

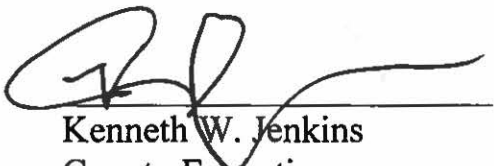


Kenneth W. Jenkins
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Community Services Board:

NOW, THEREFORE, I, Kenneth W. Jenkins, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint James H. Hughes IV, 35 Columbia Drive, New Fairfield, Connecticut as a member of the Westchester County Community Services Board, for the term March 24, 2026 to December 31, 2029.

Given under my hand
and seal this 24th day
of March, 2026.



Kenneth W. Jenkins
County Executive

Office of the County Executive

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Kenneth W. Jenkins
County Executive

March 24, 2026

Mr. James H. Hughes IV
35 Columbia Drive
New Fairfield, CT 10549

Dear James,

It is my pleasure to appoint you to serve as a member of the Westchester County Community Services Board, effective Tuesday, March 24, 2026. This appointment is for a term to expire on December 31, 2029.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board for an interview. Please contact Aviva Meyer at (914) 995-2924 to confirm the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,

A handwritten signature in black ink, appearing to be "KWJ", with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
Westchester County Executive

KWJ/ts

cc: **Honorable Board of Legislators**
Emily Saltzman, Director of Operations
Michael Orth, Commissioner, Dept. of Community Mental Health

James Howard Hughes IV
35 Columbia Drive New Fairfield, CT 06812
jhughes2112@yahoo.com
856.294.7814

Professional Summary

Currently a Program Director for a substance use disorder outpatient program. Over 11 years of social work experience, I have provided individual and group therapy, family support, and case management for clients that have mental health, behavioral, substance misuse, and emotional challenges. Graduate with a Master's Degree of social work, along with being a licensed clinical social worker in New York State. Currently holding a CASAC for credentialed substance use counselor in state of New York. Enthusiastic, strength based, and goal oriented with a passion for social work. Experienced in writing assessments, crisis plans, case notes, treatment plans, and developing interventions. Along with being trained in Community Reinforcement and Family Training (CRAFT) approach.

Key Strengths

- | | |
|--|--|
| <ul style="list-style-type: none">- Case Management- Client Relations- Time Management- Interpersonal Skills- Provider Relations | <ul style="list-style-type: none">- Crisis Intervention- Organizational Skills- Developing Assessments- Multitasking- Creativity |
|--|--|

Work Experience

Lexington Center for Recovery, Mount Kisco **2021-Current**
Program Director

- Provide weekly supervision for clinicians and peer support advocates.
- Ensure all policies and procedures are being carried out within the Clinic.
- Conduct chart audits to ensure accuracy and compliance with OASAS regulations
- Facilitate assessments and individual sessions.
- Community collaboration and a member of different coalitions throughout Westchester County.

Lexington Center for Recovery **2016-2021**
Substance Use Counselor

- Provide individual and group therapy for adult and adolescent population diagnosed with substance use disorders, and dual diagnosis with mental health.
- Conduct intake assessments which include completing multiple screenings, writing assessments, providing diagnoses, developing treatment recommendations, and consulting with clinical teams.
- Provide psychoeducation, and community outreach at local community panels and high schools.
- Coordinate services and attend meetings with community providers, courts, and legal services. Along with making referrals to help link clients to outside support.
- Assist in training new counseling staff members.

Family & Children's Agency, Norwalk, CT **2013- 2016**
Mental Health Counselor

- Provide in-home individual and family therapy for a culturally diverse population diagnosed with depression, anxiety, Autism Spectrum Disorder, Bipolar, and other affective disorders.
- Provide crisis intervention and emergency services with on call emergency service.
- Collaborate with treatment team of clinical social workers, psychiatrists, and supervisors during rounds to develop treatment plans.
- Develop and implement clinical interventions, individual assessments, treatment plans for children and adolescents with mental health, emotional and behavioral impairments.
- Coordinate services with community providers and advocate for clients within academic and provider meetings.

- Create safety plans and assess for safety of clients with homicidal and suicidal ideation.

Family Service Association, Egg Harbor Township, NJ

2012-2013

Youth Case Manager

- Managed mental health services for a case load of thirty clients under the age of eighteen with mental health and behavioral challenges and conducted monthly visits with clients and their families.
- Monitored treatment goals and services during in-home meetings with clients and families.
- Assisted with at risk children needing hospitalization or residential facilities placement.
- Coordinated care between community and service providers.

Education

Rutgers University, New Brunswick, NJ

Master of Social Work

GPA: 3.93

Master of Social Work August 2018

Salve Regina University, Newport, RI

Bachelor of Arts and Science in Secondary Education and American History May 2011

GPA: 3.39

Volunteer Work

Norwalk Community College, Norwalk, CT

2013- 2016

Volunteer

- Assisted with screenings for depression, PTSD, and anxiety for college students.
- Implemented assessment measures to monitor depression and/or suicidal ideation.
- Assessed students for safety and linked students within school therapeutic services.

