

Charter Revision Commission

BOL Meeting Minutes - Published Draft



800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Tuesday, October 14, 2025

6:00 PM

Committee Room

CALL TO ORDER

With a quorum present, Commission Chairman Judge Lyndon Williams opened the meeting at 6:02 PM. Also in attendance: Committee Coordinator; Althema Goodson, Commission Counsel, Mondaire Jones, County Executive Office's Liason, Harry Brussel, and Board of Legislators's Legislative Director, Marcello Figueroa. (Remote)

This was approved

Present Timothy S. Warn , Harry P. Bittker, Carolyn B. Stevens , Shauna Rae Long , Gary J. Zuckerman, Ken Jones Esq., Shurla Tukuru, Nancy Kaboolian, David Alpert, Terry Holmes-Nelson, Ruth Montgomery, Howard Permut, Nancy Seligson, Lyndon Williams, Heather Lackey, Toni Kollarmail, Lou Sanchez, and Mark Cardwell

Remote Eric Morrissey, and Beth N. Smayda

MINUTES APPROVAL

Tuesday, September 9, 2025 - 6PM

On motion of Rae Long, seconded by Alpert, the above item was approved. The motion carried by the following vote:

Aye: Warn, Bittker, Stevens, Rae Long, Zuckerman, Jones Esq., Tukuru, Kaboolian, Alpert, Holmes-Nelson, Montgomery, Permut, Seligson, Williams, Lackey, Kollarmail, Sanchez, and Cardwell

Remote: Morrissey, and Smayda

ITEMS FOR DISCUSSION

Presentation by the Department of Public Works and Transportation
Guest: Commissioner Hugh Greechan

Presentation by the Department of Planning
Guest : Commissioner Blanca Lopez

Update on Boards and Commissions SubGroup

The Department of Public Works and Transportation (PWT) distributed handouts and presented information regarding the department's functions. During the presentation, there was a recommendation to amend one of the articles in the charter pertaining to Para Transit Vehicles. Attendees asked questions regarding the roles of the PWT Department and the Department of Environmental Facilities (DEF), as well as the process for repairs and purchases, including the role of the Board of Legislators (BOL) in funding. Questions arose

about whether PWT must appear before the BOL once or twice for approval of funding and construction costs, with it being noted that this depends on the project process and cost. Questions regarding sustainability were also raised, including whether sustainability considerations are included in programs and items. PWT confirmed that sustainability is considered from the outset and noted on relevant forms, and that energy usage is monitored, including energy audits in collaboration with NYPA. There was also discussion on whether sustainability goals should be added to the charter, with the conclusion being that sustainability is already a county mandate and may not require inclusion. Other topics included project timelines, the potential cancellation of the Prequalification and Licensing Boards, alternatives to these boards, and ways to ensure proper handling of products. Suggestions for improving efficiency included increasing board membership, allowing virtual meetings, and appointing a commission employee to assist in operations. Extensive discussion was held regarding the functions of the two boards, potential protocols if they were dismantled, and possible improvements if they remain active.

The Department of Planning Commissioner Blanca Lopez was joined by Terry Fleshman, Director of Affordable Housing, and Leonard Gruenfeld to speak about the department's responsibilities and functions. The department highlighted six key updates, some of which require further review by Commission Counsel Mondaire Jones. Additionally, suggestions were made regarding shared procedures between the Department of Planning and the Department of Public Works and Transportation.

The Boards and Commission Subgroup provided an update on the status of communications with boards and commission liaisons. Letters have been sent informing them about the Charter Revision and requesting conversations to assist in preparing the report. Discussions included how to incorporate suggestions submitted by legislators from the Board of Legislators, where to place them in the report, and the process for review.

The meeting concluded with ongoing discussions about potential charter amendments, department processes, and improvements to boards and committees.

ADJOURNMENT

This meeting was adjourned at 8:48PM