

# Appointments Meeting Agenda



Committee Chair: Tyrae Woodson-Samuels

800 Michaelan Office Bldg.  
148 Martine Avenue, 8th Floor  
White Plains, NY 10601  
www.westchesterlegislators.com

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Tuesday, April 13, 2021

4:00 PM

Committee Room

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## CALL TO ORDER

## MINUTES APPROVAL

1. Tuesday, April 6, 2021 4:00pm

## I. ITEMS FOR DISCUSSION

1. [2021-209](#) **APPT-Commissioner of Dept. of Social Services-Townes**

A RESOLUTION to confirm the appointment, effective February 25, 2021, of Leonard Townes as the Commissioner of the Westchester County Department of Social Services.

**COMMITTEE REFERRAL: COMMITTEES ON APPOINTMENTS AND SOCIAL SERVICES**

Joint with the Committee on Social Services

2. [2021-249](#) **APPT-Advisory Council on People with Disabilities-Burr**

A resolution appointing Kenneth Burr as a member of the Westchester County Advisory Council on People with Disabilities for a term to commence upon approval of his appointment and to expire on December 31, 2021.

3. [2021-204](#) **APPT-Emergency Medical Services Advisory Board-Kim**

A RESOLUTION appointing Al Kim as a member of the Westchester County Emergency Medical Services Advisory Board for the term February 18, 2021 to December 31, 2022.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

4. [2021-126](#) **APPT-Taxi & Limousine Commission-Toal, Jr.**

A RESOLUTION appointing Terence Toal, Jr., as a member of the Westchester County Taxi and Limousine Commission for the term January 4, 2021 to December 31, 2027.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

## II. OTHER BUSINESS

## III. RECEIVE & FILE

1. [2021-192](#) **HON. BENJAMIN BOYKIN: Recommendation of Appointment to Council on People with Disabilities - Burr**

Forwarding a letter of recommendation appointing Kenneth Burr as a Member of the Westchester County Council on People with Disabilities for a term to commence upon approval of his appointment and to expire on December 31, 2021.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

2. [2021-195](#) **HON. BENJAMIN BOYKIN - Appointment to the Westchester County Probation Advisory Board - Woodson-Samuels**

Forwarding correspondence from Chairman Boykin recommending the appointment of Legislator Tyrae Woodson-Samuels as the Board of Legislators ex-officio member of the Westchester County Probation Advisory Board for a term to commence on January 1, 2021 and to expire on December 31, 2023.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

## ADJOURNMENT

George Latimer  
County Executive

Office of the County Executive

March 15, 2021

Westchester County Board of Legislators  
800 Michaelian Office Building  
White Plains, New York 10601

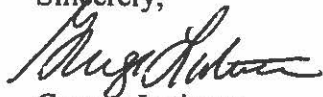
Dear Members of the Board of Legislators:

In accordance with Section 110.21 of the Laws of Westchester County, transmitted herewith for your approval is a resolution to confirm the appointment, effective February 25, 2021, of Leonard Townes as the Commissioner of the Westchester County Department of Social Services.

I have made a thorough review of Mr. Townes' credentials and experience and have determined that his appointment as Commissioner of the Westchester County Department of Social Services is in the best interests of the Department of Social Services and the County, generally. In addition, the Commissioner of the Office of Temporary and Disability Assistance has approved the appointment of Mr. Townes as he meets the qualifications to serve as Commissioner.

Therefore, I most respectfully recommend and urge your Honorable Board to adopt the attached resolution for the appointment of Leonard Townes as Commissioner of the Westchester County Department of Social Services for a five (5) year term of office to commence on February 25, 2021 and to expire on February 25, 2025.

Sincerely,



George Latimer  
County Executive

GL/nn  
Enclosure

George Latimer  
County Executive

March 12, 2021

Mr. Leonard Townes  
782 Tuckahoe Road 2F  
Yonkers, NY 10701

Dear Mr. Townes:

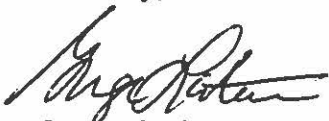
It is my pleasure to appoint you as Commissioner of the Westchester County Department of Social Services for a five (5) year term in accordance with Section 116 of the New York State Social Services Law. Please be advised that while your appointment authorizes you to immediately assume the duties and responsibilities of said office, your appointment is subject to approval of your qualifications to serve as Commissioner of the Westchester County Department of Social Services by the Commissioner of the New York State Office of Temporary and Disability Assistance as well as confirmation by the Westchester County Board of Legislators. Once approved by the Commissioner of the New York State Office of Temporary and Disability Assistance and confirmed by the Westchester County Board of Legislators, your term of office, commenced on February 25, 2021, will expire on February 25, 2025.

As you know, the Department of Social Services is responsible for the management and control of the division of family and child social services of the County of Westchester.

Pending your confirmation by the Board of Legislators, and in accordance with New York State law, you must take and file an oath of office in the Office of the Westchester County Clerk. Please be advised that your failure to take and file such an oath within thirty days of the date of this reappointment letter, or within thirty days after the commencement of your term (whichever is later), will result in the office of Commissioner of Social Services being deemed vacant. If you have any questions with regard to these legal requirements, please contact the County Attorney.

I look forward to continuing to work with you.

Sincerely,



George Latimer  
County Executive

GL/SDK/nn

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [CE@westchestergov.com](mailto:CE@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

**Leonard G. Townes**  
**Yonkers, New York 10710**  
**914-364-2839**  
[LTT1@WESTCHESTER.GOV.COM](mailto:LTT1@WESTCHESTER.GOV.COM)

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8/2/20

As a lifelong Westchester County resident and a current Deputy Commissioner in the Department, I am uniquely positioned to hit the ground running and provide a seamless transition as the department's next Commissioner. I'm confident that my extensive experience, positive attitude and dedication to the needs of staff and those we serve make me the perfect fit for the position.

As a natural self-starter and dedicated team player, I've been able to inspire and bring out the best in others. I bring to the table over 30 years of experience working in multiple divisions in the department with a proven track record of success.

Key achievements and include:

- Participant in the DSS management fellows training program
- Successfully lead both the Mount Vernon and Yonkers district offices as Director of Temporary assistance
- Lead the Child Care Subsidy and finance teams through a NYS state audit preventing a \$36 million-dollar fiscal sanction against the county
- Took over leadership of the SNAP division to lead the team through a clean-up of overdue applications brought on by the coronavirus pandemic
- Reorganized the management structure of the Temporary assistance division

With my proven ability to organize and maximize staff performance combined with my in-depth experience and creative leadership style, I am prepared to excel in providing outstanding service to the department and community. I believe my skills and high level of motivation will serve me well in the position of commissioner. I look forward to discussing the position and my qualifications in further detail.

Best regards,  
Leonard G. Townes

## OBJECTIVE

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As a career employee of Westchester county, my objective is to utilize the experience I've gained throughout my employment with the department along with my educational background in Public Administration to plan and implement efficient services and initiatives to meet the needs of the public.

## EXPERIENCE

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### **WESTCHESTER COUNTY DEPARTMENT OF SOCIAL SERVICES**

#### ***Deputy Commissioner***

March 2018-Present

Providing guidance and oversight to directors and managers in charge of the Temporary Assistance, Office of work activities, Office of program integrity, Career center, Medicaid and Child Care subsidy divisions.

#### ***Director of Temporary Assistance***

January 2008-March 2018

Served as Director of the Temporary assistance programs at the Mount Vernon (2008-2009) and Yonkers (2010-2018) district offices.

#### ***Manager I***

November 2002-January 2008

Managed the Temporary assistance, SNAP and Medicaid divisions in the Mount Vernon district office.

#### ***Public Administration Intern***

January 2002-November 2002

Selected to participate in the Management Fellows program and assigned as a direct report to the 1st Deputy Commissioner. I assisted in the development of different projects, programs, policies and provided analysis of field operations and did troubleshooting.

## EDUCATION

- 
- MPA  
PACE University, White Plains, N.Y.
  - Bachelor of Science-Business Administration  
North Carolina A&T State University, Greensboro, N.C.

## ADDITIONAL ACHIEVEMENTS

- Created a landlord line to expedite response to landlord calls regarding DSS tenants
- Co-created a broker's forum to assist homeless customers obtain housing
- Developed work procedures to enhance meeting personal needs of our customers through upfront case work and centralization of TA service cases in the Yonkers district office
- Connected the OWA and TA divisions to the career center to satisfy WIOA requirements
- Sponsored a holiday clothing give away to customers in the Yonkers area by obtaining staff and church clothing donations
- Developed in house acknowledgement initiatives to recognize staff
- Created an office workplace committee in the Yonkers district office (WIC) made up of CW and TA staff to enhance the working relationship between the two divisions

## GOALS

- Establish department wide evaluation of staff for improved staff development and succession planning
- Invigorate the culture of the department
- Continue building a positive working relationship with the employee Union
- Continue creating an environment where staff feel valued
- Enhance the relationships with community partners
- Prioritize the use of technology and educate staff on how to maximize its benefits
- Analyze the operation to create efficiency and eliminate duplication of work
- Seeking to ensure education and opportunity to those we serve in order to provide hope for a better future
- Provide the leadership needed to get the department through the transition period brought on by the recent departure of 93 staff members
- Utilize my understanding of the community we serve to meet its needs more effectively



## Office of Temporary and Disability Assistance

ANDREW M. CUOMO  
Governor

MICHAEL P. HEIN  
Commissioner

BARBARA C. GUINN  
Executive Deputy Commissioner

March 11, 2021

Ms. Joan McDonald  
Director of Operations  
Office of the County Executive  
Westchester County  
Michaelian Office Building  
148 Martine Avenue  
White Plains, NY 10601

Dear Ms. McDonald:

Thank you for providing the resume of Leonard Townes, whom you wish to appoint to Commissioner of the Westchester County Department of Social Services.

This is to confirm Mr. Townes meets the minimum qualifications for Commissioner pursuant to Section 679.4 of Title 18 of New York Codes, Rules and Regulations.

As Mr. Townes is the selected candidate for the Commissionership, please provide me with the County Legislature's Resolution so I may formally approve his appointment.

In addition, as Mr. Townes' appointment to Deputy Commissioner had not been submitted to this Agency for approval pursuant to Section 679.8(b) of Title 18 of the New York Codes, Rules and Regulations, we reached out to the county Department of Human Resources for information and received a copy of the letter appointing him as Deputy Commissioner, effective March 9, 2020. A review of Mr. Townes' resume confirms, at the time of his appointment, he met the minimum qualifications for Deputy Commissioner as established for Westchester County pursuant to Section 680.1 of the Social Services Regulations. Therefore, I formally approve Mr. Townes' appointment to Deputy Commissioner retroactive to March 9, 2020.

If we can be of any further assistance, please contact Colleen Brooks, of my staff, at (518) 474-9630.

Sincerely,

Michael P. Hein  
Commissioner

cc: Sheila Poole  
George Latimer



RESOLUTION - 2021

TO THE COUNTY BOARD OF LEGISLATORS  
OF THE COUNTY OF WESTCHESTER, NEW YORK

WHEREAS, the County Executive having on the 25th day of February, 2021, appointed Leonard Townes as the Commissioner of Social Services to serve a five (5) year term to commence on February 25, 2021 and expire on February 25, 2025 in accordance with the terms and provisions of the Westchester County Charter, as amended, and subject to the confirmation of this Board; it is

RESOLVED, that said appointment be and is hereby confirmed.

Dated: March , 2021  
White Plains, New York

**Benjamin Boykin II**

Chairman of the Board

Legislator, 5th District



TO: Tyrae Woodson-Samuels, Chair, Committee on Appointments  
Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Ben Boykin, Chairman of the Board of Legislators

DATE: March 1, 2021

RE: Appointment of Kenneth Burr to the Council on People with Disabilities

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I hereby recommend the appointment of Kenneth Burr as a Member of the Westchester County Council on People with Disabilities for a term to commence upon approval of his appointment and to expire on December 31, 2021.

Mr. Burr's appointment is subject to the approval by the Board of Legislators. His resume is attached.

Please place this memo on the March 8, 2021 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee.

Thank you.

# KENNETH BURR

kennyburr123@gmail.com (914) 907-1986  
15 Bank Street, Apt. 112-G, White Plains, NY 10606

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## DISABILITIES ADVOCATE

### Governmental and Non-Profit Advocacy

- **Co-Lead, Region 3, Regional Centers for Workforce Transformation**, Albany, NY.
  - Develop training and certification programs for personal assistants and others who provide support for individuals with disabilities. (Sept 2020 - present)
  - Region includes 18 counties, from Westchester (home base) to Washington, NY
  - Promoted from **Self-Advocacy Lead** (Feb - Aug 2020)
- **Peer Advocate, Disabled on the Move**, Yonkers, NY. Facilitated transition of individuals from rehab settings to the community. Evaluated apartment buildings for ADA compliance. (2017 - 19)
- **Member, Advisory Committees on the Disabled**
  - City of White Plains Mayor's Advisory Committee on Disabilities (2019 - present)
  - Westchester County Emergency Preparedness Advisory Committee (2018 - present)
  - Westchester Institute of Human Development Community Advisory Committee (2017 - present)
- **Participant, Panels on Disabilities**: WIHD, New York University, Disabled on the Move (2017- present)

### Educational Advocacy

- **Lead discussion sessions about treating the disabled** in clinical settings with **New York Medical College** first-year medical students and **Truro College** third-year dental students (2017 -present)
- **Created and delivered age-appropriate assembly presentations** about living with a disability for grades. K-3, 4-6 and 7-9 at **The Buckley School**, New York City (2019-20)
- **Director of Disabilities Affairs, Wright State University Student Government Association**, Dayton, OH  
Advocated for changes that increase campus accessibility, including creation of Student Advisory Board to address disabled students' needs (2012-13)
- **Honorary Staff Member, CAPA International**, London, U.K. Collaborated with administrators to improve program's accessibility. Created blog about studying abroad in a wheelchair (Spring 2014)

### Political Experience

**Political Campaigns**: Petitioned, canvassed, distributed literature, made phone calls for candidates in national, statewide, county, and local elections.

**Internships**: Office of **New York State Assemblyman George Latimer** (Summer 2012); Office of U.S. **Congresswoman Nita Lowey** (Summer 2011); **WVOX Radio**, New Rochelle, NY (Summer 2010)

### Education

**Fellow, Westchester Institute for Human Development**, Leadership Education in Neurodevelopmental and Related Disabilities, Valhalla, NY (Sept 2016 - May 2017) Elected *graduation class speaker*.

**Wright State University**, College of Liberal Arts, Dayton OH

*B. A., May 2014, Magna Cum Laude, Honors Scholar*

Major: Political Science Minor: International Studies Semester Abroad: CAPA International, London, U.K. (2014)

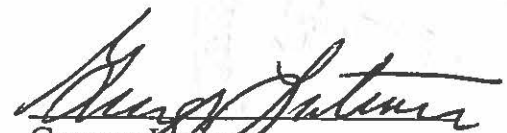
**Awards**: *Jodi Pretekin Watts Leadership Award, Fredrick White Award for Academic Excellence, Outstanding Senior in Political Science*

George Latimer  
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Emergency Medical Services Advisory Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Al Kim, 425 Mills Road, North Salem, New York as a member of the Westchester County Emergency Medical Services Advisory Board, for the term February 18, 2021 to December 31, 2022.

Given under my hand  
and seal this 18<sup>th</sup> day  
of February, 2021.



George Latimer  
County Executive

Office of the County Executive

Michaelian Office Building  
118 Martine Avenue  
White Plains, New York 10601

Email: CE@westchestergov.com  
Telephone: (914)995-2900

westchestergov.com

**George Latimer**  
County Executive

February 18, 2021

Al Kim  
425 Mills Road  
Somers, NY 10560

Dear Mr. Kim,

It is my pleasure to appoint you to serve as a member of the Westchester County Emergency Medical Services Advisory Board, effective today, Thursday, February 18, 2021, pursuant to the Laws of Westchester County §193.04. This appointment is for a term to expire on December 31, 2022

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk, and provide this office with a copy within 30 days. Please contact the Westchester County Department of Emergency Services at (914) 231-1927 for the date, place, and time of the Emergency Medical Services Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form will be mailed to you under separate cover.

Warmest wishes for a successful tenure.

Very Truly Yours,



**George Latimer**  
Westchester County Executive

GL/tts

cc: **Honorable Board of Legislators**  
**Richard Wishnie – Acting Commissioner, Department of Emergency Services**  
**Joan McDonald, Director of Operations**

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [ce@westchestergov.com](mailto:ce@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

**ALFRED KIM**  
425 Mills Road  
North Salem, New York 10560

Office: 914.244.0440  
Cell: 917.662.0650

e-mail: [akim@WEMSNY.org](mailto:akim@WEMSNY.org)

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### **Summary of Qualifications**

- Experienced administrator utilizing a collaborative team approach to finding solutions to the challenges in a diverse, changing EMS environment.
- Professional with over thirty (30) years' experience in emergency service provision, healthcare administration, planning, community education and policy development.
- Extensive knowledge in the discipline of resource utilization and planning with respect to the diverse stakeholders in EMS.
- Unique insight and understanding of the economic challenges faced by volunteer and paid EMS services.

### **Professional Experience**

#### **Executive Director – Westchester EMS**

November 2005 – Present

**Responsibilities-** Management and direction of an EMS agency providing 911 emergency paramedic services to 14 contiguous municipalities, and a BLS and ALS ambulance transport division providing essential interfacility ambulance transports throughout the tristate region. Direction and oversight in the development of the budgeting process with a consortium of 14 municipalities and the board of directors of the agency. Collaborative QA/QI program development with 10 different volunteer EMS and Fire organizations. Management and coordination of emergency preparedness program for principal facilities. (Northern Westchester Hospital, White Plains Hospital, NYP Lawrence Hospital and Phelps Hospital.)

#### **Accomplishments:**

- Multiyear successful Joint Commission accreditation for emergency preparedness.
- Creation of a single platform for surrounding volunteer agencies in electronic patient care reporting.
- Successful implementation of system status management.
- Improved utilization and productivity by 150%
- Quality initiative programs with benchmark data inclusive of all principal volunteer EMS agencies.

#### **Vice President – Operations**

TransCare Corporation, Brooklyn, New York

Dec. 2000 – August, 2005

**Responsibilities -** Planning, direction and management of a large medical transportation company. Manage and direct all aspects for delivering 911 emergency medical services and inter-facility ambulance transports to hospitals in the greater New York area.

#### **Accomplishments**

- Oversee and administrate departmental budget over \$30 MM
- Systems analysis for labor and utilization efficiency on over three hundred(300) ambulance units
- Improved utilization and productivity by 40 %
- Standardized operating procedures for field and communications division
- Develop and market private emergency dispatching and response
- Planning and development of new communication center

- Identify interdepartmental and interfacility performance improvement projects; develop quality assurance programs that address said issues; implement and assess interventions.

### **Director - Emergency Services, Prehospital Care**

Cabrini Medical Center, New York, NY

June 1996 – August 2001

#### **Accomplishments**

- Implement and operate a billing system, realizing 500% increase in gross revenues over two years.
- Improved in-service field operations by decreasing out-of-service time from 48% to 1%, through operational analyses and field audits.
- Develop and implement communication system and supporting procedural manual to qualify the Emergency Department as a medical control facility in accordance with the New York Regional Emergency Medical Advisory Committee.
- In collaboration with FDNY, expanded service with the addition of basic life support services.
- Developed and managed the Hospitals BCLS and ACLS training program for incoming medical residents.
- JCAHO prep task force member for Emergency Medicine
- Developed and implemented the Hospital Emergency Incident Command System (HEICS)

### **Paramedic Supervisor**

St. Lukes-Roosevelt Hospital, New York, NY

June 1994 - May 1997

**Responsibilities** - Shift Supervisor overseeing daily operations for 911 and private ambulance units. Direct oversight of the departmental policy and procedure manual. Managed and directed 100 employees through personal development training.

#### **Accomplishments**

- Produced a comprehensive statistical analysis of daily operations, admission revenue and expenditures; utilized reports to implement decisive change throughout the department.
- Personally investigated all field incidents and developed QA/QI program for improving patient care.
- Successfully wrote and implemented departmental policy and procedure manual.

#### **Active Volunteer Service**

North Salem Volunteer Ambulance – Riding member

NYC Medics- Global Disaster Medical Response NGO – Founding member

Westchester REMSCO council member

NYS SEMSCO council member

NY Medical School admission MMI

#### **Active Board Membership**

NYC Medics. NGO providing global emergency disaster relief.

[WWW.NYCMedics.org](http://WWW.NYCMedics.org)

Westchester EMS.

[WWW.WEMSny.org](http://WWW.WEMSny.org)

#### **Paramedic Certification, 116023**

**Paramedic, 1987 – Present**

**BCLS, ACLS**

## References

Susan Fox  
CEO, President  
White Plains Hospital  
914-681-1214

Derek Anderson  
Executive Director  
Northern Westchester Hospital  
914-666-1301

Barry Geller  
Director, Emergency Medicine  
Phelps Memorial Hospital  
914-366-3598

John Fitzgerald  
Commissioner  
Somers Fire Department  
914-645-5386

Dave Ryan  
Chief of Police  
Pound Ridge  
914-764-4206

Peter Parsons  
Town Supervisor  
Lewisboro  
914-763-3151

Rick Morrissey  
Town Supervisor  
Somers  
914-277-3637

Paul Oliva  
Chief of Police  
Mount Pleasant  
914-769-1551

Melvin Padilla  
Chief of Police  
Bedford  
917-295-7516

Michael Fosina  
President  
NYP, Lawrence Hospital  
914-787-1601

Eileen Eagan  
Executive Director  
Phelps Hospital  
914-366-1000

Jim Dwyer  
Director, Emergency Medicine  
Northern Westchester Hospital  
914-232-0622

Chris Burdick  
NYS Assemblyman  
914-924-5210



# COUNTY OF WESTCHESTER OATH OF OFFICE

## For Appointees to County Boards and Commissions

STATE OF NEW YORK )  
                                  ) ss.:  
COUNTY OF WESTCHESTER )

I, AL KIM do solemnly swear (or affirm) that I will support  
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of THE WESTCHESTER EMS ADVISOR in and for the County of Westchester, according to the best of my ability.

Date: \_\_\_\_\_

[Handwritten Signature]  
(Signature)

Sworn to and subscribed before me this 26<sup>th</sup> day of February,  
2021.

[Handwritten Signature]

(Signature)

Janet L Pawlowski

(Print or Type Name) **JANET L. PAWLOWSKI**  
Notary Public, State of New York  
No. 4949653  
Qualified in Putnam County

Commission Expires August 10, 2021  
(Title of Official Administering Oath)

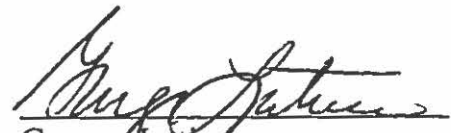
Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

George Latimer  
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Taxi and Limousine Commission, due to the resignation of Gerard Curran:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Terence Toal, Jr., 33 Rosedale Avenue, White Plains, New York as a member of the Westchester County Taxi and Limousine Commission, for the term January 4, 2021 to December 31, 2027.

Given under my hand  
and seal this 4<sup>th</sup> day  
of January, 2021.



George Latimer  
County Executive

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: CE@westchestergov.com  
Telephone: (914)995-2900

westchestergov.com

George Latimer  
County Executive

January 4, 2021

Mr. Terence Toal Jr.  
33 Rosedale Avenue  
White Plains, NY 10605

Dear Mr. Toal,

It is my pleasure to appoint you to serve as a member of the Westchester County Taxi and Limousine Commission, effective today, Monday, January 4, 2021, pursuant to the Laws of Westchester County §123.10. This appointment is for a term to expire on December 31, 2027.

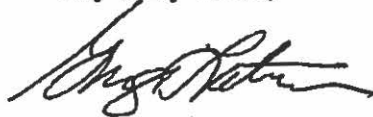
Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Taxi and Limousine Commission meeting, and provide this office with a copy within 30 days. Please contact the Taxi and Limousine Commission at (914) 995-8400 for the date, place, and time of the Commission's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form is attached.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer  
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators  
Joan McDonald, Director of Operations  
Leandra Eustache, Chairperson/Chief Executive Officer – Taxi and Limousine Commission

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [ce@westchestergov.com](mailto:ce@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

Terence Toal Jr is the president of Cross County Taxi Co. Inc. and Chatsworth Taxi Co. Inc. Cross County Taxi is located in Bronxville, New York and operates 22 vehicles. Chatsworth Taxi is located in Larchmont New York and has 16 vehicles in its fleet.

Mr. Toal is a life long resident of Westchester County, having grown up in Scarsdale and Larchmont. He graduated from Iona Prep in 1990. Mr. Toal attended Colgate University graduating with a Bachelor of Science degree in History. After college, he went to work for the New York Football Giants in their marketing department. After two years, Mr. Toal returned to the family business.

The Toal family has been involved in the NYC yellow taxi industry for over 65 years. Mr. Toal was involved in all aspects of taxi management. These aspects included dispatching, cashiering, driver relations, vehicle maintenance, and interacting with the Metropolitan Taxi Board of Trade and the NYC TLC.

In 2004, Mr. Toal was presented with the opportunity to purchase Cross County Taxi. The following year, the Village of Larchmont asked Mr. Toal to open a taxi company in Larchmont. Mr. Toal has been able to use his relationships and experience to provide a first class taxi service for both Bronxville and Larchmont. He has partnered with Creative Mobile Technologies to provide credit card machines in his cars similar to the technology offered in NYC yellow taxicabs.

Mr. Toal and his wife reside in White Plains, New York with their two children.

Terence Toal 914-337-8311

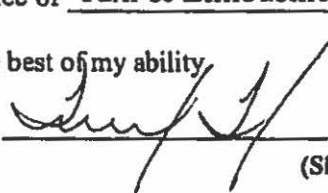
# COUNTY OF WESTCHESTER OATH OF OFFICE

STATE OF NEW YORK                    )  
  ) ss.:  
COUNTY OF WESTCHESTER         )

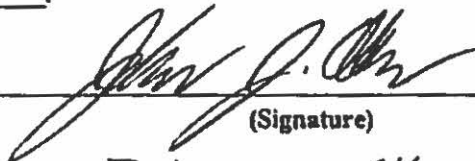
I, Terence Toal, Jr. do solemnly swear (or affirm) that I will support  
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will  
faithfully discharge the duties of the office of Taxi & Limousine Comm. in and for the  
County of Westchester, according to the best of my ability.

Date: January 12, 2021

  
\_\_\_\_\_  
(Signature)

Sworn to and subscribed before me this 12th day of January,  
2021.

  
\_\_\_\_\_  
(Signature)

John J. Allen  
\_\_\_\_\_  
(Print or Type Name)

Deputy County Clerk  
\_\_\_\_\_  
(Title of Official Administering Oath)

**Benjamin Boykin II**

Chairman of the Board

Legislator, 5th District



TO: Tyrae Woodson-Samuels, Chair, Committee on Appointments  
Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Ben Boykin, Chairman of the Board of Legislators

DATE: March 1, 2021

RE: Appointment of Kenneth Burr to the Council on People with Disabilities

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I hereby recommend the appointment of Kenneth Burr as a Member of the Westchester County Council on People with Disabilities for a term to commence upon approval of his appointment and to expire on December 31, 2021.

Mr. Burr's appointment is subject to the approval by the Board of Legislators. His resume is attached.

Please place this memo on the March 8, 2021 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee.

Thank you.

# KENNETH BURR

kennyburr123@gmail.com (914) 907-1986  
15 Bank Street, Apt. 112-G, White Plains, NY 10606

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## DISABILITIES ADVOCATE

### Governmental and Non-Profit Advocacy

- **Co-Lead, Region 3, Regional Centers for Workforce Transformation**, Albany, NY.
  - Develop training and certification programs for personal assistants and others who provide support for individuals with disabilities. (Sept 2020 - present)
  - Region includes 18 counties, from Westchester (home base) to Washington, NY
  - Promoted from **Self-Advocacy Lead** (Feb - Aug 2020)
- **Peer Advocate, Disabled on the Move**, Yonkers, NY. Facilitated transition of individuals from rehab settings to the community. Evaluated apartment buildings for ADA compliance. (2017 - 19)
- **Member, Advisory Committees on the Disabled**
  - City of White Plains Mayor's Advisory Committee on Disabilities (2019 - present)
  - Westchester County Emergency Preparedness Advisory Committee (2018 - present)
  - Westchester Institute of Human Development Community Advisory Committee (2017 - present)
- **Participant, Panels on Disabilities**: WIHD, New York University, Disabled on the Move (2017- present)

### Educational Advocacy

- **Lead discussion sessions about treating the disabled** in clinical settings with **New York Medical College** first-year medical students and **Truro College** third-year dental students (2017 -present)
- **Created and delivered age-appropriate assembly presentations** about living with a disability for grades. K-3, 4-6 and 7-9 at **The Buckley School**, New York City (2019-20)
- **Director of Disabilities Affairs, Wright State University Student Government Association**, Dayton, OH  
Advocated for changes that increase campus accessibility, including creation of Student Advisory Board to address disabled students' needs (2012-13)
- **Honorary Staff Member, CAPA International**, London, U.K. Collaborated with administrators to improve program's accessibility. Created blog about studying abroad in a wheelchair (Spring 2014)

### Political Experience

**Political Campaigns**: Petitioned, canvassed, distributed literature, made phone calls for candidates in national, statewide, county, and local elections.

**Internships**: Office of **New York State Assemblyman George Latimer** (Summer 2012); Office of U.S. **Congresswoman Nita Lowey** (Summer 2011); **WVOX Radio**, New Rochelle, NY (Summer 2010)

### Education

**Fellow, Westchester Institute for Human Development**, Leadership Education in Neurodevelopmental and Related Disabilities, Valhalla, NY (Sept 2016 - May 2017) Elected *graduation class speaker*.

**Wright State University**, College of Liberal Arts, Dayton OH

*B. A., May 2014, Magna Cum Laude, Honors Scholar*

Major: Political Science Minor: International Studies Semester Abroad: CAPA International, London, U.K. (2014)

**Awards**: *Jodi Pretekin Watts Leadership Award, Fredrick White Award for Academic Excellence, Outstanding Senior in Political Science*

**Benjamin Boykin II**

Chairman of the Board

Legislator, 5th District



TO: Tyrae Woodson-Samuels, Committee on Appointments

Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Ben Boykin, Chairman of the Board of Legislators

DATE: March 5, 2021

RE: Appointment of Legislator Tyrae Woodson-Samuels to the Westchester County Probation Advisory Board

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I hereby appointment Legislator Tyrae Woodson-Samuels as the Board of Legislators ex-officio member of the Westchester County Probation Advisory Board for a term to commence on January 1, 2021 and to expire on December 31, 2023.

This appointment is in accordance with Executive Order number 6 of 2018 and is not subject to a vote by the Board of Legislators.

Please place this memo on the March 8, 2021 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee for record keeping purposes.

Thank you.



**Benjamin Boykin II**

Chairman of the Board

Legislator, 5th District



March 5, 2021

Hon. George Latimer  
County Executive  
148 Martine Ave.  
White Plains, NY 10601

Appointment recommendations:

Correction Advisory Board – Legislator Christopher A. Johnson  
Probation Advisory Board – Legislator Tyrae Woodson-Samuels

Dear County Executive Latimer:

In accordance with the Westchester County Executive Orders 6 & 7 of 2018 I hereby appointment Legislator Christopher A. Johnson to the Correction Advisory Board and Legislator Tyrae Woodson-Samuels to the Probation Advisory Board as ex-officio members for a three year term to expire on December 31, 2023.

Sincerely,

Benjamin Boykin II