



George Latimer  
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Hispanic Advisory Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Juliana Alzate, 63 Upland Street, Port Chester, New York as a member of the Westchester County Hispanic Advisory Board, for the term July 23, 2024 to December 31, 2025.

Given under my hand  
and seal this 23<sup>rd</sup> day  
of July, 2024.



George Latimer  
County Executive

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

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**George Latimer**  
County Executive

July 23, 2024

Ms. Juliana Azate  
63 Upland Street  
Port Chester, NY 10573

Dear Ms. Azate,

It is my pleasure to appoint you to serve as a member of the Westchester County Hispanic Advisory Board, effective today, Tuesday, July 23, 2024. This appointment is for a term to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact Martha Lopez at (914) 995-2947, for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

George Latimer  
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators  
Joan McDonald, Director of Operations

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# JULIANA C. ALZATE

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Upland St.

Port Chester, NY 10573

M: (914) 218-0065 | E: Juliana.Alzate01@gmail.com

## SUMMARY OF EXPERTISE

Innovative, Registered Landscape Architect (RLA)/Urban Planner with over fifteen years of experience planning, designing and implementing sustainable and aesthetically pleasing landscapes that have had a positive impact on people's lives and the environment.

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## PROFESSIONAL EXPERIENCE

### SEAN JANCSKI LANDSCAPE ARCHITECTS, LLC

Aug 2013 - Present

Senior Landscape Architect /Project Manager for Award Winning Landscape Architecture firm in Rye, NY.

- Project manager, responsible for site development strategy, programming, final design, budget management and construction administration.
- Prepare and present renderings, presentations and Site Plans to town/city boards and commissions for or permits and approvals.
- Prepare and coordinate documents between design groups, consultants, city/town officials and construction teams with focus on proper incorporation of requirements for official city/town submission for approvals.
- Investigate and implement required rules and regulations for environmentally sensitive as well as aesthetically pleasing landscapes.
- Produce, manage and coordinate drawings from schematic to contract documents.
- Manage office staff, Sub-Consultants and be responsible for site supervision and quality check during the construction phase of the projects.
- Maintain strong working relationships with Clients, Architects, Engineers, Project Managers, Contractors and Town Planners/Officials.
- Responsible for marketing and website and social media updates.
- Responsible for forming strategies for efficient work management.
- Independently execute client meetings and presentations.

### JRJ INC. LANDSCAPE DESIGN AND CONSTRUCTION

Sept 2017 - Present

Co-Owner of Family Business of Landscape Design and Construction company in Port Chester, NY.

- Manage small-scale projects from schematic design phase to construction phase and produce design/build proposals and contracts.
- Coordination with other trades and contractors during the construction phase.
- Maintain strong working relationships with Clients and Project Managers and Supervisors.
- Responsible for company finances.

### ARTEMIS LANDSCAPE ARCHITECTS, INC

Sept 2008 - Jan 2013

Jr. Landscape Architect/Project Manager for Award Winning Landscape Architecture firm in Bridgeport, CT.

- Project manager responsible for site development strategy, programming, final design, budget management and construction administration.
- Produced, managed and coordinated drawings from schematic to contract documents.
- Responsible for site supervision during the construction phase of projects.
- Surveyed, analyzed and documented existing conditions of project sites for design and construction.

## ARTEMIS LANDSCAPE ARCHITECTS, INC (Continued)

Sept 2008 - Jan 2013

- Prepared and coordinated documents with project consultants for official city/town submissions and approvals.
  - Prepared renderings and presentations of various projects that won awards from the American Society of Landscape Architects Connecticut Chapter (CTALSA).
  - Designed the company brochure, presentations and graphic layouts to be used as marketing tools.
  - Researched and specified architectural and design details to create 'Standards Library' to organize office data for efficient work management.
  - Independently executed client meeting presentations.
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## EDUCATION

### CITY COLLEGE OF NEW YORK

Masters in Urban Planning under the direction of Michael Sorkin

Aug 2007 - May 2008

### CITY COLLEGE OF NEW YORK

Bachelor of Science Cum Laude Degree in Landscape Architecture

Aug 2004 - May 2007

### STATE UNIVERSITY OF NEW YORK AT PURCHASE

Completed required core courses in Humanities, Math and Science

Sept 2002 - May 2004

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## VOLUNTEER EXPERIENCE

### VILLAGE OF PORT CHESTER BOARD OF TRUSTEES

Apr 2022 – Present

### VILLAGE OF PORT CHESTER YOUTH BUREAU ADVISORY BOARD

Mar 2024 – Present

### INTERMUNICIPAL AIRPORT MASTER PLAN TASK FORCE

Mar 2024 – Present

### VILLAGE OF PORT CHESTER PLANNING COMMISSION

Mar 2020 – Mar 2022

### VILLAGE OF PORT CHESTER ZONING BOARD

June 2019 – Mar 2020

### AIC CHILDREN'S HOME AT MUKAA, KENYA

Jan 2013 – Feb 2013

Children's Home Comprehensive Landscape Master Plan

- Worked closely with the director and staff to design a Master Plan and organized and executed design charrette to discuss design elements suitable to the needs of the children and staff of the children's home.
  - Assisted children with tutoring in English courses and daily activities such as washing clothes, feeding and playing.
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## PUBLICATIONS

**Rezoning Harlem** - Collaborated in the making of the documentary film about Harlem community members and their fight against a 2008 rezoning that threatened to erase the history and culture of their legendary neighborhood.

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## COMPUTER SKILLS

### OFFICE PROGRAMS

- Microsoft Word
- Powerpoint
- Excel
- Open Office

### GRAPHIC PROGRAMS

- Photoshop
- InDesign
- Illustrator
- Adobe Acrobat

### DRAFTING PROGRAMS

- Vectorworks
- AutoCAD
- SketchUp
- MAC + PC

## HOBBIES AND INTERESTS

- Fitness Training
- Community Involvement
- Travel
- Outdoor Activities
- Dance
- Sports

## LANGUAGES

- English
- Spanish

**COUNTY OF WESTCHESTER  
OATH OF OFFICE**

**For Appointees to County Boards and Commissions**

STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF WESTCHESTER )

I, JULIANA ALZATE do solemnly swear (or affirm) that I will support  
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of WESTCHESTER COUNTY HISPANIC ADVISORY BOARD in and for the  
(Print or Type Board Name) BOARD

County of Westchester, according to the best of my ability.

Date: 8/9/24

[Signature]  
(Signature)

Sworn to and subscribed before me this 9<sup>th</sup> day of August,  
2024.

[Signature]  
(Signature)

Tianna Major  
(Print or Type Name)

Notary Public  
(Title of Official Administering Oath)

TIANNA MAJOR  
Notary Public - State of New York  
NO. 01MA0005867  
Qualified in Westchester County  
My Commission Expires Apr 19, 2027

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.