


George Latimer
County Executive


WHEREAS, a vacancy exists in the membership of the Westchester County Arab American Advisory Board, due to the newly created Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Ghada Salim, 35 Normandy Road, Yonkers, New York as a member of the Westchester County Arab American Advisory Board, for the term September 15, 2020 to December 31, 2021.

Given under my hand
and seal this 15th day
of September, 2020.



George Latimer
County Executive



Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

George Latimer
County Executive

September 15, 2020

Ms. Ghada Salim
35 Normandy Road
Yonkers, NY 10701

Dear Ms. Salim,

It is my pleasure to appoint you to serve as a member of the Westchester County Arab American Advisory Board, effective today, Tuesday, September 15, 2020, pursuant to Executive Order Number 8 of 2019. This appointment is for a term to expire on December 31, 2021.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Arab American Advisory Board meeting, and provide this office with a copy within 30 days. Please contact Martha Lopez at (914) 995-2947 for the date, place, and time of the Arab American Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form is attached.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Joan McDonald, Director of Operations

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148 Martine Avenue
White Plains, New York 10601

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Telephone: (914)995-2900

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Ghada Salim

Ghada.Salim529@gmail.com

Education:

Lehman College- Bronx, NY

M.S. – *Masters' of Science in Educational Leadership* (May 2019)

Queens College- Flushing, New York

- M.S. – *Master of Science in Education*, 3.75 GPA (May 2008)
- B.A. – *Bachelor of Arts in English* (writing sequence) and *Secondary Education* (1995)

Certifications, Programs and Research

- *Master's Extension Program* – School District Leader (projected Dec 2019)
- *Thesis/Research*: A nine-month study, research, and experiment on *Evaluating Metacognitive Teaching Strategies to Improve Students' Writing Skills* (2007/2008)
- *Professional Certificate* (English-Language Arts and Education 7-12)
- **Workshops:**
 - Training in School Violence Prevention and Intervention (Fall 2008)
 - Training in Identification and Reporting of Child Abuse and Maltreatment (Fall 2008)
 - Alcohol and Drug Abuse Seminar (Fall 2008)
 - School Safety Seminar (Fall 2008)

Volunteer Experience

*Member of the Westchester County Executive's
Complete Count Census 2020 Committee:*

April 2019 – present

- Ensure all Westchester County residents are counted in the federal 2020 census:
 - Use outreach and marketing to various community, religious and business groups to help ensure residents of every background know the importance of being counted
 - Work closely with all Westchester County departments and staff to obtain input from their respective areas of expertise
 - Conduct post-census evaluation and reporting

Westchester County Human Rights Commissioner: June 2016 -- December 2017

- Attended Meetings
- Authored Resolutions
- Participated in Hearings

MAS-UNY Outreach Vice President 2015 – present

- Public Awareness
- Service Corps – Back to school giveaway, food drive, coat drive
- Interfaith Work – Love Thy Neighbor

MAS-UNY Youth Girls Coordinator: July 2012 - July 2015

- Friday Night Youth Program
- Self-development workshops
- Girls Youth Event Coordinator

MAS-UNY Special Events Committee: July 2009 – May 2018

- Logistics & RSVP
- Location layout
- Design and Presentation
- Meet & Greet

EMPLOYMENT: Andalusia School, 380 Walnut St., Yonkers, N.Y. 10701

English Teacher, Instructional Leader, Guidance Counselor, AP Coordinator, Regents Coordinator September 2012 -- Present

- English teacher: 9th, 10th, and 11th grade
- AP English Literature and Composition teacher for 12th grade
- High School Instructional Leader: Lesson plan guidance, scheduling, curriculum audits, training teachers
- High School Guidance Counselor
- AP Coordinator: Curriculum approval and audit process
- Regents Coordinator: Curriculum, training teachers, scheduling for Regents prep, ordering Regents, ordering answer sheets, uploading scores to BOCES
- Obtained approval for the onsite Regents vault
- Coordinated Clubs and extra-curricular activities for high school
- Coordinated the After-School Peer-Tutoring Program
- Scholastic Book Fair Coordinator
- NYS Exam and Regents scoring

English Teacher, Instructional Leader, AP Coordinator, Regents Coordinator September 2011 -- June 2012

- English teacher: 9th, 10th, and 11th grade
- AP English Literature and Composition teacher for 12th grade
- High School Instructional Leader: Lesson plan guidance, scheduling, curriculum audits
- AP Coordinator: Curriculum approval and audit process
- Regents Coordinator: Curriculum, training teachers, scheduling for Regents prep, ordering Regents, ordering answer sheets, uploading scores to BOCES
- Actively worked on the Regents secure storage vault approval process
- Coordinated clubs and extra-curricular activities for high school
- Coordinated the After-School Peer-Tutoring Program
- Scholastic Book Fair Coordinator
- NYS State exam and Regents Scoring Coordinator

English Teacher, High School Coordinator, AP Coordinator, Regents Coordinator, Volunteer After-School Tutor September 2010 -- June 2011

- English teacher: 9th, 10th, and 11th grade
- AP English Literature and Composition teacher for 12th grade
- High School Coordinator: lesson plan guidance, scheduling, curriculum audits
- AP Coordinator: curriculum approval and audit process
- Regents Coordinator: curriculum, training teachers, scheduling for Regents prep, ordering Regents, uploading scores to BOCES, ordering answer sheets
- Applied for the Regents vault inspection process
- "Introduction to Journalism" teacher/Newsletter coordinator 11th grade
- Volunteer: After school tutoring for English Regents
- Scholastic Book Fair Coordinator
- After School Peer-Tutoring Program creator and coordinator

English Teacher, High School Coordinator, AP Coordinator, Regents Coordinator, Volunteer After-School Tutor September 2009 -- June 2010

- English teacher: 9th, 10th, and 11th grade
- AP English Literature and Composition teacher for 12th grade
- High School Coordinator: managed staff, academic guidance, managed events
- AP Coordinator: Curriculum and audit process
- Regents coordinator: Curriculum, scheduling for Regents prep, ordering Regents
- Newsletter coordinator: Coordinated editing, contributions, layout
- Volunteer: After school tutoring in AP English
- Volunteer: After school tutoring for the English Regents
- Scholastic Book Fair Coordinator

English Teacher, Journalism Teacher, High School Coordinator, Volunteer After-School and Weekend Tutor September 2008 -- June 2009

- English teacher: 9th, 10th, and 11th grade
- High School Coordinator: managed staff, academic guidance, managed events
- “Introduction to Journalism” teacher and Newsletter Coordinator 10th and 11th grade
- Volunteer: after school tutoring for English Regents
- Volunteer: weekend tutoring for SAT prep
- Scholastic Book Fair Coordinator

English Teacher, High School Coordinator, Volunteer After-School Tutor, Newsletter Coordinator September 2007 -- June 2008

- English teacher: 8th, 9th, and 10th grade
- Volunteered after-school tutoring for the 8th grade state exam
- High School Coordinator: managed staff, academic guidance, managed events
- Newsletter Coordinator: coordinated editing, contributions, layout
- Scholastic Book Fair Coordinator

English Teacher, Upper Grade Coordinator, Volunteer After-School Tutor, Newsletter Coordinator September 2006 -- June 2007

- English teacher: 7th, 8th, and 9th grade
- Upper Grade Coordinator: managed staff, academic guidance, managed events
- Volunteered after-school tutoring for the 7 and 8th grade state exam
- Newsletter Coordinator: coordinated editing, contributions, layout

English Teacher, Social Studies Teacher, Upper Grade Coordinator, Volunteer After-School Tutor, Newsletter Coordinator September 2005 -- June 2006

- English teacher: 7th and 8th grade
- Social Studies: 7th and 8th grade
- Upper Grade Coordinator: managed staff, academic guidance, managed events
- Newsletter Coordinator: coordinated editing, contributions, layout

English Teacher, Social Studies Teacher, Upper Grade Coordinator, Volunteer After-School Tutor September 2004-June 2005

- English teacher: 6th and 7th grade
- Social Studies teacher: 6th and 7th grade
- Upper Grade Coordinator: managed staff, academic guidance, managed events

COUNTY OF WESTCHESTER
OATH OF OFFICE

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, GHADA SALIM do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of WESTCHESTER COUNTY
ARAB AMERICAN in and for the
ADVISORY BOARD
County of Westchester, according to the best of my ability.

Date: 10/5/2020 [Signature]
(Signature)

Sworn to and subscribed before me this 5th day of October,
2020.
[Signature]
(Signature)
Kathleen Schaefer
(Print or Type Name)
Personal Banker
(Title of Official Administering Oath)

KATHLEEN SCHAEFER
NOTARY PUBLIC, STATE OF NEW YORK
No. 01SC6120573
Qualified in Westchester
Commission Expires Dec. 20, 2020

KATHLEEN SCHAEFER
NOTARY PUBLIC, STATE OF NEW YORK
No. 01SC6120573
Qualified in Westchester
Commission Expires Dec. 20, 2020

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.