

Appointments Meeting Agenda



Committee Chair: Catherine Parker

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Wednesday, September 3, 2025

4:15 PM

Committee Room

MINUTES APPROVAL

I. ITEMS FOR DISCUSSION

1. [2025-251](#) APPT-Youth Board-Thigpen-Cole

A RESOLUTION appointing Raevyn Thigpen-Cole as a member of the Westchester County Youth Board for the term April 29, 2025 to December 31, 2025.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENT

2. [2025-252](#) APPT-Police Board-Arest

A RESOLUTION appointing Justin K. Arest as a member of the Westchester County Police Board for the term April 8, 2025 to December 31, 2026.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENT

3. [2025-277](#) APPT-Probation Advisory Board-Seiden

A RESOLUTION appointing Jonathan Seiden as a member of the Westchester County Probation Advisory Board for the term June 6, 2025 to December 31, 2027.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

4. [2025-278](#) APPT-Youth Board-Pilgrim

A RESOLUTION appointing Haley Pilgrim as an at-large member of the Westchester County Youth Board for the term May 20, 2025 to December 31, 2025.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

5. [2025-279](#) APPT-Women's Advisory Board-Fountain-Coleman

A RESOLUTION appointing Reverend Margaret Fountain-Coleman as an at-large member of the Westchester County Women's Advisory Board for the term May 29, 2025 to December 31, 2025.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

6. [2025-313](#) APPT-Airport Advisory Board-Elders

A RESOLUTION appointing Gregory Elders as a member of the Westchester County Airport Advisory Board for the term June 18, 2025 to December 31, 2027.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

7. [2025-276](#) APPT-Community Services Board-Douglas

A RESOLUTION appointing Dr. John C. Douglas as a member of the Westchester County Community Services Board for the term June 6, 2025 to December 31, 2028.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

8. [2025-253](#) REAPPT-African American Advisory Board-Coleman

A RESOLUTION reappointing Rev. Frank Coleman as a member of the Westchester County African American Advisory Board for the term January 15, 2025 to December 31, 2026.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENT

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT

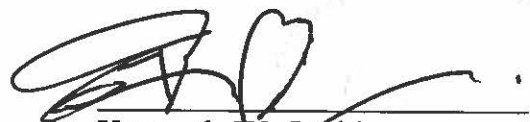


Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Youth Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Raevyn Thigpen-Cole, 25 County Center Road, Apt. A2, White Plains, New York as a member of the Westchester County Youth Board, for the term April 29, 2025 to December 31, 2025.

Given under my hand
and seal this 29th day
of April, 2025.



Kenneth W. Jenkins
County Executive

A handwritten signature in black ink, consisting of a stylized 'K' and 'J', is written over a horizontal line. Below the line, the name "Kenneth W. Jenkins" and title "County Executive" are printed in a black, sans-serif font.

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
County Executive

April 29, 2025

Ms. Raevyn Thigpen-Cole
25 County Center Road, Apt A2
White Plains, NY 10607

Dear Raevyn,

It is my pleasure to appoint you to serve as a member of the Westchester County Youth Board effective today, Tuesday, April 29, 2025. This appointment is for an "unexpired" term to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Westchester County Youth Bureau at (914) 995-2753, for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", with a long, sweeping horizontal line extending to the right.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Ernest McFadden, Director, Youth Bureau

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914) 995-2900

Email: CEO@westchestercountyny.gov

RAEVYN THIGPEN-COLE

25 County Center Rd, Apt A2 White Plains, New York 10607

Raevynt16@gmail.com

(914)609-4524

Professional Summary

Visionary youth development leader with extensive experience in education, program management, and community outreach. Recognized for designing impactful programming for diverse age groups, leading teams with excellence, and fostering positive environments for growth and learning. Proven ability to manage resources, drive initiatives, and create partnerships that benefit youth and community development.

Professional Experience

Assistant Youth Development Program Coordinator (Youth Aide)

Department of Community Resources At TDYCC - White Plains, NY

September 2022- Present

- Spearheaded the creation of innovative youth programs serving grades K-12, addressing academic, social, and personal development needs.
- Supervise and mentor youth development staff to ensure high-quality program delivery and positive outcomes.
- Strategically manage department budgets, optimizing resource allocation to enhance program efficiency and reach.
- Interim Youth Development Coordinator (January 2024- Present)

Assistant Summer Camp Director

Department of Community Resources At TDYCC - White Plains, NY

June 2023-August 2023

- Designed and executed diverse summer camp activities, including educational trips and team-building exercises.
- Directed scheduling for multiple grade levels (K-9), ensuring program alignment with developmental needs.
- Guided instructional and site staff, fostering a collaborative and supportive work culture.

Summer Camp Assistant Site Director

Department of Community Resources At TDYCC - White Plains, NY

June 2022- August 2022

- Organized orientations and professional development sessions to enhance staff readiness.
- Supervised counselors and campers, ensuring a safe, engaging, and inclusive camp experience.
- Co-facilitated dynamic activities, promoting both fun and learning in a structured environment.

Teaching Assistant

Greenburgh Central School District- Hartsdale, NY

December 2019- October 2022

- Delivered targeted support in Math and ELA, helping students achieve measurable academic progress.
- Worked closely with students with IEPs and ENL needs, using adaptive teaching strategies to meet individual goals.
- Played an active role in remote and hybrid learning by developing engaging instructional materials.
- Contributed to school-wide initiatives, including data tracking for student performance and attendance.

Afterschool Teacher

Department of Community Resources At TDYCC - White Plains, NY

January 2019- September 2022

- Provided academic tutoring and mentorship to elementary and middle school students.
- Partnered with parents and staff to align educational goals and address student challenges.
- Customized lesson plans to accommodate diverse learning styles and foster positive behavior.

Summer Camp Academic Enrichment Teacher

Department Of Community Resources At TDYCC - White Plains, NY

July 2019-August 2019

- Developed and delivered interactive enrichment lesson plans tailored to varying student abilities.
- Established routines and classroom norms to promote active participation and academic growth.

- Fostered a nurturing and stimulating environment, encouraging student engagement.

Teacher's Aide

Mt. Pleasant Blythedale School District – Valhalla, NY

January 2016- June 2019

- Supported students with individual and small-group instruction, enhancing learning outcomes.
- Developed hands-on activities and sensory-based lessons to engage diverse learners.
- Assisted with classroom organization, contributing to a focused and effective learning environment.

Program Director For Girls Destined For Greatness

Department Of Community Resources At TDYCC – White Plains, NY

December 2014- May 2015

- Directed programs for girls aged 6–13, emphasizing empowerment, self-love, and personal growth.
- Designed and facilitated workshops on leadership, teamwork, and social-emotional skills.
- Organized and led educational field trips, ensuring enriching and safe experiences.

Education

New York State Teaching Assistant Certification (2019)

Associate of Science: Liberal Arts And General Studies (2016)

Westchester Community College - Valhalla, NY

High School Diploma (2013)

Woodlands High School - Hartsdale, NY

Key Skills

- Leadership and Team Development
- Strategic Program Design and Implementation
- Budget Management and Resource Allocation
- Youth Advocacy and Empowerment
- Community Outreach and Engagement
- Curriculum Development and Instructional Design

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)




Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Police Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Justin K. Arest, 2 Lakin Road, Scarsdale, New York as a member of the Westchester County Police Board, for the term April 8, 2025 to December 31, 2026.

Given under my hand
and seal this 8th day
of April, 2025.



Kenneth W. Jenkins
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
Westchester County Executive

April 8, 2025

Mr. Justin K. Arest
2 Lakin Road
Scarsdale, NY 10583

Dear Justin,

It is my pleasure to appoint you to serve as a member of the Westchester County Police Advisory Board, effective today, Tuesday, April 8, 2025. This appointment is for a term to expire on December 31, 2026.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Department of Public Safety at (914) 864-7901, for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", written over a horizontal line.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Terrance Raynor, Commissioner, Department of Public Safety

Office of the County Executive
Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestercountyny.gov
Telephone: (914)895-2900

Justin K. Arest



PROFESSIONAL EXPERIENCE

AREST ASSOCIATES, LLC, New York, NY (Privately held Real Estate Investment Company)

Founding and Managing Member

2007 - Present

Manage the day-to-day business operations of the company. Regularly strategize with investment partners. Function as the central point of contact for third parties (e.g., contractors, consultants, municipalities). Oversee the development and operations of portfolio properties in which the firm has a controlling interest. Involved in the acquisition, disposition, and renovation of real estate assets within the portfolio. Serves as the company's General Counsel and represents portfolio assets in various legal capacities.

Highlighted Projects:

BRONX PRE-K AND 3-K CENTER, Partner

Negotiated long term lease with the NYC Department of Education (lease executed in 2022). Oversaw landlord improvements, which included new HVAC systems, electrical upgrades, and roof replacement. Work had to be planned and performed without interfering with ongoing schooling. Work completed in 2023.

MIDTOWN WEST BOUTIQUE HOTEL, Managing Partner

Launched property as a new hotel brand in November 2019. Oversaw the complete renovation of the property as part of an extensive repositioning plan. Continued to operate through Covid-19 with regular onsite meetings with staff, vendors and contractors. Implemented various health and safety plans. Developed myriad strategic initiatives with the sales department to ensure success as we moved out of the pandemic.

O'MELVENY AND MYERS, LLP, New York, NY, Associate

2005 - 2006

Mergers and acquisitions department Associate representing private equity firms. Assisted in drafting and revising purchase agreements and ancillary documents / corporate resolutions.

EDUCATION

JURIS DOCTOR, George Washington University Law School
BACHELOR OF SCIENCE, Finance and International Business,
Leonard N. Stern Business School, New York University

BAR ADMISSIONS

New York State and The Supreme Court of the United States

COUNTY OF WESTCHESTER OATH OF OFFICE

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Justin Arcit do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of Police Board in and for the
(Print or Type Board Name)

County of Westchester, according to the best of my ability.

Date: 04/15/25

(Signature)

Sworn to and subscribed before me this 15 day of April 2025.

Melissa Z

(Signature)

Melissa N. Vasami

(Print or Type Name)

Notary Public

(Title of Official Administering Oath)

MELISSA N VASAMI
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01VA0018901
Qualified in Westchester County
Commission Expires December 19, 2027

Mail **original** Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing **within thirty (30) days** of the commencement of the term of office or the notice of appointment.




Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Probation Advisory Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Jonathan Seiden, 1077 Warburton Avenue, Apt. 411, Yonkers, New York as a member of the Westchester County Probation Advisory Board, for the term June 6, 2025 to December 31, 2027.

Given under my hand
and seal this 6th day
of June, 2025.



Kenneth W. Jenkins
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
County Executive

June 6, 2025

Mr. Jonathan Seiden
1077 Warburton Avenue, Apt. 411
Yonkers, NY 10701

Dear Jonathan,

It is my pleasure to appoint you to serve as a member of the Westchester County Probation Advisory Board, effective today, Friday, June 6, 2025. This appointment is for a term to expire on December 31, 2027.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Department of Probation at (914) 995-3501 for the date, place, and time of the upcoming meeting for your participation.

According to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", with a long horizontal line extending to the right.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Rocco Pozzi, Commissioner, Dept. of Probation

Jonathan Seiden

jhseiden13@gmail.com • (914) 714-1848 • Yonkers, NY

Action Researcher – Strategic Partner – Justice Advocate

- ❖ Results-driven professional with experience in policy development, strategic planning, and program implementation
- ❖ Proven ability to lead and implement cross-sector initiatives for organizing and supporting frontline and at-risk populations
- ❖ Expertise in criminal justice systems, literature, and discourse in New York City
- ❖ Core Competencies:
 - Systems Thinking and Innovation
 - Consulting and Strategic Partnerships
 - Data Analysis and Presentation
 - Process Improvement and Change Management
 - Facilitation and Training
 - Internal and External Messaging

Experience

Criminal Justice Agency (CIA) & Mayors Office of Criminal Justice (MOCJ), New York, NY 2025

Public Safety Communications Consultant

- Draft communications focused on NYC's innovations, findings, and strategies in criminal justice and public safety
- Translate complex system developments and evaluative insights into accessible knowledge products including reports, policy briefs, dashboards, memos, guides, and infographics for diverse audiences

Hile Group, Normal, IL 2019 – 2024

Safety Culture Performance Consultant

- Led 10+ client service portfolios, including proposal writing, budget oversight, stakeholder coordination, project management, final service and product deliveries, and performance assessment
- Developed and executed strategic plans for organizations with at-risk frontline workers, including policy changes, facilitated taskforces, custom training, and messaging campaigns
- Coached individuals and teams of executives, managers, and front-line workers on safety leadership topics and skills, including empathy, prevention, accountability, intervention, procedural legitimacy, and post-traumatic growth

NYC Mayor's Office of Criminal Justice, New York, NY 2017 – 2019

Research Analyst

- Led criminal justice system reform task forces, including coordinating, presenting to, and facilitating collaboration among representatives from law enforcement, courts, city agencies, and community-based organizations.
- Developed and implemented program evaluation frameworks for jail reduction initiatives to ensure program performance accountability and facilitate effective stakeholder participation
- Conducted original analyses synthesizing and evaluating complex administrative data for over 50 million NYC court appearances to inform and guide policy recommendations

University of Chicago Crime Lab, Chicago, IL 2016 - 2017

Research Assistant

- Conducted high-volume background research on prediction and prevention programs across 10+ police departments and the Department of Defense including correspondence with experienced law enforcement officials
- Wrote summary reports and memos for distribution to data analysts to inform machine learning algorithm development and high-level stakeholders to inform policy development

Civic Consulting Alliance, Police Accountability Task Force, Chicago, IL 2016

Policy Research Intern

- Conducted high-volume policy research concerning police best practices, U.S. Department of Justice reports, municipal statutes, and collective bargaining agreements at the requests of 54 diverse Task Force participants
- Prepared 30 - 40 written report summaries and memos to be distributed to Task Force working groups to serve as the basis for final policy proposals across 5 focus areas

Education

University of Chicago, AB'17 Psychology and Comparative Human Development, minor in Philosophy

Academic Honors: University of Chicago Dean's List 2013-2016

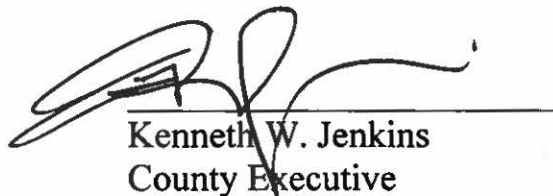


Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Youth Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Haley Pilgrim, 277 E. 5th Street, Mount Vernon, New York as an at-large member of the Westchester County Youth Board, for the term May 20, 2025 to December 31, 2025.

Given under my hand
and seal this 20th day
of May, 2025.

A handwritten signature in black ink, consisting of a stylized 'K' followed by a series of loops and a long horizontal stroke extending to the right. Below the signature is a solid horizontal line.

Kenneth W. Jenkins
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
County Executive

May 20, 2025

Ms. Haley Pilgrim
227 E 5th Street,
Mount Vernon, NY 10553

Dear Haley,

It is my pleasure to appoint you to serve as an "At-Large" member of the Westchester County Youth Board, effective today, Tuesday, May 20, 2025. This appointment is an "unexpired" term, to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Youth Bureau at (914) 995-2753, for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", with a long, sweeping horizontal line extending to the right.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Ernest McFadden, Exec. Director, Youth Bureau

Haley Pilgrim, Ph.D.

616-558-7962 | [LinkedIn.com/in/haleypilgrim/](https://www.linkedin.com/in/haleypilgrim/) | hpilgrim@sas.upenn.edu | She/her pronouns

EXPERIENCE

-
- Publicis Sapient , New York** 2023 - Present
Principal / Senior manager
- Led cross-functional teams in the successful delivery of complex digital transformation projects, consistently exceeding project goals and timelines
 - Developed end to end business case and run rate model for utilities company to exit service relationship, saving \$5M
- Bain & Company, Washington DC** 2021 –2023
Management Consultant
- Accelerated performance transformation for a top 200 University**
- Designed quantitative and qualitative approach for assessing program portfolio of 150+ majors
 - Created communication materials for Board of Trustees, Provost, and faculty to share to community of 17K students
- Strategy and operational plan development for start-up**
- Worked closely with CEO to develop five-year strategic and operational plan; created board meeting materials
 - Led market research, analyzed trends, and identified employer needs to create compelling value prop
- Spin-off planning for a \$6B food processing company**
- Developed model to quantify potential separation dis-synergies for IT and identified areas for savings of \$10M
 - Built separation planning package for c-suite, including gov. structure, road map, key risks, and mitigation actions
- Global marketing expense management process optimization of a \$30B beverage company**
- Conducted an in-depth analysis of existing processes to identify areas for improvement to allow for rapid iterations
 - Redesigned the processes, policies, and systems used to plan, track, manage the effectiveness of, and report on marketing investment through managing competing interests of two business units
- Global COVID PMO for an organization with 13,000 employees**
- Navigated global organizational structures and aligned objectives with cross-functional teams to coordinate responses across regions to emerging COVID situations as a PMO for 15 executive leaders
 - Conducted regular reviews of the organization's COVID response, including performance metrics, to identify opportunities for improvement and refine the PMO framework
- University of Pennsylvania, Philadelphia, PA** 2015 –2021
Graduate Associate
- Created strategies to promote awareness around equitable practices in the selection, evaluation and training of incoming Resident and Graduate Associates to become the most racially diverse staff of 12 college houses
 - Developed an inclusive living environment for students from across the US and world through monthly educational social programming
- Social Justice Research Academy, Philadelphia, PA** 2018 –2020
Senior Teaching Fellow
- Trained new Teaching Fellows with workshops on: Data-Driven Instruction, Race and Diversity, and Lesson Planning
 - Designed a social justice curriculum focused on instilling high schoolers with tools to be leaders in their communities

EDUCATION

-
- University of Pennsylvania, Philadelphia, PA** 2021
Ph.D., Sociology
- Northwestern University, Evanston, IL** 2011 - 2014
B.S., Organizational Dynamics, Minor: Sociological Research

SELECTED DEI LEADERSHIP

-
- Black at Bain (BABs) Coordinator** 2021- 2023
- Revitalized BABs through creating an executive board, doubling cultural events, and obtaining executive buy-in
- SAGE Publishing DEI Consultant** 2020-2021
- Edited 12 videos for accuracy and accessibility to accompany several titles on diversity concepts such as color-blind-racism, White privilege, stereotypes, and intersectionality
- Penn Graduate and Professional Students Assembly President** 2018 – 2019
- Set strategic vision and strategy for diversity campaigns, leading to implantation of an institutional-wide bias reporting form, the creation of the first-generation low-income graduate community, and sexual harassment reform committee
 - Restructured 2.2M budget to increase funding to marginalized groups by 220%
- Inaugural Chair of the Inclusion, Diversity, Equity Access, and Leadership Council** 2017 – 2018
- Co-designed an organization-wide inclusion strategy as a recommendation for the Provost and Diversity Officer

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Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Women's Advisory Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Reverend Margaret Fountain-Coleman, 99 Young Avenue, Yonkers, New York as an at-large member of the Westchester County Women's Advisory Board, for the term May 29, 2025 to December 31, 2025.

Given under my hand
and seal this 29th day
of May, 2025.



Kenneth W. Jenkins
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
County Executive

May 29, 2025

Reverend Margaret Fountain-Coleman
99 Young Avenue
Yonkers, NY 10710

Dear Rev. Fountain-Coleman,

It is my pleasure to appoint you to serve as an "At-Large" member of the Westchester County Woman's Advisory Board effective today, Thursday, May 29, 2025. This appointment is an "unexpired" term to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Office for Women at (914) 995-5972 for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", written over a horizontal line.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Robi Schlaff, Director, Office for Women

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914) 995-2900

Email: CEO@westchestercountyny.gov

Margaret Fountain Coleman, MEd, MEd-Leadership, MDiv, ThM
99 Young Ave. Yonkers, New York 10710
(914) 224-6022
mdfcoleman46@aol.com

"My ability to motivate students and share a love of learning fosters a successful classroom environment..."

"I would welcome becoming part of 'the village that raises the child' in your district."
Jenny Lysaker

Professional Profile

Eager to bring students and their families into the twenty-first century using a unique combination of educational expertise coupled with experience working with children from diverse backgrounds with varied learning styles and academic abilities.

Master Degree in Educational Leadership/Supervision; Master Degree in Elementary Education/Students with Disabilities; Master in Divinity; Master in Theology and Bachelor's Degree in Administration of Justice with concentration in Legal Studies.

Experienced in the use of technology and other educational software.

Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge in children.

Education, Honors, and Certifications

College of St. Rose
Albany, New York
August 2016

Master of Educational Leadership/Supervision

Mercy College
Dobbs Ferry, New York
December 2010

Master of Education: Elementary Education K-6 and
Students w/Disabilities

Duke University Divinity School
Durham, North Carolina
Master of Divinity-May 2001
Master of Theology-May 2002

Virginia Commonwealth University
Richmond, Virginia
August 1986

Provisional/Professional Certifications

NY State Department of Education. Professional Licensure. Elementary Education K-6/Students with Disabilities. 2011

Key Qualifications

Certified in Elementary (K-6) Education and Special Education.

Plan and instruct each subject area using a wide variety of teaching aids, motivational and implementation strategies to engage students in active learning.

Incorporate learning modality principles into classroom and individual instruction. Develop and conduct inter-grade activities. Utilize various resources to promote active learning within the classroom environment.

Implement technological approaches to subject material. Research educational resources on the Internet. Assist with information retrieval.

Computer Skills

- Microsoft Windows, Microsoft Word
- Working knowledge of technology

Employment: Professional Development in Education

- Yonkers Public Schools-Yonkers, New York
January 2017-June 2017

Committee of Special Education Liaison: Provide building support alongside building PTS team and administration in addressing the needs of the special education population within the building as well as providing support to address needs of the general education students at risk. Support teachers in both special education and general education with RTI Tier 1-3 instructional/behavioral support strategies. Work collaboratively with the PTS team as well as the YPS District office in scheduling CSE meetings and program reviews.

- Yonkers Public Schools-Yonkers, New York
September 2014-Present

Communication Skills Program-Special Education Teacher (2017-Present):

Provide direct teaching instruction for students in a 15:1:1 accommodation setting. Students have specialized programs to meet both their academic and speech/language delays. Work collaboratively with psychologist, speech therapist, occupational/physical therapist and other resource personnel to ensure student success.

Core Instructional: Reading, English, Math, Social Studies, and Science

Therapeutic Intervention Program-Special Education Teacher (2014-2017):

Provide direct teaching instruction for students in a 12:1:1 accommodation setting. Students have specialized programs to meet both their academic and behavioral needs. Students have various learning disabilities that require differentiated instruction with accommodations. Work collaboratively with psychologists, speech therapist, occupational/physical therapist and other resource personnel to ensure student success.

Core Instructional: Reading, English, Math, Social Studies, and Science

Technology: Web-based/Classroom Resources: BrainPop; ABC Math

- Halifax County Public Schools- Halifax County, Virginia 24558
September 2010-May 2014

Self-Contained Special Education Teacher (2013-2014): Provide direct teaching responsibility for students in grades K-2. Students have varied learning and physical disabilities that require differentiated instruction with the use of various technological resources. Provide core instruction to students. Supervise 4 additional staff who are para-professionals for students.

Core Instructional: Reading, English, Math, Social Studies, and Science

Technology: SMARTBoard; Elmo; Dynovox

Web-based/Classroom Resources: SuccessMaker (Reading/Math); BrainPop; ABC Math; Reading A-Z; Wilson Foundations; Reading Milestones

Collaborative Special Education Teacher (2011-2013). Provide collaborative instruction and support within a general education classroom to students with identified special education disabilities as well as those performing below grade level. Provide core content area instruction (Reading and Math) to students with disabilities functioning below grade level. Prepare students with disabilities for State mandated tests assessments. Grades: 2-4

Core Instructional: Reading, English, Math, Social Studies, and Science
Technology: SMARTBoard; Elmo
Web-based/Classroom Resources: SuccessMaker (Reading/Math); BrainPop;
ABC Math; Reading A-Z; Wilson Foundations; Reading Milestones

- Halifax County Public Schools Halifax County, Virginia 24558
January 2010-May 2010

Para-Professional Math Specialist. Provide math support for those students identified for remediation. Small groups and class instruction on math strategies for those students in preparation of Benchmark Testing and State SOL's.

- Tuckahoe Union Free School District Eastchester, New York 10703
October 2005-December 2010

Teacher Assistant- (Tenured Position). Provided para-professional support in self-contained Special Education Classroom for grades 3-5. Assist lead teacher with reading proficiency, balanced-literacy, mathematical comprehension, and social integration. Also, responsible for at least two periods of teacher direct instruction in math, literacy, and phonics. Responsible for Math and Science push-in for general education curriculum. Teaching experience in Wilson Reading System, SMART Board technology.

- Tuckahoe Free Union School District Eastchester, New York 10703
October 2003-October 2005

Substitute Teacher. Provide teaching support for the Tuckahoe School District. Provide lead teacher support to grades K-12 in all curriculum levels.

Other Professional Employment

- Options, Inc. Durham, North Carolina 27703
January 1999-March 1999

Group Facilitator. Provided domestic violence intervention/prevention counseling at an alternative sentencing program for adult male offenders who were referred by the local/state judicial system. Facilitated weekly group meetings, case verbatim and assessments. Functioned as liaison for clients and director of program.

- NC Office of Public Defender Durham, North Carolina 27703
March 1992-August 1998

Senior Investigator/Office Supervisor. Dual position providing administrative and investigative support to the Public Defender in Durham County. Investigative duties consisted of locating and interviewing clients and witnesses for cases handled by the Public Defender's Office. Areas of expertise (felony cases): homicide, child abuse, and felony assaults. Gathered information pertinent to legal defense of clients, maintained case data and information, and served subpoenas

for criminal defense. Supervised all support staff and provided office management responsibilities.

- Halifax County Community Action, Inc. South Boston, Virginia
October 1987-March 1992

CAA Program Planner/Grant Administrator. Provided grant-writing support for the agency and its 1.5 million dollar per-year budgeted programs. Network liaison for the agency and other human-health agencies locally, state and federal. Maintained client/agency statistical data and monitored programs for agency director. Principle director of several programs within the agency such as: Homeless Program, Emergency Food and Shelter Program, and the Infant Inter-Agency Program. Provided counseling support for clients who were marginalized and displaced.

Professional Staff Development Workshops/Training

My Sister's Keeper Coordinator (School 5-Yonkers Public School District) (September 2021-Present)
Diversity, Inclusion, and Equity Liaison – DEI (Yonkers Public School District) (September 2021-2022)
Benchmark Reading System (Yonkers Public School District)
I-Ready Math System (Yonkers Public School District)
Journey's Reading Program (Yonkers Public School District)
MAPS Training (Yonkers Public School District)
Reading A-Z
Running Records
Reading Milestones
Brain-Pop
SuccessMaker
Wilson Reading Program
SmartBoard Technology
Understanding and Modifying Behaviors in Children (November 2008)
Teacher Assistant Role with the ADD Student (February 2009)
Understanding Reading (March 2009)
Understanding Reading –Part II (October 2009)

Professional Affiliations

Westchester County Women's Advisory Board: (2018-2023)
Yonkers Women's Advisory Committee (2017- 2019)
Yonkers Branch of NAACP Education Chair (2020-Present)
Yonkers Branch of NAACP-Lifetime Membership (2018-Present)
National Council of Women- Hudson Valley Region (2017-Present)
Yonkers Federation of Teachers (2014-Present)
South Boston Town Council-South Boston, Virginia (Councilperson 2013-2014) Virginia Education Association
Village of Tuckahoe- Tuckahoe, New York (Trustee: 2007-2009)




Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Airport Advisory Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Gregory Elders, 329 Roaring Brook Road, Chappaqua, New York as a member of the Westchester County Airport Advisory Board, for the term June 18, 2025 to December 31, 2027.

Given under my hand
and seal this 18th day
of June, 2025.



Kenneth W. Jenkins
County Executive



Kenneth W. Jenkins
County Executive

June 18, 2025

Mr. Gregory Elders
329 Roaring Brook Road
Chappaqua, NY 10514

Dear Gregory,

It is my pleasure to appoint you to serve as a member of the Westchester County Airport Advisory Board, effective today, Wednesday, June 18, 2025. This appointment is for a term to expire on December 31, 2027.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Department of Public Works and Transportation at (914) 995-2548 for the date, place, and time of the upcoming meeting for your participation.

According to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,



Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Hugh Greechan, Commissioner, Dept. of Public Works & Transportation

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914) 995-2900 Email: CEO@westchestercountyny.gov

Gregory Elders

ge12@mac.com / +1 347 393 2156 / gregoryelders.com

EDUCATION

London School of Economics, London, England

Masters of Science in Environmental Policy, Planning and Regulation, August 2006

Cornell University, *School of Arts and Sciences*, Ithaca, New York

Bachelor of Arts in Economics, May 2002

WORK EXPERIENCE

Canbury Insights, New York, NY

January 2025 – present

Director, Head of North America

- Lead U.S. and Canada business development for an AI-powered sustainability consultancy startup
- Advise investors and companies on navigating evolving sustainability and stewardship expectations
- Develop robust sustainability research and reporting systems to achieve regulatory compliance
- Align sustainability strategies with financial performance goals to drive long-term value creation

Joele Frank, New York, NY

August 2019 – November 2024

Managing Director, Environmental, Social and Governance (ESG) Advisory

- Grew ESG practice to >\$7mn in sales through identifying and prospecting new and current clients
- Advised 300+ companies across all sectors on sustainability strategy, implementation and goal setting
- Oversaw management, hiring and training of 10-person team to meet business growth needs
- Led climate offering from building emission inventories to developing and implementing carbon goals
- Trained client teams across functions on meeting evolving sustainability regulations and practices
- Assisted boards, executives, sustainability and other functions on understanding ESG expectations
- Highly successful in raising company profiles to demonstrate leadership and attract green capital

J.P. Morgan, New York, NY

July 2018 – July 2019

Index Research – ESG Analyst

- Led development, construction and marketing of the *J.P. Morgan ESG* fixed income indices
- Managed implementation of product updates across developer, research and marketing teams
- Published investment research supporting the *JESG Indices* analyzing financial and ESG drivers
- Coordinated cross-research department *J.P. Morgan Perspectives* publication on ESG topics

Bloomberg, New York, NY and London, England

July 2011 – June 2018

Bloomberg Intelligence Environmental, Social and Governance Senior Analyst

- Generated \$1-2mn in annual new business sales, plus additional client retention, through ESG research
- Top-rated ESG research analyst publishing on topics including *low-carbon transition, green bonds, water scarcity, gender diversity, Asia governance reforms, executive pay, industry ESG primers*
- Built quantitative ESG models: carbon stranded assets valuation, ESG scorecard, governance risk
- Identified corporate sustainability leaders and laggards based on policies, practices and performance
- Educated clients on risks/returns across asset classes about climate change, water, safety, etc.
- Presented at investment conferences, moderated panels, commented for TV and international media

Trucost, London, England

May 2006 – December 2008

Head of Research, Executive Committee Member

- Directed and trained 16-member environmental investment research department in London and India
- Advised asset managers and pension funds on reducing sustainability risks and corporate engagement
- Devised low environmental impact funds for clients including UBS, Merrill Lynch, and GLG Partners
- Authored studies and analysis for the Carbon Disclosure Project and the UK Environment Agency

Merrill Lynch, New York, NY

June 2002 – June 2005

Government Derivatives Strategist, Assistant Vice President

Developed trade ideas regarding US Treasury, swap, futures, and options markets

Co-authored weekly reports and market commentaries for distribution to clients, sales team, and traders

DESIGNATIONS AND DISTINCTIONS

Trustee: New Castle Historical Society; Communications Committee Chair (2019-present)

Committee Member: New Castle Airport Advisory Committee (2024-present, co-chair);

Emerging Markets investor Alliance – ESG Committee (2019);

UK Sustainable Investment Forum – Analyst Committee (2013-14)

Adjunct Professor: Vaughn College of Aeronautics and Technology, graduate and undergraduate Environmental Management

IRRI Survey Ranking: #1 Ranked SRI Analyst 2017, #2 for 2016, #3 for 2015 & 2014

Awards: *Sustainability Product Innovation:* Carbon Risk Valuation Tool; *"Paid to Ponder" Award:* Merrill Lynch

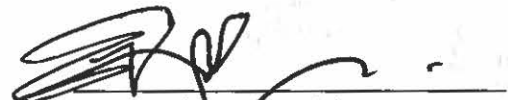


Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Community Services Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Dr. John C. Douglas, 42 Riverbank Court, New Canaan, Connecticut as a member of the Westchester County Community Services Board, for the term June 6, 2025 to December 31, 2028.

Given under my hand
and seal this 6th day
of June, 2025.



Kenneth W. Jenkins
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
County Executive

June 6, 2025

Dr. John Douglas, MD, MBA, MS
42 Riverbank Court
New Canaan, CT 06840

Dear Dr. Douglas,

It is my pleasure to appoint you to serve as a member of the Westchester County Community Service Board, effective today, Friday, June 6, 2025. This appointment is for a term to expire on December 31, 2028.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Department of Community Mental Health at (914) 995-5244 for the date, place, and time of the upcoming meeting for your participation.

According to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "K. W. Jenkins", written over a horizontal line.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Michael Orth, Commissioner, Dept. of Community Mental Health

John C. Douglas, MD, MBA, MS

42 Riverbank Court, New Canaan, CT 06840
Email: johncdouglas@gmail.com
Cell: 619.787.1717

Education & Medical Training

New York University School of Medicine, Addiction Psychiatry Fellowship, Diploma awarded, 07/2013-06/2014
Emory University School of Medicine, General Psychiatry Residency, Diploma awarded, 07/2010-06/2013
University of California, San Diego, Rady School of Management, MBA awarded, 09/2007-06/2009
Loma Linda University Medical Center, Pediatric Internship, Diploma awarded, 07/2006-06/2007
Georgetown University School of Medicine, MD awarded, 08/2002-05/2006
Georgetown University Graduate School, MS awarded, Physiology & Biophysics, 08/2000-07/2001
University of California, Los Angeles, BS awarded, Microbiology & Molecular Genetics, 01/1996-06/2000

Licenses & Certifications

Board Certified, Addiction Medicine, American Board of Preventative Medicine, 01/01/2019-12/31/2029
Board Certified, Addiction Psychiatry, American Board of Psychiatry & Neurology, 09/29/2014-12/31/2024
Board Certified, Psychiatry, American Board of Psychiatry & Neurology, 09/23/2013-12/31/2024
Physician License, Connecticut Department of Public Health, 06/18/2014-08/31/2025
Physician License, The University of the State of New York Education Department, 03/14/2013-07/31/2026
Physician License, Georgia Composite Medical Board, 08/01/2010-08/31/2025
Physician License, Medical Board of California, 08/01/2007-08/31/2025
Controlled Substance Registration, Connecticut Department of Consumer Protection, 06/19/2014-02/28/2025
Controlled Substance Registration Certificate, US Drug Enforcement Administration, 12/19/2007-06/20/2025
Basic Life Support Healthcare Provider Certificate, 10/21/2003-10/31/2026

Work Experience

St. Vincent's Hospital Westchester, Division of St. Joseph's Medical Center, Chief of Outpatient Services, Harrison NY, 09/2024-Present

- Oversee all outpatient mental health and addiction treatment services for St. Vincent's Hospital, including Crisis Prevention and Response Team, Intensive Crisis Residence, multiple Partial Hospitalization Programs, multiple Intensive Outpatient Programs, Personalized Recovery Oriented Services, Outpatient Addiction and Mental Health Clinic Services
- Psychiatry residency training program faculty member
- Member of Executive Leadership Team
- Manage and maintain survey readiness for OMH, OASAS, and Joint Commission
- Provide education for staff development
- Provide direct psychiatric and addiction treatment for patients
- Consult on complex patients throughout the hospital system related to mental health and addiction treatment

Westchester Jewish Community Services, Medical Director, Westchester, NY, 04/2019-08/2024

- Supervised and managed all medical staff, including psychiatrists, nurse practitioners, and licensed practical nurses for the largest community outpatient provider of mental health services in Westchester County, NY
- Recruited, hired, and trained all new psychiatric and nursing staff
- Lead Safety Committee overseeing safety procedures for all of WJCS
- Participated in Quality Improvement, Incident Review, and Utilization Review committees
- Provided direct psychiatric and addiction treatment for patients
- Consulted on complex patients throughout WJCS
- Provided education for staff development
- Coordinated and presented multisite lectures to enhance proficiency in mental health and addiction treatment

- Wrote, presented, and secured \$300,000 in grant funding for Substance Use Disorder Intensive Outpatient Program with ambulatory detoxification and induction onto Medication Assisted Treatment, such as Suboxone and Vivitrol, from UJA Federation of New York, February 2022
- Wrote, presented, and secured \$125,000 in grant funding for Licensed Practical Nurse Integrated Care Program, from Phelps Healthcare Foundation, February 2021
- Raised \$100,000 from private donor to update medical equipment and recruit psychiatric staff, November 2019

Silver Hill Hospital, Service Chief, Outpatient Addiction Program, New Canaan, CT, 08/2014-03/2019

- Developed, launched, and managed six-week intensive outpatient program to treat people struggling with addiction and any comorbid mental health problems
- Completed initial psychiatric evaluations and formulated treatment plans
- Provided weekly psychotherapy and medication management, including with Suboxone and Vivitrol
- Managed outpatient detoxification from opioids and other substances when safe and necessary
- Supervised daily operations and all support staff, including nurses, social workers, and office managers
- Oversaw all marketing and development of new patient referral sources
- Provided community education on addiction and mental health through TV, radio, and newspaper interviews
- Gave clinical presentations for local organizations and major national conferences

Grady Memorial Hospital, Moonlighting Psychiatrist, Atlanta, GA, 05/2011-06/2012

- Independent psychiatrist evaluating and treating patients in need of emergency psychiatric care

Emory Cares 4 U, Advisory Board Member, Atlanta, GA, 10/2011-06/2013

- Advisor in creating suicide prevention plan for Emory University students
- Instructor for Emory University faculty and students to identify and refer suicidal people

Life Science & Medical Business Consultant, San Diego, CA, 04/2008-06/2010

- Developed strategy for psychiatrists from Vista Hill Foundation to provide telepsychiatry services
- Identified pharmaceuticals with high growth potential to license or acquire for Cypress Bioscience, Inc.
- Revised business plan for Immunovative Therapies, Ltd. to develop and commercialize immunotherapy for cancer

Burrill & Company, Venture Group, Summer Associate, San Francisco, CA, 06/2008-08/2008

- Evaluated venture capital investment opportunities to develop and commercialize new life science technologies

The Scripps Research Institute, Patent Lawyer Legal Assistant, San Diego, CA, 05/2002-08/2002

- Performed legal research to support health science related patents

Leadership & Teaching Experience

Silver Hill Hospital, Quality Improvement Activities, 11/2017-03/2019

- Managed team of psychiatrists in developing solutions to hospital systems problems which affect medical staff
- Led implementation of hospital wide system to provide Narcan to patients with opioid use disorder
- Member of Admissions Task Force to optimize patient scheduling and flow
- Member of Collaborative Care Task Force to improve communication and teamwork among staff

Emory University School of Medicine, Department of Psychiatry, Chief Resident, 07/2012-06/2013

- Optimized and managed flow of admissions and discharges at Grady Memorial Hospital for two inpatient psychiatric units with total of 31 beds. Grady is the main public hospital for Atlanta, GA and the largest hospital in the state.
- Successfully negotiated with social work leadership to provide hospital-wide support for the psychiatry consult service
- Developed and launched Community Psychiatry Rotation for all first-year psychiatry residents
- Launched moonlighting program for internal medicine residents to complete physical exams on psychiatric patients
- Led training of first year resident psychiatrists in motivational interviewing
- Managed orientation, scheduling, and teaching for all residents and medical students

Emory University School of Medicine, President, House Staff Organization, 08/2011-06/2013

- Represented and advocated for needs of over 1,200 residents and fellows in 91 different programs
- Worked with Graduate Medical Education Office to amicably secure 6% salary increase for all residents and fellows
- Established annual award for residents and fellows who excel in professionalism collaborating across specialties
- Successfully implemented videoconferencing of monthly meetings at multiple hospital sites
- Led and coordinated monthly organizational meetings, social events, and volunteer activities

Emory University Department of Psychiatry, Residency Admissions Committee Member, 10/2012-03/2013

- Evaluated, interviewed, and participated in ranking applicants for General Psychiatry Residency Program

Emory University Department of Psychiatry, Graduate Medical Education Representative, 07/2011-06/2012

- Represented and advocated for needs of all psychiatry residents and fellows to Graduate Medical Education Office

Rider University Department of Graduate Education, Guest Lecturer, 05/2010-03/2011

- Taught annual lectures on telepsychiatry and online models for psychotherapy to counseling graduate students

UCSD School of Management, Teaching Assistant, Opportunity & Business Model Analysis, 03/2009-06/2009

- Taught MBA students how to evaluate business opportunities and write business plans

UCSD School of Management, Life Science & Technology Group, Vice President of Finance, 03/2008-03/2009

- Organized and managed fund raising for speaking events with biotech and high-tech business leaders
- Advised faculty research scientists in working with technology transfer offices to commercialize their inventions

Georgetown University School of Medicine, Teaching Assistant, Medical Neuroscience Course, 03/2003-06/2003

- Led lab workshops with human cadaver brains to teach medical students neuroanatomy and neuroscience

Georgetown University School of Medicine, Class of 2006 Vice President, 08/2002-06/2003

- Represented and advocated for needs of my medical school class, organized fund raising, and coordinated social events

Publications & Presentations

Substance Use & Co-occurring Disorders Training Series: What Clinicians Need to Know

- Lead monthly virtual training series for psychiatrists, nurse practitioners, psychologists, and social workers on treating individual substance use and co-occurring disorders, Sponsored by The Westchester County Department of Community Mental Health and WJCS, 03/2024-07/2024

Designer Drugs of Abuse: History, Clinical Assessment, and Psychiatric Management

- Lecture presented, American Psychiatric Association Institute on Psychiatric Services, 10/2019

Behavioral Addictions and their Treatments Today

- Workshop presented, American Psychiatric Association Annual Meeting, 05/2017

Motivational Interviewing

- Book chapter, *Pocket Guide to Addiction Assessment and Treatment*. American Psychiatric Association; 2016:285-296.

Marijuana: What Clinicians Need to Know

- Lecture presented, Cape Cod Symposium on Addictive Disorders, 09/2016
- Lecture presented, West Coast Symposium on Addictive Disorders, 06/2016
- Lecture presented, American Psychiatric Association Annual Meeting, 05/2016
- Lecture presented, American Psychiatric Association Institute on Psychiatric Services, 10/2015

Emerging Drugs of Abuse

- Lecture presented, West Coast Symposium on Addictive Disorders, 05/2015
- Lecture presented, American Psychiatric Association Institute on Psychiatric Services, 10/2014

- Lecture presented, National Conference on Addiction Disorders, 08/2014
- Article published, *AAAP News: The Official Newsletter of the American Academy of Addiction Psychiatry*, 2013;24(1).
- Workshop presented, American Academy of Addiction Psychiatry 24th Annual Symposium, 12/2013

Results Utilizing Motivational Enhancement Therapy to Connect Patients with Psychiatric Services

- Poster presented, American Academy of Addiction Psychiatry 24th Annual Symposium, 12/2013

Pilot Analysis of Incorporating Resume Training into Addiction Treatment

- Abstract published, *American Journal on Addictions*, July/August 2012;21(4):397.

Awards

Fellow, American Psychiatric Association, 05/2018

- Elected honorary distinction for making significant contributions to the field of psychiatry

Forensic Seminar Scholar Award, Emory University School of Medicine, 06/2013

- Recognized for outstanding participation in completing all didactic seminar training for the Forensic Psychiatry Fellowship

Recognition of Outstanding Leadership, Emory University School of Medicine, 06/2013

- Honored for leadership achievements as President of all residents and fellows for two consecutive years

Resident Travel Scholarship, American Academy of Addiction Psychiatry, 09/2012

- Received scholarship to attend 23rd Annual Meeting & Symposium due to outstanding potential in addiction psychiatry

Venture Roundtable Business Plan Competition Winner, CONNECT, 04/2009

- As winner of San Diego County-wide business plan competition, wrote and presented to venture capital firms for funding, business plan for EyeCyte, Inc. to develop and commercialize retinal stem cell therapy

Entrepreneur Challenge Business Plan Competition Winner, University of California, San Diego, 01/2009

- Secured seed funding as winner of university business plan competition through writing business plan for BodySure, Inc. to develop skin cancer screening device

Professional Memberships

New York State Office of Addiction Services and Supports (OASAS), Medical Advisory Panel, 05/2022-02/2024

- OASAS oversees one of the nation's largest substance use disorder systems of care with approximately 1,700 prevention, treatment, harm reduction and recovery programs serving over 731,000 individuals per year

In-Home Addiction Treatment Institute, Inc., Board of Directors, 10/2022-07/2023

American Academy of Addiction Psychiatry, 09/2012-Present

American Psychiatric Association, 09/2010-Present

Personal Information

Hobbies: electric bicycle riding, making family videos with iMovie, science fiction and fantasy movies

Additional Language Skills: Spanish – basic conversational




Kenneth W. Jenkins
County Executive

WHEREAS, the term of Rev. Frank Coleman, as a member of the Westchester County African American Advisory Board, has expired:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, reappoint Rev. Frank Coleman, 24 Vernon Avenue, Apt. 2, Yonkers, New York as a member of the Westchester County African American Advisory Board, for the term January 15, 2025 to December 31, 2026.

Given under my hand
and seal this 15th day
of January 2025.



Kenneth W. Jenkins
County Executive

A handwritten signature in black ink, consisting of a stylized 'K' and 'J' followed by a horizontal line, is positioned above the printed name and title.

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestercountyny.gov
Telephone: (914) 995-2900

westchestercountyny.gov



Kenneth W. Jenkins
Westchester County Executive

January 30, 2025

Rev. Frank Coleman
24 Vernon Avenue, Apt. 2
Yonkers, NY 10704

Dear Reverend Coleman,

It is my pleasure to reappoint you to serve as a member of the Westchester County African American Advisory Board, effective today, Wednesday, January 15, 2025. This appointment is for a term to expire on December 31, 2026.

Your reappointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your reappointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", written over a horizontal line.

Kenneth W. Jenkins
Westchester County Executive

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations

KWJ/ts

Office of the County Executive
Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestercountyny.gov
Telephone: (914)995-2900

2025 AFRICAN AM. ADV. BD.																
LAST	FIRST	JAN	FEB/BHMP	MAR	APR	MAY	JUN	JUL	*AUG*	SEP	OCT	NOV	DEC	*** 3 OR MORE CONSECUTIVE ABSENCES		
1 Abdalla	Rabab	PH	C	VC	VC	PH										
2 Barrett	Camele	VC	C	VC	VC	VC										
3 Bell-Smith	Julene	VC	C	VC	VC	VC										
4 Bradshaw-Soto	Jill	VC	C	VC	A	VC										
5 Church	Marvin	A	C	VC	E	VC										
6 Cole	Joyce	VC	C	VC	VC	VC										
7 Coleman	Rev. Frank	E	C	VC	A	VC										
8 Crews	Astara	VC	C	E	VC	VC										
9 Edwards	Barbara*	VC	C	VC	VC	E										
10 Gaither, M.D.	Kecia	E	C	VC	A	E										
11 Grant	Christopher D.	VC	C	E	VC	VC										
12 Jones	Khalia	E	C	VC	A	A										
13 Morgan	Charles	VC	C	VC	VC	VC										
14 Morton	Phillip	VC	C	VC	VC	VC										
15 Mullings	Gillian	NA	C	VC	VC	VC										
16 Nicholas	Michelle A.	VC	C	VC	E	VC										
17 Rose	Tamika	A	C	VC	A	E										
18 Scantlebury, M.D.	Monica A.	VC	C	VC	VC	VC										
CE Liaison		Paula Friedman	VC	C	VC	VC	VC									
Community Liaison to CE		Crystal Collins	0	0	0	0	0									
MEETINGS ARE HELD THE 3RD TUESDAY OF EVERY MONTH EXCEPT THE BHM PROGRAM WHICH IS A SCHEDULED EVENT FOR FEBRUARY																
LEGEND		*NO MEETINGS SCHEDULED-Summer Vacation														
P=PRESENT																
A=ABSENT																
E=EXCUSED																
R-RESIGNED																
NA= NOT YET APPOINTED																
BHM P= BLACK HISTORY MONTH PROGRAM																
C=MEETING CANCELLED																
(ph)=VIA PHONE																

[illegible]

COUNTY OF WESTCHESTER
OATH OF OFFICE
For Appointees to County Boards and Commissions

STATE OF NEW YORK

COUNTY OF WESTCHESTER

)
) ss.: **Donna M. Toone**
) **Notary Public, State of New York**
No. 01TC6166030
Qualified in Westchester County
Commission Expires May 15, 2027

I, Frank Evan Coleman Jr. do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of African American Advisory Board in and for the
(Print or Type Board Name)

County of Westchester, according to the best of my ability.

Date: Jan. 30/2025

[Signature]
(Signature)

Sworn to and subscribed before me this 21 day of April,
2025.

Donna M. Toone

(Signature)

Donna M. Toone

(Print or Type Name)

(Title of Official Administering Oath)

Mail **original** Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing **within thirty (30) days** of the commencement of the term of office or the notice of appointment.