

# Appointments Meeting Agenda



Committee Chair: James Nolan

800 Michaelian Office Bldg.  
148 Martine Avenue, 8th Floor  
White Plains, NY 10601  
[www.westchesterlegislators.com](http://www.westchesterlegislators.com)

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**Monday, May 15, 2023**

**4:00 PM**

**Committee Room**

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## CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

## MINUTES APPROVAL

1. Monday, May 8, 2023 4:00pm

## I. ITEMS FOR DISCUSSION

1. [2023-113](#) **APPT-Council for Seniors-Fink**

A RESOLUTION appointing Judy S. Fink as a member of the Westchester County Council for Seniors for the term March 7, 2023 to December 31, 2024.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

2. [2023-186](#) **APPT-Commissioner of Human Resources-Denig**

A RESOLUTION appointing Lisa M. Denig, Esq. as the Westchester County Commissioner of Human Resources effective April 24, 2023.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

3. [2023-158](#) **REAPPT-Climate Smart Communities Task Force-Baker**

A resolution reappointing Jason Baker to the Climate Smart Communities Task Force for a term to commence on March 10, 2022 and to expire on March 9, 2025.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

## II. OTHER BUSINESS

## III. RECEIVE & FILE

1. [2023-120](#) **CLERK OF THE BOARD - Westchester County Corrections  
Advisory Board Vacancy**

Forwarded by the Clerk of the Board, a letter from Mr. Victor Clark relinquishing his appointment on the Westchester County Corrections Advisory Board effective immediately.

**COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS**

## ADJOURNMENT

George Latimer  
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Council for Seniors:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Judy S. Fink, Westchester Jewish Community Services, 845 North Broadway, White Plains, New York as a member of the Westchester County Council for Seniors, for the term March 7, 2023 to December 31, 2024.

Given under my hand  
and seal this 7<sup>th</sup> day  
of March, 2023.



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George Latimer  
County Executive

Office of the County Executive

Michaelian Office Building  
1-18 Martine Avenue  
White Plains, New York 10601

Email: [CE@westchestergov.com](mailto:CE@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

George Latimer  
County Executive

March 7, 2023

Ms. Judy S. Fink  
Westchester Jewish Community Services  
845 North Broadway  
White Plains, NY 10603

Dear Ms. Fink,

It is my pleasure to appoint you to serve as a member of the Westchester County Council for Seniors effective today, Tuesday, March 7, 2023. This appointment is for a term to expire on December 31, 2024.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact the Department of Senior Services at (914) 813-6435 for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer  
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators  
Mae Carpenter, Commissioner, Dept. of Senior Services  
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

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Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

**Judy S. Fink, LCSW-R, ACSW, C-ASWCM**  
Westchester Jewish Community Services  
845 North Broadway  
White Plains, New York 10603  
Work Phone: 914-761-0600 Ext 2340  
[jfink@wjcs.com](mailto:jfink@wjcs.com)

**PROFESSIONAL EXPERIENCE:**

1995-present      **Westchester Jewish Community Services (WJCS), New York**

2004-present      **Director of Senior Services:**

- Geriatric Care Management
- Oversee and supervise Case Management grants, Livable Communities, and Project Time-Out
- Coordinate geriatric programs and services for WJCS
- Develop programs
- Grant writing
- Information and Referral
- Supervise staff and graduate social work interns

1995-2006

**Coordinator of Project Time-Out (an in-home respite program)**

- Assess the needs of families and match them with providers and services
- Supervise staff
- Oversee budgets of four respite programs
- Train providers, give presentations on respite and the needs of seniors and caregivers

**Jewish Hospital and Medical Center of Brooklyn, NY**

- Medical Oncology and Hematology Social Worker

**American Cancer Society Counseling Grant, Brooklyn, NY**

- Part-time therapist for cancer patients and/or their families

**Temple University Hospital, Philadelphia, PA**

- Medical Oncology and Hematology United Way Project Social Worker
- Medicine Group Practice Social Work Supervisor

**EDUCATION:**

M.S.W. State University of New York at Albany, School of Social Welfare  
B.A. State University of New York at Albany

**PROFESSIONAL AWARDS:**

2022 NYS Office for the Aging Exemplary Volunteer Service Award  
2021 Westchester County Department of Senior Programs and Services-  
Top Honor Award- Senior Hall of Fame  
2013 Public/Private Partnership for Aging Services  
Golden Harvest Distinguished Service Award  
2006 WJCS Leonard Rohmer Award for High Professional Achievement  
2005 ÚJA Federation Westchester Communal Award

**PROFESSIONAL ACCREDITATIONS:**

Licensed New York Social Worker (LCSW-R)  
NASW Certified Advanced Social Work Case Manager (C-ASWCM)  
NASW Academy of Certified Social Workers- ACSW  
Board Certified Diplomate- BCD

**PROFESSIONAL AFFILIATIONS AND COURSES:**

National Association of Social Workers (NASW)  
Aging Life Care Association (National Association of Professional  
Geriatric Care Managers)  
Westchester Public/Private Partnership for Aging Services- Board of  
Directors (2014- present; Chair 2016-present)  
Mental Health First Aid USA (2017)

**COUNTY OF WESTCHESTER  
OATH OF OFFICE**

**For Appointees to County Boards and Commissions**

STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF WESTCHESTER )

I, Judy S. Fink do solemnly swear (or affirm) that I will support  
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of Westchester County Council in and for the  
(Print or Type Board Name) for seniors

County of Westchester, according to the best of my ability.

Date: \_\_\_\_\_  
\_\_\_\_\_ Judy S. Fink  
(Signature)

Sworn to and subscribed before me this 13<sup>th</sup> day of March,  
2023.

Maryellen Esposito  
(Signature)

Maryellen Esposito  
(Print or Type Name)


Notary Public State of NY  
(Title of Official Administering Oath)

Maryellen Esposito  
Notary Public State of New York  
No. 01ES6263707  
Qualified in Westchester County  
Commission Expires 06/11/2024

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

April 27, 2023

TO: Hon. Catherine Borgia, Chair  
Hon. Nancy Barr, Vice Chair  
Hon. Christopher Johnson, Majority Leader  
Hon. Margaret Cunzio, Minority Leader

FROM: George Latimer   
Westchester County Executive

RE: Message Requesting Immediate Consideration: **RES – Appointment of  
Commissioner of Human Resources.**

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This will confirm my request that the Board of Legislators allow submission of the referenced communication to be submitted to the Board of Legislators May 1, 2023 Agenda.

Transmitted herewith for your consideration and approval is a Resolution appointing Lisa M. Denig, Esq., Westchester County Commissioner of Human Resources, effective April 24, 2023.

Therefore, since this communication is of the utmost importance, it is respectfully submitted that the County Board of Legislators accepts this submission for May 1, 2023 “blue sheet” calendar.

Thank you for your prompt attention to this matter.





George Latimer  
County Executive

Office of the County Executive

April 26, 2023

Westchester County Board of Legislators  
800 Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Dear Members of the Board of Legislators:

In accordance with Section 110.21 of the Laws of Westchester County, transmitted herewith for your approval is a resolution to confirm the appointment, effective April 24, 2023, of Lisa Denig as Commissioner of Human Resources for a term to expire on April 23, 2029.

I have made a thorough review of Ms. Denig's credentials, experience and job performance, and have determined that her appointment as Westchester County Commissioner of Human Resources is in the best interests of the Department of Human Resources and of the County, generally.

Therefore, I most respectfully recommend and urge your Honorable Board to adopt the attached resolution confirming the appointment, effective April 24, 2023, of Lisa Denig as Commissioner of Human Resources for a term to expire on April 23, 2029.

Sincerely,

A handwritten signature in cursive script, appearing to read "George Latimer".

George Latimer  
County Executive

GL/nn  
Enclosure



George Latimer  
County Executive

April 5, 2023

Ms. Lisa Denig  
89 South Kensico Avenue  
Valhalla, NY 10595

Dear Ms. Denig,

It is my pleasure to appoint you as Commissioner of the Westchester County Department of Human Resources, effective April 24, 2023. Please be advised that while this appointment authorizes you to immediately assume the duties and responsibilities of said office, your appointment as Commissioner of the Westchester County Department of Human Resources is subject to confirmation by the Westchester County Board of Legislators. The Commissioner of Human Resources performs the duties of the Personnel Officer for the County of Westchester and is therefore appointed to serve a six-year term of office as provided for in Section 15(1)(b) of the New York State Civil Service Law. Accordingly, once confirmed by the Westchester County Board of Legislators, your term of office as Commissioner of Human Resources will expire on April 23, 2029 unless otherwise terminated as provided by law.

As you know, the Department of Human Resources is responsible for the operation of personnel administration for the County.

Pending your confirmation by the Board of Legislators and in accordance with New York State law, you must take and file an oath of office in the Office of the Westchester County Clerk. Please be advised that your failure to take and file such an oath within thirty days of the date of this letter, or within thirty days after the commencement of your term of office, will result in the office of Commissioner of Human Resources being deemed vacant.

We look forward to working with you.

Sincerely,

George Latimer  
Westchester County Executive

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [ce@westchestergov.com](mailto:ce@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

## ***Lisa M. Denig, Esq.***

Valhalla, New York · 347-837-1290 · lisadenig@yahoo.com

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### **BAR ADMISSIONS**

Admitted to practice in New York (2010), Connecticut (2009), the Southern District of New York (2010), the Second Circuit Court of Appeals (2012), and the United States Supreme Court (2013).

### **EXPERIENCE**

#### **NEW YORK STATE OFFICE OF COURT ADMINISTRATION, White Plains and NYC, NY**

##### **Principal Settlement Coordinator, 9<sup>th</sup> JD, September 2022 – Present**

Serve as liaison to judges, attorneys, litigants and bar associations to promote Presumptive ADR and persuade parties to choose to pursue ADR earlier in the process; create policies and procedures for new mediation programs and settlement parts; work with stakeholders to expand mediation trainings; promote mediation and settlement through panel presentations and conferences.

##### **Counsel to the Chief Judge of the State of New York, October 2021 – September 2022**

Analyzed the briefs submitted on cases before the Court of Appeals and discuss possible outcomes with the Chief Judge; wrote opinions and orders on these cases; answered motions for leave to appeal in both criminal and civil matters; served as the Chief Judge's liaison for the Presumptive ADR program, the Landlord/Tenant Committee and various Bar Associations.

##### **Special Counsel for ADR Initiatives, May 2019 – October 2021**

Created and implemented the Chief Judge's Presumptive ADR Initiative in the NYC Supreme Courts; created the policies and procedures for each ADR plan in all five boroughs in NYC as well as Family, NYC Civil and Surrogates Court; monitored and administered the mediation panels; created the standards and guidelines for admitting mediators to rosters admission; created and implemented training programs for panel mediators; assigned and reviewed cases sent to mediation; joined forces with IT to create a data-driven, digital tracking system; presented at conferences and events to communicate the purpose and procedures of the program; filed year-end reports, complete with statistics and outcomes.

#### **WESTCHESTER COUNTY DISTRICT ATTORNEY'S OFFICE, White Plains, NY**

##### **Bureau Chief, Special Litigation, April 2017 – April 2019**

Managed and supervised the Assistant District Attorneys assigned to the Special Litigation Bureau in the Appeals Division, including reviewing and editing their submissions to various courts and assigning work; managed the entire Special Litigation caseload, including all administrative tasks; answered Federal Habeas Corpus petitions, Second Circuit briefs, CPL 440 motions and hearings, as well as attended court conferences and argued before the Second Circuit; reviewed and answered all Wrongful Conviction claims; oversaw all civil lawsuits filed against the District Attorney's Office; made presentations to local schools and community groups; oversaw all extraditions.

##### **Bureau Chief, Strategic Planning and Crime Control Strategies, January 2017 – March 2017**

Managed the Office's community relations division, including school and community group presentations, special events, and office brochures; oversaw the administration of the GIVE grant; managed the Reentry program; created the Office Annual Report; and implemented new initiatives.

##### **Acting Executive Assistant District Attorney, February 2016 – December 2016**

Advisor and assistant to the Acting District Attorney; oversaw all matters related to personnel including hiring, promotions and discipline; worked closely with the Chief Administrator to create the annual

budget; oversaw the Communications and Community Relations Bureaus; managed the administration of all grants; attended meetings related to policy and case management.

Assistant District Attorney, Appeals and Special Litigation Division, August 2011 – January 2016  
Researched and wrote oppositions to post conviction motions and appeals by defendants, including Federal Habeas Corpus petitions, CPL 440 motions, appeals in the Second Circuit and the Second Department. Handled all extradition matters.

**PACE LAW SCHOOL, White Plains, NY**

Adjunct Professor, September 2022 – Present

Teach *Survey of Dispute Resolution* to upper class law students; create and implement simulations in negotiations, mediation and arbitration; coordinate guest speakers; create syllabus, power point presentations, and grade written papers; advise students.

**MONROE COLLEGE, CRIMINAL JUSTICE DIVISION, New Rochelle, NY**

Adjunct Professor, January 2013 – December 2013

Taught evening division classes in the Criminal Justice Division including “Prisons and Punishment in the United States” and “Criminology.” Created syllabi, power point presentations and exams. Arranged field trips to the Westchester County Jail, as well as guest speakers from the pertinent fields studied.

**THE HONORABLE LISA M. SMITH, U.S.M.J., S.D.N.Y., White Plains, NY**

Judicial Law Clerk, September 2009 – August 2011

Researched and wrote Decisions and Orders and Report and Recommendations on all matters. Managed full caseload including overseeing discovery disputes and conferences. Handled preliminary criminal matters such as arraignments and bail hearings. Assisted with trials, jury selections, etc.

**PUTNAM COUNTY EXECUTIVE ROBERT BONDI, Carmel, NY**

Chief of Staff, January 2006 – May 2009

Managed over 500 County personnel and supervised 20 County departments. Negotiated union contracts and handled all personnel grievances. Assisted County Executive in formulating the annual County budget. Wrote the annual State of the County speech and yearly budget address. Chaired numerous committees. Conducted all media relations. Advised County Executive on all major policy decisions.

**NEW YORK STATE SENATOR VINCENT L. LEIBELL, Carmel, NY**

Director of Communications, May 2001 – January 2006

Wrote and distributed press releases and acted as spokesperson to the media. Drafted and designed direct mail pieces. Wrote articles for the Senator’s website. Coordinated special events.

**EDUCATION**

**CLINTON SCHOOL OF PUBLIC SERVICE, UNIVERSITY OF ARKANSAS, Little Rock, AK**  
Masters in Public Service received May 2020

**GPA:** 4.0

**PACE UNIVERSITY SCHOOL OF LAW, White Plains, NY**

Juris Doctor received May 2009, *Magna Cum Laude*

**GPA:** 3.70 **Rank:** Top 5%

**Honors:** PACE LAW REVIEW, Case Note and Comment Editor; Best Oralist, Pace Grand Moot Court Competition; Dean’s List (all semesters); Dean’s Scholar, Federal Income Tax course; Justice Sondra Miller Scholarship; Dean Janet Johnson Scholarship; Pace Law Merit Scholarship.

**VASSAR COLLEGE, Poughkeepsie, NY**

Bachelor of Arts in Political Science received May 2002, *Magna Cum Laude*

**GPA:** 3.75                      **Honors:** Phi Beta Kappa; Dean's List (all semesters).

**WESTCHESTER COMMUNITY COLLEGE, Valhalla, NY**

Associate of Arts received May 2000, *Summa Cum Laude*

**GPA:** 4.0

**Honors:** Abeles Scholar; Eastern Community College Social Science Award; Alfred B. Delbello Scholarship; Karena Somerville Women in Communications Scholarship; Stephen J. Friedman Memorial History Award; WCC Curriculum Award in Social Science;

## **PUBLICATIONS**

"The Perfect Storm: Why Judicial Selection is the Right Remedy for New York State in the Wake of *Torres v. Board of Elections*," Westchester County Bar Association Journal, Spring 2007.

## **ASSOCIATIONS AND INTERESTS**

Westchester Women's Bar Association, President (2017-2018); Co-Chair of the Appeals, ADR, and Public Relations Committees (2015-present); Founder and Facilitator of the WWBA Book Club (September 2017-present); Vice-President (2016-2017), Corresponding Secretary (2015-2016), Recording Secretary (2014-2016), Chair of New Lawyers and Legislation Committees (2010-2015).

Pace Law School, Board of Visitors, Board Member (Jan. 2018-present).

Pace Law School, Women in the Law Committee, Steering Committee member (September 2018-present); Chair of the Community Outreach Committee (September 2018-present).

Westchester Community College Foundation Board, Member and Co-Chair of the Scholarship Committee (February 2021-present).

Westchester Community College Alumni Board, President (March 2022 – present); Vice President/Nominations Committee (March 2020-present); Board Member (Dec. 2018-March 2020).

Westchester Community College, Paralegal Program Advisory Board, Member (Nov. 2019-present).

Foster Parent, recently fostered an 11 year old girl.

Mount Pleasant Democrat Committee, Co-chair and District Leader (Sept. 2020-Oct. 2021); Secretary (November 2019-2020); Member at Large (October 2018-2019).

Habitat for Humanity, Putnam County, President (2014 – 2016); Board Member (2010 – 2013).

Certified Spin Instructor, New York Sports Club (May 2014 – March 2020).

First Baptist Church of Brewster, Sunday School Coordinator/Teacher (2011 – present); Leadership Committee (2018-present).

Animal Haven, NYC, Volunteer/Foster (September 2019-October 2021).

Hillside Food Outreach, Volunteer Food Deliverer (February 2018-present).

Certified Mediator, Columbia University, September 2019.

## **AWARDS**

Attorney Innovator of the Year, New York Law Journal (November 2020).

Pioneer Award, New York County Lawyers Association (March 2021)

RESOLUTION - 2023

TO THE COUNTY BOARD OF LEGISLATORS  
OF THE COUNTY OF WESTCHESTER, NEW YORK

WHEREAS, the County Executive having on the 24<sup>th</sup> day of April, 2023, appointed Lisa Denig as Commissioner of the Westchester County Department of Human Resources, effective April 24, 2023, for a term to expire on April 23, 2029, in accordance with the terms and provisions of the Westchester County Charter, as amended, and subject to the confirmation of this Board; it is

RESOLVED, that said appointment be and is hereby confirmed.

Dated: 2023  
White Plains, New York

**Catherine Borgia**  
Chairwoman of the Board  
Legislator, 9th District



TO: James Nolan, Chair, Committee on Appointments  
Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Catherine Borgia, Chairwoman of the Board of Legislators

DATE: April 11, 2023

RE: Reappointment to the Climate Smart Communities Task Force

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In accordance with Executive Order number 2 of 2019, I hereby recommend the reappointment of Jason Baker to the Climate Smart Communities Task force for a term to commence on March 10, 2022 and to expire on March 9, 2025.

This appointment is subject to the approval of the Board of Legislators.

Please place this memo on the April 17, 2023 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee.

Thank you.





MHEP

Victor J. Clark – Program Manager  
Mental Health Empowerment Project, Inc.  
6 Gramatan Ave., Suite # 206  
Mt. Vernon, N.Y 10550  
Cell# 1(914) 714-0552  
Office# 1(914) 664-3434

Mr. George Latimer, Westchester County Executive  
Michaelian Office Building  
148 Martine Ave.  
White Plains, N.Y. 10601

March 15, 2023

Mr. Latimer:

It is with great regret that I cannot continue to serve on the Westchester County Corrections Advisory Board. It has been truly an honor serving Westchester County in this capacity, but due to my continued illness I cannot continue to serve Westchester County as it deserves to be honored in this position.

If any additional information is required, please do not hesitate to call upon me, Victor J. Clark – Program Manager; MHEP-RISE CENTER, 6 Gramatan Ave., Suite# 206, Mt. Vernon, N.Y. 10550

I thank you in advance for your time and consideration in this matter,

Sincerely,  
  
Victor J. Clark

Cc: **Honorable Board of Legislators**  
Joseph K. Spano, Commissioner, Dept. of Corrections  
Joan McDonald, Director of Operations