

Public Safety Meeting Agenda



Committee Chair: Terry Clements

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Tuesday, February 18, 2025

12:00 PM

Committee Room

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

Legislator Cunzio will be participating remotely from 99 Business Park Drive Armonk, NY 10504

Legislator Smith will be participating remotely from 1132 Main Street Suite 1 Peekskill, NY 10566

MINUTES APPROVAL

I. ITEMS FOR DISCUSSION

[2025-60](#)

IMA-Additional Police Services-Mount Kisco

AN ACT authorizing the County of Westchester (the "County") to enter into an inter-municipal agreement with the Village of Mount Kisco (the "Village") for a term commencing on January 1, 2025 and expiring March 31, 2025, whereby the County, acting through its Department of Public Safety Services, will provide additional general police services to the Village.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND PUBLIC SAFETY

Guests:

Department of Public Safety -

Captain Frank Donovan

[2025-48](#)**HON. VEDAT GASHI: IMA - Multiple Municipalities - National Night Out**


AN ACT authorizing the County of Westchester to enter into inter-municipal agreements with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law, acting by and through either their Police Department, or Fire Department pursuant to which each municipality will provide its National Night Out program during the period from January 1, 2025 through December 31, 2025.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND PUBLIC SAFETY

II. OTHER BUSINESS**III. RECEIVE & FILE****ADJOURNMENT**

February 5, 2025

TO: Hon. Vedat Gashi, Chair
Hon. Jose Alvarado, Vice Chair
Hon. Tyrae Woodson-Samuels, Majority Leader
Hon. Margaret Cunzio, Minority Leader

FROM: Kenneth W. Jenkins
County Executive 

RE: **Message Requesting Immediate Consideration: IMA – Mount Kisco –
Additional Police Services.**

This will confirm my request that the Board of Legislators allow submission of the referenced communication to be submitted to the Board of Legislators February 10, 2025 Agenda.

Attached for your consideration is an Act which, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an intermunicipal agreement ("IMA") with the Village of Mount Kisco (the "Village") for a term commencing retroactively on January 1, 2025 and expiring March 31, 2025, whereby the County, acting through its Department of Public Safety Services (the "Department"), will provide general additional policing services to the Village.

Therefore, since this communication is of the utmost importance, it is respectfully submitted that the County Board of Legislators accepts this submission for February 10, 2025 "blue sheet" calendar.

Thank you for your prompt attention to this matter.

Westchester County

Kenneth W. Jenkins
County Executive

February 3, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Attached for your consideration is an Act which, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an intermunicipal agreement ("IMA") with the Village of Mount Kisco (the "Village") for a term commencing retroactively on January 1, 2025 and expiring March 31, 2025, whereby the County, acting through its Department of Public Safety Services (the "Department"), will provide general additional policing services to the Village.

Under the terms of the proposed IMA, the Department shall provide, on a daily basis, general additional policing services to the Village which shall include: 1.) Patrol services consisting of the assignment of seventeen (17) police officer full time equivalents ("FTE's) to patrol the Village in consultation and coordination with the Village, with at least two (2) police officers, each with a patrol car, at any given time; 2.) Investigative services consisting of three (3) detective FTE's assigned at such times as the Department shall deem appropriate, in consultation with the Village, in order to investigate matters that arise in the Village; and 3.) First-line police supervisors consisting of the assignment of five (5) police sergeant FTE's with one (1) police sergeant FTE provided with a patrol car at all times.

For the three (3) month term of the proposed IMA, the Village shall pay the County a sum (the "Prorated Annual Fee") equal to the County's costs, including but not limited to salary, overtime, holiday pay, shift differential, and fringe benefits for that period. The Village shall pay the Prorated Annual Fee on or before April 30, 2025. The Prorated Annual Fee for the three (3) month term of the IMA is estimated to be \$1,810,665. The County shall give the Village a credit toward the cost of retiree healthcare included within the Prorated Annual Fee. Such credit shall be equal to \$1,000.00 per month for each of the twelve (12) former Village employees hired by the County on June 1, 2015 for as long as such employee remains on County payroll for the provision of these services.

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914) 995-2900

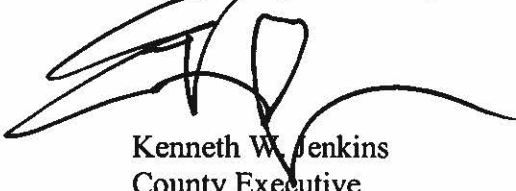
E-mail: ceo@westchestercountyny.gov



The County has been providing these additional police services to the Village pursuant to IMAs since 2015 under substantially the same terms, and the most recent IMA for these services expired on December 31, 2024. The proposed three (3) month IMA is necessary so that the County can continue to provide these police services to the Village while the County and Village negotiate a new long-term IMA.

I believe that entering into the IMA with the Village is in the best interests of the County. Therefore, I recommend your favorable action on the annexed proposed Act.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'KWJ', with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/TR/jpi
Attachments

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a communication from the County Executive requesting that your Honorable Board authorize the County of Westchester (the “County”) to enter into an intermunicipal agreement (“IMA”) with the Village of Mount Kisco (the “Village”) for a term commencing retroactively on January 1, 2025 and expiring March 31, 2025, whereby the County, acting through its Department of Public Safety Services (the “Department”), will provide general additional policing services to the Village.

Under the terms of the proposed IMA, the Department shall provide, on a daily basis, general additional policing services to the Village which shall include: 1.) Patrol services consisting of the assignment of seventeen (17) police officer full time equivalents (“FTE’s) to patrol the Village in consultation and coordination with the Village, with at least two (2) police officers, each with a patrol car, at any given time; 2.) Investigative services consisting of three (3) detective FTE’s assigned at such times as the Department shall deem appropriate, in consultation with the Village, in order to investigate matters that arise in the Village; and 3.) First-line police supervisors consisting of the assignment of five (5) police sergeant FTE’s with one (1) police sergeant FTE provided with a patrol car at all times.

For the three (3) month term of the proposed IMA, the Village shall pay the County a sum (the “Prorated Annual Fee”) equal to the County's costs, including but not limited to salary, overtime, holiday pay, shift differential, and fringe benefits for that period. The Village shall pay the Prorated Annual Fee on or before April 30, 2025. The Prorated Annual Fee for the three (3) month term of the IMA is estimated to be \$1,810,665. The County shall give the Village a credit toward the cost of retiree healthcare included within the Prorated Annual Fee. Such credit shall be equal to \$1,000.00 per month for each of the twelve (12) former Village employees hired by the County on June 1, 2015 for as long as such employee remains on County payroll for the provision of these services.

The County has been providing these additional police services to the Village pursuant to various IMAs since 2015 under substantially the same terms, and the most recent IMA for these services expired on December 31, 2024. The proposed three (3) month IMA is necessary so that the County can continue to provide these police services to the Village while the County and Village negotiate a new long-term IMA.

Your Committee has been advised that the proposed IMA does not meet the definition of an action under the New York State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of your Honorable Board.

It should be noted that approval of the Act authorizing the County to enter into the IMA requires the affirmative vote of a majority of the voting strength of your Honorable Board.

Your Committee believes that this IMA is in the best interest of the County. Therefore, your Committee recommends adoption of the proposed attached Act.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

C:JPI 2.3.25

FISCAL IMPACT STATEMENT

SUBJECT: Village Of Mount Kisco-IMA

NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

GENERAL FUND

AIRPORT FUND

SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ _____ -

Total Current Year Revenue \$ _____ -

Source of Funds (check one): Current Appropriations Transfer of Existing Appropriations

Additional Appropriations Other (explain)

Identify Accounts: T 576- 38-A576 Source of Funds: Village of Mount Kisco. Amended to

extend the current IMA for 3 months (1/1/2025 to 3/31/2025)

Potential Related Operating Budget Expenses: Annual Amount _____

Describe: N/A

Potential Related Operating Budget Revenues: Annual Amount _____

Describe: N/A

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: \$0

Next Four Years: 2025 Expenses \$1,810,665 and Revenue \$1,810,665 (3 months)

Prepared by: Siva Gopalkrishna

Title: Director of Administrative Services

Department: Public Safety

Date: December 10, 2024

Reviewed By: 

Budget Director

Date: 1/28/25

ACT NO. _____ - 2025

An Act authorizing the County of Westchester (the "County") to enter into an inter-municipal agreement with the Village of Mount Kisco (the "Village") for a term commencing on January 1, 2025 and expiring March 31, 2025, whereby the County, acting through its Department of Public Safety Services, will provide additional general police services to the Village.

NOW, THEREFORE, BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the "County") is hereby authorized to enter into an intermunicipal agreement ("IMA") with the Village of Mount Kisco (the "Village") for a term commencing January 1, 2025 and expiring March 31, 2025, whereby the County, acting through its Department of Public Safety Services (the "Department"), will provide additional general police services to the Village.

§2. The Department shall provide, on a daily basis, general additional policing services to the Village which shall include: 1.) Patrol services consisting of the assignment of seventeen (17) police officer full time equivalents ("FTE's) to patrol the Village in consultation and coordination with the Village, with at least two (2) police officers, each with a patrol car, at any given time; 2.) Investigative services consisting of three (3) detective FTE's assigned at such times as the Department shall deem appropriate, in consultation with the Village, in order to investigate matters that arise in the Village; and 3.) First-line police supervisors consisting of the assignment of five (5) police sergeant FTE's with one (1) police sergeant FTE provided with a patrol car at all times.

§3. The Village shall pay the County a sum (the "Prorated Annual Fee") equal to the County's costs, including but not limited to salary, overtime, holiday pay, shift differential, and

fringe benefits for that period. The Prorated Annual Fee for the three (3) month term of the IMA is estimated to be \$1,810,665.

§4. The County Executive or his authorized designee is hereby authorized and empowered to execute all instruments and to take all action necessary and appropriate to effectuate the purposes hereof.

§5. This Act shall take effect immediately.

This **INTERMUNICIPAL AGREEMENT** (“**IMA**”) made this _____ day of _____, 2025 by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 (hereafter the “**County**”)

and

THE VILLAGE OF MOUNT KISCO, a municipal corporation of the State of New York, having an office and place of business located at 104 Main Street, Mount Kisco, New York 10549 (hereafter the “**Village**”)

WITNESSETH:

WHEREAS, the Village desires to obtain additional policing services from the County, acting through its Department of Public Safety (the “**Department**”); and

WHEREAS, the parties have successfully concluded negotiations and have agreed on the relevant terms and conditions pursuant to which such additional policing services will be provided; and

WHEREAS, Article 5-G of the General Municipal Law authorizes municipal corporations to enter into, amend, cancel and terminate agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis; and

WHEREAS, the Village and County each possess police jurisdiction over the village, independent of this Agreement and may individually perform the services contracted for herein, with this Agreement merely designed to provide a well-defined, cost-effective scope of supplementary policing services to compliment the Village’s Police Department;

WHEREAS, no rights of the Village or its officers shall be deemed curtailed, transferred or abolished pursuant to or by virtue of this Agreement, the Village and County each possess policing jurisdiction over the municipality and may independently perform the services contracted for herein, with this Agreement designed to provide a well-defined, cost-effective scope of

additional policing services to compliment the Village's Police Department which shall continue to exist and serve Village residents;

WHEREAS, the County has provided these services pursuant to a previous IMA that expired on December 31, 2024 and this short-term IMA is necessary so that the County can continue to provide these additional police services to the while the County and Village continue to negotiate a new long-term IMA.

WHEREAS, the Village has duly adopted a Resolution authorizing its Mayor to execute an agreement with the County whereby the County will provide additional policing services to the Mount Kisco Police Department for the compensation and upon the terms described below; and

WHEREAS, by Act No. _____, approved by the Westchester County Board of Legislators on _____, the County was authorized to enter into an agreement to provide such additional policing services to the Village for the compensation and upon the terms described below

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

FIRST: The Department shall provide general additional policing services to the Village which shall include: 1.) patrol services consisting of the assignment of seventeen (17) police officer full time equivalents ("FTE's) to patrol the Village in consultation and coordination with the Village, with at least two (2) police officers, each with a patrol car, at any given time; 2.) Investigative services consisting of three (3) detective FTE's assigned at such times as the Department shall deem appropriate, in consultation with the Village, in order to investigate matters that arise in the Village; and 3.) First-line police supervisors consisting of the assignment of five (5) police sergeant FTE's with one (1) police sergeant FTE provided with a patrol car at all times. The above described services to be provided to the Village shall be the primary job duties of such Department personnel when they are assigned to provide such services.

The scope of additional policing services to be provided to the Village is more particularly described in Schedule "A" attached hereto and made part hereof. Notwithstanding any other

provision within this Agreement, the Village may upon not less than sixty (60) days written notice to the County, modify the aforementioned contract staffing to accommodate either the Village's budgetary constraints or additional policing needs.

SECOND: For the services rendered pursuant to Paragraph "FIRST", the Village shall pay the County a sum (the "Prorated Annual Fee") equal to the County's actual costs, including but not limited to salary, overtime, holiday pay, shift differential, fringe benefits, and additional communications personnel costs. The Village shall pay the Prorated Annual Fee on or before April 30, 2025. The Prorated Annual Fee for the three (3) month term of the IMA shall be \$1,810,665. Attached hereto and made a part hereof as Schedule "B" is a budget upon which the Prorated Annual Fee that the term of the Agreement is based. The parties acknowledge and agree that this Annual Fee may require adjustment based on actual staffing during the transition period, salary and benefit increases required under applicable collective bargaining agreements, and as provided in Paragraph FIRST. The County shall give the Village a credit toward the cost of retiree healthcare included within the Annual Fee. Such credit shall be equal to \$1,000.00 per month for each of the twenty-five former Village employees hired by the County on June 1, 2015 for as long as such employee remains on County payroll for the provision of services outlined in Paragraph **FIRST** of this Agreement.

Notwithstanding anything herein to the contrary, the parties agree that in computing the actual cost of providing additional police services to the Village, the County shall calculate such figures or true up the costs and shall contemporaneously provide copies of such figures to the Village to insure that all parties are fully familiar with the actual cost of the additional policing services, as compared to projected costs. Should these figures substantially deviate from the proposed Prorated Annual Fee, the Village shall have the right to renegotiate the scope of services provided in Schedule "A" to avoid any potential for cost overruns. In addition, the County agrees to provide monthly reports to the Village on overtime spending. In addition to and notwithstanding anything to the contrary contained elsewhere herein, the Village acknowledges and agrees that certain collective bargaining agreements that affect salaries have expired effective January 1, 2025 and that the Village shall reimburse the County for any retroactive salary and benefit increases, if any, once known.

All of the provisions of this Section "SECOND" shall survive termination of this Agreement.

THIRD: The Village agrees that for so long as this Agreement is effective, the Department shall have joint use of the Village police facility at 40 Green Street, Mount Kisco, New York for purposes of conducting additional policing services for the Village at no charge to the County. The Village will provide a clearly delineated amount of space in the existing police facility limited to office space for three detectives, space for reporting writing and interviews, a locker room and bathroom facilities for officers assigned to the Village patrol force, and a prisoner detention facility. The Village shall, during all such times, continue to maintain the police facility, including the provision of utilities and janitorial services.

The Village also agrees that for so long as this Agreement is effective, the County, its employee's, agents and contractors shall have access to the Village's radio communications tower for the purpose of maintaining radio equipment for police communications and also allowing for the installation of such additional equipment as may be necessary or desirable for the maintenance or enhancement of police communications.

FOURTH: The term of this Agreement shall commence retroactively on January 1, 2025 ("Effective Date") and shall expire on March 31, 2025 ("Expiration Date"), unless sooner terminated in accordance with the provisions of this Agreement. Notwithstanding anything herein to the contrary the Village shall have a Forty-Five (45) day rescission period from the Effective Date to terminate this Agreement for any reason. Should such termination occur, the Village shall be responsible to the County for the Annual Fee on a per diem basis.

FIFTH: (a) [INTENTIONALLY OMITTED].

(b) In the event that there has been a material breach by either party of any of the terms of the Agreement and such breach remains uncured for thirty (30) days after service on the breaching party of written notice thereof, or in the event that such breach is not susceptible of being cured within such thirty (30) days, such cure has not been commenced within such period and diligently pursued and completed within a reasonable time thereafter, the non-breaching party, in addition to

any other right or remedy it might have, may terminate this Agreement. Notice hereunder shall be effective on the date of receipt.

Upon termination or expiration of this Agreement, the County shall reimburse the Village for any advance payments made by the Village prior to such termination or expiration. The Village shall satisfy any and all arrears to the County. Any such adjustments shall be made by the responsible party within thirty days of termination or expiration of this Agreement. In the event of a dispute as to the value of the services rendered by the County prior to the date of termination, it is understood and agreed that the Commissioner of Public Safety ("Commissioner") shall determine the value of such services rendered by the County. Subject to the provisions set forth above, the Village shall accept such reasonable and good faith determination, which will be supported by documentation provided to the Village, as final.

SIXTH: In addition to, and not in limitation of the insurance requirements contained in Schedule "C" entitled "Standard Insurance Provisions", attached hereto and made a part hereof, the Village agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Village shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the acts or omissions hereunder by the Village or third parties under the direction or control of the Village; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions hereunder by the Village or third parties under the direction or control of the Village and to bear all other costs and expenses related thereto.

(c) In the event the Village does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Village shall reimburse the County's reasonable attorney's

fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

SEVENTH: The County agrees to self-insure all liability for bodily injury and death and/or property damage under the County's self-insurance program in accordance with Local Law 6-1986 and Chapter 295 of the Laws of Westchester County. Such self-insurance shall insure against all costs, damages, expenses and/or any payment of any and all claims, accidents and injuries, and all damages whatsoever caused to any person or any property. Attached hereto as Schedule "D", is a written assurance from the County of its decision to self-insure. In addition to, and not in limitation of the above, the County agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the Village, the County shall indemnify and hold harmless the Village, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the acts or omissions hereunder by the County or third parties under the direction or control of the County; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions hereunder by the County or third parties under the direction or control of the County and to bear all other costs and expenses related thereto.

(c) In the event the County does not provide the above defense and indemnification to the Village, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the County shall reimburse the Village's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

EIGHTH: All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail, return receipt requested, postage pre-paid, or sent by hand or overnight delivery, or sent by facsimile (with acknowledgement received and a copy of the notice

sent by overnight courier) to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing:

To the County:

Commissioner of Public Safety
Saw Mill River Parkway
Hawthorne, New York 10532

with a copy to:

County Attorney
Michaelian Office Building, Room 600
148 Martine Avenue
White Plains, New York 10601

To the Village:

Village Manager
Village of Mount Kisco
104 Main Street
Mount Kisco, New York

With copies to:

Mayor of the Village of Mount Kisco
Village of Mount Kisco
104 Main Street
Mount Kisco, New York 10549

Village Attorney
Village of Mount Kisco
104 Main Street
Mount Kisco, New York 10549

NINTH: This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. The recitals set forth in this Agreement are incorporated into the body of this Agreement as if they had been originally set forth herein. This Agreement shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties. In the event of any conflict between this Agreement and any of its attachments, the terms of this Agreement shall control.

In the event that any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of

this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties as expressed herein prior to the determination of such invalidity or unenforceability.

TENTH: This Agreement is not intended to create a partnership or joint venture between the parties, nor an employer/employee relationship. Instead, the County shall be deemed an independent contractor in the providing of additional policing services to the Village.

ELEVENTH: Pursuant to Section 308.01 of the Laws of Westchester County, it is the goal of the County to use its best efforts to encourage, promote and increase the participation of business enterprises owned and controlled by persons of color or women in contracts and projects funded by all departments of the County. Under this IMA it is recognized and understood that the County encourages the Municipality to do similarly.

TWELFTH: Any purported delegation of duties or assignment of rights under this Agreement by one party without the prior express written consent of the other is void.

THIRTEENTH: This Agreement may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

FOURTEENTH: Nothing in this Agreement shall provide any benefit to any third party or entitle any third party to any claim, cause of action, remedy or right of any kind, it being the intent of the Parties that this Agreement shall not be construed as a third party beneficiary contract.

FIFTEENTH: All exhibits or schedules referred to in this Agreement and attached hereto are incorporated herein by reference.

SIXTEENTH: Each Party hereto shall keep complete and accurate records of its operations hereunder and shall maintain such data as may be necessary to determine with reasonable accuracy any item relevant to this Agreement. Each Party shall have the right to

examine all such records insofar as may be necessary for the purpose of ascertaining the reasonableness and accuracy of any statements of costs relating to transactions hereunder.

SEVENTEENTH: This Agreement shall be construed and enforced in accordance with the laws of the State of New York. Should any provision of this Agreement for any reason be declared invalid or unenforceable by final and non-appealable order of any court or regulatory body having jurisdiction, such decision shall not affect the validity of the remaining portions, and the remaining portions shall remain in full force and effect as if this Agreement had been executed without the invalid portion.

EIGHTEENTH: This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney.

[Remainder of this page is intentionally left blank. Signatures appear on the next page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in triplicate.

THE COUNTY OF WESTCHESTER

By: _____
Terrance Raynor
Commissioner of Public Safety Services

VILLAGE OF MOUNT KISCO

By: _____
Mayor/Village Manager

Authorized and approved by the Westchester County Board of Legislators, at a meeting duly held on the ____ day of _____, _____ by Act No. _____.

Authorized and approved by the Village Board of the Village of Mount Kisco, at a meeting duly held on the ____ day of _____, _____.

Approved:

Senior Assistant County Attorney
The County of Westchester
S/Con/JPI/DPS/Mt.Kisco.Police.IMA.1.21.25

MUNICIPALITY'S ACKNOWLEDGEMENT

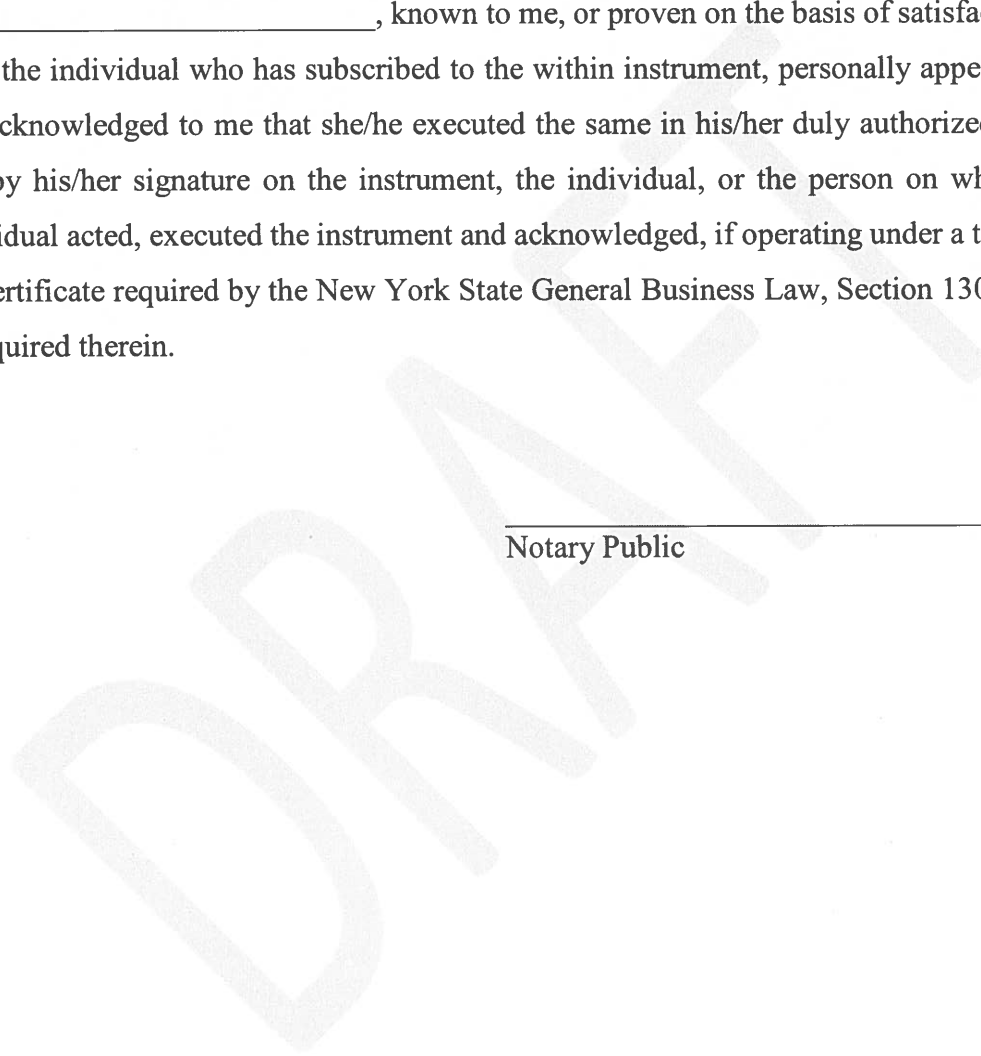
STATE OF NEW YORK

ss.

COUNTY OF WESTCHESTER

On the _____ day of _____ in the year 2019, _____, known to me, or proven on the basis of satisfactory evidence, to be the individual who has subscribed to the within instrument, personally appeared before me and acknowledged to me that she/he executed the same in his/her duly authorized capacity, and that by his/her signature on the instrument, the individual, or the person on whose behalf the individual acted, executed the instrument and acknowledged, if operating under a trade name, that the certificate required by the New York State General Business Law, Section 130 has been filed as required therein.

Notary Public



CERTIFICATE OF AUTHORITY
(Municipality)

I, _____, certify that I am the
*(Officer **other than** officer signing contract)*

_____ of the Village of Mount Kisco _____
(Title) (Name of Municipality)

(the "Municipality"), a municipal corporation duly organized in good standing under the _____

_____,
(Law under which organized, e.g., the New York Village Law, Town Law, General Municipal Law)

named in the foregoing agreement that _____ who signed said
(Person executing agreement)

agreement on behalf of the Municipality was, at the time of execution _____ of
(Title of such person),

the Municipality, that said agreement was duly signed for on behalf of said Municipality by

authority of its _____ thereunto duly authorized,
(Town Board, Village Board, City Council)

and that such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
 ss.):
COUNTY OF WESTCHESTER)

On this ___ day of _____ 2019, before me personally came _____
_____, whose signature appears above, known to me to be the
_____ of _____,
(Title)

the municipal corporation described in and which executed the above certificate, who being by me
duly sworn did depose and say that he, the said _____
resides at _____, and that
he/she is the _____ of said municipal corporation.
(Title)

Notary Public County

SCHEDULE "A"

Supplementing Paragraph "FIRST", this Schedule "A" is intending to more particularly describe the core policing services, specific items covered, services incidentally included and items expressly excluded or reserved by the Village:

Core Additional Policing Services:

County shall provide 3 police officers and one supervisor on the day tour, 3 police officers and one supervisor on the evening tour and 2 police officers and one supervisor on the overnight tour, with such police officers being assigned to patrol duties, within the municipal boundaries of the Village of Mount Kisco and the Byram Lake Watershed Area. The County shall assign 3 detectives exclusively to the Village.

Mount Kisco Police Patrol Sector Checks:

Reporting of non-functioning street lights, traffic control signals and traffic control signs that need repair or replacement to Department of Public Works

Water line breaks and sanitary sewer overflows reported to Public Works when first observed
Patrol checks of all village owned buildings and facilities, (doors locked and perimeter check) of Village Hall, Library, Senior Center, Byram Lake Water Filtration Plant (gate locked), water lift stations (Hillside and Chase), water tank (gates locked: Mountain & Emery Street; driveway off of Rolling Ridge), Saw Mill Sewer Pump Station, sewer lift stations (Radio Circle Drive, Cold Spring Court), Leonard Park Multi-Purpose Building and Leonard Park Gazebo.

Patrol of all parks and recreation facilities (Leonard Park and pool complex, Fox Park)

Central business district checks of storefronts and back parking lots

Police presence to meet all evening trains and checking of sidewalk under Route 133 to North Moger Parking Lot

Mid-Night tours from November 15 - April: winter overnight parking restrictions for snow removal

Drive through and check of Public Works and Parks maintenance buildings

Assistance with overcrowding conditions; Notify building inspector of conditions upon entry by police in response to a police matter (Establish protocol for coordination with Building Department)

Dark House patrol and checks

Other on/off street parking enforcement

Byram Lake Security and watershed enforcement

Additional Administrative duties:

Background checks on new hires

Participation in Drug Council Program

Assistance with processing Cabaret and Peddling licenses including State Liquor Authority licensing process

Monthly notice to Clerical staff for Alarm billing based off of IMPACT software

Conduct letters: applicants to apply to WCPD directly

WCPD to assist with taxi cab and license inspection and permitting program. (MK limits the number of cabs) -

WCPD to perform all required fingerprinting for various purposes

Coordination of police coverage with Village for all special events; i.e. Parades (St. Patrick's Day, Memorial Day, Little League, Fire Parade) and 9-11 memorial (use available Village staff to minimize Police overtime costs) (street closing and postings for no parking)

Court appearances to be scheduled when involved officer is scheduled to work regular tour to the greatest extent possible

Continue with current initiatives in crime prevention – targeted patrol details

Assignment of staff duties to patrol sergeants; i.e. traffic committee, facilities management

Alarm calls for DPW water and sewer lift stations go to PD and need to be forwarded onto Public Works

Assistance with DPW operations for overnight snow removal, line painting, utility repairs
“Dig Safe” Notices go to PD as well as DPW and others.

When feasible or practical, WCPD will provide one Spanish-speaking officer per 8- hour tour.

When feasible or practical, WCPD will endeavor to maintain consistency in assignment of personnel (same group of people generally).

When feasible or practical, WCPD will regularly conduct foot patrols of the downtown area.

WCPD and Village leadership shall convene on a quarterly basis to discuss operational issues and review reporting.

To the extent practical, WCPD shall report to the Village on a monthly basis on the amount and types of VTL and local law violations.

To the extent feasible, WCPD shall endeavor to distinguish the OCR reporting for the Village from that of the rest of the County.

Village Police Jurisdiction to Remain Unchanged and list of Services Exclusively Retained by Village:

The Village of Mount Kisco shall retain jurisdiction to perform any and all of the above-referenced functions, irrespective of County's contracting for services. Notwithstanding the County's contractual obligations set forth above, the Village's jurisdiction shall be expressly deemed to include but not be limited to core functions, patrols, investigations, background checks, investigations, sector checks, licensing, administrative functions and the like,

As to retained functions of the Village/MKPD and not deemed part of the IMA:

Courtroom security- Primary courtroom security will be provided by Village and/or the MKPD. The County may provide additional officers, as needed, provided such service is provided on a non-overtime basis.

The Village reserves the right to utilize its own employees (e.g. parking and traffic control agents), as needed, to perform non-sworn police officer duties such as traffic control, parking enforcement and similar duties.

DRAFT

SCHEDULE "B"

Budget

DRAFT

SCHEDULE "C"

STANDARD INSURANCE PROVISIONS
(Municipality)

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2 The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

- a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

- b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:

- i. Premises - Operations.
- ii. Broad Form Contractual.
- iii. Independent Contractor and Sub-Contractor.
- iv. Products and Completed Operations.

- c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

- d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:

- (i) Owned automobiles.
- (ii) Hired automobiles.
- (iii) Non-owned automobiles.

3. All policies of the Municipality shall be endorsed to contain the following clauses:

(a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

(b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

(c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

DRAFT

SCHEDULE "D"

November 1, 2019

Mayor
Village of Mount Kisco
16 Croton Avenue
Mount Kisco, New York 10549

Dear Sir or Madam:

This letter is being provided as evidence of the County of Westchester's financial security in support of any indemnity contained in the Agreement between the County of Westchester and the Village of Mount Kisco.

The County of Westchester is self-funding its casualty and liability exposures in accordance with Local Law 6-1986 that amended the Laws of Westchester County to add a new Chapter 295 providing for the establishment and management of a liability and casualty reserve fund. Contribution to this dedicated reserve fund is actuarially determined and reviewed on an annual basis for the adequacy of reserves.

Current assets exceed Ten Million Dollars (\$10,000,000.00)

Sincerely,

Anthony DiBuono
Risk Management

Description:
Village of Mount Kisco Additional Police Services

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is in receipt of a communication from the Chair of the Board of Legislators recommending the adoption of an Act which, if approved by your Honorable Board, would authorize the County of Westchester (the “County”) to enter into inter-municipal agreements (“IMAs”) with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law (“Municipality”) acting by and through either their Police Department (“PD”), or Fire Department (“FD”), pursuant to which each Municipality will provide its National Night Out (the “Program”) during the period from January 1, 2025 through December 31, 2025. Your Committee is advised that Appendix “A” includes a list of the Municipalities that are known to be participating in the Program at this time of submission of this legislation, along with the amount to be paid to each Municipality. If additional Municipalities desire to participate in this Program, they will be added to the list, subject to annual appropriations by your Honorable Board pursuant to the Laws of Westchester County, and the Clerk of the Board of Legislators will be provided with an updated Appendix “A”. The County will pay each Municipality an amount not to exceed the amount indicated in Appendix “A”.

In consideration, each Municipality shall provide the Program on or about the first Tuesday of August (August 5, 2025), weather permitting. In the event of weather cancelation, each Municipality shall provide the Program before December 31, 2025. The Program is a community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make neighborhoods safer, more caring places. The Program enhances the relationship between the residents of each Municipality and their respective PD/FD, all while creating a sense of community. Furthermore, the Program provides an opportunity to bring each Municipalities’ PD/FD and the community together in a positive setting.

Under this Program, each Municipality shall provide a variety of events and may include volunteer first responders such as fire and ambulance corps from the Municipality. The Program will also provide food and beverages through food trucks, and children themed activities such as bouncy houses and multiple games that will serve as entertainment along with the ability to interact with emergency service workers and other agencies. Government and local service agencies may also be invited to participate in the events with the community.

Your Committee has determined that there is a clear and overwhelming need for the Program. The County has previously entered into similar IMAs with municipalities for the Program. Accordingly, your Committee recommends authorizing the County to enter into the IMAs.

The Planning Department has advised that, based on its review, the proposed IMAs do not meet the definition of an action under New York State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators. Therefore, no environmental review is required. Your Committee has reviewed the referenced memorandum and concurs with this conclusion.

Your Committee has been advised that passage of the attached Act requires an affirmative vote of a majority of the members of your Honorable Board. Your Committee has carefully considered this proposed legislation authorizing the above-mentioned IMAs and recommends its approval.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON:

C/mb/1/31/25

FISCAL IMPACT STATEMENT

SUBJECT: IMA National Night Out NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

GENERAL FUND AIRPORT FUND SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ 31,120

Total Current Year Revenue \$ -

Source of Funds (check one): Current Appropriations Transfer of Existing Appropriations

Additional Appropriations Other (explain)

Identify Accounts: 101-52-2508-5100 ; 101-52-2509-5100

Potential Related Operating Budget Expenses: Annual Amount _____

Describe: _____

Potential Related Operating Budget Revenues: Annual Amount _____

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____


Next Four Years: _____

Prepared by: Michael Dunn

Title: Senior Budget Analyst

Department: Budget

Date: February 3, 2025


Reviewed By: Christine Raynor

Deputy Budget Director

Date: 2/3/25

ACT NO. 2025-_____

AN ACT authorizing the County of Westchester to enter into inter-municipal agreements with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law, acting by and through either their Police Department, or Fire Department pursuant to which each municipality will provide its National Night Out program during the period from January 1, 2025 through December 31, 2025.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the “County”), is hereby authorized to enter into inter-municipal agreements (“IMAs”) with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law, acting by and through either their Police Department (“PD”), or Fire Department (“FD”), as indicated in Appendix “A”, which is attached hereto and made a part hereof, pursuant to which each municipality (“Municipality”) will provide its National Night Out program (the “Program”) during the period from January 1, 2025 through December 31, 2025. If additional municipalities desire to participate in this Program, the municipalities will be added to the list, subject to annual appropriations by Westchester County Board of Legislators, pursuant to the Laws of Westchester County, and the Clerk of the Board of Legislators will be provided with an updated Appendix “A”.

§2. The County will pay each Municipality an amount not to exceed the amount as indicated in Appendix “A”.

§3. The Chair of the Board of Legislators or his duly authorized designee is hereby authorized to execute and deliver all documents and take such actions as the Chair deems necessary or desirable to accomplish the purposes hereof.

§4. This Act shall take effect immediately.

APPENDIX "A"
2025 NATIONAL NIGHT OUT PROGRAM
MUNICIPALITIES AND NOT TO EXCEED AMOUNTS

<u>Municipality</u>	<u>Not to Exceed Amount</u>
City of New Rochelle	\$4,120.00
City of Peekskill	\$2,000.00
City of Yonkers	\$10,000.00
Mount Kisco Volunteer Fire Department	\$2,500.00
Town of Bedford	\$2,500.00
Town of Eastchester	\$4,000.00
Village of Bronxville	\$4,000.00
Village of Tuckahoe	\$2,000.00

THIS AGREEMENT made the _____ day of _____, 2025 by and between

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601, (hereafter the “County”),

and

[**MUNICIPALITY NAME**, a New York municipal corporation, acting by and through its [**POLICE / FIRE DEPARTMENT**] having an office and principal place of business at _____, (hereafter the “Municipality”).

FIRST: The Municipality shall provide a National Night Out program as described in Schedule “A” attached hereto and made a part hereof (the “Program” or “Services”). The Program will operate on or about the first Tuesday of August, 2025 (August 5, 2025), weather permitting. In the event of weather cancelation, the Municipality shall provide the Program on or before December 31, 2025. The Services shall be carried out by the Municipality in accordance with current industry standards and trade practices.

SECOND: The term of this Agreement shall commence retroactively January 1, 2025 and shall terminate on December 31, 2025, unless terminated earlier pursuant to the provisions of this Agreement.

THIRD: For the Services to be performed pursuant to Paragraph “FIRST,” the County will pay the Municipality a total amount not to exceed [**insert amount in words**], (**\$ insert numeric amount**) Dollars payable in full after submission by the Municipality of an invoice within thirty (30) days of full execution of this Agreement, pursuant to the budget attached hereto and made a part hereof as Schedule “B”. Municipality agrees that, if requested to do so by the Chair, it shall promptly submit supporting documentation to substantiate the basis for payment. The Chair will submit any requests for supporting documentation within two (2) weeks of receiving an invoice. The County shall pay said invoice within thirty (30) days of receipt of the invoice, or if supporting documentation is requested then within thirty (30) days of submission of supporting documentation, only for such Services which have been accepted and approved by the Chair. No extra payment shall be made by the County to the Municipality for out-of-pocket expenses or disbursements made in connection with the services rendered under

this Agreement, as all costs and expenses for said Services are deemed to be included in the fee set forth above.

FOURTH: The Municipality shall, at no additional charge, furnish all labor, services, materials, tools, equipment and other appliances necessary to complete the services contracted for under this Agreement. It is recognized and understood that in no event shall total payment to the Municipality exceed the not-to-exceed amount set forth above.

FIFTH: The Municipality shall report to the County on its progress toward completing the Services, as the Chair of the Westchester County Board of Legislators or his duly authorized designee (the "Chair") may request, and shall immediately inform the Chair in writing of any cause for delay in the performance of its obligations under this Agreement.

No later than thirty (30) days after the end of the term of the Agreement, the Municipality shall submit to the Chair, a written performance measurement report which shall provide details about the Program, including the number of participants in each activity, and written statistics of the Program.

In addition to any general audit rights to which the County may be entitled hereunder, the County also reserves the right to audit the Municipality's performance under this Agreement. Such audit may include requests for documentation, reports or other information which the Chair may, in the Chair's discretion, deem necessary and appropriate. The County may also make site visits to the location/s where the services to be provided under this Agreement are performed in order to review Municipality's records, observe the performance of services and/or to conduct interviews of staff and patrons, where appropriate and not otherwise prohibited by law.

SIXTH: The parties recognize and acknowledge that the obligations of the County under this Agreement are subject to annual appropriations by its Board of Legislators pursuant to the Laws of Westchester County. Therefore, this Agreement shall be deemed executory only to the extent of the monies appropriated and available. The County shall have no liability under this Agreement beyond funds appropriated and available for payment pursuant to this Agreement. The parties understand and intend that the obligation of the County hereunder shall constitute a current expense of the County and shall not in any way be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitations or requirements

concerning the creation of indebtedness by the County, nor shall anything contained in this Agreement constitute a pledge of the general tax revenues, funds or moneys of the County. The County shall pay amounts due under this Agreement exclusively from legally available funds appropriated for this purpose. The County shall retain the right, upon the occurrence of the adoption of any County Budget by its Board of Legislators during the term of this Agreement or any amendments thereto, and for a reasonable period of time after such adoption(s), to conduct an analysis of the impacts of any such County Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates set forth herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

This Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

SEVENTH: (a) The County, upon ten (10) days' notice to the Municipality, may terminate this Agreement in whole or in part when the County deems it to be in its best interest. Upon receipt of notice that the County is terminating this Agreement in its best interests, the Municipality shall stop Services immediately and incur no further costs in furtherance of this Agreement without the express approval of the Chair, and the Municipality shall direct any approved subcontractors to do the same.

In the event of a dispute as to the value of the Services rendered by the Municipality prior to the date of termination, it is understood and agreed that the Chair

shall determine the value of such Work rendered by the Municipality. The Municipality shall accept such reasonable and good faith determination as final.

(b) In the event the County determines that there has been a material breach by the Municipality of any of the terms of the Agreement and such breach remains uncured for forty-eight (48) hours after service on the Municipality of written notice thereof, the County, in addition to any other right or remedy it might have, may terminate this Agreement and the County shall have the right, power and authority to complete the Services provided for in this Agreement, or contract for its completion, and any additional expense or cost of such completion shall be charged to and paid by the Municipality. Without limiting the foregoing, upon written notice to the Municipality, repeated breaches by the Municipality of duties or obligations under this Agreement shall be deemed a material breach of this Agreement justifying termination for cause hereunder without requirement for further opportunity to cure.

EIGHTH: All personnel and vehicles engaged in the Services shall at all times remain and be deemed the employees and property of the Municipality. The Municipality shall provide proof of insurance as set forth in the insurance requirements of Schedule "C" of this Agreement. Notwithstanding the foregoing, if the Municipality is self-insured for all or a portion of the insurance required by Schedule "C", it may provide proof of such self-insurance in a form acceptable to the County's Director of Risk Management. However, to the extent the Municipality is self-insured and carries excess liability, the County shall be named as an additional insured to that policy.

In addition to, and not in limitation of the insurance requirements set forth in this Agreement, the Municipality agrees to procure and maintain insurance naming the County as additional insured, as provided and described in Schedule "C," entitled "Standard Insurance Provisions," which is attached hereto and made a part hereof. In addition to, and not in limitation of the insurance provisions contained in Schedule "C," the Municipality agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Municipality shall indemnify and hold harmless the County, its officers, employees, agents, and elected officials from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising

directly or indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto; and

(c) in the event the Municipality does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Municipality shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

NINTH: The Municipality represents and warrants that all prices quoted herein for the services to be performed hereunder have been arrived at by the Municipality independently and have been submitted without collusion with any other vendor of similar materials, supplies, equipment or services.

TENTH: The Municipality expressly agrees that neither it nor any contractor, subcontractor, employee, or any other person acting on its behalf shall discriminate against or intimidate any employee or other individual on the basis of race, creed, religion, color, gender, age, national origin, ethnicity, alienage or citizenship status, disability, marital status, sexual orientation, familial status, genetic predisposition or carrier status during the term of or in connection with this Agreement, as those terms may be defined in Chapter 700 of the Laws of Westchester County. The Municipality acknowledges and understands that the County maintains a zero tolerance policy prohibiting all forms of harassment or discrimination against its employees by co-workers, supervisors, vendors, contractors, or others.

ELEVENTH: The Municipality shall obey, perform and comply, at its own expense, with the provisions of all federal, state and local laws, rules, regulations, orders or ordinances and requirements of every kind and nature, which now exist or are hereinafter enacted or promulgated ("Laws") applicable to this Agreement or the Services to be performed under this

Agreement. Without limiting the generality of the foregoing, the Municipality further agrees to comply, at its own expense, with all Laws applicable to it as an employer of labor and all Laws and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subcontractors and others employed to render the Services hereunder.

TWELFTH: All records or recorded data of any kind compiled by the Municipality in completing the Services described in this Agreement, including but not limited to written reports, studies, drawings, computer printouts, plans, specifications and all other similar recorded data, shall become and remain the property of the County. The Municipality may retain copies of such records for its own use and shall not disclose any such information without the express written consent of the Chair. The County shall have the right to reproduce and publish such records, if it so desires, at no additional cost to the County.

THIRTEENTH: The Municipality shall not delegate any duties or assign any of its rights under this Agreement without the prior express written consent of the County. Any purported delegation of duties, assignment of rights or subcontracting of Services under this Agreement without the prior express written consent of the County is void. All subcontracts that have received such prior written consent shall provide that subcontractors are subject to all terms and conditions set forth in this Agreement. It is recognized and understood by the Municipality that for the purposes of this Agreement, all Services performed by a County-approved subcontractor shall be deemed Services performed by the Municipality and the Municipality shall insure that such subcontracted work is subject to the material terms and conditions of this Agreement. All subcontracts for the Services shall expressly reference the subcontractor's duty to comply with the material terms and conditions of this Agreement and shall attach a copy of the County's contract with the Municipality. The Municipality shall obtain a written acknowledgement from the owner and/or chief executive of subcontractor or his/her duly authorized representative that the subcontractor has received a copy of the County's contract, read it and is familiar with the material terms and conditions thereof. The Municipality shall include provisions in its subcontracts designed to ensure that the Municipality and/or its auditor has the right to examine all relevant books, records, documents or electronic data of the subcontractor necessary to review the subcontractor's compliance with the material terms and

conditions of this Agreement. For each and every year for which this Agreement continues, the Municipality shall submit to the Chair a letter signed by the owner and/or chief executive officer of the Municipality or his/her duly authorized representative certifying that each and every approved subcontractor is in compliance with the material terms and conditions of the Agreement.

FOURTEENTH: The Municipality and the County agree that the Municipality and its officers, employees, agents, contractors and/or subcontractors are independent contractors and not employees of the County or any department, agency or unit thereof. In accordance with their status as independent contractors, the Municipality covenants and agrees that neither the Municipality nor any of its officers, employees, agents, contractors and/or subcontractors will hold themselves out as, or claim to be, officers or employees of the County or any department, agency or unit thereof.

FIFTEENTH: Failure of the County to insist, in any one or more instances, upon strict performance of any term or condition herein contained shall not be deemed a waiver or relinquishment of such term or condition, but the same shall remain in full force and effect. Acceptance by the County of any Services or the payment of any fee or reimbursement due hereunder with knowledge of a breach of any term or condition hereof, shall not be deemed a waiver of any such breach and no waiver by the County of any provision hereof shall be implied.

SIXTEENTH: All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County: Chair, Westchester County Board of Legislators
 Michaelian Office Building
 148 Martine Avenue, 8th Floor
 White Plains, New York 10601

with a copy to: County Attorney
Michaelian Office Building
148 Martine Avenue, Room 600
White Plains, New York 10601

To the Municipality: _____

SEVENTEENTH: This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling with respect to any interpretation of the meaning and intent of the parties.

EIGHTEENTH: Nothing herein is intended or shall be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Agreement, except in the event that specific third party rights are expressly granted herein.

NINETEENTH: The Municipality recognizes that this Agreement does not grant the Municipality the exclusive right to perform the Services for the County and that the County may enter into similar agreements with other Municipalities on an “as needed” basis.

TWENTIETH: **VENDOR DIRECT PAYMENT:** All payments made by the County to the Municipality will be made by electronic funds transfer (“EFT”) pursuant to the County’s Vendor Direct Program. If the Municipality is not already enrolled in the Vendor Direct Program, the Municipality shall fill out and submit an EFT Authorization Form attached hereto as Schedule “D”. If the Municipality is already enrolled in the Vendor Direct Program, the Municipality hereby agrees to immediately notify the County’s Finance Department in writing if the EFT Authorization Form on file must be changed, and provide an updated version of the document.

TWENTY-FIRST: The Municipality shall use all reasonable means to avoid any conflict of interest with the County and shall immediately notify the County in the event of a conflict of interest. The Municipality shall also use all reasonable means to avoid any appearance of impropriety.

TWENTY-SECOND: This Agreement may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. In addition, the parties hereby agree that any cause of action arising out of this Agreement shall be brought in the County of Westchester.

If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

TWENTY-THIRD This Agreement shall not be enforceable until signed by both parties and approved by the Office of the County Attorney.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK/ SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the County of Westchester and the Municipality have caused this Agreement to be executed.

THE COUNTY OF WESTCHESTER

By: _____
Name:
Title:

THE MUNICIPALITY

By: _____
Name:
Title:

Authorized by the Westchester County Board of Legislators by Act No. _____ duly adopted on the _____ day of 2025.

Approved

Assistant County Attorney
County of Westchester
k/bara/bol/2025IMAs NNO 2025 CON _____

ACKNOWLEDGMENT

STATE OF NEW YORK)
) ss.:
COUNTY OF)

On the _____ day of _____ in the year 2025 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Date: _____

Notary Public

RPL § 309-a; NY CPLR § 4538

DRAFT

CERTIFICATE OF AUTHORITY

(Municipality)

I, _____,
(Officer other than officer signing contract)
certify that I am the _____ of the
(Title)

(Name of Municipality)

(the "Municipality") a corporation duly organized in good standing under the

(Law under which organized, e.g., the New York Village Law, Village Law, General Municipal Law)

named in the foregoing agreement that _____
(Person executing agreement)

who signed said agreement on behalf of the Municipality was, at the time of execution
_____ of the Municipality,
(Title of such person),

that said agreement was duly signed for on behalf of said Municipality by authority of its

(Village Board, Village Board, Municipality Council)

thereunto duly authorized, and that such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
ss.:
COUNTY OF WESTCHESTER)

On this _____ day of _____, 2025, before me personally came _____
_____ whose signature appears above, to me known, and know to be the
_____ of _____,
(title)

the municipal corporation described in and which executed the above certificate, who being by
me duly sworn did depose and say that he, the said _____,
resides at _____, and that he is
the _____ of said municipal corporation.
(title)

Notary Public County

SCHEDULE "A"

SCOPE / SPECIFICATIONS

DRAFT

SCHEDULE "B"

APPROVED BUDGET

DRAFT

SCHEDULE "C"

STANDARD INSURANCE PROVISIONS (Event / Municipality Insurance)

1. Prior to commencing an event, and throughout the term of the Agreement, the Permittee shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. Municipality shall provide evidence of such insurance to the County of Westchester ("County"), by providing a copy of policies, endorsements, and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies, endorsements, or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy. Endorsements, or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2. The Municipality shall provide proof of the following insurance coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

(a) **Workers' Compensation and Employer's Liability.** Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

(b) **Event Insurance** if the Event satisfies both of the following criteria:

- **Maximum daily attendance:** 5000, and
- **Lasting no longer than:** 10 consecutive days

i) An Event shall include, but not be limited to, the following:

Arts and Craft Shows	Conventions	Reunions
Auctions	Dances	Receptions
Bazaars	Exhibits	Seminars
Banquets	Meetings	Shows
Charity Events	Musicals	Social Gatherings
Church Meetings	Pageants	Weddings
Concerts*	Picnics	Wedding Reception
Conferences	Proms	Wedding Rehearsal

*Some concerts may be excluded from coverage or carry a higher premium as dictated by a carrier.

ii) The Event Insurance **effective date/s must cover:**

- **Date/s of actual event**
- **Day/s prior to and following actual event date if on-site set up and breakdown is needed**

iii) The Event Insurance shall meet the following **minimum insurance requirements:**

A) **General Liability Insurance** with a combined single limit of **\$1,000,000 per occurrence and a \$2,000,000 aggregate** limit naming the “County of Westchester” as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:

- **Property damage**
- **Bodily injury**

B) **Automobile Liability** with a minimum limit of **\$1,000,000 per occurrence** naming the “County of Westchester” as an additional insured on a primary and non-contributory basis. The insurance shall include the following coverages:

- **Owned Automobiles**
- **Hired Automobiles**
- **Non-Owned Automobiles**

C) **Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence** naming the “County of Westchester” as an additional insured on a primary and non-contributory basis and written on a “follow the form” basis.

D) **Liquor Liability Insurance:**

- **Liquor Liability:** If alcohol will be **SOLD**: limit of **\$1,000,000 per occurrence** naming the “County of Westchester” as an additional insured on a primary and non-contributory basis.
- **Host Liquor Liability:** If alcohol will be **SERVED and NOT SOLD**: Limit of **\$1,000,000 per occurrence** naming the “County of Westchester” as an additional insured on a primary and non-contributory basis.

And

E) **Abuse & Molestation Liability:** If the primary Event focus or its direct participants include children under 18 years old, adults with special needs or the elderly: Minimum limit of **\$1,000,000 per occurrence and \$2,000,000 aggregate** naming the “County of Westchester” as an additional insured on a primary and non-contributory basis. (Minimum limit of \$3,000,000 may be required depending on the scope and at the discretion of the Director of Risk Management. The insurance shall include the following coverages:

- **Misconduct**
- **Abuse (including both physical and sexual)**
- **Molestation**

(c) If the **Municipality is unable to secure Event Insurance to the satisfaction of the Director, the above insurance coverage must be secured as stand-alone policies.**

3. All policies of the Municipality shall be endorsed to contain the following clauses:

(a) **Insurers shall have no right to recovery or subrogation against the County** (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

(b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

(c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

4. The above policies for the Municipality and/or any of its subcontractors shall not contain any endorsements, terms, conditions or definitions that result in any labor law or action over exclusions.

Certificate Holder on all certificates of insurance shall read: The County of Westchester, 148 Martine Avenue, White Plains, New York 10601.

PLEASE NOTE: Printed copies of all of your full insurance policies, and any and all endorsements, are required.

SCHEDULE "D"

Westchester County Vendor Direct Program Frequently Asked Questions

1. WHAT ARE THE BENEFITS OF THE ELECTRONIC FUNDS TRANSFER (EFT) ASSOCIATED WITH THE VENDOR DIRECT PROGRAM?

There are several advantages to having your payments automatically deposited into your designated bank account via EFT:

Payments are secure – Paper checks can be lost in the mail or stolen, but money deposited directly into your bank account is more secure.

You save time – Money deposited into your bank account is automatic. You save the time of preparing and delivering the deposit to the bank. Additionally, the funds are immediately available to you.

2. ARE MY PAYMENTS GOING TO BE PROCESSED ON THE SAME SCHEDULE AS THEY WERE BEFORE VENDOR DIRECT?

Yes.

3. HOW QUICKLY WILL A PAYMENT BE DEPOSITED INTO MY ACCOUNT?

Payments are deposited two business days after the voucher/invoice is processed. Saturdays, Sundays, and legal holidays are not considered business days.

4. HOW WILL I KNOW WHEN THE PAYMENT IS IN MY BANK ACCOUNT AND WHAT IT IS FOR?

Under the Vendor Direct program you will receive an e-mail notification two days prior to the day the payment will be credited to your designated account. The e-mail notification will come in the form of a remittance advice with the same information that currently appears on your check stub, and will contain the date that the funds will be credited to your account.

5. WHAT IF THERE IS A DISCREPANCY IN THE AMOUNT RECEIVED?

Please contact your Westchester County representative as you would have in the past if there were a discrepancy on a check received.

6. WHAT IF I DO NOT RECEIVE THE MONEY IN MY DESIGNATED BANK ACCOUNT ON THE DATE INDICATED IN THE E-MAIL?

In the unlikely event that this occurs, please contact the Westchester County Accounts Payable Department at 914-995-4708.

7. WHAT MUST I DO IF I CHANGE MY BANK OR MY ACCOUNT NUMBER?

Whenever you change any information or close your account a new Vendor Direct Payment Authorization Form must be submitted. Please contact the Westchester County Accounts Payable Department at 914-995-4708 and we will e-mail you a new form.

8. WHEN COMPLETING THE PAYMENT AUTHORIZATION FORM, WHY MUST I HAVE IT SIGNED BY A BANK OFFICIAL IF I DON'T INCLUDE A VOIDED CHECK?

This is to ensure the authenticity of the account being set up to receive your payments.



Westchester County • Department of Finance • Treasury Division

Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form

Authorization is:
(check one)

- New
- Change
- No Change

INSTRUCTIONS: Please complete both sections of this Authorization form and attach a voided check. See the reverse for more information and instructions. If you previously submitted this form and there is no change to the information previously submitted, ONLY complete lines 1 through 6 of section 1.

Section I - Vendor Information

1. Vendor Name:		
2. Taxpayer ID Number or Social Security Number:		
3. Vendor Primary Address		
4. Contact Person Name:		Contact Person Telephone Number:
5. Vendor E-Mail Addresses for Remittance Notification:		
6. Vendor Certification: <i>I have read and understand the Vendor Direct Payment Program and hereby authorize payments to be received by electronic funds transfer into the bank that I designate in Section II. I further understand that in the event that an erroneous electronic payment is sent, Westchester County reserves the right to reverse the electronic payment. In the event that a reversal cannot be implemented, Westchester County will utilize any other lawful means to retrieve payments to which the payee was not entitled.</i>		
_____	_____	_____
Authorized Signature	Print Name/Title	Date

Section II- Financial Institution Information

7. Bank Name:		
8. Bank Address:		
9. Routing Transit Number:		10. Account Type: (check one) <input type="checkbox"/> Checking <input type="checkbox"/> Savings
11. Bank Account Number:		12. Bank Account Title:
13. Bank Contact Person Name:		Telephone Number:
14. FINANCIAL INSTITUTION CERTIFICATION (required ONLY if directing funds into a Savings Account OR if a voided check is not attached to this form): <i>I certify that the account number and type of account is maintained in the name of the vendor named above. As a representative of the named financial institution, I certify that this financial institution is ACH capable and agrees to receive and deposit payments to the account shown.</i>		
_____	_____	_____
Authorized Signature	Print Name / Title	Date

(Leave Blank - to be completed by Westchester County) - Vendor number assigned

| | | | |

Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form

GENERAL INSTRUCTIONS

Please complete both sections of the Vendor Direct Payment Authorization Form and forward the completed form (along with a voided check for the account to which you want your payments credited) to: Westchester County Department of Finance, 148 Martine Ave, Room 720, White Plains, NY 10601, Attention: Vendor Direct. Please see item 14 below regarding attachment of a voided check.

Section I - VENDOR INFORMATION

1. Provide the name of the vendor as it appears on the W-9 form.
2. Enter the vendor's Taxpayer ID number or Social Security Number as it appears on the W-9 form.
3. Enter the vendor's complete primary address (not a P.O. Box).
4. Provide the name and telephone number of the vendor's contact person.
5. Enter the business e-mail address for the remittance notification. **THIS IS VERY IMPORTANT.** This is the e-mail address that we will use to send you notification and remittance information two days prior to the payment being credited to your bank account. We suggest that you provide a group mailbox (if applicable) for your e-mail address. You may also designate multiple e-mail addresses.
6. Please have an authorized Payee/Company official sign and date the form and include his/her title.

Section II - FINANCIAL INSTITUTION INFORMATION

7. Provide bank's name.
8. Provide the complete address of your bank.
9. Enter your bank's 9 digit routing transit number.
10. Indicate the type of account (check one box only).
11. Enter the vendor's bank account number.
12. Enter the title of the vendor's account.
13. Provide the name and telephone number of your bank contact person.
14. If you are directing your payments to a Savings Account OR you can not attach a voided check for your checking account, this line needs to be completed and signed by an authorized bank official. **IF YOU DO ATTACH A VOIDED CHECK FOR A CHECKING ACCOUNT, YOU MAY LEAVE THIS LINE BLANK.**