




Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Women's Advisory Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Reverend Margaret Fountain-Coleman, 99 Young Avenue, Yonkers, New York as an at-large member of the Westchester County Women's Advisory Board, for the term May 29, 2025 to December 31, 2025.

Given under my hand
and seal this 29th day
of May, 2025.



Kenneth W. Jenkins
County Executive

Office of the County Executive

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Kenneth W. Jenkins
County Executive

May 29, 2025

Reverend Margaret Fountain-Coleman
99 Young Avenue
Yonkers, NY 10710

Dear Rev. Fountain-Coleman,

It is my pleasure to appoint you to serve as an "At-Large" member of the Westchester County Woman's Advisory Board effective today, Thursday, May 29, 2025. This appointment is an "unexpired" term to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Office for Women at (914) 995-5972 for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", written over a horizontal line.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations
Robi Schlaff, Director, Office for Women

Margaret Fountain Coleman, MEd, MEd-Leadership, MDiv, ThM
99 Young Ave. Yonkers, New York 10710
(914) 224-6022
mdfcoleman46@aol.com

"My ability to motivate students and share a love of learning fosters a successful classroom environment..."

"I would welcome becoming part of 'the village that raises the child' in your district."
Jenny Lysaker

Professional Profile

Eager to bring students and their families into the twenty-first century using a unique combination of educational expertise coupled with experience working with children from diverse backgrounds with varied learning styles and academic abilities.

Master Degree in Educational Leadership/Supervision; Master Degree in Elementary Education/Students with Disabilities; Master in Divinity; Master in Theology and Bachelor's Degree in Administration of Justice with concentration in Legal Studies.

Experienced in the use of technology and other educational software.

Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge in children.

Education, Honors, and Certifications

College of St. Rose

Albany, New York

August 2016

Master of Educational Leadership/Supervision

Mercy College

Dobbs Ferry, New York

December 2010

Master of Education: Elementary Education K-6 and
Students w/Disabilities

Duke University Divinity School

Durham, North Carolina

Master of Divinity-May 2001

Master of Theology-May 2002

Virginia Commonwealth University

Richmond, Virginia

August 1986

Provisional/Professional Certifications

NY State Department of Education. Professional Licensure. Elementary Education K-6/Students with Disabilities. 2011

Key Qualifications

Certified in Elementary (K-6) Education and Special Education.

Plan and instruct each subject area using a wide variety of teaching aids, motivational and implementation strategies to engage students in active learning.

Incorporate learning modality principles into classroom and individual instruction. Develop and conduct inter-grade activities. Utilize various resources to promote active learning within the classroom environment.

Implement technological approaches to subject material. Research educational resources on the Internet. Assist with information retrieval.

Computer Skills

- Microsoft Windows, Microsoft Word
- Working knowledge of technology

Employment: Professional Development in Education

- Yonkers Public Schools-Yonkers, New York
January 2017-June 2017

Committee of Special Education Liaison: Provide building support alongside building PTS team and administration in addressing the needs of the special education population within the building as well as providing support to address needs of the general education students at risk. Support teachers in both special education and general education with RTI Tier 1-3 instructional/behavioral support strategies. Work collaboratively with the PTS team as well as the YPS District office in scheduling CSE meetings and program reviews.

- Yonkers Public Schools-Yonkers, New York
September 2014-Present

Communication Skills Program-Special Education Teacher (2017-Present):

Provide direct teaching instruction for students in a 15:1:1 accommodation setting. Students have specialized programs to meet both their academic and speech/language delays. Work collaboratively with psychologist, speech therapist, occupational/physical therapist and other resource personnel to ensure student success.

Core Instructional: Reading, English, Math, Social Studies, and Science

Therapeutic Intervention Program-Special Education Teacher (2014-2017):

Provide direct teaching instruction for students in a 12:1:1 accommodation setting. Students have specialized programs to meet both their academic and behavioral needs. Students have various learning disabilities that require differentiated instruction with accommodations. Work collaboratively with psychologists, speech therapist, occupational/physical therapist and other resource personnel to ensure student success.

Core Instructional: Reading, English, Math, Social Studies, and Science

Technology: Web-based/Classroom Resources: BrainPop; ABC Math

- Halifax County Public Schools- Halifax County, Virginia 24558
September 2010-May 2014

Self-Contained Special Education Teacher (2013-2014): Provide direct teaching responsibility for students in grades K-2. Students have varied learning and physical disabilities that require differentiated instruction with the use of various technological resources. Provide core instruction to students. Supervise 4 additional staff who are para-professionals for students.

Core Instructional: Reading, English, Math, Social Studies, and Science

Technology: SMARTBoard; Elmo; Dynovox

Web-based/Classroom Resources: SuccessMaker (Reading/Math); BrainPop; ABC Math; Reading A-Z; Wilson Foundations; Reading Milestones

Collaborative Special Education Teacher (2011-2013). Provide collaborative instruction and support within a general education classroom to students with identified special education disabilities as well as those performing below grade level. Provide core content area instruction (Reading and Math) to students with disabilities functioning below grade level. Prepare students with disabilities for State mandated tests assessments. Grades: 2-4

Core Instructional: Reading, English, Math, Social Studies, and Science
Technology: SMARTBoard; Elmo
Web-based/Classroom Resources: SuccessMaker (Reading/Math); BrainPop;
ABC Math; Reading A-Z; Wilson Foundations; Reading Milestones

- Halifax County Public Schools Halifax County, Virginia 24558
January 2010-May 2010

Para-Professional Math Specialist. Provide math support for those students identified for remediation. Small groups and class instruction on math strategies for those students in preparation of Benchmark Testing and State SOL's.

- Tuckahoe Union Free School District Eastchester, New York 10703
October 2005-December 2010

Teacher Assistant- (Tenured Position). Provided para-professional support in self-contained Special Education Classroom for grades 3-5. Assist lead teacher with reading proficiency, balanced-literacy, mathematical comprehension, and social integration. Also, responsible for at least two periods of teacher direct instruction in math, literacy, and phonics. Responsible for Math and Science push-in for general education curriculum. Teaching experience in Wilson Reading System, SMART Board technology.

- Tuckahoe Free Union School District Eastchester, New York 10703
October 2003-October 2005

Substitute Teacher. Provide teaching support for the Tuckahoe School District. Provide lead teacher support to grades K-12 in all curriculum levels.

Other Professional Employment

- Options, Inc. Durham, North Carolina 27703
January 1999-March 1999

Group Facilitator. Provided domestic violence intervention/prevention counseling at an alternative sentencing program for adult male offenders who were referred by the local/state judicial system. Facilitated weekly group meetings, case verbatim and assessments. Functioned as liaison for clients and director of program.

- NC Office of Public Defender Durham, North Carolina 27703
March 1992-August 1998

Senior Investigator/Office Supervisor. Dual position providing administrative and investigative support to the Public Defender in Durham County. Investigative duties consisted of locating and interviewing clients and witnesses for cases handled by the Public Defender's Office. Areas of expertise (felony cases): homicide, child abuse, and felony assaults. Gathered information pertinent to legal defense of clients, maintained case data and information, and served subpoenas

for criminal defense. Supervised all support staff and provided office management responsibilities.

- Halifax County Community Action, Inc. South Boston, Virginia
October 1987-March 1992

CAA Program Planner/Grant Administrator. Provided grant-writing support for the agency and its 1.5 million dollar per-year budgeted programs. Network liaison for the agency and other human-health agencies locally, state and federal. Maintained client/agency statistical data and monitored programs for agency director. Principle director of several programs within the agency such as: Homeless Program, Emergency Food and Shelter Program, and the Infant Inter-Agency Program. Provided counseling support for clients who were marginalized and displaced.

Professional Staff Development Workshops/Training

My Sister's Keeper Coordinator (School 5-Yonkers Public School District) (September 2021-Present)
Diversity, Inclusion, and Equity Liaison – DEI (Yonkers Public School District) (September 2021-2022)
Benchmark Reading System (Yonkers Public School District)
I-Ready Math System (Yonkers Public School District)
Journey's Reading Program (Yonkers Public School District)
MAPS Training (Yonkers Public School District)
Reading A-Z
Running Records
Reading Milestones
Brain-Pop
SuccessMaker
Wilson Reading Program
SmartBoard Technology
Understanding and Modifying Behaviors in Children (November 2008)
Teacher Assistant Role with the ADD Student (February 2009)
Understanding Reading (March 2009)
Understanding Reading –Part II (October 2009)

Professional Affiliations

Westchester County Women's Advisory Board: (2018-2023)
Yonkers Women's Advisory Committee (2017- 2019)
Yonkers Branch of NAACP Education Chair (2020-Present)
Yonkers Branch of NAACP-Lifetime Membership (2018-Present)
National Council of Women- Hudson Valley Region (2017-Present)
Yonkers Federation of Teachers (2014-Present)
South Boston Town Council-South Boston, Virginia (Councilperson 2013-2014) Virginia Education Association
Village of Tuckahoe- Tuckahoe, New York (Trustee: 2007-2009)

Mail **original** Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing **within thirty (30) days** of the commencement of the term of office or the notice of appointment.