

George Latimer
County Executive

June 30, 2022

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your review and approval are two bond acts which, if adopted, would authorize the County of Westchester ("County") to issue bonds to finance two separate components of capital project BSS14 – Infrastructure Improvements to Shelter Facilities – Coachman Family Center (2015 – 2019) ("BSS14") as follows:

- (1) A bond act in the amount of \$965,000 to finance the cost of replacement and upgrade of the playground at the Coachman Family Center in White Plains ("Bond Act No. 1"); and
- (2) a bond act in the amount of \$435,000 to finance the cost of mechanical and electrical building systems replacement and upgrades at the Coachman Family Center in White Plains ("Bond Act No. 2").

The Department of Social Services ("Department") has advised that the work to be performed under Bond Act No. 1 will include the resurfacing of the parking lot and playground areas, installation of new playground equipment and LED lighting with an EV charging station.

The Department has further advised that the work to be performed under Bond Act No. 2 will include replacing the domestic water valves and the fire suppression system as well as the air exchange system in the hair salon.

For the work to be performed in connection with Bond Act No. 1, following bonding authorization, design will be scheduled and is anticipated to take three (3) months to complete and will be performed by consultants. It is estimated that construction will take six (6) months to complete and will begin after award and execution of the construction contracts.

For the work to be performed in connection with Bond Act No. 2, following bonding authorization, design will be scheduled and is anticipated to take three (3) months to complete and will be performed by consultants. It is estimated that construction will take six (6) months to complete and will begin after award and execution of the construction contracts.

It should be noted that your Honorable Board has authorized bonding in connection with prior components of BSS14 as described on the attached fact sheets.

The Planning Department has advised that based on its review, both Bond Act No. 1 and Bond Act No. 2 have been classified as a "Type II" actions pursuant to the State Environmental Quality Review Act ("SEQR") and its implementing regulations, 6 NYCRR Part 617. Therefore, no further environmental review is required. As you know, your Honorable Board may use such expert advice to reach its own conclusion.

Based on the importance of these projects to the County, favorable action on both of the proposed Bond Acts is most respectfully requested.

Sincerely,

A handwritten signature in cursive script, appearing to read "George Latimer".

George Latimer
County Executive

GL/LGT/TR/jpg

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of a bond act (“Bond Act”) in the amount of \$965,000 to finance a component of capital project BSS14 – Infrastructure Improvements to Shelter Facilities – Coachman Family Center (2015 – 2019) (“BSS14”). The Bond Act, which was prepared by the law firm of Hawkins Delafield & Wood LLP, will finance the cost of replacement and upgrade of the playground at the Coachman Family Center in White Plains

The Department of Social Services (“Department”) has advised that the work for this component of BSS14 will include the resurfacing of the parking lot and playground areas, installation of new playground equipment and LED lighting with an EV charging station.

The Department has advised that following bonding authorization, design will be scheduled and is anticipated to take three (3) months to complete and will be performed by consultants. It is estimated that construction will take six (6) months to complete and will begin after award and execution of the construction contracts.

It should be noted that your Honorable Board has previously authorized the County to issue bonds to finance separable components of BSS14 as described in the annexed fact sheet.

The Planning Department has advised your Committee that based on its review, this component of BSS14 has been classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR

Part 617. Therefore, no further environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this conclusion.

It should be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to adopt the Bond Act. Your Committee recommends the adoption of the proposed Bond Act.

Dated: _____, 2022
White Plains, New York

COMMITTEE ON

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BSS14

NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

GENERAL FUND

AIRPORT FUND

SPECIAL DISTRICTS FUND

Source of County Funds (check one):

Current Appropriations

Capital Budget Amendment

Coachman Playground

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 965,000 PPU 15 Anticipated Interest Rate

Anticipated Annual Cost (Principal and Interest): \$ 80,523

Total Debt Service (Annual Cost x Term): \$ 1,207,852

Finance Department: maab 6-23-22

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations

(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded:

SECTION E - EXPECTED DESIGN WORK PROVIDER

County Staff

Consultant

Not Applicable

Prepared by: Thomas Rooney

Title: Reimbursement Manager

Department: Social Services


Date: 6/27/22

Reviewed By: 

Budget Director

Date: 6/29/22

TO: Michelle Greenbaum, Senior Assistant County Attorney
Jeffrey Goldman, Senior Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM 
Assistant Commissioner

DATE: June 15, 2022

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
BSS14 INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES
– COACHMAN FAMILY CENTER (2015-2019)**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 05-16-2022 (Unique ID: 1955)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no further environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.
-

COMMENTS: A separate request is being made under the same capital project to fund additional work at the same facility (Fact Sheet ID#1956). The combined actions would not exceed any of the thresholds that would disqualify them from the Type II classification.

DSK/cnm

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Tami Altschiller, Assistant Chief Deputy County Attorney
Gideon Grande, Deputy Budget Director
Lorraine Marzola, Associate Budget Director
Kelly Sheehan, Assistant Commissioner
William Brady, Chief Planner
Michael Lipkin, Associate Planner
Claudia Maxwell, Associate Environmental Planner

ACT NO. -20 _____

BOND ACT AUTHORIZING THE ISSUANCE OF \$965,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE REPLACEMENT AND UPGRADE OF THE PLAYGROUND AT THE COACHMAN FAMILY CENTER IN WHITE PLAINS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$965,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$965,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (Adopted _____, 20____)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, and to the provisions of other laws applicable thereto; \$965,000 bonds of the County, or so much thereof as may be necessary, are hereby authorized to be issued to finance the replacement and upgrade of the playground at the County-owned Coachman Family Center in White Plains, all as set forth in the County's Current Year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the Current Year Capital Budget of the County, such Budget shall be deemed and is hereby amended. The estimated maximum cost of

said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof is \$965,000. The plan of financing includes the issuance of \$965,000 bonds herein authorized; and any bond anticipation notes issued in anticipation of the sale of such bonds and the levy of a tax to pay the principal of and interest on said bonds and notes.

Section 2. The period of probable usefulness of the specific object or purpose for which said \$965,000 bonds authorized by this Act are to be issued, within the limitations of Section 11.00 a. 19(c) of the Law, is fifteen (15) years;

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$965,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$965,000 as the estimated maximum cost of the aforesaid specific object or purpose is hereby approved.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to

providing for substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County of Westchester, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

STATE OF NEW YORK)
 : ss.:
COUNTY OF NEW YORK)

I HEREBY CERTIFY that I have compared the foregoing Act No. -20____
with the original on file in my office, and that the same is a correct transcript therefrom and of
the whole of the said original Act, which was duly adopted by the County Board of Legislators of
the County of Westchester on , 20____ and approved by the County Executive
on , 20____.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the
corporate seal of said County Board of Legislators
this day of , 20____.

(SEAL)

The Clerk and Chief Administrative Office of the
County Board of Legislators County of
Westchester, New York

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 20____ and approved by the County Executive on _____, 20____ and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____-20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$965,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE REPLACEMENT AND UPGRADE OF THE PLAYGROUND AT THE COACHMAN FAMILY CENTER IN WHITE PLAINS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$965,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$965,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (adopted on _____, 20____)

object or purpose: to finance the replacement and upgrade of the playground at the County-owned Coachman Family Center in White Plains, all as set forth in the County's Current Year Capital Budget, as amended.

amount of obligations to be issued:

and period of probable usefulness: \$965,000; fifteen (15) years

Dated: _____, 20____
White Plains, New York

Clerk and Chief Administrative Officer of the County Board
of Legislators of the County of Westchester, New York

CAPITAL PROJECT FACT SHEET

Project ID:*

BSS14

CBA

Fact Sheet Date:*

05-13-2022

Fact Sheet Year:*

2022

Project Title:*

INFRASTRUCTURE IMPROVEMENTS 5,
TO SHELTER FACILITIES -
COACHMAN FAMILY CENTER (2015-
2019)

Legislative District ID:

Category*

BUILDINGS, LAND &
MISCELLANEOUS

Department:*

SOCIAL SERVICES

CP Unique ID:

1955

Overall Project Description

This project will provide for rehabilitation and upgrades of exterior, interior and site infrastructure to this facility.

Best Management Practices

Energy Efficiencies

Infrastructure

Life Safety

Project Labor Agreement

Revenue

Security

Other

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2022	2023	2024	2025	2026	Under Review
Gross	4,840	3,440	1,400	0	0	0	0	0
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	4,840	3,440	1,400	0	0	0	0	0

Expended/Obligated Amount (in thousands) as of : 2,368

Current Bond Description: This requests funds the replacement and upgrade of the playground at the Coachman Family Center in White Plains, NY.

Financing Plan for Current Request:

Non-County Shares:	\$ 0
Bonds/Notes:	965,000
Cash:	0
Total:	\$ 965,000

SEQR Classification:

TYPE II

Amount Requested:

965,000

Comments:

Energy Efficiencies:

Appropriation History:

Year	Amount	Description
2015	1,050,000	REPLACEMENT AND UPGRADES TO HVAC AND REFRIGERATION SYSTEMS
2016	1,640,000	ROOF REPLACEMENT; SELECTIVE REPLACEMENT OF BRICK MASONRY, LINTELS; AND REPAINTING OF FACADE, INSTALLATION OF LIGHTNING RODS, RESURFACING OF THE PARKING LOT AND PLAY AREA. UPGRADING LIGHTING FIXTURES AROUND THE BUILDING TO ENERGY EFFICIENT LED LIGHT
2020	750,000	IMPROVEMENTS TO THE ROOF AND FACADE
2022	1,400,000	PLAYGROUND RENOVATIONS AND UPGRADES TO BUILDING MECHANICAL AND ELECTRICAL SYSTEMS

Total Appropriation History:

4,840,000

Financing History:

Year	Bond Act #	Amount	Issued	Description
15	214	1,050,000	1,032,532	INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES - COACHMAN FAMILY CENTER
16	167	1,026,859	1,026,859	COACHMAN FAMILY CENTER WHITE PLAINS IMPROVEMENTS
20	171	1,363,141	273,182	COACHMAN FAMILY CENTER WHITE PLAINS IMPROVEMENTS

Total Financing History:

3,439,999

Recommended By:

Department of Planning
WBB4

Date
05-16-2022

Department of Public Works
GGKK

Date
05-23-2022

Budget Department
LMY1

Date
05-23-2022

Requesting Department
TTR1

Date
06-06-2022

**INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES - COACHMAN FAMILY CENTER (2015-2019)
(BSS14)**

User Department : Social Services
Managing Department(s) : Public Works ; Social Services ;
Estimated Completion Date: TBD
Planning Board Recommendation: Project approved in concept but subject to subsequent staff review.

FIVE YEAR CAPITAL PROGRAM (In thousands)									
	Est Ult Cost	Appropriated	Exp / Obl	2022	2023	2024	2025	2026	Under Review
Gross	4,840	3,440	2,368	1,400					
Non County Share			30						
Total	4,840	3,440	2,398	1,400					

Project Description

This project will provide for rehabilitation and upgrades of exterior, interior and site infrastructure to this facility.

Current Year Description

The current year request funds playground renovations and upgrades to building mechanical and electrical systems.

Current Year Financing Plan				
Year	Bonds	Cash	Non County Shares	Total
2022	1,400,000			1,400,000

Impact on Operating Budget

The impact on the Operating Budget is the debt service associated with the issuance of bonds. A portion of the debt service will be reimbursed by the Federal Government.

Appropriation History			
Year	Amount	Description	Status
2015	1,050,000	Replacement and upgrades to HVAC and refrigeration systems	COMPLETE
2016	1,640,000	Roof replacement; selective replacement of brick masonry, lintels; and repainting of facade, installation of lightning rods, resurfacing of the parking lot and play area. Upgrading lighting fixtures around the building to energy efficient LED lighting.	DESIGN
2020	750,000	Improvements to the roof and facade	DESIGN
Total	3,440,000		

Prior Appropriations			
	Appropriated	Collected	Uncollected
Bond Proceeds	3,440,000	2,332,573	1,107,427
Others		(30,166)	30,166
Total	3,440,000	2,302,407	1,137,593

**INFRASTRUCTURE IMPROVEMENTS TO SHELTER FACILITIES - COACHMAN FAMILY
CENTER (2015-2019)
(BSS14)**

Bonds Authorized					
Bond Act		Amount	Date Sold	Amount Sold	Balance
214	15	1,050,000	12/15/17	136,328	17,468
			12/15/17	25,031	
			12/15/17	211	
			12/10/18	709,511	
			12/10/19	134,826	
			12/10/19	26,625	
			12/10/19	20,897	
167	16	1,026,859	12/15/17	3,837	
			12/15/17	32	
			12/10/19	29,073	
			12/10/19	5,741	
			04/30/20	46,975	
			10/28/20	780,746	
			10/28/20	109,393	
			10/28/20	30,166	
171	20	1,363,141			1,363,141
Total		3,440,000		2,059,391	1,380,609