

Social Services, Disabilities & Human Rights

BOL Meeting Minutes - Final

Committee Chair: Nancy Barr

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com



Wednesday, February 25, 2026

10:00 AM

Committee Room

Joint with B&A

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, 8th Floor, White Plains, New York, 10601, and livestreamed via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view the meeting and its video recording online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/>. This website also provides the links to documents to be discussed at a given meeting.

Legislator Jenn Puja will be participating remotely from 595 W. Hartsdale Ave., White Plains, NY 10607

With a quorum present, Committee Chairwoman Legislator Barr opened the meeting at 11:36AM.

Present: Barr, Williams and Gashi

Absent: Williams Johnson and Imamura

Remote: Puja

MINUTES APPROVAL

Tuesday, February 10, 2026 - 11AM

On motion of Williams, seconded by Gashi, the minutes were approved. The motion carried by the following vote:

I. ITEMS FOR DISCUSSION

[ACT-2026-14](#) BOND ACT-BSS21-3085-Infrast. Improvements to Shelter Facilities-Coachman Family Center '25-'29

Guest: Westchester County Department of Social Services
Deputy Commissioner , John Befus,
Reimbursement Manager, Tom Rooney

This request is for \$3.5 Million for the design portion of the Coachman Family Center building improvements, such as interior renovations, living spaces, HVAC system, electrical upgrades. This property is part of a multi-year three-shelter project: the Coachman Family Center serves up to 200 families, the Vernon Plaza Shelter serves 34 families and the Grasslands Singles

Shelters serves 149 individuals and childless couples. While design is anticipated to take 15 months, construction is anticipated to take 30 months and there is no expectation that services will be interrupted during that time. The renovations will include State and Federal funding, energy efficient amenities and thorough inspections, as the building is nearly 100 years old.

On motion of Williams, seconded by Puja, the above item was signed by committee and referred to Board of Legislators. The motion carried by the following vote:

Aye: Barr, Puja, Williams and Gashi

Absent: Williams Johnson and Imamura

RES-2026-5 PH-Second Amendment of Sublease of Cedarwood Hall from WCHCC and Second Amendment of Sublease to WIHD

Guest: Westchester County Law Department

Assistant Chief Deputy County Attorney, Tami Altschiller

Guest: Westchester County Budget Department

Director, Larry Soule

Authorizing the public hearing for the County of Westchester to enter into a second amendment to the sublease with the Westchester County Health Care Corporation for space at Cedarwood Hall and to enter into a second amendment to the sublease for the space at Cedarwood Hall to the Westchester Institute for Human Development.

On motion of Williams, seconded by Puja, the above item was signed by committee and referred to Board of Legislators. The motion carried.

Aye: Barr, Puja, Williams and Gashi

Absent: Williams Johnson and Imamura

2026-16 LOCAL LAW-Second Amendment of Sublease of Cedarwood Hall from WCHCC and Second Amendment of Sublease to WIHD

Guest: Westchester County Law Department

Assistant Chief Deputy County Attorney, Tami Altschiller

Guest: Westchester County Budget Department

Director, Larry Soule

In Connection with 2026-15. The request would authorize a second amendment to the sublease of a portion of Cedarwood Hall at the Westchester County Health Care Corporation (Westchester Medical Center). In 2004, the County entered into a lease with the Westchester Medical Center; the Westchester Medical Center then leased the property back to the County, and the County subsequently subleased the property to the Westchester Institute for Human Development (WIHD). In 2015, the Board of Legislators approved an amendment to the sublease to extend the term, with an expiration date of March 31, 2025. As of this expiration date, WIHD has initiated plans to relocate to another property and depart from the

Westchester Medical Center campus.

Clarification: Although the sublease identifies a total payment of \$2.352 million from WIHD, it should be noted that this amount is not solely for rent — it also includes payments for a range of services provided under the agreement. Some portion covers rent, but the majority relates to the services WIHD receives, as discussed during the meeting. If either party needs to terminate the lease before the expiration date, a 60-day notice is required. The members also acknowledged and corrected an erroneous year referenced in the public hearing documentation, voting on the items as amended to reflect the correct year, 2026.

On motion of Williams, seconded by Gashi, the above item was signed by committee and referred to Board of Legislators. The motion carried unanimously.

Aye: Barr, Puja, Williams and Gashi

Absent: Williams Johnson and Imamura

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT

Moved by Williams, seconded by Gashi, the Committee adjourned at 12:27 PM

Aye: Barr, Puja, Williams and Gashi

Absent: Williams Johnson and Imamura