

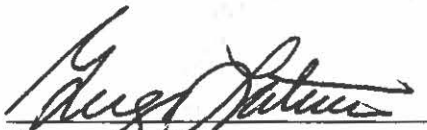


George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Youth Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Cayne Letizia, 14 Gedney Circle, White Plains, New York as a member of the Westchester County Youth Board, for the term January 30, 2024 to December 31, 2026.

Given under my hand
and seal this 30th day
of January, 2024.



George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

George Latimer
County Executive

January 30, 2024

Ms. Cayne Letizia
14 Gedney Circle
White Plains, NY 10605

Dear Ms. Letizia,

It is my pleasure to appoint you to serve as a member of the Westchester County Youth Board effective today, Tuesday, January 30, 2024. This appointment is for a term to expire on December 31, 2026.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact Susan Weisman of the Westchester County Youth Bureau at (914) 995-2753 for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators
Dr. DaMia Harris-Madden, Executive Director, Youth Bureau
Joan McDonald, Director of Operations

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John V. ...
Recommended by Dr. Dalia Ferris-Madden
expiration 12/31/25



14 GEDNEY CIRCLE • WHITE PLAINS, NY 10605
PHONE (914) 837-2670 • E-MAIL: CAYNE.LETIZIA@GMAIL.COM

CAYNE LETIZIA

EDUCATION

December 2002 – May 2011 Fordham University NY, NY

Ph.D./ Language, Literacy and Learning

- Phi Kappa Phi, National Honors Society for Excellence in Higher Ed.

May 2000 – December 2001 Fordham University NY, NY

Emis William Cosby Certificate Program

- 18 credit scholarship-Young Readers At Risk
- Phi Kappa Phi, National Honors Society for Excellence in Higher Ed.

May 1999- December 2000 Fordham University NY, NY

MYED/ Elementary Education

- Intern Fellowship, Full Scholarship
- Kappa Delta Pi, National Educational Honors Society

September 1995 – May 1999 St. Bonaventure University St. Bona, NY

B.A/ Major ~ Philosophy Minor ~ Spanish & English Literature

PROFESSIONAL EXPERIENCE

2022 – Present Chappaqua, New York

English Teacher

- Provided constructive feedback and assessments to help students improve their reading, writing, and critical thinking skills.
- Designed and implemented engaging and interactive lesson plans for high school English classes.
- Utilized a variety of teaching strategies to cater to different learning styles and abilities.
- Actively participated in ongoing professional development opportunities to stay current with the latest teaching methodologies and educational trends.

2018 – Present Valhalla, New York

English Teacher

- Evaluated academic and social growth of students, prepared report cards, kept appropriate records to include attendance reports, checklists, and other recordkeeping activities.
- Evaluated each student's progress in meeting the course standards for English skills (listening, speaking, reading and writing).
- Established and maintained standards of student behavior needed to provide an orderly, productive classroom environment.

- Identified student needs and cooperated with other professional staff members in assessing and helping students solve learning, health and problems.
- Developed a curriculum based on the Teacher's College Reading and Writing Units.
- Utilized the NWEA MAP Testing for planning and support of student comprehension needs.

2017 – Present Westchester, New York

Board of Director for the Westchester Putnam School Board Association

- Promote effective school district and board governance through training and education.
- Serve as a resource on public education policy issues.
- Advocate for legislation that supports public education.

2015 – Present White Plains, New York

Board of Education Trustee & Vice President of the White Plains City School District

- Hired and evaluated the superintendent.
- Set the direction for the district through a clear vision and goals.
- Approved an annual budget aligned with the vision of the local school district.
- Served as leaders of the community and as advocates for students, the school district, and public schools.

2008 –2018 Valhalla, New York

Reading Specialist

- Taught Remedial Reading to students in Grades 5-11
- Administered, analyzed and created learning plans based on Benchmark and Progress Monitoring data.
- Active member of the District Common Core Learning/21st Century Team
- Created and facilitated Valhalla Middle School Family Literacy Nights
- Presented numerous Literacy related professional development to staff.
- Maintained professional website for Literacy related topics for faculty.

August 2004 -Present

New York, New York

Adjunct Instructor Fordham University

- Beginning Reading and Writing in the Inclusive Classroom
- Ennis William Cosby Practicum

2005 – 2008

Yonkers, New York

Reading First Grant Coordinator

- Oversaw design, implementation and progress monitoring of Reading First in all funded schools.
- Ensured that each Reading First School was making sufficient student instructional growth on progress monitoring assessments.
- Administered and collected assessments, and collaborated with Research Analyst to oversee the student data system and interpretation of assessment data.
- Coordinated Reading First district and school based professional development.

- Assured budget items in the grant were appropriate and supported the Reading First program, and expenditures occurred as required by SED.
- Monitored the Reading First goals and objectives to meet the assurances of the grant.

September 2002 - 2005

Yonkers, New York

Reading Specialist

- Administered and score various Reading Assessments: GIEEL, DRA, WRAT, Brigance, Voyager and Running Records.
- Modeled literacy lessons for classroom teachers.
- Served as staff developer for faculty, acting as a liaison between administration and staff.
- Conducted Parent and Teacher Workshops.
- Serve as test coordinator for the NYS Grade 5 Social Studies Exam, the NYS Grade 4 ELA Exam, the NYS Grade 4 Math Exam, and the Terra Nova Exam.

September 2000 - 2002

Bronx, New York

Third Grade Teacher

- Instructed a diverse student population including ENL students.
- Worked cooperatively with staff, students, and parents.
- Active member of the School Leadership Team.

September 1999 - 2000

Bronx, New York

First Grade Teacher

- Administered ECLAS.
- Created and taught cross curricular thematic units.

LICENSES & CERTIFICATIONS

New York State Permanent Teaching Certification, Pre-K - 6

New York State Permanent Reading Certification, K-12

New York State Permanent English Certification, 7-9 Extension

WORKSHOPS/TRAINING/STAFF DEVELOPMENT

NWEA Training

Orton Gillingham Associate Training

Facing History

Various Common Core Workshops offered through BOCES

Think Alongs with Roger Farr Training
Connecting Boys to Books Workshop
Linking Math to Literature Workshop
New York State Reading Academy
Academic Intervention Service Training
International Reading Association NYC Conference
Mentoring Matters
Data Driven Dialogue

COUNTY OF WESTCHESTER OATH OF OFFICE

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Cayne Letizia do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of Youth Board in and for the
County of Westchester, according to the best of my ability.

Date: 3/6/2024

[Signature]
(Signature)

Sworn to and subscribed before me this 6th day of March,
2024.

[Signature]
(Signature)

John J. Allen
(Print or Type Name)

Deputy County Clerk
(Title of Official Administering Oath)