

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County African American Advisory Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Odethe Bennett, 139 Dubois Avenue, Mamaroneck, New York as a member of the Westchester County African American Advisory Board, for the term March 7, 2022 to December 31, 2023.

Given under my hand
and seal this 7th day
of March, 2022.



George Latimer
County Executive



George Latimer
County Executive

March 7, 2022

Ms. Odethe Bennett
139 Dubois Avenue
Mamaroneck, NY 10543

Dear Ms. Bennett,

It is my pleasure to appoint you to serve as a member of the Westchester County African American Advisory Board, effective today, Monday, March 7, 2022, pursuant to the Laws of Westchester County §277.421. This appointment is for a term to expire on December 31, 2023.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next African American Advisory Board meeting, and provide this office with a copy within 30 days. Please contact Paula Friedman at (914) 995-2940 for the date, place, and time of the African American Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

George Latimer
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
Whita Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Career Summary: Fluent Spanish marketing administrative professional skilled in cultivating positive relationships with clients and colleagues of all levels; fourteen years of experience assisting with developing, implementing, and managing complex projects within time and budgetary constraints; flexible professional that enjoys learning new skills and quickly adapts to organizational changes.

**University of Arizona Global
Master of Science
Specialization in Law Enforcement and Corrections Administration**

**John Jay College of Criminal Justice
New York, N.Y.
Bachelor of Arts Forensic Psychology
Minor in Law**

2013

**Children Community Services Inc.
Days Inn Bronx / Yankee Stadium
Case Manager (Family with children)**

2018-2020

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- Coordinate and trouble-shoot with administrative entities to resolve housing subsidy/placement issues.
 - Collaborates with ACS and/or preventive services agency when a family is child welfare involved; participates in ACS conferences to advocate for the family.
 - Make referrals and appropriate linkages.
 - Refer families to social service agencies and community-based organization
 - Conduct in depth face to face household assessment for all clients.
 - Identify participants strengths and barriers towards self-sufficiency.
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**Cross Bronx Residence
Bronx, N.Y.**

2018-2018

Case Manager/Housing Specialist (Women and children)

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- Complete initial needs assessment and act upon critical needs appropriately and immediately.
 - Assess housing barrier of individual families experiencing homelessness to determine housing service needs.
 - Evaluates and assess housing quality by conducting preliminary evaluation and client escorted housing presentation
 - Collect and report program data, including but not limited to HMIS reporting and funders required data.
 - Connect client with employment resources.
 - Develop housing procurement, financial, and self-sufficiency case management plan with client.
 - Assist participants with locating and securing housing of their choice.
 - Identify participants strengths and barriers towards stability and assist participants to reduce barriers and linking to resources and services.
 - Assist participants with development and adherence to a personal budget through pro-active housing and budget counseling sessions.
 - Create and maintain consistent communication channels, both verbal and written between parties (i.e., tenant, property owner, referral source, collaborating agencies, debtors, and creditors).
 - Foster and maintain a positive team environment.
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**African American Planning Commission Inc.
Bronx, N.Y.**

2017-2018

Case Manager (Single Men and Women population)

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- Complete initial needs assessment and act upon critical needs appropriately and immediately.
 - Orients client to the shelter programs requirements and consequences.
 - Provide training for new case managers.
 - Develop a comprehensive client-driven case plan with both short-term and long-term goals identified.
 - Complete a timeline and measures for each goal.
 - Monitor progress towards goals in regularly scheduled weekly or bi-weekly sessions

- Evaluate and adjust case plans as needed and provide warnings with consequences if satisfactory progress is not being met.
- Empowers clients to become involved in their own planning and goal setting.
- Refer clients to appropriate resources to assist with meeting goals.
- Maintain client files to include conversations, warnings, progress towards goals and documentation of any incident.
- Report critical incidents immediately to the Case Manager Supervisor, Director of Social Service, and the Program Director.
- Work in collaboration with program and all other agency staff to facilitate a team environment.
- Create good working relationships with local welfare administrators and other area service providers and support groups to facilitate the access to area resources for the clients.
- Maintain strict confidentiality of all information.

Higher Education Experience:

Lehman College, Bronx, New York

Assistant to the Director

2009-2015

Office for Special Academic Sessions

- Assisted with the conceptualization and implementation of a departmental and division gain sharing program to encourage increased course offerings during the summer and winter sessions.
- Streamlined application/registration procedures allowing for the implementation of a one-stop model immediately increased visiting/ non-degree student enrollment by 20%.
- Assisted with the launch and management of a comprehensive advisement model for students both on academic probation and at risk for college dismissal; the model integrated academic planning with appropriate referrals to both student support services and student life areas to fully engage students in campus community.
- Developed student tracking system to monitor students both on academic probation and at risk of being placed on academic probation.
- Coordinated group advising sessions with new visiting students with the goal of maximizing their use of resources.
- Collaborated with numerous regional community colleges with the goal of addressing issues related to articulation agreements as they arose; Lehman college increased its articulation agreement numbers by 600%, thus being recognized as a preferred transfer institution with the capability to house on-site direct admissions events, invitation to work on new curriculum and program development, and to participate in collaborative grants in the STEM areas.
- Liaise with the Veteran Affairs Office for all issues related to non-degree seeking G.I. Bill eligible students.
- Provided training to Program Directors and Academic Advisors on the use of consortium agreements.
- Coordinated the development and implementation of aggressive web, print, cold calling and mailing marketing strategies, which consistently exceeded revenue and headcount enrollment targets by greater than 15%.
- Using an "articulate campus model" worked strategically to complete articulation agreements simultaneously by limiting faculty participation to only areas pertaining to academic matter.
- Continuously worked with IT department to develop and manage budget models to analyze revenue and profitability for summer and winter sessions.

New Student Programs

- Assisted with the partnership between the School of Continuing and professional Studies and the Yonkers Board of Education to assure Lehman College participation in their Summer Bridge Program.
- Collaborated with the Career Development Center to re-launch the credit bearing Cooperative Education Program at Lehman College.
- Collaborated with the Human Resource Administration representative to incorporate new educational related compliance program by public assistance recipients.

Retention Activities

- Implemented extensive outreach plan to engage students that had stopped/dropped out in the readmissions process resulting in an increased total 15% of students readmitted at the time.

Committee Assignment

- Counseling & Advising Forum for Excellence (C.A.F.E.).

**COUNTY OF WESTCHESTER
OATH OF OFFICE**

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, DeHue Bennett do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of African American Advisory Board in and for the
County of Westchester, according to the best of my ability.

Date: 3/15/2022 _____
(Signature)

Sworn to and subscribed before me this 15th day of March,
2022.

Nancy Aladino
(Signature)

Nancy Aladino
(Print or Type Name)

Notary Public
(Title of Official Administering Oath)

NANCY ALADINO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01AL6392655
Qualified in Westchester County
My Commission Expires: 6-3-2023

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.