

Public Safety Meeting Agenda



Committee Chair: Terry Clements

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Tuesday, June 10, 2025

4:15 PM

Committee Room

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website:

<https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

Legislator Margaret Cunzio will be participating remotely from 770 Commerce Street, Thornwood, NY 10594.

MINUTES APPROVAL

I. ITEMS FOR DISCUSSION

1. [2025-227](#) CBA-BES05-DES Main Facility Rehabilitation

A CAPITAL BUDGET AMENDMENT to amend the County's current-year Capital Budget to increase the County share for BES05 (DES Main Facility Rehabilitation) by EIGHT HUNDRED THOUSAND (\$800,000) DOLLARS.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, PUBLIC WORKS & TRANSPORTATION AND PUBLIC SAFETY

Guests: Dept. of Emergency Services: Commissioner Susan Spear and Deputy Commissioner Michael Volk

2. [2025-228](#) BOND ACT-BES05-DES Main Facility Rehabilitation

A BOND ACT authorizing the issuance of FOUR MILLION, SEVEN HUNDRED FIFTY THOUSAND (\$4,750,000) DOLLARS in bonds of Westchester County to finance Capital Project BES05 - DES Main Facility Rehabilitation.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, PUBLIC WORKS & TRANSPORTATION AND PUBLIC SAFETY

Guests: Dept. of Emergency Services: Commissioner Susan Spear and Deputy Commissioner Michael Volk

3. [2025-230](#) IMA-Firing Range-Putnam

AN ACT authorizing the County of Westchester by and through its Department of Public Safety , to enter into an inter-municipal agreement with the County of Putnam in order to have its public safety employees utilize the County's Firing Range located at the County's Police Academy in Valhalla, New York, for firearms training.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND PUBLIC SAFETY

Guest: Dept. of Public Safety: Capt. Jeffrey Weiss

4. [2025-236](#) ACT-Memorandum of Understanding-WCHCC & Partners-Lethality Reduction Program

AN ACT authorizing the County to enter into a 'memorandum of understanding' with, among other parties, the Westchester County Health Care Corporation to collaborate on a county-wide lethality reduction program to reduce the risk of lethality or serious harm to victims of domestic violence and their families, with each of the partners in the 'memorandum of understanding' serving as a member of the Westchester County Domestic Violence High Risk Team.

COMMITTEE REFERRAL: COMMITTEES ON LABOR & HUMAN RIGHTS AND PUBLIC SAFETY

Guests: Dept. of Public Safety: Chief James Luciano and/or Lieutenant James Provenzano;
Office for Women: Director Robi Schlaff and Program Administrator Stephanie Basilan

II. OTHER BUSINESS

Discussion with County Attorney John Nonna regarding Westchester County law on pistol permit license fees.

III. RECEIVE & FILE**ADJOURNMENT**



Kenneth W. Jenkins
Westchester County Executive

May 28, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act to amend the current-year capital budget ("Capital Budget Amendment") as well as a related bond act ("Bond Act,") which, if adopted, would authorize the County of Westchester ("County") to issue up to \$4,750,000 in bonds of the County to finance the following capital project:

BES05 – DES Main Facility Rehabilitation ("BES05").

The proposed Capital Budget Amendment will amend the County's current-year capital budget to increase the County share for BES05 by \$800,000.

The Department of Emergency Services ("Department") has advised that the Capital Budget Amendment is required because when BES05 was originally appropriated in 2006, the need to replace the Department's Heating Ventilation and Air Conditioning ("HVAC") system was not anticipated. The system is now failing, and parts are hard to obtain for such an old system so there is an urgent need for replacement. This system supports the Department's training center and administration building and has failed on several occasions over the past two years, especially during the coldest days of winter and hottest days of summer. The Department must maintain a functional training center, including climate-controlled classrooms, when Firefighter trainees return to the building to cool off on a hot summer day after training in fire conditions in full gear. In addition, the servers which support our 911 emergency dispatch center must be in a climate controlled environment, and our dispatcher center must be available for staff to work in at all hours.

The Bond Act, in the amount of \$4,750,000, would finance the cost of construction of HVAC system improvements at the DES Main Facility, consisting of the replacement of three HVAC units and related work.

The Department of Emergency Services ("Department") has advised that financing is requested to fund rehabilitation of HVAC systems at the Department's Main Facility. It is anticipated that the work will include replacement of three HVAC units, two rooftop mounted units and one standalone unit for the battery backup uninterrupted power supply room. One rooftop unit will service the administration and classroom side of the facility, and one will service with the computer aided dispatch, emergency medical services, and fire offices along with the facility locker rooms. This work will also include replacement of current duct work and control systems. Ceiling and lighting system will be removed and replaced to support the required duct work.


It should be noted that your Honorable Board has authorized the County to issue bonds in connection with prior components of BES05 as indicated in the annexed fact sheet.

Design is currently being undertaken by a consultant and is expected to be completed by the third quarter of 2025. It is estimated that construction will take eight to twelve months to complete and will begin after award and execution of construction contracts, subject to approval of construction financing by your Honorable Board.

The Planning Department has advised that the Planning Board has previously reviewed BES05 and issued a report, and that since there are no changes to the physical planning aspects of this project as reviewed by the Planning Board, no further action by the Planning Board is necessary at this time.

Based on the importance of this capital project to the County, favorable action on the annexed proposed Acts is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. W. Jenkins', with a long, sweeping horizontal line extending to the right.

Kenneth W. Jenkins
Westchester County Executive

Attachments

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of an act, which, if adopted, will amend the County’s current-year capital budget (“Capital Budget Amendment”), as well as adoption of a related bond act (“Bond Act”) in the amount of \$4,750,000 prepared by the law firm Hawkins, Delafield & Wood, to finance capital project BES05 – DES Main Facility Rehabilitation (“BES05”).

Your Committee is advised that the Capital Budget Amendment will amend the County’s current-year capital budget to increase the County share for BES05 by \$800,000.

The Department of Emergency Services (“Department”) has advised that the Capital Budget Amendment is required because when BES05 was originally appropriated in 2006, the need to replace the Department’s Heating Ventilation and Air Conditioning (“HVAC”) system was not anticipated. The system is now failing, and parts are hard to obtain for such an old system so there is an urgent need for replacement. This system supports the Department’s training center and administration building and has failed on several occasions over the past two years, especially during the coldest days of winter and hottest days of summer. The Department must maintain a functional training center, including climate-controlled classrooms, when Firefighter trainees return to the building to cool off on a hot summer day after training in fire conditions in full gear. In addition, the servers which support our 911 emergency dispatch center must be in a climate controlled environment, and our dispatcher center must be available for staff to work in at all hours.

The Bond Act, in the amount of \$4,750,000, would finance the cost of construction of HVAC system improvements at the DES Main Facility, consisting of the replacement of three HVAC units and related work.

The Department of Emergency Services (“Department”) has advised that financing is requested to fund rehabilitation of HVAC systems at the Department’s Main Facility. It is anticipated that the work will include replacement of three HVAC units, two rooftop mounted units and one standalone unit for the battery backup uninterrupted power supply room. One rooftop unit will service the administration and classroom side of the facility, and one will service with the computer aided dispatch, emergency medical services, and fire offices along with the facility locker rooms. This work will also include replacement of current duct work and control systems. Ceiling and lighting system will be removed and replaced to support the required duct work.

It should be noted that your Honorable Board has authorized the County to issue bonds in connection with prior components of BES05 as indicated in the annexed fact sheet.

Design is currently being undertaken by a consultant and is expected to be completed by the third quarter of 2025. It is estimated that construction will take eight to twelve months to complete and will begin after award and execution of construction contracts, subject to approval of construction financing by your Honorable Board.

The Planning Department has advised your Committee that based on its review, BES05 may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

The Planning Department has advised your Committee that the Planning Board has previously reviewed BES05 and issued a report, and that since there are no changes to the physical planning aspects of this project as reviewed by the Planning Board, no further action by the Planning Board is necessary at this time.

Your Committee has carefully considered the proposed Capital Budget Amendment, as well as the related Bond Act, and recommends approval of both of the proposed Acts, noting that the Bond Act may only be enacted following adoption of the Capital Budget Amendment. It

should also be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to amend the County's Capital Budget and to adopt the Bond Act.

Dated: _____, 20____
White Plains, New York

s: MG/3-25-25

COMMITTEE ON

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BES05

☐ NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☐ Current Appropriations

☒ Capital Budget Amendment

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 4,750,000 PPU 10 Anticipated Interest Rate 3.16%

Anticipated Annual Cost (Principal and Interest): \$ 559,232

Total Debt Service (Annual Cost x Term): \$ 5,592,320

Finance Department: Interest rates from May 15, 2025 Bond Buyer - ASBA

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations
(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded: 52

Prepared by: Ting Chu

Title: Budget Specialist II

Department: DES

Date: 5/15/25

Reviewed By: 

Budget Director

Date: 5/15/25

TO: Michelle Greenbaum, Senior Assistant County Attorney
Jeffrey Goldman, Senior Assistant County Attorney
Carla Chaves, Senior Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM
Assistant Commissioner



DATE: Click or tap to enter a date.

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
BES05 DES MAIN FACILITY REHABILITATION**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 3/20/2025 (Unique ID: 2862)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

COMMENTS: None.

DSK/oav

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Lawrence Soule, Budget Director
Tami Altschiller, Assistant Chief Deputy County Attorney
Dianne Vanadia, Associate Budget Director
Robert Abbamont, Director of Operations, Department of Public Works & Transportation
Susan Darling, Chief Planner
Michael Lipkin, Associate Planner
Claudia Maxwell, Principal Environmental Planner



Memorandum

Department of Planning

432 Michaelian Office Building
White Plains, NY 10601

To: The Westchester County Planning Board

From: Susan Darling, Chief Planner

Date: March 27, 2025

A handwritten signature in dark ink, appearing to be "SD", written over the date.

RE: **NO-ACTION MEMO - Capital Budget Amendment – BES05 – DES Main Facility Rehabilitation (2025 CBA)**

The County Executive is requesting an amendment to the 2025 Capital Budget to modify the funding of the above project. Capital project **BES05 – DES Main Facility Rehabilitation (2025 CBA)** will fund the replacement of the heating ventilation and air condition equipment at the Department of Emergency Services headquarters.

The capital budget amendment is needed because of the increased costs associated with this project. This increase is due to the length of time that has transpired since the project's initial inception in 2006 including construction costs and particularly costs associated with the materials. These additional funds are needed to award the project to a contractor and to accommodate the subsequent increase in costs for construction administration.

The 2006 appropriation was for \$940,000 and the 2008 appropriation was \$9M. The additional request is for \$4,750,000.

This project was classified as a PL2 in the Planning Board Report on the 2006 Capital Project Requests adopted July 6, 2005.

There are no changes to the physical planning aspects of this project as reviewed by the Board; therefore, no further action by your Board is necessary.

cc: Blanca P. López, Commissioner
David S. Kvinge, Assistant Commissioner
Michael Lipkin, Associate Planner



**Andrew J. Spano, Westchester County Executive
County Board of Legislators**

Capital Projects Review 2008 Requests

**Report of the
County Planning Board**

Adopted July 10, 2007

**WESTCHESTER COUNTY DEPARTMENT OF PLANNING
Gerard E. Mulligan, AICP, Commissioner**

WESTCHESTER COUNTY EXECUTIVE

Andrew J. Spano

WESTCHESTER COUNTY PLANNING BOARD

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Eileen Pilla, Village of Ossining, Vice-Chairperson

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WESTCHESTER COUNTY DEPARTMENT OF PLANNING

Gerard E. Mulligan, AICP, Commissioner

Land Use and Development Section

Patrick Natarelli, Chief Planner

Jeffrey Williams, Principal Planner/Historic Preservation

William Brady, Associate Planner

Christopher Gomez, Planner

Edward J. Hoffmeister, Associate Planner

Patricia Einhorn, Secretary

Design Division Staff

Paul Gisondo, Associate Planner

Linda Dillon, Secretary II

2008 CAPITAL PROJECT REQUESTS

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2008 CAPITAL PROJECT REQUESTS: **EMERGENCY SERVICES**

CATEGORY DESCRIPTION

The Board of Legislators created the Department of Emergency Services in 1999. The Department was given the following powers:

- Develop and maintain programs for emergency medical services training and certification, emergency medical services – related activities and mutual aid emergencies in which the services of emergency medical service providers would be used;
- Cooperate with the office for fire prevention and control and other state agencies in furthering such fire-related and emergency medical service programs;
- Coordinate radio communications and develop uniform procedures for dispatching for both fire and emergency medical services, including medical telemetry and control, between hospitals and ambulances by medical emergency radio system; ambulance dispatching, inspection and certification;
- Provide direct dispatch for those municipalities that enter into an inter-municipal agreement with the County for those services;
- Develop and maintain a County disaster preparedness plan, in accordance with Article 2-b of the Executive Law, for the coordination of emergency services in the event of natural or other disaster or emergency;
- Assist with the powers and duties of the County Executive in his capacity as the County's local director of civil defense under the New York State Defense Emergency Act, as codified in Chapter 784 of the laws of 1951, as amended;
- Coordinate the provision of disaster and emergency assistance by local disaster preparedness and civil defense forces in the event of a state of emergency or disaster within the county;
- Provide a hazardous material response unit; and,
- Perform such other duties as may be prescribed by law or required by the County Executive or the County Board of Legislators.

The local law provides for the position of a Commissioner of Emergency Services to head the Department. It also established a County Emergency Medical Services Advisory Board, which is to have between five and twelve members.

ANALYSIS OF OVERALL CAPITAL PROGRAM

Capital Project **BES01 Study for Addition and Renovation to Fire Training Center for Emergency Operations Center** funded a study to determine how the Fire Training Center could best meet the demands of the new department. Since the completion of the study, the County has modified its goals for the Fire Training Center. The Department of Emergency Services is continuing to work closely with the Capital Projects Committee to develop a capital program that meets the needs of the Department of Emergency Services in a timely manner and balancing cost constraints.

The 2008-12 proposed projects to enhance the department's training facilities stem from the BES01 Study as reconsidered. Phased improvements include relocation of equipment from the Main Facility to a new storage facility, conversion of the former storage areas to classroom space, and a new Burnhouse. In addition, a project under review would upgrade fire and EMS radio systems.

ANALYSIS OF 2008 CAPITAL PROJECTS

Emergency Services is requesting two projects in 2008 for a total of \$14.4 million. Both are rated PL2; Reports on these projects follow.

BES05 DES Main Facility Rehabilitation

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Estimated							
	Ultimate	Approp-						Under

	Total Cost	riated	2008	2009	2010	2011	2012	Review
Gross	9,940	940	9,000					
Less non-County Shares								
Net	9,940	940	9,000					

Project Description:

The study prepared under capital project BES01 recommends the conversion of existing emergency response apparatus storage bays to classrooms, conference rooms and renovated locker room and restroom facilities. The renovation will also make the building ADA-compatible and the mechanical systems will be upgraded and the administrative area will be re-aligned.

APPROPRIATION /FUNDING REQUESTS:

2006: Design
2008: Construction

JUSTIFICATION: The building that houses the Department of Emergency Services was opened in 1979. At that time, the Department offered fire training programs to firefighters. Since then, the training focus has broadened to include fire programs, EMS training, emergency management and weapons of mass destruction programs and pediatric training sessions. In 1988, a total of 4,835 participants were trained. By 2003, that number increased 500% to over 24,000 participants and that number continues to increase.

The existing classroom space is inadequate to accommodate the growing number of participants. The proposed conference rooms will allow smaller groups to meet. The existing locker rooms are deteriorated and in disrepair. Restroom facilities are inadequate to handle the volume of participants using the building. Mechanical systems will need to be upgraded for the additional occupied space formerly used as apparatus storage bays.

CONSISTENCY WITH PROGRAMS OR PLANS: This project is recommended by the recently completed study. This project is consistent with the *Patterns* policy to "support capital improvements for physical facilities that enable the County to deliver social and public safety services in an efficient, economic and humane manner."

Planning Board Analysis:

PL2: The Planning Board supports the proposed rehabilitation of the Department of Emergency Services' main building. Plans for any enhancement of the existing facilities should be reviewed by the Planning Department for consistency with current Campus development guidelines, including the Campus Master Plan, now being updated.

An Act amending the 2025 County
Capital Budget Appropriations for
Capital Project BES05 DES MAIN FACILITY
REHABILITATION

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The Capital section of the 2025 County Budget is hereby amended as follows:

	Previous 2025 Appropriation	Change	Revised 2025 Appropriation
I. Appropriation	\$9,940,000	\$800,000	\$10,740,000

Section 2. The estimated method of financing in the Capital Section of the 2025 Westchester County Capital Budget is amended as follows:

II. METHOD OF
FINANCING

Bonds and/or Notes	\$9,940,000	\$800,000	\$10,740,000
Non County Shares	\$0		\$0
Cash	\$0		\$0
Total	\$9,940,000	\$800,000	\$10,740,000

Section 3. The ACT shall take effect immediately.

ACT NO. -20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$4,750,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE CONSTRUCTION OF HVAC SYSTEM IMPROVEMENTS AT THE DES MAIN FACILITY, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$4,750,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$4,750,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (Adopted _____, 20____)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, and to the provisions of other laws applicable thereto; \$4,750,000 bonds of the County, or so much thereof as may be necessary, are hereby authorized to be issued to finance the construction of HVAC system improvements at the DES Main Facility, consisting of the replacement of three HVAC units and related work in connection therewith, all as set forth in the County's Current Year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the Current Year Capital Budget of the County, such Budget shall be deemed and is hereby amended. The estimated maximum cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof is \$4,750,000. The plan

of financing includes the issuance of \$4,750,000 bonds herein authorized; and any bond anticipation notes issued in anticipation of the sale of such bonds and the levy of a tax to pay the principal of and interest on said bonds and notes.

Section 2. The period of probable usefulness of the specific object or purpose for which said \$4,750,000 bonds authorized by this Act are to be issued, within the limitations of Section 11.00 a. 13 of the Law, is ten (10) years;

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$4,750,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$4,750,000 as the estimated maximum cost of the aforesaid specific object or purpose is hereby approved.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to providing for substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and

of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County of Westchester, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

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STATE OF NEW YORK)
 : ss.:
COUNTY OF NEW YORK)

I HEREBY CERTIFY that I have compared the foregoing Act No. -20____ with the original on file in my office, and that the same is a correct transcript therefrom and of the whole of the said original Act, which was duly adopted by the County Board of Legislators of the County of Westchester on _____, 20____ and approved by the County Executive on _____, 20____.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County Board of Legislators this _____ day of _____, 20____.

(SEAL)

The Clerk and Chief Administrative Office of the
County Board of Legislators County of Westchester,
New York

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 20____ and approved by the County Executive on _____, 20____ and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____-20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$4,750,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE CONSTRUCTION OF HVAC SYSTEM IMPROVEMENTS AT THE DES MAIN FACILITY, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$4,750,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$4,750,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (adopted on _____, 20____)

object or purpose: to finance the construction of HVAC system improvements at the DES Main Facility, consisting of the replacement of three HVAC units and related work in connection therewith, all as set forth in the County's Current Year Capital Budget, as amended.

amount of obligations to be issued:

and period of probable usefulness: \$4,750,000; ten (10) years

Dated: _____, 20____
White Plains, New York

Clerk and Chief Administrative Officer of the County Board
of Legislators of the County of Westchester, New York

CAPITAL PROJECT FACT SHEET

Project ID:* BES05	<input checked="" type="checkbox"/> CBA	Fact Sheet Date:* 02-28-2025
Fact Sheet Year:* 2025	Project Title:* DES MAIN FACILITY REHABILITATION	Legislative District ID: 3,
Category* BUILDINGS, LAND & MISCELLANEOUS	Department:* EMERGENCY SERVICES	CP Unique ID: 2862

Overall Project Description

This project funds the rehabilitation of the DES Main Facility.

- | | | |
|---------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Best Management Practices | <input checked="" type="checkbox"/> Energy Efficiencies | <input checked="" type="checkbox"/> Infrastructure |
| <input type="checkbox"/> Life Safety | <input type="checkbox"/> Project Labor Agreement | <input type="checkbox"/> Revenue |
| <input type="checkbox"/> Security | <input type="checkbox"/> Other | |

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2025	2026	2027	2028	2029	Under Review
Gross	10,740	9,940	0	0	0	0	0	800
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	10,740	9,940	0	0	0	0	0	800

Expended/Obligated Amount (in thousands) as of : 3,999

Current Bond Description: Bonding authorization is requested to fund HVAC systems rehabilitation at the DES Main Facility. Work will include: replace three Heating Ventilation and Air Conditioning (HVAC) units: Two Rooftop mounted units and one standalone unit for the battery backup Uninterrupted Power Supply (UPS) room. One of the rooftop units will service the administration and classroom side of the facility, and one will service with the Computer Aided Dispatch (CAD), EMS, and Fire Offices along with the facility locker rooms. This project also includes replacing the current duct work and control systems. The ceiling and lighting system will be removed and replaced to support the required duct work.	
Financing Plan for Current Request:	
Non-County Shares:	\$ 0
Bonds/Notes:	4,750,000
Cash:	0
Total:	\$ 4,750,000

SEQR Classification:

TYPE II

Amount Requested:

4,750,000

Comments:

The current request includes a 2025 CBA in the amount of \$800,000. These funds are shown above in "Under Review". The current HVAC systems experiences frequent failures. This project is essential because the servers for the 911 emergency dispatch system must be temperature controlled to function properly. In addition, Firefighter training is done year round outside in the drill yard in full bunker gear. When the students come back into the classrooms, they must be able to recover in a temperature controlled area.

Energy Efficiencies:

Appropriation History:

Year	Amount	Description
2006	940,000	DESIGN AND CONSTRUCTION
2008	9,000,000	CONSTRUCTION

Total Appropriation History:

9,940,000

Financing History:

Year	Bond Act #	Amount	Issued	Description
07	39	0	0	DESIGN RENOVATIONS EMERG. SERVICES FACILITY-VALHALLA
13	04	454,928	454,928	DES - MAIN FACILITY RENOVATION LOCATED IN VALHALLA
13	04	0	0	
15	53	1,750,000	1,736,331	DES MAIN FACILITY REHABILITATION
15	73	265,072	109,931	
15	73	415,700	415,696	DES MAIN FACILITY REHABILITATION - PARTIAL RECONSTRUCTION
19	57	180,609	180,609	FINAL PHASE OF REHABILITATION OF THE WESTCHESTER COUNTY DEPT OF EMERG SERV MAIN FACILITY
24	38	2,919,391	0	FINAL PHASE OF REHAB OF THE WEST CO DES (ID 2459)

Total Financing History:

5,985,699

Recommended By:

Department of Planning
MLLL

Date
03-20-2025

Department of Public Works
RJB4

Date
03-20-2025

Budget Department
DEV9

Date
03-25-2025

Requesting Department
TCH1

Date
03-25-2025

DES MAIN FACILITY REHABILITATION (BES05)

User Department : Emergency Services

Managing Department(s) : Emergency Services ; Public Works ;

Estimated Completion Date: TBD

Planning Board Recommendation: Project approved in concept but subject to subsequent staff review.

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Est Ult Cost	Appropriated	Exp / Obl	2025	2026	2027	2028	2029	Under Review
Gross	9,940	9,940	3,990						
Non County Share									
Total	9,940	9,940	3,990						

Project Description

This project funds the rehabilitation of the DES Main Facility.

Current Year Description

There is no current year request.

Impact on Operating Budget

The impact on the Operating Budget will be the debt service associated with the issuance of bonds. In addition, there will be operating expenses as the function of the space changes.

Appropriation History

Year	Amount	Description	Status
2006	940,000	Design and construction	COMPLETE
2008	9,000,000	Construction	AWAITING BOND AUTHORIZATION
Total	9,940,000		

Prior Appropriations

	Appropriated	Collected	Uncollected
Bond Proceeds	9,940,000	2,897,494	7,042,506
Total	9,940,000	2,897,494	7,042,506

DES MAIN FACILITY REHABILITATION (BES05)

Bonds Authorized

Bond Act	Amount	Date Sold	Amount Sold	Balance
39 07				
04 13	454,928	12/10/13	66,849	
		12/10/13	8,151	
		12/10/13	229	
		12/04/14	379,050	
		11/19/15	(379,050)	
		11/19/15	326,220	
		11/19/15	52,830	
		11/19/15	649	
04 13				
53 15	1,750,000	11/19/15	67,860	13,669
		11/19/15	13,160	
		11/19/15	136	
		12/15/16	69,452	
		12/15/17	406,456	
		12/15/17	74,629	
		12/15/17	631	
		12/10/18	1,101,674	
		11/30/23	2,124	
		11/30/23	209	
73 15	415,700	11/14/15	347,592	4
		11/14/15	67,408	
		11/14/15	695	
73 15	265,072	12/10/18	109,931	155,141
57 19	180,609	12/01/21	24,954	
		12/01/22	128,161	
		12/01/22	12,737	
		11/30/23	13,434	
		05/30/23	1,323	
38 24	2,919,391			2,919,391
Total	5,985,700		2,897,494	3,088,206



Kenneth W. Jenkins
County Executive

May 7, 2025

Westchester County Board of Legislators
148 Martine Avenue, Room 800
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your consideration is proposed legislation, which, if adopted by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through its Department of Public Safety ("Department"), to enter into an inter-municipal agreement ("IMA") with the County of Putnam ("Putnam"), in order to have its public safety employees utilize the County's Firing Range ("Firing Range") located at the County's Police Academy in Valhalla, New York, also known as Grasslands Reservation in the Town of Mount Pleasant, New York ("Police Academy"), for firearms training. The IMA shall be for a term of up to five (5) years, commencing on July 1, 2025 and terminating on June 30, 2030. Each party shall have the right to terminate the Agreement on thirty (30) days' written notice to the other.

In exchange for the use of the Firing Range, which will be staffed by a Department safety officer, Putnam will pay a flat fee of Three Thousand Ninety (\$3,090.00) Dollars per eight (8) hour tour, for a maximum number of thirty-six (36) officers in attendance. The Firing Range will be operated under the direction of the safety officer. Putnam will adhere to all instructions issued by the Department's safety officer. Putnam shall have the option of requesting the Department to provide a firearms instructor to assist with the training process of its employees. If Putnam requests a firearms instructor, Putnam shall pay an additional fee equal to \$108.18 per hour or \$865.44 per eight (8) hour tour. Anyone attending the Firing Range shall be responsible to bring his/her own weapons and ammunition.

In the event that police officers from Putnam provide instruction at the Police Academy, under separate agreement between the County and Putnam, the Commissioner of the Department, or his designee, may provide Putnam with a credit equal to one (1) eight (8) hour tour at the Firing Range for each seven (7) hours of instruction at the Police Academy.

The County has entered into a number of IMAs since 2008 with municipalities throughout Westchester as well as with Putnam, which your Honorable Board last authorized on June 1, 2020 by Act No. 93-2020, to use the Firing Range for firearms training. The program has proven successful, and it is recommended that the County continue to allow Putnam to take part in this valuable program.

Office of the County Executive

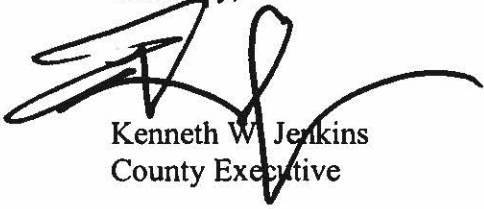
Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914)995-2900 E-mail: ceo@westchestergov.com



I urge your Honorable Board's approval of the attached proposed legislation as the continuation of this program is in the best interests of the County.

Sincerely,

A handwritten signature in black ink, appearing to be "KWJ", with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/SG/mcz
Attachments

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is recommending the approval of an Act which would authorize the County of Westchester ("County"), acting by and through its Department of Public Safety ("Department"), to enter into an inter-municipal agreement ("IMA") with the County of Putnam ("Putnam") in order to have its public safety employees utilize the County's Firing Range ("Firing Range"), located at the County's Police Academy in Valhalla, New York, also known as the Grasslands Reservation in the Town of Mount Pleasant, New York ("Police Academy"), for firearms training. The IMA will be for a period of up to five (5) years commencing on July 1, 2025 and terminating on June 30, 2030. Each party shall have the right to terminate the agreement on thirty (30) days' written notice to the other.

In exchange for the use of the Firing Range, which will be staffed by a Department safety officer, Putnam will pay a flat fee of Three Thousand Ninety (\$3,090.00) Dollars per eight (8) hour tour, for a maximum number of thirty-six (36) officers in attendance. The Firing Range will be operated under the direction of the safety officer. Putnam will adhere to all instructions issued by the Department's safety officer. Putnam shall have the option of requesting the Department to provide a firearms instructor to assist with the training process of its employees. If Putnam requests a firearms instructor, Putnam shall pay an additional fee equal to \$108.18 per hour or \$865.44 per eight (8) hour tour. Anyone attending the Firing Range shall be responsible to bring his/her own weapons and ammunition.

In the event that police officers from Putnam provide instruction at the Police Academy, under separate agreement between the County and Putnam, the Commissioner of the Department, or his designee, may provide Putnam with a credit equal to one (1) eight (8) hour tour at the Firing Range for each seven (7) hours of instruction at the Police Academy.

The County has entered into a number of IMAs since 2008 with municipalities throughout Westchester as well as with Putnam, which your Honorable Board last authorized on June 1, 2020 by Act No. 93-2020, to use the Firing Range for firearms training. The program

has proven successful, and it is recommended that the County continue to allow Putnam to take part in this valuable program.

The Department of Planning has advised that the proposed amendment to the retainer agreement does not meet the definition of an action under the New York State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617. As such, no environmental review is required. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file and with the Clerk of the Board of Legislators.

Your Committee has been advised that passage of the attached Act requires an affirmative vote of a majority of the members of your Honorable Board.

Your Committee has carefully considered the proposed Act and recommends your Honorable Board's favorable action on the annexed Act.

Dated: _____, 2025.
White Plains, New York

COMMITTEE ON

C:MCZ 05.7.2025

FISCAL IMPACT STATEMENT

SUBJECT: Putnam County Use of Firing Range

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ _____

Total Current Year Revenue \$ _____

Source of Funds (check one): ☐ Current Appropriations ☐ Transfer of Existing Appropriations

☐ Additional Appropriations

☐ Other (explain)

Identify Accounts: In exchange for use of the Firing Range, an instructor will be supplied to the Academy or a flat rate of \$3,090.00 will be charged to the Town.

Potential Related Operating Budget Expenses: Annual Amount _____

Describe: County of Putnam's public safety employees will utilize County Firing Range.

Potential Related Operating Budget Revenues: Annual Amount _____

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____

Next Four Years: _____

Prepared by: Siva Gopalkrishna

Title: Supervisor-Fiscal Operations

Department: Public Safety

Date: February 11, 2025

Reviewed By: 

Budget Director

Date: 5/14/25

ACT NO. 2025-_____

AN ACT authorizing the County of Westchester, acting by and through its Department of Public Safety, to enter into an inter-municipal agreement with the County of Putnam in order to have its public safety employees utilize the County's Firing Range located at the County's Police Academy in Valhalla, New York, for firearms training.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester ("County"), acting by its Department of Public Safety ("Department"), is authorized to enter into an inter-municipal agreement ("IMA") with the County of Putnam ("Putnam") in order to have its public safety employees utilize the County's Firing Range ("Firing Range") located at the County's Police Academy in Valhalla, New York, also known as the Grasslands Reservation in the Town of Mount Pleasant, New York ("Police Academy"), for firearms training.

§2. In exchange for the use of the Firing Range, which will be staffed by a Department safety officer, Putnam will pay a flat fee of Three Thousand Ninety and 00/100 (\$3,090.00) Dollars per eight (8) hour tour, for a maximum number of thirty-six (36) officers in attendance. The Firing Range will be operated under the direction of the safety officer. Putnam will adhere to all instructions issued by the Department's safety officer. Putnam shall have the option of requesting the Department to provide a firearms instructor to assist with the training process of its employees. If Putnam requests a firearms instructor, Putnam shall pay an additional fee equal to \$108.18 per hour or \$865.44 per eight (8) hour tour. Any one attending the Firing Range shall be responsible to bring his/her own weapons and ammunition.

In the event that police officers from Putnam provide instruction at the County's Police Academy located in Valhalla, New York, under separate agreement between the County and Putnam, the Commissioner of the Department, or his designee, may provide Putnam with a credit equal to one (1) eight (8) hour tour at the Firing Range for each seven (7) hours of instruction at the Police Academy.

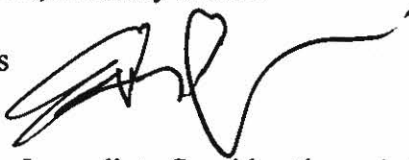
§3. The IMA will be for a period of up to five (5) years commencing on July 1, 2025 and terminating on June 30, 2030. Each party shall have the right to terminate the agreement on thirty (30) days' written notice to the other.

§4. The County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents and take all actions necessary and appropriate to accomplish the purposes hereof.

§5. This Act shall take effect immediately.

May 29, 2025

TO: Hon. Vedat Gashi, Chair
Hon. Jose Alvarado, Vice Chair
Hon. Tyrae Woodson-Samuels, Majority Leader
Hon. Margaret Cunzio, Minority Leader

FROM: Kenneth W. Jenkins 
County Executive

RE: **Message Requesting Immediate Consideration: Act – Memorandum of Understanding – WCHCC & Partners – Lethality Reduction Program.**

This will confirm my request that the Board of Legislators allow submission of the referenced communication to be submitted to the Board of Legislators June 2, 2025 Agenda.

Transmitted herewith is an Act as referenced above.

Therefore, since this communication is of the utmost importance, it is respectfully submitted that the County Board of Legislators accepts this submission for June 2, 2025 “blue sheet” calendar.

Thank you for your prompt attention to this matter.



Kenneth W. Jenkins
County Executive

May 29, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith is an Act that, if adopted by your Honorable Board, would authorize the County of Westchester (the "County") to enter into a 'memorandum of understanding' (the "MOU") with, among other parties, the Westchester County Health Care Corporation ("WCHCC"), pursuant to which the County, WCHCC, and the other parties (collectively, the "Partners") would agree to collaborate on a county-wide lethality reduction program to reduce the risk of lethality or serious harm to victims of domestic violence and their families, with each of the Partners serving as a member of the Westchester County Domestic Violence High Risk Team (the "DVHRT"). The MOU would have a term of June 1, 2025 through May 31, 2030.

Under the MOU, WCHCC would:

- Operate a 24/7 telephone line staffed by dedicated highly-trained 'LAPline' advocates who provide immediate assistance to victims screening in as "high risk" at the scene of a domestic incident.
- Provide on-going training for 'LAPline' advocates so they can provide the most effective immediate crisis intervention, safety planning, and referrals for shelter/emergency housing and other resources as needed.
- Provide appropriate supervision and backup for 'LAPline' so that no call goes unanswered.
- Ensure that, prior to completing a call with a victim, the 'LAPline' advocate will ask the victim for permission to provide their contact information and case information to a 'Domestic Violence Service Provider' and to the County's Office for Women.
- Ensure that, (a) during normal business hours, all victim and 'LAPline' call data is entered, reviewed, and maintained in the 'Apricot' system upon completion of each call; and (b) after-hours, all victim and 'LAPline' call data is entered, reviewed, and maintained in the 'Apricot' system by the next morning.
- Ensure that, in the event a victim presents with injuries and/or sexual abuse, the 'LAPline' advocate will make a referral to WCHCC's 'Forensic Acute Care Team' ("FACT") Program and/or WCHCC for admission and advise the responding officer of appropriate protocols for transport and care of the victim, with WCHCC thereafter providing further referrals, as needed, as part of the FACT Program protocol.
- Ensure that a WCHCC representative attends all DVHRT meetings.

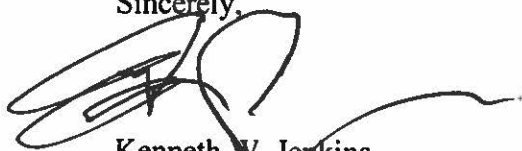
The MOU would be used as part of the County's application to the United States Department of Justice, acting by and through its Office on Violence Against Women, ("DOJ") for grant funds being made available through DOJ's Grants to Improve the Criminal Justice Response Program. If awarded to the County, these grant funds would be used by the County to continue the work of the DVHRT and its related programs and operations.

The County can enter into the MOU with all of the Partners, except for WCHCC, if the County receives authority to do so from the County's Board of Acquisition and Contract. However, Section 3307(4) of the New York Public Authorities Law requires the approval of both your Honorable Board and the Board of Acquisition and Contract for the County to enter into the MOU with WCHCC.

The proposed Act does not meet the definition of an action under the New York State Environmental Quality Review Act and its implementing regulations in 6 NYCRR Part 617. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators.

I believe it is in the County's best interests to enter into the MOU with WCHCC as one of the parties. Accordingly, I recommend that your Honorable Board adopt the proposed Act.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kenneth W. Jenkins', with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/RS/bdm/nn
Attachments

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is in receipt of a communication from the County Executive recommending the approval of an Act that, if adopted by your Honorable Board, would authorize the County of Westchester (the “County”) to enter into a ‘memorandum of understanding’ (the “MOU”) with, among other parties, the Westchester County Health Care Corporation (“WCHCC”), pursuant to which the County, WCHCC, and the other parties (collectively, the “Partners”) would agree to collaborate on a county-wide lethality reduction program to reduce the risk of lethality or serious harm to victims of domestic violence and their families, with each of the Partners serving as a member of the Westchester County Domestic Violence High Risk Team (the “DVHRT”). Your Committee has been advised that the MOU would have a term of June 1, 2025 through May 31, 2030.

Your Committee has been advised that, under the MOU, WCHCC would:

- Operate a 24/7 telephone line staffed by dedicated highly-trained ‘LAPline’ advocates who provide immediate assistance to victims screening in as “high risk” at the scene of a domestic incident.
- Provide on-going training for ‘LAPline’ advocates so they can provide the most effective immediate crisis intervention, safety planning, and referrals for shelter/emergency housing and other resources as needed.
- Provide appropriate supervision and backup for ‘LAPline’ so that no call goes unanswered.
- Ensure that, prior to completing a call with a victim, the ‘LAPline’ advocate will

ask the victim for permission to provide their contact information and case information to a 'Domestic Violence Service Provider' and to the County's Office for Women.

- Ensure that, (a) during normal business hours, all victim and 'LAPline' call data is entered, reviewed, and maintained in the 'Apricot' system upon completion of each call; and (b) after-hours, all victim and 'LAPline' call data is entered, reviewed, and maintained in the 'Apricot' system by the next morning.
- Ensure that, in the event a victim presents with injuries and/or sexual abuse, the 'LAPline' advocate will make a referral to WCHCC's 'Forensic Acute Care Team' ("FACT") Program and/or WCHCC for admission and advise the responding officer of appropriate protocols for transport and care of the victim, with WCHCC thereafter providing further referrals, as needed, as part of the FACT Program protocol.
- Ensure that a WCHCC representative attends all DVHRT meetings.

Your Committee has been advised that the MOU would be used as part of the County's application to the United States Department of Justice, acting by and through its Office on Violence Against Women, ("DOJ") for grant funds being made available through DOJ's DOJ's Grants to Improve the Criminal Justice Response Program. Your Committee has been advised that, if awarded to the County, these grant funds would be used by the County to continue the work of the DVHRT and its related programs and operations.

According to the memorandum from the Planning Department, dated January 14, 2025, which is on file with the Clerk of the Board, with respect to the State Environmental Quality

Review Act, the proposed Act does not constitute an action as defined in section 617.2(b) of 6 NYCRR Part 617. As such, no environmental review is required. Your Committee concurs with the Planning Department's conclusion.

Your Committee has been advised that the County can enter into the MOU with all of the Partners, except for WCHCC, if the County receives authority to do so from the County's Board of Acquisition and Contract. However, your Committee has been advised that Section 3307(4) of the New York Public Authorities Law requires the approval of both your Honorable Board and the Board of Acquisition and Contract for the County to enter into the MOU with WCHCC.

Your Committee has been advised that the adoption of the proposed Act requires an affirmative vote of a majority of the members of your Honorable Board.

After due consideration, your Committee recommends adoption of the proposed Act.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

C:BDM-052325

FISCAL IMPACT STATEMENT

SUBJECT: Domestic Violence High Risk Team

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

☐ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ -

Total Current Year Revenue \$ -

Source of Funds (check one): ☐ Current Appropriations ☐ Transfer of Existing Appropriations

☐ Additional Appropriations ☒ Other (explain)

Identify Accounts: N/A. The County will not be funding Westchester County Health Care Corporation for this service.

Potential Related Operating Budget Expenses: Annual Amount \$0.00

Describe: _____

Potential Related Operating Budget Revenues: Annual Amount \$0.00

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: \$0.00

Next Four Years: \$0.00

Prepared by: Stephanie Basilan

Title: Program Admin, CT Mangement

Department: Office for Women

Date: May 22, 2025

Reviewed By: 

Budget Director

Date: 5/27/25

ACT NO. 2025 - _____

AN ACT authorizing the County to enter into a 'memorandum of understanding' with, among other parties, the Westchester County Health Care Corporation to collaborate on a county-wide lethality reduction program to reduce the risk of lethality or serious harm to victims of domestic violence and their families, with each of the partners in the 'memorandum of understanding' serving as a member of the Westchester County Domestic Violence High Risk Team.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the "County") is hereby authorized to enter into a 'memorandum of understanding' (the "MOU") with, among other parties, the Westchester County Health Care Corporation ("WCHCC"), pursuant to which the County, WCHCC, and the other parties (collectively, the "Partners") would agree to collaborate on a county-wide lethality reduction program to reduce the risk of lethality or serious harm to victims of domestic violence and their families, with each of the Partners serving as a member of the Westchester County Domestic Violence High Risk Team (the "DVHRT").

§2. The MOU shall have a term of June 1, 2025 through May 31, 2030.

§3. Under the MOU, WCHCC shall:

- Operate a 24/7 telephone line staffed by dedicated highly-trained 'LAPline' advocates who provide immediate assistance to victims screening in as "high risk" at the scene of a domestic incident.
- Provide on-going training for 'LAPline' advocates so they can provide the most effective immediate crisis intervention, safety planning, and referrals for shelter/emergency housing and other resources as needed.
- Provide appropriate supervision and backup for 'LAPline' so that no call goes unanswered.
- Ensure that, prior to completing a call with a victim, the 'LAPline' advocate will ask the victim for permission to provide their contact information and case information to a 'Domestic Violence Service Provider' and to the County's Office for Women.
- Ensure that, (a) during normal business hours, all victim and 'LAPline' call data is entered, reviewed, and maintained in the 'Apricot' system upon completion of each call; and (b) after-hours, all victim and 'LAPline' call data is entered, reviewed, and maintained in the 'Apricot' system by the next morning.
- Ensure that, in the event a victim presents with injuries and/or sexual abuse, the 'LAPline' advocate will make a referral to WCHCC's 'Forensic Acute

Care Team' ("FACT") Program and/or WCHCC for admission and advise the responding officer of appropriate protocols for transport and care of the victim, with WCHCC thereafter providing further referrals, as needed, as part of the FACT Program protocol.

- Ensure that a WCHCC representative attends all DVHRT meetings.

§4. The County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to carry out the purposes of this Act.

§5. This Act shall take effect immediately.

**MEMORANDUM OF UNDERSTANDING
WESTCHESTER COUNTY DOMESTIC VIOLENCE HIGH RISK TEAM**

WHEREAS, the County of Westchester, acting by and through its Department of Probation (“Probation”), Department of Public Safety (“DPS”), District Attorney’s Office (“DAO”), and Office for Women (“OFW”); Westchester County Health Care Corporation, as operator of Westchester Medical Center (“WMC”); Hope’s Door, Inc. (“HD”); My Sisters’ Place, Inc. (“MSP”); Putnam/Northern Westchester Women’s Resource Center, Inc. (“PNWWRC”); Westchester Community Opportunity Program, Inc., by and through its Victims Assistance Services Program (“WestCOP”); Legal Services of the Hudson Valley (“LSHV”); and Pace University, acting by and through its Women’s Justice Center (“PWJC”), (each a “Team Member”) known collectively as the Westchester County Domestic Violence High Risk Team (“DVHRT”, or the “Team”), have come together to collaborate on a countywide lethality reduction program (the “Program”) to reduce the risk of lethality or serious harm to victims of domestic violence (“DV”) and their families; and

WHEREAS, the Team has worked together to implement the program to train responding law enforcement officers in the use of the “Jackie Campbell Danger Assessment Tool” for intimate partner violence cases, to immediately connect high risk victims impacted by DV with advocates, and to provide ongoing enhanced safety protocols for victims and their families; and

WHEREAS, the Team share a solid collaborative working together throughout the County to provide comprehensive victim-centered services, community policing strategies and strict enforcement of domestic violence law; and

WHEREAS, the Team herein desires to enter into a Memorandum of Understanding (“MOU”) setting forth each of their roles and responsibilities, communication between the Team and services to be provided; and

WHEREAS, each Team Member has reviewed the budget, is aware of the total amount being requested, and is being equitably compensated for their work under the grant or is agreeing to be partially compensated or receive no compensation from the grant; and

WHEREAS, the Team herein have read and agree with this MOU.

NOW, THEREFORE, it is hereby agreed by and between the Team as follows:

I) HISTORY AND RELATIONSHIP

Westchester County has had a decades-long and unwavering commitment to enhanced public safety through its coordinated community response to domestic violence. In 2017, the County received a small grant from the New York State Office for the Prevention of Domestic Violence to implement a “high risk team” in five northern Westchester communities. The grant ended and the County, realizing the enhanced safety and offender accountability gains through the program, began work with the Team to implement a high risk program county-wide. In 2020, the Team began training law enforcement throughout the County and, even with the onset of COVID-19, the training continued in person. Training for all 45 police departments was completed in 2023.

The program continues to grow and bend, constantly looking at gaps and trends to make sure that we address changing needs.

II) ROLES AND RESPONSIBILITIES

WESTCHESTER COUNTY DEPARTMENT OF PROBATION

Probation has a designated representative who will attend meetings, monitor offenders and communicate with the Team to increase victim safety and outreach services to victims and their families.

WESTCHESTER COUNTY OFFICE FOR WOMEN

OFW will work with each Team Member to collect data and ensure compliance with all roles and responsibilities set forth in this MOU. OFW will also provide direct nonresidential domestic violence services to high risk victims as a Domestic Violence Service Provider (“DVSP”).

OFW has developed a dedicated records management system (“Apricot”) to receive cases submitted by WMC advocates (“LAPline advocates”), which OFW will use as a database of essential case information and provide administrative support for program needs.

OFW facilitates cross-trainings with Team Members and schedules high risk case conferences as appropriate, as well as meetings at which the Team may discuss ongoing cases and overall program progress and issues.

WESTCHESTER MEDICAL CENTER

WMC operates a 24/7 telephone line staffed by dedicated highly-trained LAPline advocates who provide immediate assistance to victims screening in as “high risk” at the scene of a domestic incident. WMC provides ongoing training for LAPline advocates so they can provide the most effective immediate crisis intervention, safety planning and referrals for shelter/emergency housing and other resources as needed. Appropriate supervision and backup is provided so that no call goes unanswered.

Prior to completing a call with a victim, the LAPline advocate asks the victim for permission to provide their contact information and case information to a DVSP and to OFW. During normal business hours, all victim and LAPline call data is entered, reviewed and maintained in Apricot upon completion of the call. After hours, all victim/survivor and LAPline call data is entered, reviewed and maintained in Apricot by the next morning.

In the event a victim presents with injuries and/or sexual abuse, the LAPline advocate makes a referral to WMC’s Forensic Acute Care Team (“FACT”) Program and/or WMC for admission and advises the responding officer of appropriate protocols for transport and care of victim. WMC provides further referrals as needed as part of the FACT Program protocol.

A WMC representative attends DVHRT meetings.

WESTCHESTER COUNTY DEPARTMENT OF PUBLIC SAFETY

As the only countywide law enforcement response agency, DPS is available to respond to any DV call within Westchester County.

DPS coordinates academy and in-service trainings for new and veteran law enforcement officers in the areas of Program services, risk assessment, trauma-informed investigation, intimate partner violence and criminal law, sexual assault, stalking, and trauma-informed investigations and the procedures to be followed by local law enforcement as part of the Program.

Upon responding to a domestic call, the responding officer conducts the Danger Assessment (lethality screen) and initiates a call to the WMC LAPline for all victims who screen in as high risk.

Each municipal law enforcement agency designates a “DV liaison” to the team who attends meetings.

DOMESTIC VIOLENCE SERVICE PROVIDERS (“DVSPs”):

OFFICE FOR WOMEN, HOPE’S DOOR, INC., MY SISTERS’ PLACE, INC., PUTNAM NORTHERN WESTCHESTER WOMEN’S RESOURCE CENTER, INC., and WESTCHESTER COMMUNITY OPPORTUNITY PROGRAM, INC.

DVSP advocates are trained in “high risk,” including the Jackie Campbell risk assessment, safety planning and the procedures of the DVHRT program.

Within 24 hours (or the next business day) of case referral from the WMC LAPline advocate through Apricot, the DVSP advocate will attempt to contact the high risk victim, provide safety planning, explain the benefits of the DVHRT services, and receive consent for Team participation. The DVSP advocate provides ongoing risk assessment and safety planning, advocacy and other victim-centered services and, with the victim’s permission, shares information with the Team to further enhance the victim’s safety. Directly after the first attempt to contact a victim, the DVSPs enter follow-up information into Apricot, including whether the victims consented to be part of the Program. DVSPs also make immediate referrals to other agencies as appropriate to ensure the victim is receiving a full range of the services needed. In the event a victim informs the assigned DVSP that they are working with another DVSP, the LAP screen and other relevant information is emailed to the DVSP working with the victim.

DVSP representative(s) attend DVHRT meetings, request case conferences, and work to continue to develop appropriate strategies to maximize ongoing safety for victims.

As residential service providers, MSP, HD and PNWWRC agree to email information regarding availability of shelter beds to WMC.

LEGAL SERVICES OF THE HUDSON VALLEY and PACE WOMEN’S JUSTICE CENTER

LSHV and PWJC provide designated attorneys to serve as representatives for cross-referrals from all Team Members and attend DVHRT meetings. PWJC shall continue to be a training partner and provide advice to the Team.

WESTCHESTER COUNTY DISTRICT ATTORNEY’S OFFICE

As an integral member of the Team, a representative of the DAO will continue to attend DVHRT meetings, participate in trainings of law enforcement and other service providers, and cross-refer cases when appropriate.

III) CONFIDENTIALITY

The information shared within the DVHRT framework is critical in allowing effective teamwork to ensure appropriate and safe delivery of services. It is understood that DVHRT is bound by the individual agencies' professional, state, and ethical confidentiality obligations, including Violence Against Women Act ("VAWA"), and other professional confidentiality requirements, and that information shared within the team framework must prioritize victim's safety and privacy. Team participants must comply with applicable local, state and federal law(s), rules and regulations regarding confidentiality, and otherwise make diligent efforts to conceal as much personally identifying information as possible, while still addressing the needs of the individuals served and attaining desired outcomes. Each agency will adhere to its own confidentiality obligations and use its own releases when it needs to share information with other DVHRT members. Note: Each agency may secure client permission only for that agency to share information with DVHRT and participating police departments. Each agency will therefore need its own release from the client in order to share information with the other Team Members. The Team Members will refrain from sharing program information outside the spectrum of team program goals.

IV) CONFLICTS

A reliable conflict-checking process helps to avoid issues with potential conflicts of interest. All Team Members must have a written conflict-check protocol which they utilize for incoming DVHRT cases. Notwithstanding the foregoing, a conflict check is not applicable to WMC.

V) TERM

The term of this MOU shall commence on June 1, 2025 (the "Effective Date") and shall continue through May 31, 2030 (the "Term"), unless terminated earlier as hereinafter provided. Any party to this MOU may withdraw at any time, upon thirty (30) days written notice to each of the other parties, and thereafter such withdrawing party shall no longer be a party to this MOU, but this MOU shall continue to exist among the remaining parties.

VI) INSURANCE

Each party, at its sole expense, shall have in effect a lawful program of self-insurance or insurance coverage of such types and in such amounts as are customary for a business of such party's size and financial capacity and performing the obligations of such party hereunder, as well as any other insurance coverage required by law.

VII) MISCELLANEOUS

Counterparts. This MOU may be executed in several counterparts, each of which shall be deemed an original and which shall, together, constitute one and the same MOU.

Agents and Agency. Nothing contained in this MOU shall be construed to create a joint venture, partnership or other similar relationship between the parties. Employees supplied by any

party to the performance of this MOU shall not for any purpose be considered employees or agents of any other party. Each party shall be solely responsible for supervision, daily direction and control of its employees in the performance of this MOU.

Choice of Law. This MOU shall be construed in accordance with the laws of the State of New York, regardless of conflict of laws provisions. Only the federal or state courts located in Westchester County, New York shall have jurisdiction to hear any dispute under this MOU. This provision will survive termination or expiration of this MOU.

Entire Agreement/Amendment. This MOU constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and shall supersede all prior or contemporaneous written or oral representations, agreements, negotiations, comments and writings between the parties. Any party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU, which are mutually agreed upon by and between the parties to this MOU, shall be incorporated in writing and effective when executed by all parties to this MOU.

Authority. Each party represents, covenants and warrants that the person or individual signing this MOU is duly authorized to sign the MOU on behalf of the party and that such authority is in full force and effect at the date set forth below his/her signature hereof.

Copies of Signatures. If electronically scanned signatures are used by a party, that party hereby represents, warrants and affirmatively states that the party will provide the County with an electronically scanned image of its signature page, by electronic mail or facsimile machine, which that party understands and agrees that the County will print and use for execution, and which the parties will thereafter use for all legal purposes for this MOU. Accordingly, that party, as part of the terms of this MOU, hereby waives any and all claims regarding the sufficiency of the signature on this page that it will provide by said electronic means.

[NO FURTHER TEXT ON THIS PAGE]

VIII) COMMITMENT TO TEAMWORK

1. The collaboration service area includes Westchester County, New York.
2. The Team agrees to collaborate and provide specialized high risk protocols, including safety planning, legal remedies, law enforcement protection, counseling, shelter services, assistive services and technology, and an array of social services to high risk victims of intimate partner violence and their families.
3. All Team Members will be an integral part of and be trained in the procedures of the Program, and will work collaboratively to best protect victims who are part of the Program.
4. Each Team Member acknowledges that they are individually responsible for securing their own funding for this Program. The Team may work together to secure joint grant or other funding.
5. The roles and responsibilities described above are agreed upon by each Team Member as demonstrated by approval of this MOU.
6. We, the undersigned have read and agree with this MOU. Further, we have reviewed the terms and approve it.

IN WITNESS WHEREOF, the parties have executed this MOU as of the Effective Date.

By _____
Kenneth W. Jenkins
Westchester County Executive

Date

By _____
Susan Cacace
District Attorney, Westchester County

Date

By _____
Terrance Raynor, Commissioner
Westchester County Department of Public Safety

Date

By _____
Rocco Pozzi, Commissioner
Westchester County Department of Probation

Date

By _____
Robin Schlaff, Director
Westchester County Office for Women

Date

By _____
Denise Durham Williams, CEO
My Sisters' Place, Inc.

Date

By _____
CarlLa Horton, Executive Director
Hope's Door, Inc.

Date

By _____
Rachel Halperin, Executive Director
Legal Services of the Hudson Valley

Date

By _____
Phyllis M. Yezzo
DNP, RN, CPHQ, NEA-BC, Executive Vice President/
Chief Nursing Executive, Westchester County Health
Care Corporation

Date

By _____
Joseph Capparelli, Vice President
for Finance, Controller, & Chief Compliance Officer
Pace University by and through its Women's Justice Center

Date

By _____
Kiron Dawkins, CEO
Westchester Community Opportunity Program, Inc.

Date

By _____
Piaget Solpiaget, Executive Director
Putnam/Northern Westchester Women's Resource Center,
Inc.

Date