHD Sublease, both as previously amended, shall remain in full force and effect.

§5. The County Executive or his authorized designee is hereby authorized and empowered to execute all instruments and to take all action necessary and appropriate to effectuate the purposes hereof.

§6. This Local Law shall take effect immediately.