

Budget & Appropriations Meeting Agenda



Committee Chair: Jewel Williams Johnson

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Monday, September 22, 2025

10:00 AM

Committee Room

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website:

<https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

Legislator Colin Smith will be participating remotely from 1132 Main Street, Suite 1, Peekskill, New York 10566

MINUTES APPROVAL

I. ITEMS FOR DISCUSSION

1. [2025-336](#) **IMA-Summer Youth Employment and Training Services-Municipalities**

AN ACT authorizing the County of Westchester to enter into separate inter-municipal agreements with the Cities of Mount Vernon, New Rochelle, Peekskill, Yonkers and White Plains, and the Villages of Ossining and Port Chester, through their respective youth bureau and the Town of Greenburgh, through its community center, pursuant to which the municipalities will provide summer youth employment and training services to eligible Westchester youth.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND VETERANS, SENIORS & YOUTH

B&A Only.

Guest: Youth Bureau

Executive Director Ernest McFadden

2. [2025-352](#) IMA-Youth Development Program-Mount Vernon

AN ACT authorizing the County of Westchester to enter into an inter-municipal agreement with the City of Mount Vernon pursuant to which the City of Mount Vernon will provide certain youth development services under its Youth Development Program, for the period commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for a total amount not to exceed ONE HUNDRED EIGHTY THOUSAND, SEVEN HUNDRED EIGHTEEN (\$180,718) DOLLARS.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND VETERANS, SENIORS & YOUTH

B&A Only.

Guest: Youth Bureau

Executive Director Ernest McFadden

3. [2025-357](#) ACT-Amendment to Agreement-Community Mental Health Services

AN ACT to authorize the County of Westchester to amend an agreement with Westchester County Health Care Corporation, in order to modify its scope of services to add additional related community mental health services.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND HUMAN SERVICES

Joint with HS.

Guest: Department of Community Mental Health

Deputy Commissioner Joseph Glazer

4. [2025-339](#) BOND ACT-BCR5E-Infrastructure Improvements '21-'25

A BOND ACT authorizing the issuance of TWO MILLION, TWO HUNDRED THOUSAND (\$2,200,000) DOLLARS in bonds of Westchester County to finance Capital Project BCR5E - Infrastructure Improvements (2021-2025).

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, PUBLIC SAFETY AND PUBLIC WORKS & TRANSPORTATION

Joint with PWT.

Guest: Department of Correction

Director of Administrative Services Bill Fallon

Warden Karl Vollmer

5. [2025-375](#) **IMA-STOP-DWI-Patrol Datamaster Project-Municipalities**

AN ACT authorizing the County of Westchester to enter into intermunicipal agreements with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law for the implementation of the STOP-DWI Patrol/Datamaster Project.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, INFORMATION TECHNOLOGY & CYBER SECURITY AND PUBLIC SAFETY

Joint with ITC.

Guest: Department of Public Safety

Program Administrator Patricia Tomassi-Office of Drug Abuse Prevention & STOP-DWI

6. [2025-372](#) **CBA-BIT45-Building Access Control and Video Surveillance Systems Upgrade**

AN ACT amending the 2025 County Capital Budget Appropriations for Capital Project BIT45 - Building Access Control and Video Surveillance Systems Upgrade.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, INFORMATION TECHNOLOGY & CYBER SECURITY AND PUBLIC WORKS & TRANSPORTATION

Joint with PWT and ITC.

Guests: Department of Information Technology

Deputy CIO Lennox Harris

Deputy CIO Aji Palappillil

7. [2025-373](#) **BOND ACT-BIT45-Building Access Control and Video Surveillance Systems Upgrade**

A BOND ACT authorizing the issuance of ONE MILLION, EIGHT HUNDRED FIFTY THOUSAND (\$1,850,000) DOLLARS in bonds of Westchester County to finance Capital Project BIT45 - Building Access Control and Video Surveillance Systems Upgrade.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS, INFORMATION TECHNOLOGY & CYBER SECURITY AND PUBLIC WORKS & TRANSPORTATION

Joint with PWT and ITC.

Guests: Department of Information Technology

Deputy CIO Lennox Harris

Deputy CIO Aji Palappillil

8. [2025-349](#) **BOND ACT-B0123-Public Works Fleet and Road Maintenance Facility-Valhalla Campus**

A BOND ACT authorizing the issuance of FOUR MILLION, THREE HUNDRED THOUSAND (\$4,300,000) DOLLARS in bonds of Westchester County to finance Capital Project B0123 - Public Works Fleet and Road Maintenance Facility - Valhalla Campus.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND PUBLIC WORKS & TRANSPORTATION

Joint with PWT.

Guests: Department of Public Works & Transportation

First Deputy Commissioner Gayle Katzman

Director of Operations (Capital Program) Robert Abbamont

9. [2025-382](#) **IMA-Warburton Avenue Crosswalks-Hastings-on-Hudson**

AN ACT authorizing the County of Westchester to enter into an intermunicipal agreement with the Village of Hastings-on-Hudson whereby the County will install two (2) crosswalks across Warburton Avenue, CR 751, in the Village of Hastings-on-Hudson.

COMMITTEE REFERRAL: COMMITTEES ON BUDGET & APPROPRIATIONS AND PUBLIC WORKS & TRANSPORTATION

Joint with PWT.

Guests: Department of Public Works & Transportation

First Deputy Commissioner Gayle Katzman

Director of Operations (Capital Program) Robert Abbamont

10. [2025-384](#) **CLERK OF THE BOARD - Tax Commission 2024 Revised Annual Report**

Forwarding the 2024 Tax Commission Annual Report.

COMMITTEE REFERRAL: COMMITTEE ON BUDGET & APPROPRIATIONS

B&A Only.

Guest: Tax Commission

Executive Director Victor Mallison

II. OTHER BUSINESS

III. RECEIVE & FILE

1. [2025-353](#) COMM-Gift Acceptance-KGS Chiropractic PLLC

As received from the County Executive, a copy of his written consent to accept gifts from KGS Chiropractic PLLC, of a Mr. Softee Ice Cream Truck valued at approximately TWO THOUSAND NINE HUNDRED, TWENTY-SIX (\$2,926) DOLLARS and a 55" television set, valued at approximately FOUR HUNDRED (\$400) DOLLARS; both donations will be used by those County Employees attending the 2025 Employee Recognition Retreat to be held on Friday, August 15, 2025 at Ridge Road Park in Hartsdale.

COMMITTEE REFERRAL: COMMITTEE ON BUDGET & APPROPRIATIONS

ADJOURNMENT



Kenneth W. Jenkins
County Executive

July 15, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act which, if adopted, by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through the Westchester County Youth Bureau ("Youth Bureau"), to enter into separate inter-municipal agreements ("IMAs") with the Cities of Mount Vernon, New Rochelle, Peekskill, Yonkers and White Plains, and the Villages of Ossining and Port Chester, through their respective youth bureaus, and the Town of Greenburgh, through its community center (collectively the "Municipalities" or individually a "Municipality"), pursuant to which the Municipalities will provide summer youth employment and training services to eligible Westchester youth, for a term commencing retroactively on July 1, 2025 and continuing through September 30, 2025, for a total aggregate amount not to exceed \$133,333.36, payable as invoiced and in accordance with an approved budget, subject to appropriations. It is anticipated that the County will pay each Municipality an amount not to exceed \$16,666.67 under their respective IMAs.

I have been advised that the Youth Bureau has been awarded a grant by the New York Presbyterian Hospital in the amount of \$150,000.00 ("NYPH Grant") to administer the Summer Youth Employment Program, which will provide Westchester youth from the Municipalities with opportunities to explore career paths, develop their professional skills, and earn income that may contribute to their basic needs, such as food, clothing, and school supplies (the "Program"). The objective of the Program is to provide Westchester youth between the ages 16-24 from families with low to moderate incomes with a six-week comprehensive program that will provide participants with initial introductions to the workplace and help youth acquire and develop transferable, employability skills.

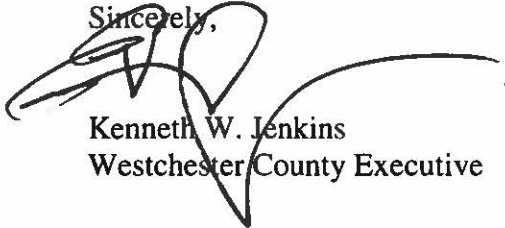
In addition to the IMAs, the County, as part of the Program, will also enter into a contract with the Boys and Girls Club of Northern Westchester ("BGCNW") pursuant to which BGCNW will provide summer youth employment and training services funded by the NYPH Grant. Authority for the BGCNW contract, and for the NYPH Grant, have been requested from the County's Board of Acquisition & Contract via a Resolution.

I have been advised that the Youth Bureau plans to use the remaining balance of the NYPH Grant funds received to hold a County-wide event for the youth participating in the Program.

The procurement of the Program is exempt from the requirements of the Westchester County Procurement Policy and Procedures (the "Policy"), as set forth in Section 3(a)(xviii) of the Policy.

Accordingly, I most respectfully recommend the adoption of the proposed Act authorizing the IMAs in order to effectively carry out the Program.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. W. Jenkins', with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
Westchester County Executive

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is in receipt of a communication from the County Executive recommending the approval of an Act which, if adopted, would authorize the County of Westchester ("County"), acting by and through the Westchester County Youth Bureau ("Youth Bureau"), to enter into separate inter-municipal agreements ("IMAs") with the Cities of Mount Vernon, New Rochelle, Peekskill, Yonkers and White Plains, and the Villages of Ossining and Port Chester, through their respective youth bureaus, and the Town of Greenburgh, through its community center (collectively the "Municipalities" or individually a "Municipality"), pursuant to which the Municipalities will provide summer youth employment and training services to eligible Westchester youth, for a term commencing retroactively on July 1, 2025 and continuing through September 30, 2025, for a total aggregate amount not to exceed \$133,333.36, payable as invoiced and in accordance with an approved budget, subject to appropriations. It is anticipated that the County will pay each Municipality an amount not to exceed \$16,666.67 under their respective IMAs.

Your Committee is advised that the Youth Bureau has been awarded a grant by the New York Presbyterian Hospital in the amount of \$150,000.00 ("NYPH Grant") to administer the Summer Youth Employment Program, which will provide youth from the Municipalities with opportunities to explore career paths, develop their professional skills, and earn income that may contribute to their basic needs, such as food, clothing, and school supplies (the "Program"). The objective of the Program is to provide youth between the ages 16-24 from families with low to moderate incomes with a six-week comprehensive program that will provide participants with initial introductions to the workplace and help youth acquire and develop transferable, employability skills.

In addition to the IMAs, the County will also enter into a contract with the Boys and Girls Club of Northern Westchester ("BGCNW") pursuant to which BGCNW will provide summer youth employment and training services funded by the NYPH Grant. Authority for the BGCNW contract, and for the NYPH Grant, has been requested from the County's Board of Acquisition & Contract.

Your Committee is further advised that the Youth Bureau plans to use the remaining balance of the NYPH Grant funds received to hold a County-wide event for the youth participating in the Program.

The procurement of Program is exempt from the requirements of the Westchester County Procurement Policy and Procedures (the “Policy”), as set forth in Section 3(a)(xviii) of the Policy.

The Department of Planning has advised that, based on its review, the proposed action does not meet the definition of an “action” under the State Environmental Quality Review Act, and its implementing regulations, 6 NYCRR, Part 617 (“SEQRA”). Therefore, no environmental review is required. Please refer to the Memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators.

Your Committee has been advised that the passage of the attached Act requires an affirmative vote of a majority of the members of your Honorable Board.

Based upon the foregoing, your Committee recommends the adoption of the attached Act authorizing the IMAs in order to effectively carry out the Program.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

c: mcz 7.15.25

FISCAL IMPACT STATEMENT

SUBJECT: New York-Presbyterian Hospital

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) ☒ GENERAL FUND ☐ AIRPORT ☐ SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 150000

Total Current Year Revenue \$ 150,000

Source of Funds (check one): ☒ Current Appropriations

☐ Transfer of Existing Appropriations ☐ Additional Appropriations ☐ Other (explain)

Identify Accounts: Operating Acct: 101-11-0400-4380; Recovery 101-11-0400-9425

Potential Related Operating Budget Expenses: Annual Amount \$ 150,000

Describe: To provide summer youth employment and training experiences for 60 eligible Westchester youth between the ages 16-24 from families with low to moderate incomes, for a term commencing on July 1, 2025 - September 30, 2025. Subcontracts with Mount Vernon, New Rochelle, Ossining, Peekskill, White Plains, Greenburgh, Port Chester, Yonkers and Boys & Girls Club of Northern Westchester

Potential Related Revenues: Annual Amount \$ 150,000

Describe: Grant from New York Presbyterian Hospital to provide summer youth employment and training services for 60 youth.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: \$0.00

Next Four years: Same as above

Prepared by: Gregg Peterson 

Title: Financial Coordinator

Department: CEO/Youth Bureau

Reviewed By: 

Budget Director 7/24/25

If you need more space, please attach additional sheets.

AN ACT authorizing the County of Westchester to enter into separate inter-municipal agreements with the Cities of Mount Vernon, New Rochelle, Peekskill, Yonkers and White Plains, and the Villages of Ossining and Port Chester, through their respective youth bureaus, and the Town of Greenburgh, through its community center, pursuant to which the municipalities will provide summer youth employment and training services to eligible Westchester youth.

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The County of Westchester, acting by and through the Westchester County Youth Bureau, (“County”) is hereby authorized to enter into separate inter-municipal agreements (“IMAs”) with the Cities of Mount Vernon, New Rochelle, Peekskill, Yonkers and White Plains, and the Villages of Ossining and Port Chester, through their respective youth bureaus, and the Town of Greenburgh, through its community center (collectively the “Municipalities” or individually a “Municipality”), pursuant to which the Municipalities will provide summer youth employment and training services for eligible Westchester youth between the ages 16-24 from families with low to moderate incomes. The term of each IMA will commence retroactively on July 1, 2025 and continue through September 30, 2025. Pursuant to the IMAs, the County shall reimburse the Municipalities a total aggregate amount not to exceed \$133,333.36, payable as invoiced, pursuant to an approved budget and subject to appropriations.

§2. The County Executive or his authorized designee is hereby empowered to execute all instruments and take all actions reasonable and necessary to effectuate the purposes hereof.

§3. This Act shall take effect immediately.

INTERMUNICIPAL AGREEMENT

THIS INTER MUNICIPAL AGREEMENT (“Agreement”), made _____, 2025,
by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601, (hereinafter referred to as the “County”),
and

MUNICIPALITY, a municipal corporation of the State of New York, having an office and place of business at **ADDRESS** (hereinafter referred to as the “Municipality”).

WITNESSETH:

WHEREAS, the County, through the Youth Bureau, has been awarded a grant from The New York Presbyterian Hospital (the “NYPH”) to provide a summer youth employment and training program (the “Program”) for eligible youth from Westchester County; and

WHEREAS, the County desires to enter into a contract with the Municipality to provide said services; and

WHEREAS, the Municipality desires to provide such services.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties do agree as follows:

FIRST: The Municipality shall provide the Program for eligible Westchester youth between the ages 16-24 from families with low to moderate incomes, as more particularly described in Schedule “A”, which is attached hereto and made a part hereof (hereinafter the “Work”). The Work shall be carried out by the Municipality in accordance with current industry standards and trade practices.

The Municipality shall ensure that the Work and all services provided for hereunder shall conform in every respect to all applicable Federal, State and local laws, rules, regulations and ordinances and shall be performed to the complete satisfaction of the Executive Director of the Westchester County Youth Bureau.

SECOND: The term of this Agreement shall commence on July 1, 2025 and shall continue through September 30, 2025, unless terminated earlier pursuant to the provisions of this Agreement.

The Municipality shall report to the County on its progress toward completing the Work, as the Westchester County Youth Bureau Executive Director or his/her duly authorized designee (the "Director") may request, and shall immediately inform the Director in writing of any cause for delay in the performance of its obligations under this Agreement.

THIRD: For the Work to be performed pursuant to Paragraph "FIRST", the Municipality shall be paid an amount not to exceed Sixteen Thousand Six Hundred Sixty-Six and 67/100 Dollars (\$16,666.67), payable quarterly, pursuant to the budget attached hereto and made a part hereof as Schedule "B" (the "Budget"). Except as otherwise expressly stated in this Agreement, no payment shall be made by the County to the Municipality for out-of-pocket expenses or disbursements made in connection with the Work to be performed hereunder.

Payment under this Agreement shall be made after submission by the Municipality of an invoice, which shall be uniquely numbered, and paid only after approval of the invoice by the Director. In no event shall payment be made to the Municipality prior to completion of all Work and the approval of same by the Director.

The Municipality shall, at no additional charge, furnish all labor, services, materials, tools, equipment and other appliances necessary to complete the Work, unless specific additional charges are expressly permitted under this Agreement. It is recognized and understood that even if specific additional charges are expressly permitted under this Agreement, in no event shall total payment to the Municipality exceed the not-to-exceed amount set forth above.

The Municipality expressly represents that the Budget lists true and anticipated costs of personnel and other costs of service to be rendered by the Municipality in performing the Work. In the event that actual operating expenses may exceed anticipated expenses detailed in the Budget, the Municipality will submit a written request for budget modification and the County will respond in writing to such request within sixty (60) days. Such budget modification request must be approved and authorized prior to expenditure by the Municipality. Nothing herein shall be construed as requiring the County to approve a budget modification request or as consent to the Municipality's reduction of services if such consent is not granted. The Municipality is solely

responsible for any over-expenditure or improper expenditure relating to this Agreement and the County assumes no responsibility for any over-expenditure or improper expenditure of the money provided to the Municipality hereunder.

Conversely, in the event that actual operating expenses may be less than the anticipated expenses detailed in the Budget, the Municipality shall submit a written request for budget modification and the County will respond in writing to such request within sixty (60) days. If the County determines that the unneeded funds may be utilized by the Municipality for other approved reimbursable Work purposes, the County shall consider a budget modification to reallocate the unneeded funds to other Work purposes. Nothing herein shall be construed as requiring the County to approve a budget modification request or as consent to the Municipality's reallocation of funds to other Work purposes if such consent is not expressly granted. Such budget modification request must be approved and authorized prior to expenditure by the Municipality.

FOURTH: Prior to the making of any payments hereunder, the County may, at its option, audit such books and records of the Municipality as are reasonably pertinent to this Agreement to substantiate the basis for payment. The County will not withhold payment pursuant to this paragraph for more than thirty (30) days after payment would otherwise be due pursuant to the provisions of this Agreement, but the County shall not be restricted from withholding payment for cause found in the course of such audit or because of failure of the Municipality to cooperate with such audit. The County shall, in addition, have the right to audit such books and records subsequent to payment, if such audit is commenced within one (1) year following termination of this Agreement.

In the event an audit received from the Municipality or an audit performed by the County or on the County's behalf, reflects overpayment by the County or that monies were not fully expended or that monies were improperly expended, then the Municipality shall reimburse to the County the cost of such audit, if the audit was done by the County or on its behalf, and the amount of such overpayment, underpayment or improper payment, as the case may be, within thirty (30) days of notice from the County.

The Municipality further agrees to permit designated employees or agents of the County reasonable on-site inspection of the work being performed by the Municipality under this

Agreement, its books, accounts, financial audits and records and agrees to keep records necessary to disclose fully the receipt and disposition of funds received under this agreement.

Unless the County shall, in writing, advise the Municipality to the contrary, the Municipality shall retain all financial records related to this Agreement for a period of six (6) years after the expiration or termination of this Agreement.

FIFTH: The parties recognize and acknowledge that the obligations of the County under this Agreement are subject to the County's receipt of funds from NYPH to operate the Program.

If, for any reason, the full amount of said funds is not paid over or made available to the County by NYPH, the County may terminate this Agreement immediately or reduce the amount payable to the Municipality, in the discretion of the County. The County shall give prompt notice of any such termination or reduction to the Municipality. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

In addition, the parties recognize and acknowledge that the obligations of the County under this Agreement are subject to annual appropriations by its Board of Legislators pursuant to the Laws of Westchester County. Therefore, this Agreement shall be deemed executory only to the extent of the monies appropriated and available. The County shall have no liability under this Agreement beyond funds appropriated and available for payment pursuant to this Agreement. The parties understand and intend that the obligation of the County hereunder shall constitute a current expense of the County and shall not in any way be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the County, nor shall anything contained in this Agreement constitute a pledge of the general tax revenues, funds or moneys of the County. The County shall pay amounts due under this Agreement exclusively from legally available funds appropriated for this purpose. The County shall retain the right, upon the occurrence of the adoption of any County Budget by its Board of Legislators during the term of this Agreement or any amendments thereto, and for a reasonable period of time after such adoption(s), to conduct an analysis of the impacts of any such County Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates set forth herein. If the

County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

This Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

SIXTH: (a) The County, upon ten (10) days' notice to the Municipality, may terminate this Agreement in whole or in part when the County deems it to be in its best interest. In such event, the Municipality agrees to:

(i) Account for and refund to the County, within thirty (30) days, any unexpended funds which have been paid to the Municipality pursuant to its Agreement with the County which are in excess of unreimbursed expenses incurred prior to the notice of termination;

(ii) Stop work immediately and incur no further costs in furtherance of this Agreement without the express approval of the Director; and

(iii) Submit within thirty (30) days of termination, a full report of receipts and expenditures of funds and Work activities, accomplishments and obstacles encountered relating to this Agreement.

In the event of a dispute as to the value of the Work rendered by the Municipality prior to the date of termination, it is understood and agreed that the Director shall determine the value of such Work rendered by the Municipality. The Municipality shall accept such reasonable and good faith determination as final.

(b) In the event the County determines that there has been a material breach by the Municipality of any of the terms of the Agreement and such breach either, (i) remains uncured for forty-eight (48) hours after service on the Municipality of written notice thereof, or (ii) is not capable of being cured, the County, in addition to any other right or remedy it might have, may

terminate this Agreement and the County shall have the right, power and authority to complete the Work provided for in this Agreement, or contract for its completion, and any additional expense or cost of such completion shall be charged to and paid by the Municipality. Without limiting the foregoing, upon written notice to the Municipality, repeated breaches by the Municipality of duties or obligations under this Agreement shall be deemed a material breach of this Agreement justifying termination for cause hereunder without requirement for further opportunity to cure.

SEVENTH: The Municipality agrees to procure and maintain insurance naming the County as additional insured, as provided and described in Schedule “C”, entitled “Standard Insurance Provisions”, which is attached hereto and made a part hereof. In addition to, and not in limitation of the insurance provisions contained in Schedule “C”, the Municipality agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Municipality shall indemnify and hold harmless the County, its officers, employees, agents, and elected officials from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality;

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto; and

(c) in the event the Municipality does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Municipality shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

EIGHTH: The Municipality represents and warrants that all prices quoted herein for the work to be performed hereunder have been arrived at by the Municipality independently and have been submitted without collusion with any other vendor of similar materials, supplies, equipment or services.

NINTH: The Municipality expressly agrees that neither it nor any contractor, subcontractor, employee, or any other person acting on its behalf shall discriminate against or intimidate any employee or other individual on the basis of race, creed, religion, color, gender, age, national origin, ethnicity, alienage or citizenship status, disability, marital status, sexual orientation, familial status, genetic predisposition or carrier status during the term of or in connection with this Agreement, as those terms may be defined in Chapter 700 of the Laws of Westchester County. The Municipality acknowledges and understands that the County maintains a zero tolerance policy prohibiting all forms of harassment or discrimination against its employees by co-workers, supervisors, vendors, contractors, or others.

TENTH: The Municipality shall obey, perform and comply, at its own expense, with the provisions of all federal, state and local laws, rules, regulations, orders or ordinances and requirements of every kind and nature, which now exist or are hereinafter enacted or promulgated ("Laws") applicable to this Agreement or the Work to be performed under this Agreement. Without limiting the generality of the foregoing, the Municipality further agrees to comply, at its own expense, with all Laws applicable to it as an employer of labor and all Laws and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subcontractors and others employed to render the Work hereunder.

It is the intent and understanding of the County and Municipality that each and every provision required by law, contract, or other proper authority to be included in this agreement shall, for all intents and purposes, be considered and deemed included herein. The Municipality understands and acknowledges that for each and every such provision that has, through mistake or otherwise, either not been inserted in writing or been inserted in writing in an incorrect form, the Municipality hereby consents to amending this agreement in writing, upon receipt of notice from the County, for the purpose of inserting or correcting the provision in question.

ELEVENTH: All records or recorded data of any kind compiled by the Municipality in completing the Work described in this Agreement, including but not limited to written reports, studies, drawings, blueprints, computer printouts, graphs, charts, plans, specifications and all other similar recorded data, shall become and remain the property of the County. The Municipality may retain copies of such records for its own use and shall not disclose any such information without

the express written consent of the Director. The County shall have the right to reproduce and publish such records, if it so desires, at no additional cost to the County.

Notwithstanding the foregoing, all deliverables created under this Agreement by the Municipality are to be considered “works made for hire.” If any of the deliverables do not qualify as “works made for hire,” the Municipality hereby assigns to the County all right, title and interest (including ownership of copyright) in such deliverables and such assignment allows the County to obtain in its name copyrights, registrations and similar protections which may be available. The Municipality agrees to assist the County, if required, in perfecting these rights. The Municipality shall provide the County with at least one copy of each deliverable.

The Municipality agrees to defend, indemnify and hold harmless the County for all damages, liabilities, losses and expenses arising out of any claim that a deliverable infringes upon an intellectual property right of a third party. If such a claim is made, or appears likely to be made, the Municipality agrees to enable the County’s continued use of the deliverable, or to modify or replace it. If the County determines that none of these alternatives is reasonably available, the deliverable may be returned.

TWELFTH: The Municipality hereby agrees that any document, record or recorded data of any kind delivered to the County pursuant to this Agreement, which the County intends to digitally publish and make available on the Internet or Intranet, shall comply with the most current standards set forth in both, (a) Section 508 of the federal Rehabilitation Act of 1973, as amended; and (b) the Web Content Accessibility Guidelines (WCAG) (collectively, the “Accessibility Standards”), pursuant to the goals and objectives of the Americans with Disabilities Act of 1990 and the County’s Digital Content Accessibility Policy, which is linked hereto and made a part hereof: <https://www.westchestergov.com/digital-content-accessibility-policy>. The Accessibility Standards shall not apply to drafts or non-final versions of any such documents, unless the County, in writing, specifies otherwise.

The Municipality must demonstrate compliance with the Accessibility Standards and may do so using third-party accessibility ‘checker’ software, manual checking or any another suitable method acceptable to the County. Further, the County may require the Municipality, at the Municipality’s sole cost and expense, to certify compliance with the Accessibility Standards.

If the County determines that a document or other deliverable does not meet the Accessibility Standards, the Municipality shall, at its sole cost and expense, promptly remedy such non-compliance. In the event the Municipality does not promptly remedy any such non-compliant issues or deficiencies, the County may exercise any rights and remedies available to it at law or equity, including, but not limited to, the right to remedy said issues or deficiencies, in which event the County shall either seek reimbursement from the Municipality for any such costs and expenses incurred by the County in connection therewith, to be paid within thirty (30) days from receipt of written notice thereof, or offset such costs and expenses against any amounts due to the Municipality under the Agreement or other agreements.

THIRTEENTH: The Municipality agrees to ensure that the grounds, structures, buildings and furnishings at the site or sites of the Work are maintained in good repair and free from any danger to health and safety. The Municipality further agrees to ensure that any buildings or structures housing its Work comply with all applicable laws, including, but not limited to, zoning, building, health, sanitation and fire safety.

FOURTEENTH: Without limiting the right of the County to require additional reports regarding the Work hereunder, the Municipality shall provide the County with an annual report. Where possible, all materials submitted pursuant to this paragraph shall delineate the relationship of the Department sponsored Works and funds, to the total youth services offered by the Municipality.

In addition to the above, the Municipality agrees to furnish all reports and materials necessary to permit the County to fulfill its own reporting requirements.

FIFTEENTH: The Municipality shall make available required office space and equipment necessary to provide the services described herein and shall provide qualified and trained personnel for supervision and fiscal management of the Work conducted by the Municipality hereunder. The Municipality's Board of Directors, the Project Director (the Executive Director of the Municipality) or his/her authorized designee shall attend required meetings as requested by the Director. The Director shall participate in the selection of the Project Director who shall be an employee of the Municipality and responsible for the management of the Work.

SIXTEENTH: Subject to County approval, title of any equipment purchased by the Municipality, pursuant to the terms of this Agreement may be retained by that Municipality, upon completion of the term of its Agreement with the County, and upon the condition that such equipment will be used for the benefit of the youth served by the Municipality.

SEVENTEENTH: The Municipality agrees that no funds received pursuant to this Agreement will be used for sectarian purposes or to further the advancement of any religion. The Municipality further agrees that if it is, or is deemed to be, a religious or denominational institution or organization, or an organization operated for religious purposes which is supervised or controlled by or in connection with a religious or denominational institution or organization, in providing services pursuant to this Agreement, it will:

- a) not discriminate against any employee or applicant for employment on the basis of religion, and will not limit or give preference in employment to persons on the basis of religion.
- b) not discriminate against any youth seeking to participate or participating in any Work or activity of this Agreement, and will not limit the Works and activities or give preference to persons, on the basis of religion;
- c) provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of services or the use of facilities or furnishings funded in whole or in part under this Agreement.

EIGHTEENTH: No current officers, directors, or incorporators of the Municipality shall be hired or retained by the Municipality to fill any staff position or perform any service required under the Agreement, and no parents, spouses, siblings, and children or current officers, directors or incorporators shall be paid from the funds authorized under this Agreement without prior written approval from the County.

NINETEENTH: The Municipality agrees that any public information materials or other printed or published materials concerning that part of the Work which is supported with funds herewith shall give due recognition to the Westchester County Youth Bureau. The Municipality agrees to display the County logo in an appropriately visible place in the organization.

TWENTIETH: Failure of the County to insist, in any one or more instances, upon strict performance of any term or condition herein contained shall not be deemed a waiver or relinquishment of such term or condition, but the same shall remain in full force and effect. Acceptance by the County of any Work or the payment of any fee or reimbursement due hereunder with knowledge of a breach of any term or condition hereof, shall not be deemed a waiver of any such breach and no waiver by the County of any provision hereof shall be implied.

TWENTY-FIRST: All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County:	Director, Westchester County Youth Bureau 112 East Post Road, 3 rd floor White Plains, NY 10601
with a copy to:	County Attorney Michaelian Office Building, Room 600 148 Martine Avenue White Plains, NY 10601

To the Municipality:	Executive Director Municipality Street Address City, State Zip
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TWENTY-SECOND: The Municipality agrees to maintain complete confidentiality of all information concerning youth and their families it may obtain during the course of performing the Work under this Agreement. The Municipality will not release any such information, including names and addresses, to any entity without prior written permission from the County.

TWENTY-THIRD: This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous

negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling with respect to any interpretation of the meaning and intent of the parties.

TWENTY- FOURTH: Nothing herein is intended or shall be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Agreement, except in the event that specific third party rights are expressly granted herein.

TWENTY- FIFTH: The Municipality recognizes that this Agreement does not grant the Municipality the exclusive right to perform the Work for the County and that the County may enter into similar agreements with other contractors on an “as needed” basis.

TWENTY-SIXTH: The Municipality hereby represents that, if operating under an assumed name, it has filed the necessary certificate pursuant to New York General Business Law Section 130.

TWENTY-SEVENTH: Attached hereto and forming parts hereof are the schedules listed below. Simultaneous with its execution of this Agreement, the Municipality shall provide the County with a completed copy of each schedule. The Municipality agrees that the terms of each of these schedules has been accepted and agreed-to by the Municipality by virtue of its execution of this Agreement, and the Municipality represents and warrants that it has completed each of these schedules accurately and completely.

- 1.) Schedule “D” — “Business Enterprises Owned and Controlled by Women or Persons of Color”

Pursuant to Section 308.01 of the Laws of Westchester County, it is the goal of the County to use its best efforts to encourage, promote and increase the participation

of business enterprises owned and controlled by women or persons of color in contracts and projects funded by all departments of the County.

2.) Schedule “E” — “Required Disclosure of Relationships to County”

In the event that any information provided in Schedule “E” must be changed during the term of this Agreement, the Municipality agrees to notify the County in writing within ten (10) business days and provide an updated version of the schedule. The Municipality shall also have each approved subcontractor complete a separate Schedule “E” and shall advise the subcontractor of the duty to report any changes to the information contained therein to the Municipality within ten (10) business days of such event and such information shall be forwarded by the Municipality to the County in the manner described above.

3.) Schedule “F” — “Criminal Background Disclosure”

This schedule is required pursuant to Executive Order No. 1-2008.

4.) Schedule “G” — “Certification Regarding Business Dealings with Northern Ireland”

Pursuant to Section 310.01 of the Laws of Westchester County, no County procuring officer may award or recommend for award any contract not subject to competitive bidding to a party that does not execute a certification in substantially the form contained in Schedule “G”.

5.) Schedule “H” — “Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans”

The County believes it is a laudable goal to provide business opportunities to veterans who were disabled while serving our country, and wants to encourage the participation in County contracts of certified business enterprises owned and

controlled by service-disabled veterans. This schedule is required as part of the County's program to encourage the participation of such business enterprises in County contracts, and in furtherance of Article 3 of the New York State Veterans' Service Law.

6.) Schedule "I" — "Vendor Direct Program - Electronic Funds Transfer"

All payments made by the County to the Municipality will be made by electronic funds transfer ("EFT") pursuant to the County's Vendor Direct Program. If the Municipality is not already enrolled in the Vendor Direct Program, the Municipality shall fill out and submit an EFT Authorization Form as part of this Agreement. (In rare cases, a hardship waiver may be granted. For a Hardship Waiver Request Form, the Municipality understands that it must contact the County's Finance Department.)

If the Municipality is already enrolled in the Vendor Direct Program, the Municipality hereby agrees to immediately notify the County's Finance Department in writing if the EFT Authorization Form on file must be changed, and provide an updated version of the document.

7.) Schedule "J" – "HIPAA Business Associate Terms"

The Municipality shall comply with all applicable provisions of the Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA") and shall advise its employees who are engaged in any activity relating to this Agreement of their obligation to fully comply with HIPAA and its implementing regulations. The Municipality shall ensure that any Protected Health Information accessed, used, or disclosed in the course of providing Work under this Agreement is handled in accordance with HIPAA standards and shall implement appropriate safeguards to protect such information.

The Municipality understands and acknowledges that the County currently maintains a Vendor Portal at <http://www.westchestergov.com/vendorportal> that includes a Document Repository (the “Repository”) into which the Municipality may upload a scanned image of one or more of the schedules and/or supporting documents that the Municipality is required to provide to the County for this Agreement (the “Required Documents”), including each of the schedules listed above. The Municipality further understands and acknowledges that if the Municipality chooses to use the Repository to provide to the County one or more of the Required Documents (each document so provided, a “Repository Document”), the following terms apply:

- a.) The Municipality is using the Repository voluntarily, as required by New York State Technology Law Sections 305 and 309;
- b.) The Municipality represents and warrants that any and all information in each Repository Document is complete and accurate in all respects;
- c.) In the event that any information in a Repository Document for this Agreement must be changed, the Municipality shall upload an updated version of such document within ten (10) business days of the need for such change arising, and provide notice to the County that the updated version was required and has been uploaded;
- d.) Notwithstanding any other provision of this Agreement, the Municipality must, at a minimum, update each Repository Document annually; and
- e.) In order for a given Repository Document to be used for this Agreement, it must be dated less than one (1) year before the execution of this Agreement.

TWENTY-EIGHTH: The Municipality and the County agree that the Municipality and its officers, employees, agents, contractors, subcontractors and/or consultants are independent contractors and not employees of the County or any department, agency or unit thereof. In accordance with their status as independent contractors, the Municipality covenants and agrees that neither the Municipality nor any of its officers, employees, agents, contractors, subcontractors and/or consultants will hold themselves out as, or claim to be, officers or employees of the County or any department, agency or unit thereof.

TWENTY-NINTH: This Agreement may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. In addition, the parties hereby agree that any cause of action arising out of this Agreement shall be brought in the County of Westchester.

If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

THIRTIETH: The Municipality shall use all reasonable means to avoid any conflict of interest with the County and shall immediately notify the County in the event of a conflict of interest. The Municipality shall also use all reasonable means to avoid any appearance of impropriety.

THIRTY-FIRST: PERFORMANCE MEASUREMENT. Without limiting the right of the County to require additional reports regarding the Work hereunder, at minimum, the Municipality shall provide the County with the following reports, the nature and frequency of which are set forth below:

- a) Fiscal Reports and expectations
 - Claims must be submitted for quarterly lump payment: April 20, July 20, October 20 and January 11 of the following year.
 - A fiscal forecast must be submitted to Program Administrator by July 30.
 - Only 2 budget modification requests will be accepted within the program calendar year. Budget modification requests are not retro to prior quarters. Final budget modifications must be requested no later than October 30.
- b) Program progress reports must be submitted outlining the Municipality's progress in achieving the Targets/Outcomes set forth in the Schedule "A" and all monies

expended in connection with the same in order to enable the County to assess the level and type of services provided

- Monthly Statistical Reports are due by the 10th of the month following the month
- Quarterly Narrative Reports are due on the 10th of the month following the quarter
- Annual Report – Due on January 10. Where possible, all materials submitted pursuant to this paragraph shall delineate the relationship of the Department sponsored Works and funds, to the total youth services offered by the Municipality.

c) The County may also make site visits to the location/s where the services to be provided under this Agreement are performed in order to review Municipality's records, observe the performance of services and/or to conduct interviews of staff and patrons, where appropriate and not otherwise prohibited by law.

d) In addition to the above, the Municipality agrees to furnish all reports and materials necessary to permit the County to fulfill its own reporting requirements. Failure to comply with the Performance Measurement criteria by Municipality will allow the County to issue notice of performance concerns and request for specific improvements from the Program Administrator, attached hereto as Schedule "K" and made part here of and entitled "Westchester County Youth Bureau Corrective Action Request.

Notwithstanding anything to the contrary contained herein, and in addition to any other rights or remedies the County may have, in the event Municipality breaches the Agreement, performance measurements are not met by the end of the following year's contract, or if Agreement or other contract funds are not fully and/or improperly expended, the County shall have the right to take disciplinary actions against the Municipality, which disciplinary actions may include but not be limited to reducing Municipality's future contract budget amounts, termination of Municipality's contracts and/or deduction from future contracts' payments under any contracts the County has with the Municipality and/or requiring payment by the Municipality to the County of any funds the County may determine are owed to the County under this Agreement.

(b) In addition to any general audit rights to which the County may be entitled hereunder, the County also reserves the right to audit the Municipality's performance under this

Agreement. Such audit may include requests for documentation or other information which the Director may, in her discretion, deem necessary and appropriate to verify the information provided by the Municipality as required by subsections above.

THIRTY-SECOND: This Agreement shall not be enforceable until signed by both parties and approved by the Office of the County Attorney.

[NO FURTHER TEXT/SIGNATURE PAGE FOLLOWS]

DRAFT

IN WITNESS WHEREOF, The County of Westchester and the Municipality have caused this Agreement to be executed.

THE COUNTY OF WESTCHESTER

By: _____
Name: Kenneth W. Jenkins
Title: Acting County Executive

MUNICIPALITY

By: _____
Name:
Title:

Approved by the Westchester County Board of Acquisition & Contract at a meeting duly held on the **X day of month, 2025 (XXXXX)**.

Approved

Assistant County Attorney
The County of Westchester
CON#138291

S:\Contract\ZORN\YOB\NYPH Summer Youth Employment Program\2025\IMA Template\NYPH SYEP - 2025
IMA Template (Law Approved) 7.15.25.docx

ACKNOWLEDGMENT

STATE OF NEW YORK)
) ss.:
COUNTY OF)

On the _____ day of _____ in the year 2025 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Date: _____

Notary Public

CERTIFICATE OF AUTHORITY
(CORPORATION)

I, _____,
(Officer other than officer signing contract)

certify that I am the _____ of
(Title)
the _____
(Name of Corporation)

a corporation duly organized and in good standing under the _____
(Law under which organized, e.g., the New York Business Corporation Law) named in the
foregoing agreement; that

(Person executing agreement)

who signed said agreement on behalf of the _____
(Name of Corporation)

was, at the time of execution

(Title of such person)

of the Corporation and that said agreement was duly signed for and on behalf of said Corporation
by authority of its Board of Directors, thereunto duly authorized and that such authority is in full
force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
) ss.:
COUNTY OF)

On the _____ day of _____ in the year 2025_ before me, the undersigned, a Notary
Public in and for said State, _____ personally appeared,
personally known to me or proved to me on the basis of satisfactory evidence to be the officer
described in and who executed the above certificate, who being by me duly sworn did depose and
say that he/she resides at _____, and
he/she is an officer of said corporation; that he/she is duly authorized to execute said certificate on
behalf of said corporation, and that he/she signed his/her name thereto pursuant to such authority.

Notary Public

Date

SCHEDULE "A"
SCOPE OF SERVICES

[INSERT MUNICIPALITY SCOPE HERE]

DRAFT

SCHEDULE "B"
APPROVED BUDGET

[INSERT MUNICIPALITY BUDGET HERE]

DRAFT

WESTCHESTER COUNTY YOUTH BUREAU
FISCAL REQUIREMENTS AND POLICIES

Westchester County Youth Bureau funds many different programs in each budget year. This material is designed to clarify the Bureau's fiscal requirements and policies regarding these programs. If questions arise, please contact the Youth Bureau at (914) 995-2755.

Below is a list of current funding categories:

All expenditures must be made in accordance with an approved budget, including any budget amendments. Programs funded by the Youth Bureau must file listings of all program expenses paid prior to receiving funds. A Program Expenditure Summary and applicable Program Expenditure Reports must be filed for each program. Listed below is a summary of the forms, which make up completed claim forms for reimbursement of program expenses:

<u>Type of Funding</u>	<u>Name of Form</u>	<u>Form Number</u>
West. County BOL	Program Expenditure Summary	OCFS3125
	Salaries Report	OCFS3126
	Fringe Benefits Report	OCFS3127
	Consultants, Contracted Services & Stipends Report	OCFS3128
	Miscellaneous	OCFS3129
	Travel	OCFS3130

All claims should be submitted in original and must have original signature. The Contract Number must be entered on all the claim forms for Local Tax Levy Programs. The Executive Director or another authorized official of the agency must make the certification on the Program Expenditure Summary report.

All claims should be prepared and submitted quarterly. These quarterly claims should be submitted not later than the 20th date of the month following the end of the quarter, except the 4th quarter which is due on January 10th of the following year.

Copies of back-up documents should be submitted with the expenditure reports. Listed below is a summary of the back-up documents for various expenses:

<u>Type of Expense</u>	<u>Back-up Documents</u>
Salary & Wages	Payroll Register and Proof of Payment
Fringe Benefits	Invoice from the Vendor and Proof of Payment
Consultant/Contracted Services	Signed Agreement, Invoice and Proof of Payment
Stipend (prior approval req.)	Time Sheet and Proof of Payment
OTPS /Misc.	Invoice from the Vendor and Proof of Payment
Employee Exp. Reimbursement	Employee Exp. Request Form, Receipt, and Proof of Payment

The Youth Bureau audits each claim against appropriate Westchester County and NY State Finance Law, Rules & Regulations, Fiscal Policies & Procedures, and the approved budget of each program and any approved budget amendments. Claims with calculation errors, and not submitted in accordance with Fiscal Policies & Procedures and approved budget will be returned. All claims must be sent to:

Westchester County Youth Bureau
112 East Post Road, 3rd Floor
White Plains, NY 10601

SCHEDULE "C"
STANDARD INSURANCE PROVISIONS

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. The Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2. The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof

of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:

- i. Premises - Operations.
- ii. Broad Form Contractual.
- iii. Independent contractor and Sub-contractor.
- iv. Products and Completed Operations.

c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:

- i. Owned automobiles.
- ii. Hired automobiles.
- iii. Non-owned automobiles.

e) Abuse and Molestation Liability, either by separate policy of insurance or through endorsement to the General Liability Policy or Professional Liability Policy. (Limits of \$1,000,000.00 per occurrence/3,000,000 aggregate). This insurance shall include coverage for the following, including coverage for client on client, counselor client, and third parties:

- i. Misconduct
- ii. Abuse (including both physical and sexual)
- iii. Molestation

This insurance shall, if it is a separate policy rather than an endorsement to an above-specified policy, name the "County of Westchester" as additional insured.

3. All policies of the contractor shall be endorsed to contain the following clauses:

a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the contractor.

SCHEDULE "D"**QUESTIONNAIRE REGARDING BUSINESS ENTERPRISES
OWNED AND CONTROLLED BY WOMEN OR PERSONS OF COLOR**

As part of the County's program to encourage the meaningful and significant participation of business enterprises owned and controlled by persons of color or women in County contracts, and in furtherance of Section 308.01 of the Laws of Westchester County, completion of this form is required.

A "business enterprise owned and controlled by women or persons of color" means a business enterprise, including a sole proprietorship, limited liability partnership, partnership, limited liability company, or corporation, that either:

- 1.) meets the following requirements:
 - a. is at least 51% owned by one or more persons of color or women;
 - b. is an enterprise in which such ownership by persons of color or women is real, substantial and continuing;
 - c. is an enterprise in which such ownership interest by persons of color or women has and exercises the authority to control and operate, independently, the day-to-day business decisions of the enterprise; and
 - d. is an enterprise authorized to do business in this state which is independently owned and operated.
- 2.) is a business enterprise certified as a minority business enterprise ("MBE") or women business enterprise ("WBE") pursuant to Article 15-a of the New York State Executive Law and the implementing regulations, 9 New York Code of Rules and Regulations subtitle N Part 540 et seq., **OR**
- 3.) is a business enterprise certified as a small disadvantaged business concern pursuant to the Small Business Act, 15 U.S.C. 631 et seq., and the relevant provisions of the Code of Federal Regulations as amended.

Please note that the term "persons of color", as used in this form, means a United States citizen or permanent resident alien who is and can demonstrate membership of one of the following groups:

- (a) Black persons having origins in any of the Black African racial groups;
- (b) Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American descent of either Indian or Hispanic origin regardless of race;
- (c) Native American or Alaskan native persons having origins in any of the original peoples of North America; or
- (d) Asian or Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian subcontinent or the Pacific Islands.

1. Are you a business enterprise owned and controlled by women or persons of color in accordance with the standards listed above?

_____ No

_____ Yes

Please note: If you answered "yes" based upon certification by New York State and/or the Federal government, official documentation of the certification must be attached.

2. If you answered "Yes" above, please check off below whether your business enterprise is owned and controlled by women, persons of color, or both.

_____ Women

_____ Persons of Color (*please check off below all that apply*)

- _____ Black persons having origins in any of the Black African racial groups
- _____ Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American descent of either Indian or Hispanic origin regardless of race
- _____ Native American or Alaskan native persons having origins in any of the original peoples of North America
- _____ Asian or Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian sub-continent or the Pacific Islands

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "E"
REQUIRED DISCLOSURE OF RELATIONSHIPS TO COUNTY

- 1.) Are any of the employees that the Municipality will use to carry out this contract also a County officer or employee, or the spouse, child, or dependent of a County officer or employee?

Yes _____ No _____

If yes, please provide details (attach extra pages, if necessary): _____

- 2.) Are any of the owners of the Municipality or their spouses a County officer or employee?

Yes _____ No _____

If yes, please provide details (attach extra pages, if necessary): _____

- 3.) Do any County officers or employees have an **interest**¹ in the Municipality or in any approved subcontractor that will be used for this contract?

Yes _____ No _____

If yes, please provide details (attach extra pages, if necessary): _____

[NO FURTHER TEXT ON THIS PAGE]

¹ "Interest" means a direct or indirect pecuniary or material benefit accruing to a County officer or employee, his/her spouse, child or dependent, whether as the result of a contract with the County or otherwise. For the purpose of this form, a County officer or employee shall be deemed to have an "interest" in the contract of:

- 1.) His/her spouse, children and dependents, except a contract of employment with the County;
- 2.) A firm, partnership or association of which such officer or employee is a member or employee;
- 3.) A corporation of which such officer or employee is an officer, director or employee; and
- 4.) A corporation of which more than five (5) percent of the outstanding capital stock is owned by any of the aforesaid parties.

SCHEDULE "F"
CRIMINAL BACKGROUND DISCLOSURE

INSTRUCTIONS

Pursuant to Executive Order 1-2008, the County is required to maintain a record of criminal background disclosure from all persons providing work or services in connection with any County contract, including leases of County-owned real property and licenses:

- a.) If any of the persons providing work or services to the County in relation to a County contract are not subject to constant monitoring by County staff while performing tasks and/or while such persons are present on County property pursuant to the County contract; and
- b.) If any of the persons providing work or services to the County in relation to a County contract may, in the course of providing those services, have access to sensitive data (for example SSNs and other personal/secure data); facilities (secure facilities and/or communication equipment); and/or vulnerable populations (for example, children, seniors, and the infirm).

In those situations, the persons who must provide a criminal background disclosure ("Persons Subject to Disclosure") include the following:

- a.) Consultants, Contractors, Licensees, Lessees of County-owned real property, their principals, agents, employees, volunteers or any other person acting on behalf of said Contractor, Consultant, Licensee, or Lessee who is at least sixteen (16) years old, including but not limited to Subconsultants, Subcontractors, Sublessees, or Sublicensees who are providing services to the County, and
- b.) Any family member or other person, who is at least sixteen (16) years old, residing in the household of a County employee who lives in housing provided by the County located on County property.

Under Executive Order 1-2008, it is the duty of every County Consultant, Contractor, Licensee, or Lessee to inquire of each and every Person Subject to Disclosure and disclose whether they have been convicted of a crime or whether they are subject to pending criminal charges, and to submit this form with that information.¹ Accordingly, the attached Criminal Background Disclosure Form and Certification must be completed and agreed-to as part of this Agreement.

Please note that under no circumstances shall the existence of a language barrier serve as a basis for the waiver of or an exception from the disclosure requirements of Executive Order 1-2008. If translation services are required by the Consultant, Contractor, Licensee, or Lessee to fulfill this obligation, it shall be at the sole cost and expense of the Consultant, Contractor, Licensee, or Lessee.

Please also note that the conviction of a crime(s) and/or being subject to a pending criminal charge(s) will not automatically result in a denial of a person's right to work on a County contract, right to be on County property, or license, but may, if the County determines that the prior conviction(s) or pending criminal charge(s) create an unacceptable risk. However, if a person fails to list or falsifies any part of

¹ For these disclosures, a "crime" or "pending criminal charge" includes all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State.

his/her conviction history or any pending criminal charge(s) for any reason, he/she may be prohibited from working or being on County property without any risk assessment. If it is later determined that a Person Subject to Disclosure failed to disclose a criminal conviction or pending criminal charge for any reason, his/her right to work on a County contract, be on County property, or license may be terminated at any time.

Please further note that, pursuant to Executive Order 1-2008, and subject to the applicable provisions of New York Correction Law §§ 752 and 753, the County has the right to bar a Person Subject to Disclosure from providing work or services to the County or from being on County property if any such person has:

- a.) A conviction of a crime(s);
- b.) A pending criminal proceeding for a crime(s); or
- c.) Refused to answer questions concerning his/her criminal background

Please finally note that any failure by a County Consultant, Contractor, Licensee, or Lessee to comply with the disclosure requirements of Executive Order 1-2008 may be considered by the County to be a material breach and shall be grounds for immediate termination by the County of the related County contract.

Exemptions

Executive Order 1-2008 exempts from the aforementioned disclosure requirements Persons Subject to Disclosure:

- a.) for whom the County has already conducted a background check and issued a security clearance that is in full force and effect; and
- b.) for whom another state or federal agency having appropriate jurisdiction has conducted a security and/or background clearance or has implemented other protocols or criteria for this purpose that apply to the subject matter of a County contract that is in full force and effect.

If you are claiming an exemption for one or more Persons Subject to Disclosure, you must notify the Procuring Officer². The Procuring Officer will then determine whether the Person(s) Subject to Disclosure are actually exempt, and provide written notification of his/her determination. If the Procuring Officer determines that a Person Subject to Disclosure is not exempt, the Procuring Officer will notify you of that determination, and you will have to include disclosures for that person on your Criminal Background Disclosure Form and Certification.

² Procuring Officer" shall mean the head of the department or the individual or individuals authorized by the head(s) of the department(s) undertaking the procurement and with respect to those matters delegated to the Bureau of Purchase and Supply pursuant to Section 161.11(1)(a) of the Laws of Westchester County, the Purchasing Agent.

Subconsultants, Subcontractors, Sublessees, or Sublicensees

Under Executive Order 1-2008, it is your duty to ensure that any and all approved subconsultants, subcontractors, sublessees, or sublicensees complete and submit the attached Criminal Background Disclosure Form and Certification for all of their respective Persons Subject to Disclosure. This must be done before such a subconsultant, subcontractor, sublessees, or sublicensees can be approved to perform work on a contract.

New Persons Subject to Disclosure

Under Executive Order 1-2008, you have a **CONTINUING OBLIGATION** to maintain the accuracy of the Criminal Background Disclosure Form and Certification (and any accompanying documentation) for the duration of this contract, including any amendments or extensions thereto. Accordingly, it is your duty to complete and submit an updated Criminal Background Disclosure Form and Certification whenever there is a new Person Subject to Disclosure for this contract. **NO NEW PERSON SUBJECT TO DISCLOSURE SHALL PERFORM WORK OR SERVICES OR ENTER ONTO COUNTY PREMISES UNTIL THE UPDATED CRIMINAL BACKGROUND DISCLOSURE FORM AND CERTIFICATION IS FILED WITH THE PROCURING OFFICER.** You shall also provide the County with any other updates that may be necessary to comply with the disclosures required by Executive Order 1-2008.

PLEASE CONTINUE TO THE

Criminal Background Disclosure Form and Certification

BEGINNING ON THE NEXT PAGE

CRIMINAL BACKGROUND DISCLOSURE

FORM AND CERTIFICATION

If this form is being completed by a subconsultant, subcontractor, sublessee, or sublicensee, please consider all references in this form to "consultant, contractor, lessee, or licensee" to mean "subconsultant, subcontractor, sublessee, or sublicensee" and check here: _____

By executing this Agreement, I, as the signatory for the Contractor, certify that I am a principal or a representative of the Consultant, Contractor, Lessee, or Licensee and I am authorized to agree to and provide this completed Criminal Background Disclosure Form and Certification. I certify that each Person Subject to Disclosure has been asked the following questions:

- **Have you or your company ever been convicted of a crime (all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State) including, but not limited to, conviction for commission of fraud, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property?**
- **Are you or your company subject to any pending criminal charges (all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State)?**

I certify that the names and titles of Persons Subject to Disclosure who refused to answer **either** of the questions above are as follows:

If none, check this box: ☐

1. _____
2. _____
3. _____

(If more space is needed, please attach separate pages labeled "REFUSED to Answer - Continued.")

I certify that the names and titles of Persons Subject to Disclosure who answered "Yes" to **either** of the questions above are as follows:

If none, check this box: ☐

1. _____
2. _____
3. _____

(If more space is needed, please attach separate pages labeled "YES Answers - Continued")

Each Person Subject to Disclosure listed above who has either **been convicted of a crime(s)** and/or is **subject to a pending criminal charge(s)** must answer additional questions. Those questions are below.

A Person Subject to Disclosure who has **been convicted of a crime(s)** must respond to the following (please attach separate pages with responses for each person, with their name and title):

- 1.) Describe the reason for being on County property if applicable, identify the specific duties and responsibilities on this project which you intend to perform for the County, including but not limited to, access to sensitive data and facilities and access to vulnerable populations.
- 2.) Please list all criminal convictions along with a brief description of the crime(s) (including all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State).
- 3.) Please provide the date and place of each conviction.
- 4.) Please provide your age at the time of each crime for which you were convicted.
- 5.) Please provide the legal disposition of each case.
- 6.) Please provide any information either produced by yourself or someone on your behalf in regards to your rehabilitation and good conduct.

A Person Subject to Disclosure who is **subject to a pending criminal charge(s)** must respond to the following (please attach separate pages with responses for each person, with their name and title):

- 1.) Describe the reason for being on County property and if applicable, identify the specific duties and responsibilities on this project which you intend to perform for the County, including but not limited to, access to sensitive data and facilities and access to vulnerable populations.
- 2.) Please identify all pending criminal charges (all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State).
- 3.) Please briefly describe the nature of the pending charges and the date upon which it is alleged that a crime was committed.

I hereby certify that all of the information provided herein (and in any and all attachments) is true and accurate and that all disclosures required by Executive Order 1-2008 and this Criminal Background Disclosure Form and Certification have been completed. By executing this Agreement, I hereby affirm that all of the facts, statements and answers contained herein (and in any and all attachments) are true and correct. I understand that providing false or incomplete information or withholding by omission or intention pertinent information will be cause for refusing further consideration of my being utilized under this contract.

It is understood and agreed that no Person Subject to Disclosure shall perform work or services or enter onto County property until this required Criminal Background Disclosure Form and Certification is filed with the Procuring Officer.

It is understood and agreed that to the extent that new Persons Subject to Disclosure are proposed to perform work or provide services under this contract after filing of this Criminal Background Disclosure Form and Certification with the Procuring Officer, such new Persons Subject to Disclosure shall not perform work or provide services or enter into County property until an updated Criminal Background Disclosure Form and Certification has been filed with the Procuring Officer.

It is further understood and agreed that the consultant, contractor, lessee, or licensee has a continuing obligation to maintain the accuracy of the Criminal Background Disclosure Form and Certification for the duration of this contract, including any amendments or extensions thereto, and shall provide any updates to the information to the County as necessary to comply with the requirements of Executive Order 1-2008.

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "G"

**CERTIFICATION REGARDING BUSINESS DEALINGS
WITH NORTHERN IRELAND**

A. The Contractor and any individual or legal entity in which the Contractor holds a ten percent (10%) or greater ownership interest and any individual or legal entity that holds a ten percent (10%) or greater ownership interest in the Contractor (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles.

B. For purposes of this Certification, "MacBride Principles" shall mean those principles relating to nondiscrimination in employment and freedom of workplace opportunity which require employers doing business in Northern Ireland to:

- (1) increase the representation of individuals from underrepresented religious groups in the work force, including managerial, supervisory, administrative, clerical and technical jobs;
- (2) take steps to promote adequate security for the protection of employees from underrepresented religious groups both at the workplace and while traveling to and from work;
- (3) ban provocative religious or political emblems from the workplace;
- (4) publicly advertise all job openings and make special recruitment efforts to attract applicants from underrepresented religious groups;
- (5) establish layoff, recall and termination procedures which do not in practice favor a particular religious group;
- (6) abolish all job reservations, apprenticeship restrictions and differential employment criteria which discriminate on the basis of religion;
- (7) develop training programs that will prepare substantial numbers of current employees from underrepresented religious groups for skilled jobs, including the expansion of existing programs and the creation of new programs to train, upgrade and improve the skills of workers from underrepresented religious groups;
- (8) establish procedures to assess, identify and actively recruit employees from underrepresented religious groups with potential for further advancement; and
- (9) appoint a senior management staff member to oversee affirmative action efforts and develop a timetable to ensure their full implementation.

C. For purposes of this Certification, "Northern Ireland" shall be understood to be the six counties partitioned from the Irish Province of Ulster, and administered from London and/or from Stormont.

D. The Contractor agrees that the warranties and representation in paragraph "A" are material conditions of this Agreement. If the County receives information that the Contractor is in violation of paragraph "A", the County shall review such information and give the Contractor opportunity to respond. If the County finds that such a violation has occurred, the County may declare the Contractor in default, and/or terminate this Agreement. In the event of any such termination, the County may procure the supplies, services or work from another source in accordance with applicable law. The Contractor shall pay to the County the difference between the contract price for the uncompleted portion of this Agreement and the cost to the County of completing performance of this Agreement either by

itself or by engaging another contractor. If this is a contract other than a construction contract, the Contractor shall be liable for the difference in price if the cost of procurement from another source is greater than what the County would have paid the Contractor plus any reasonable costs the County incurs in any new procurement and if this is a construction contract, the County shall also have the right to hold the Contractor in partial or total default in accordance with the default provisions of this Agreement. In addition, the Contractor may be declared not to be a responsible bidder or proposer for up to three (3) years, following written notice to the Contractor, giving the Contractor the opportunity for a hearing at which the Contractor may be represented by counsel. The rights and remedies of the County hereunder shall be in addition to, and not in lieu of, any rights and remedies the County has pursuant to this Agreement or by operation of law or in equity.

[NO FURTHER TEXT ON THIS PAGE]

DRAFT

SCHEDULE "H"**For Informational Purposes Only****QUESTIONNAIRE REGARDING BUSINESS ENTERPRISES
OWNED AND CONTROLLED BY SERVICE-DISABLED VETERANS**

The County believes it is a laudable goal to provide business opportunities to veterans who were disabled while serving our country, and wants to encourage the participation in County contracts of certified business enterprises owned and controlled by service-disabled veterans. As part of the County's program to encourage the participation of such business enterprises in County contracts, and in furtherance of Article 3 of the New York State Veterans' Service Law, we request that you answer the questions listed below.

The term "Certified Service-Disabled Veteran-Owned Business Enterprise" shall mean a business enterprise, including a sole proprietorship, partnership, limited liability company or corporation that is a certified service-disabled veteran-owned business enterprise under Article 3 of the New York State Veterans' Service Law.

1. Are you a business enterprise that is owned and controlled by a service-disabled veteran in accordance with the standards listed above?

_____ No
_____ Yes

2. Are you certified with the State of New York as a Certified Service-Disabled Veteran-Owned Business?

_____ No
_____ Yes

If you are certified with the State of New York as a Certified Service-Disabled Veteran-Owned Business, please attach a copy of the certification.

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "I"

Westchester County Vendor Direct Program Frequently Asked Questions

1. WHAT ARE THE BENEFITS OF THE ELECTRONIC FUNDS TRANSFER (EFT) ASSOCIATED WITH THE VENDOR DIRECT PROGRAM?

There are several advantages to having your payments automatically deposited into your designated bank account via EFT:

Payments are secure – Paper checks can be lost in the mail or stolen, but money deposited directly into your bank account is more secure.

You save time – Money deposited into your bank account is automatic. You save the time of preparing and delivering the deposit to the bank. Additionally, the funds are immediately available to you.

2. ARE MY PAYMENTS GOING TO BE PROCESSED ON THE SAME SCHEDULE AS THEY WERE BEFORE VENDOR DIRECT?

Yes.

3. HOW QUICKLY WILL A PAYMENT BE DEPOSITED INTO MY ACCOUNT?

Payments are deposited two business days after the voucher/invoice is processed. Saturdays, Sundays, and legal holidays are not considered business days.

4. HOW WILL I KNOW WHEN THE PAYMENT IS IN MY BANK ACCOUNT AND WHAT IT IS FOR?

Under the Vendor Direct program you will receive an e-mail notification two days prior to the day the payment will be credited to your designated account. The e-mail notification will come in the form of a remittance advice with the same information that currently appears on your check stub, and will contain the date that the funds will be credited to your account.

5. WHAT IF THERE IS A DISCREPANCY IN THE AMOUNT RECEIVED?

Please contact your Westchester County representative as you would have in the past if there were a discrepancy on a check received.

6. WHAT IF I DO NOT RECEIVE THE MONEY IN MY DESIGNATED BANK ACCOUNT ON THE DATE INDICATED IN THE E-MAIL?

In the unlikely event that this occurs, please contact the Westchester County Accounts Payable Department at 914-995-4708.

7. WHAT MUST I DO IF I CHANGE MY BANK OR MY ACCOUNT NUMBER?

Whenever you change any information or close your account a new Vendor Direct Payment Authorization Form must be submitted. Please contact the Westchester County Accounts Payable Department at 914-995-4708 and we will e-mail you a new form.

8. WHEN COMPLETING THE PAYMENT AUTHORIZATION FORM, WHY MUST I HAVE IT SIGNED BY A BANK OFFICIAL IF I DON'T INCLUDE A VOIDED CHECK?

This is to ensure the authenticity of the account being set up to receive your payments.

	Westchester County • Department of Finance • Treasury Division	Authorization is: (check one) <input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> No Change
	Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form	
INSTRUCTIONS: Please complete both sections of this Authorization form and attach a voided check. See the reverse for more information and instructions. If you previously submitted this form and there is no change to the information previously submitted, ONLY complete lines 1 through 6 of section 1.		

Section I - Vendor Information

1. Vendor Name:		
2. Taxpayer ID Number or Social Security Number:		
3. Vendor Primary Address		
4. Contact Person Name:		
Contact Person Telephone Number:		
5. Vendor E-Mail Addresses for Remittance Notification:		
6. Vendor Certification: I have read and understand the Vendor Direct Payment Program and hereby authorize payments to be received by electronic funds transfer into the bank that I designate in Section II. I further understand that in the event that an erroneous electronic payment is sent, Westchester County reserves the right to reverse the electronic payment. In the event that a reversal cannot be implemented, Westchester County will utilize any other lawful means to retrieve payments to which the payee was not entitled.		
Authorized Signature	Print Name/Title	Date

Section II- Financial Institution Information

7. Bank Name:		
8. Bank Address:		
9. Routing Transit Number:	10. Account Type: (check one)	<input type="checkbox"/> Checking <input type="checkbox"/> Savings
11. Bank Account Number:	12. Bank Account Title:	
13. Bank Contact Person Name:	Telephone Number:	
14. FINANCIAL INSTITUTION CERTIFICATION (required ONLY if directing funds into a Savings Account OR if a voided check is not attached to this form): I certify that the account number and type of account is maintained in the name of the vendor named above. As a representative of the named financial institution, I certify that this financial institution is ACH capable and agrees to receive and deposit payments to the account shown.		
Authorized Signature	Print Name / Title	Date

(Leave Blank - to be completed by
Westchester County) - Vendor number assigned

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Westchester County • Department of Finance • Treasury Division

Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form

GENERAL INSTRUCTIONS

Please complete both sections of the Vendor Direct Payment Authorization Form and forward the completed form (along with a voided check for the account to which you want your payments credited) to: Westchester County Department of Finance, 148 Martine Ave, Room 720, White Plains, NY 10601, Attention: Vendor Direct. Please see item 14 below regarding attachment of a voided check.

Section I - VENDOR INFORMATION

1. Provide the name of the vendor as it appears on the W-9 form.
2. Enter the vendor's Taxpayer ID number or Social Security Number as it appears on the W-9 form.
3. Enter the vendor's complete primary address (not a P.O. Box).
4. Provide the name and telephone number of the vendor's contact person.
5. Enter the business e-mail address for the remittance notification. **THIS IS VERY IMPORTANT.** This is the e-mail address that we will use to send you notification and remittance information two days prior to the payment being credited to your bank account. We suggest that you provide a group mailbox (if applicable) for your e-mail address. You may also designate multiple e-mail addresses.
6. Please have an authorized Payee/Company official sign and date the form and include his/her title.

Section II - FINANCIAL INSTITUTION INFORMATION

7. Provide bank's name.
8. Provide the complete address of your bank.
9. Enter your bank's 9 digit routing transit number.
10. Indicate the type of account (check one box only).
11. Enter the vendor's bank account number.
12. Enter the title of the vendor's account.
13. Provide the name and telephone number of your bank contact person.
14. If you are directing your payments to a Savings Account OR you can not attach a voided check for your checking account, this line needs to be completed and signed by an authorized bank official. IF YOU DO ATTACH A VOIDED CHECK FOR A CHECKING ACCOUNT, YOU MAY LEAVE THIS LINE BLANK.

NEW/CHANGE VEN EFT 9/08

SCHEDULE "J"**HIPAA Business Associate
Terms**

Pursuant to the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, Public Law 104-191, as codified at 42 U.S.C. § 1320d, including all pertinent regulations set forth in Title 45, Parts 160 and 164 of the Code of Federal Regulations (hereinafter the "HIPAA Privacy Rule") issued by the U.S. Department of Health and Human Services as amended by Subtitle D of the Health Information Technology for Economic and Clinical Health Act of 2009, as codified at 42 U.S.C.A. prec. § 17901 (the "HITECH Act"), part of the American Recovery and Reinvestment Act of 2009 ("ARRA"), 42 U.S.C. §§ 17921, 17931-17932 and 17934 (Dec. 28, 2000), the **COUNTY OF WESTCHESTER** ("Covered Entity") and **MUNICIPALITY, Address** ("Business Associate") (jointly "the Parties") agree that the following terms address the requirements of the HIPAA Privacy Rule and the HITECH Act with respect to "business associates," as that term is defined in the HIPAA Privacy Rule (the "HIPAA Schedule").

Specifically, the following terms are intended to ensure that the Business Associate will establish and implement appropriate safeguards (including certain administrative requirements) for "Protected Health Information" the Business Associate may create, receive, use, or disclose in connection with certain functions, activities, or services (collectively "Services") to be provided by Business Associate to Covered Entity pursuant to the Agreement.

I. Definitions

Catch-all definitions:

Any capitalized terms used in this HIPAA Schedule shall have the same meaning as those terms are defined under the HIPAA Privacy Rule.

Specific definitions:

- (a) Business Associate. "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103, and in reference to the party to this HIPAA Schedule, shall mean **MUNICIPALITY**.
- (b) Covered Entity. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this HIPAA Schedule, shall mean the County of Westchester.

II. Obligations and Activities of the Business Associate

- (a) The Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by this Schedule or as Required By Law.
- (b) The Business Associate agrees to use the appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information to prevent use or Disclosure of the Protected Health Information other than as provided for by this Schedule and to implement

administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of any electronic Protected Health Information that it creates, receives, maintains or transmits on behalf of the Covered Entity pursuant to this HIPAA Schedule.

(c) The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or Disclosure of Protected Health Information by the Business Associate in violation of the requirements of this HIPAA Schedule.

(d) The Business Associate shall be directly responsible for full compliance with the relevant requirements of both the HIPAA Privacy Rule and Security Rule.

(e) The Business Associate shall implement and maintain reasonable and appropriate safeguards as are necessary to prevent the use, Disclosure or availability of Protected Health Information or electronic Protected Health Information that Business Associate creates, receives, maintains or transmits on behalf of Covered Entity, other than as permitted by this HIPAA Schedule, including, but not limited to, administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the Protected Health Information in accordance with 45 C.F.R. §§ 164.308, 164.310 and 164.312. Business Associate shall comply with the policies and procedures and documentations requirements of the HIPAA Security Rule, including but not limited to, 45 C.F.R. § 164.316 and the HITECH Act, 42 U.S.C. § 17931.

(f) The Business Associate's Agents. Business Associate agrees to ensure that any agent, including a Subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this HIPAA Schedule to Business Associate with respect to such information. This provision shall not, however, be deemed to provide Business Associate with a right to assign or subcontract its responsibilities, except as specifically provided in the Agreement. In the event Business Associate creates, maintains, receives or transmits electronic Protected Health Information on behalf of Covered Entity, Business Associate shall implement the safeguards required by Section 4.b. above with respect to electronic Protected Health Information.

(g) In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), the Business Associate agrees, if applicable, to ensure that any Subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information as provided for in this HIPAA Schedule.

(h) Duties of Business Associate Involving Breach or Unauthorized Access, Use or Disclosure of Protected Health Information.

(i) The Business Associate shall report to Covered Entity any use or Disclosure of Protected Health Information not provided for by this HIPAA Schedule of which it becomes aware, including breaches of Unsecured Protected Health Information as required at 45 CFR 164.410, and any Security Incident of which it becomes aware.

(ii) A Breach shall be treated as discovered by Business Associate as of the first day on which such Breach is known to the Business Associate, or by exercising reasonable diligence would

have been known, to any person, other than the person committing the Breach, who is an employee, officer or other agent of Business Associate (determined in accordance with the federal common law of agency).

(iii) The Business Associate shall notify the Covered Entity within five (5) business days after discovery of any access, use or Disclosure of Protected Health Information not permitted by this HIPAA Schedule, any Security Incident involving electronic Protected Health Information and any Breach of Unsecured Protected Health Information of which Business Associate becomes aware and/or any actual or suspected use or Disclosure of data in violation of any applicable federal or state laws or regulations. Business Associate shall take any prompt corrective action to cure any such deficiencies and any action pertaining to such unauthorized Disclosure required by applicable federal and state laws and regulations.

(iv) The Business Associate shall provide the following information to Covered Entity within ten (10) business days of discovery of a Breach except when, despite all reasonable efforts of Business Associate to obtain the information required, circumstances beyond the control of the Business Associate necessitate additional time. Under such circumstances, Business Associate shall provide to Covered Entity the following information as soon as possible and without unreasonable delay, but in no event later than forty-five (45) calendar days from the date of discovery of a Breach:

- (A) the date of the Breach;
- (B) the date of the discovery of the Breach;
- (C) a general description of events leading up to and surrounding the Breach;
- (D) a description of the types of unsecured PHI that were involved;
- (E) a listing of the identification of each individual and/or class of individuals whose unsecured PHI has been, or is reasonably believed to have been accessed, acquired or disclosed; and
- (F) any other details necessary to complete an assessment of the risk of harm to the individual.

(i) The Business Associate agrees to provide access, at the request of the Covered Entity, and in the time and manner designated by the Covered Entity, to Protected Health Information in a Designated Record Set, to the Covered Entity or, as directed by the Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524, if the business associate has Protected Health Information in a Designated Record Set.

(j) The Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of the Covered Entity or an Individual, and in the time and manner designated by the Covered Entity, if the Business Associate has Protected Health Information in a Designated Record Set.

(k) The Business Associate agrees to make internal practices, books, and records relating to the use and Disclosure of Protected Health Information received from, or created or received by the Business Associate on behalf of the Covered Entity available to the Covered Entity, or to the Secretary of Health and Human Services, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining the Covered Entity's compliance with the Privacy Rule.

(l) The Business Associate agrees to document such Disclosures of Protected Health Information and information related to such Disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of Disclosures of Protected Health Information in accordance with 45 CFR 164.528.

(m) The Business Associate agrees to provide to the Covered Entity or an Individual, in time and manner designated by the Covered Entity, information collected in accordance with this Agreement, to permit the Covered Entity to respond to a request by an Individual for an accounting of Disclosures of Protected Health Information in accordance with 45 CFR 164.528.

(n) The Business Associate agrees, to the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, to comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligations(s).

III. Permitted Uses and Disclosures by Business Associate

(a) General Use and Disclosure Provisions

Except as otherwise limited in this HIPAA Schedule, the Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the Agreement, provided that such use or Disclosure would not violate the Privacy Rule if done by Covered Entity.

(b) Specific Use and Disclosure Provisions:

- (i) Except as otherwise limited in this HIPAA Schedule, the Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- (ii) Except as otherwise limited in this HIPAA Schedule, the Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that Disclosures are Required By Law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (iii) Except as otherwise limited in this HIPAA Schedule, the Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 45 CFR 164.504(e)(2)(i)(B).
- (iv) The Business Associate may use Protected Health Information to report violations of law to appropriate federal and State authorities, consistent with 45 CFR 164.502(j)(1).

IV. Prohibited Uses and Disclosures by Business Associate

(a) Business Associate shall not use or disclose Protected Health Information for marketing purposes or any other purpose not permitted by this Agreement or the Privacy Rule or HITECH Act.

(b) Business Associate shall not disclose Protected Health Information to a health plan for payment or Health Care Operations purposes if the individual patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the Protected Health Information solely relates as required by 42 U.S.C. § 17935(a).

(c) Business Associate shall not directly or indirectly receive remuneration in exchange for Protected Health Information, except with the prior written consent of Covered Entity and as permitted by the HITECH Act, as described in 42 U.S.C. § 17935(d)(2); however, this prohibition shall not affect payment by Covered Entity to Business Associate for services provided pursuant to the Agreement.

V. Obligations of Covered Entity

Provisions for the Covered Entity To Inform the Business Associate of Privacy Practices and Restrictions

(a) The Covered Entity shall notify the Business Associate of any limitation(s) in its Notice of Privacy Practices of the Covered Entity in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or Disclosure of Protected Health Information.

(b) The Covered Entity shall notify the Business Associate of any changes in, or revocation of, permission by the Individual to use or disclose Protected Health Information, to the extent that such changes may affect the Business Associate's use or Disclosure of Protected Health Information.

(c) The Covered Entity shall notify the Business Associate of any restriction to the use or Disclosure of Protected Health Information that the Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect the Business Associate's use or Disclosure of Protected Health Information.

VI. Permissible Requests by Covered Entity

The Covered Entity shall not request the Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under Subpart E of 45 CFR 164 if done by Covered Entity, except if the Business Associate will use or disclose Protected Health Information for, and the Agreement includes provisions for, Data Aggregation or management and administrative activities of Business Associate.

VII. Breach of Provisions

(a) Upon the Covered Entity's knowledge of a material Breach by Business Associate of the terms of this HIPAA Schedule, Covered Entity shall

- (i) provide an opportunity for the Business Associate to cure the Breach or end the violation. Covered Entity shall terminate the Agreement if the Business Associate does not cure the Breach and end the violation within the time specified by Covered Entity;
- (ii) immediately terminate the Agreement if the Business Associate has breached a material term of this HIPAA Schedule and cure is not possible; or

- (iii) If neither termination nor cure are feasible, the Covered Entity shall report the violation to the Secretary.

(b) Effect of Termination.

- (i) Except as provided in paragraph (b)(ii) below, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all Protected Health Information received from the Covered Entity, or created or received by the Business Associate on behalf of the Covered Entity. This provision shall apply to Protected Health Information that is in the possession of Subcontractors or agents of the Business Associate. The Business Associate shall retain no copies of the Protected Health Information.
- (ii) In the event that the Business Associate determines that returning or destroying the Protected Health Information is infeasible, the Business Associate shall provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health Information is infeasible, the Business Associate shall extend the protections of this HIPAA Schedule to such Protected Health Information and limit further uses and Disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

VIII. Miscellaneous

(a) Regulatory References. A reference in this HIPAA Schedule to a section in the HIPAA Privacy Rule means the section as in effect or as amended, and for which compliance is required.

(b) Amendment. The Parties agree to take such action as is necessary to amend this HIPAA Schedule from time to time as is necessary for the Covered Entity to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act, Public Law 104-191.

(c) Survival. The respective rights and obligations of the Business Associate under Sections II, III, and IV of this HIPAA Schedule shall survive the termination of the Agreement.

(d) Interpretation. Any ambiguity in this HIPAA Schedule shall be resolved in favor of a meaning that permits the Covered Entity to comply with the HIPAA Privacy Rule.

(e) If anything in this HIPAA Schedule conflicts with a provision of any other agreement on this matter, this HIPAA Schedule is controlling.

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "K"
WESTCHESTER COUNTY YOUTH BUREAU
SAMPLE CORRECTIVE ACTION REQUEST

To: Program Contact: Organization Name:	From: Name of YB Program Monitor
Program Name:	Email:
Action Request Date:	
Action Due by:	

☐ 1st Notice☐ 2nd Notice☐ Final Notice

Monitoring of the abovementioned program has identified one or more areas where corrective action is required. Please see the item(s) checked below along with monitor notes for the appropriate plan of action. All requests for corrective action(s) must be addressed within 30 days of this notice.

- ☐ Monthly Statistical Report(s) are outstanding.
- ☐ Quarterly Statistical Report(s) are outstanding.
- ☐ Annual Report is outstanding.
- ☐ Failure to respond to site visit request(s).
- ☐ Failure to submit fiscal claim(s).

Program Monitor Notes:



Kenneth W. Jenkins
County Executive

August 5, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, NY 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act, which, if adopted by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through its Youth Bureau, to enter into an inter-municipal agreement ("IMA") with the City of Mount Vernon ("Municipality"), acting by and through its Youth Bureau, pursuant to which the Municipality would provide certain youth development services under its Youth Development Program. The IMA would be for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for a total amount not to exceed One Hundred Eighty Thousand Seven Hundred Eighteen Dollars (\$180,718.00), payable quarterly, in accordance with an approved budget, and subject to appropriation.

Under the IMA, the Municipality would continue to provide unique youth development program initiatives and services under the Youth Development Program, which includes (i) the Safe Haven Program, (ii) the Youth Empowerment Program and (iii) the Step Up Program (collectively, the "Programs"). The Programs will serve as youth development and juvenile delinquency prevention programs for approximately 190 at-risk County youth, ages 5-21. The Programs address the core elements of positive youth development through academic enrichment; social, recreational, and violence prevention activities, employment readiness training, and job placement for youth participants during after-school and summer hours. The County has entered into agreements to provide these Programs in the past and they have a proven track record for providing successful positive youth development. The Programs will administer internal controls to collect and analyze qualitative and quantitative outcomes to measure the efficacy of program goals and their ability to increase positive youth development. The Programs' outcomes will be tracked and monitored by evaluation of the Programs' data, monthly, quarterly, and annual reports submitted to the Westchester County Youth Bureau, and through site visits by the Westchester County Youth Bureau Program monitors. The Programs anticipate outcomes of positive skills attainment, social competencies and an increased measure of positive youth development across all measurable areas.

I have been advised that the IMA is exempt from the Westchester County Procurement Policy and Procedures pursuant to section 3(a)(xviii) thereof, which exempts agreements for youth service and recreation projects.

Based on the importance of these Programs to the County, your favorable action on the proposed Act is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to be 'KW Jenkins', with a long horizontal flourish extending to the right.

Kenneth W. Jenkins
County Executive

KJ/JMQ/mcz

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is in receipt of a communication from the County Executive recommending the adoption of an Act which, if approved by your Honorable Board, would authorize the County of Westchester (the “County”), acting by and through its Youth Bureau, to enter into an inter-municipal agreement (the “IMA”) with the City of Mount Vernon (the “Municipality”), acting by and through its Youth Bureau, pursuant to which the Municipality would provide certain youth development services under its Youth Development Program. The IMA will be for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for an amount not to exceed One Hundred Eighty Thousand Seven Hundred Eighteen Dollars (\$180,718.00), payable quarterly, in accordance with an approved budget, and subject to appropriation.

Under the IMA, the Municipality would continue to provide unique youth development program initiatives and services under the Youth Development Program, which includes (i) the Safe Haven Program, (ii) the Youth Empowerment Program and (iii) the Step Up Program (collectively, the “Programs”).

The Programs will serve as youth development and juvenile delinquency prevention programs for approximately 190 at-risk County youth, ages 5-21. The Programs address the core elements of positive youth development through academic enrichment; social, recreational, and violence prevention activities, employment readiness training, and job placement for youth participants during after-school and summer hours. The County has entered into agreements to provide these Programs in the past and they have a proven track record of providing successful positive youth development. The Programs will administer internal controls to collect and analyze qualitative and quantitative outcomes to measure the efficacy of program goals and their ability to increase positive youth development. The Programs’ outcomes will be tracked and monitored by evaluation of the Programs’ data, monthly, quarterly, and annual reports submitted to the Westchester County Youth Bureau, and through site visits by the Westchester County Youth

Bureau Program monitors. The Programs anticipate outcomes of positive skills attainment, social competencies and an increased measure of positive youth development across all measurable areas.

Your Committee has been advised that the proposed IMA does not meet the definition of an action under the New York State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of your Honorable Board.

Your Committee has been advised that the IMA is exempt from the Westchester County Procurement Policy and Procedures pursuant to section 3(a)(xviii) thereof, which exempts agreements for youth service and recreation projects.

It should be noted that an affirmative vote of a majority of the members of your Honorable Board is required in order to adopt the attached Act. Accordingly, your Committee recommends the annexed proposed Act for adoption.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

C: MCZ 7.23.25

ACT NO. _____ - 2025

AN ACT authorizing the County of Westchester to enter into an inter-municipal agreement with the City of Mount Vernon pursuant to which the City of Mount Vernon will provide certain youth development services under its Youth Development Program, for the period commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for a total amount not to exceed One Hundred Eighty Thousand Seven Hundred Eighteen Dollars (\$180,718.00).

BE IT ENACTED by the County Board of the County of Westchester as follows:

SECTION 1. The County of Westchester (the “County”), acting by and through its Youth Bureau, is hereby authorized to enter into an inter-municipal agreement (“IMA”) with the City of Mount Vernon (the “Municipality”), acting by and through its Youth Bureau, pursuant to which the Municipality will provide youth development services under the Youth Development Program, including (i) the Safe Haven Program, (ii) the Youth Empowerment Program, and (iii) the Step Up Program (collectively, the “Programs”) for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025.

§2. In consideration for services rendered, the County will pay the Municipality in an amount not to exceed One Hundred Eighty Thousand Seven Hundred Eighteen Dollars (\$180,718.00), payable in accordance with an approved budget, and subject to appropriation.

§3. The County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents appropriate and necessary to effectuate the purposes hereof.

§4. This Act shall take effect immediately.

FISCAL IMPACT STATEMENT

SUBJECT: Mt. Vernon Youth Program

☐ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) ☒ GENERAL FUND ☐ AIRPORT ☐ SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 180,718.00

Total Current Year Revenue \$ _____

Source of Funds (check one): ☐ Current Appropriations

☐ Transfer of Existing Appropriations ☐ Additional Appropriations ☐ Other (explain)

Identify Accounts: 101-52-2508-5100

Potential Related Operating Budget Expenses: Annual Amount \$ 180,718.00

Describe: Contract with the City of Mount Vernon, pursuant to which the City, acting by and through its Youth Bureau, would provide its Youth Empowerment Program, Safe Haven Program, Step Up Program and Youth Empowerment Program, for the period from Jan 1, 2025 through December 31, 2025.

Potential Related Revenues: Annual Amount \$ _____

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____

Next Four years: _____

Prepared by: Gregg Peterson

Title: Financial Coordinator

Department: CEO/Youth Bureau

Reviewed By: Chuburn + Rangel

Budget Director

7/31/25

If you need more space, please attach additional sheets.

INTERMUNICIPAL AGREEMENT

THIS INTER MUNICIPAL AGREEMENT (“Agreement”), made _____, 2025, by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601, (hereinafter referred to as the “County”)

and

THE CITY OF MOUNT VERNON, a municipal corporation of the State of New York, having an office and place of business at One Roosevelt Square, Mount Vernon, New York 10550 (hereinafter referred to as the “Municipality”).

WITNESSETH:

WHEREAS, the County, acting by and through its Youth Bureau, desires that the Municipality, acting by and through its Youth Bureau, provide certain youth development services under the Youth Development Program; and

WHEREAS, the Municipality is willing to provide such services, upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the promises and the covenants and agreements herein contained, the parties hereto agree as follows:

FIRST: The Municipality shall provide one or more youth development program(s), as more fully described in Schedule “A,” which is attached hereto and made a part hereof (the “Work”). The Work shall be carried out by the Municipality in accordance with current industry standards and trade practices.

SECOND: The term of this Agreement shall commence retroactively on January 1, 2025 and shall continue through December 31, 2025, unless terminated earlier pursuant to the provisions of this Agreement. The term of this Agreement may only be extended by the Westchester County Youth Bureau Executive Director in writing, and after receipt of all applicable legal approvals.

The Municipality shall report to the County on its progress toward completing the Work, as the Westchester County Youth Bureau Executive Director or his/her duly authorized designee (the "Director") may request, and shall immediately inform the Director in writing of any cause for delay in the performance of its obligations under this Agreement.

THIRD: For the Work to be performed pursuant to Paragraph "FIRST", the Municipality shall be paid an amount not exceed One Hundred Eighty Thousand Seven Hundred Eighteen Dollars (\$180,718.00), payable quarterly, pursuant to the approved budget attached hereto and made a part hereof as Schedule "B" (the "Budget"). Funds for this Work shall be divided amongst the following youth programs: The Safe Haven Program, for a not to exceed amount of Ninety-Four Thousand Nine Hundred Thirty-Five Dollars (\$94,935.00); the Step Up Program for a not to exceed amount of Forty Thousand Dollars (\$40,000.00); and the Youth Empowerment Program for a not to exceed amount of Forty-Five Thousand Seven Hundred Eighty-Three Dollars (\$45,783.00) payable in accordance with the Budget.

Payment under this Agreement shall be made after submission by the Municipality of an invoice, which shall be uniquely numbered, and paid only after approval of the invoice by the Director.

Except as otherwise expressly stated in this Agreement, no payment shall be made by the County to the Municipality for out of pocket expenses or disbursements made in connection with the services rendered or the work to be performed hereunder. In no event shall final payment be made to the Municipality prior to completion of all services, the submission of reports and the approval of same by the Director.

FOURTH: The Municipality shall provide the County with a report to be submitted within thirty (30) days of execution of this Agreement and periodically thereafter, as requested by the County, which shall set forth in detail the services performed under the Agreement, the activities, progress and accomplishments under the Agreement, the amount of funds expended for each task performed and the extent and manner in which the goals, objectives and standards established for the Agreement have been met by the Municipality. The above report shall be certified by an officer or director of the Municipality.

Prior to the making of any payments hereunder, the County shall have the right, at its option and at its sole cost and expense, to audit such books and records of the Municipality as are reasonably pertinent to this Agreement to substantiate the basis for payment. The County may withhold payment of funds hereunder for cause found in the course of an audit or because of failure of the Municipality to cooperate

with an audit. The County shall, in addition, have the right to audit such books and records subsequent to payment, if such audit is commenced within one (1) year following termination of this Agreement, and to perform random audits during the term of this Agreement.

In the event an audit performed by the County reflects overpayment by the County or that monies were not fully expended or that monies were improperly expended, then the Municipality shall reimburse to the County the cost of such audit (if the audit was done by the County or on the County's behalf) and the amount of such overpayment, underpayment or improper payment, within thirty (30) days of notice from the County.

The Municipality further agrees to permit designated employees or agents of the County reasonable on-site inspection of the work being performed by the Municipality under this Agreement, its books, accounts, financial audits and records and agrees to keep records necessary to disclose fully the receipt and disposition of funds received under this agreement. Unless the County shall, in writing, advise the Municipality to the contrary, the Municipality shall retain all financial records related to this Agreement for a period of ten years after the expiration or termination of this Agreement.

Schedule "K" is a form entitled, "Westchester County Youth Bureau Corrective Action Request". This is a sample form that the Municipality can expect to receive if one or more areas where corrective action is required have been identified.

FIFTH: The parties recognize and acknowledge that the obligations of the County under this Agreement are subject to annual appropriations by its Board of Legislators pursuant to the Laws of Westchester County. Therefore, this Agreement shall be deemed executory only to the extent of the monies appropriated and available. The County shall have no liability under this Agreement beyond funds appropriated and available for payment pursuant to this Agreement. The parties understand and intend that the obligation of the County hereunder shall constitute a current expense of the County and shall not in any way be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the County, nor shall anything contained in this Agreement constitute a pledge of the general tax revenues, funds or moneys of the County. The County shall pay amounts due under this Agreement exclusively from legally available funds appropriated for this purpose. The County shall retain the right, upon the occurrence of the adoption of any County Budget by its Board of Legislators during the term of this Agreement or any amendments thereto, and for a reasonable period of time after such adoption(s), to conduct an analysis of the impacts

of any such County Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates set forth herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

This Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

SIXTH: (a) The County reserves the right to cancel this Agreement on ten (10) days' prior written notice to the Municipality when it deems it to be in its best interests to do so. In such event, the Municipality agrees to:

(i) Account for and refund to the County, within thirty (30) days, any unexpended funds which have been paid to the Municipality pursuant to its Agreement with the County which are in excess of unreimbursed expenses incurred prior to the notice of termination;

(ii) Stop work immediately and incur no further costs in furtherance of this Agreement without the express approval of the Director; and

(iii) Submit within thirty (30) days of termination, a full report of receipts and expenditures of funds and Work activities, accomplishments and obstacles encountered relating to this Agreement.

In the event of a dispute as to the value of the services rendered by the Municipality prior to the date of termination, it is understood and agreed that the County shall determine the value of such services rendered by the Municipality. Such reasonable and good faith determination shall be accepted by the Municipality as final.

(b) In the event the County determines that there has been a material breach by the Municipality of any of the terms of the Agreement and such breach either, (i) remains uncured for forty-eight (48) hours after service on the Municipality of written notice thereof, or (ii) is not capable of being cured, the County,

in addition to any other right or remedy it might have, may terminate this Agreement and the County shall have the right, power and authority to complete the Work provided for in this Agreement, or contract for their completion, and any additional expense or cost of such completion shall be charged to and paid by the Municipality. Notice hereunder shall be effective on the date of receipt. Without limiting the foregoing, upon written notice to the Municipality, repeated breaches by the Municipality of duties or obligations under this Agreement shall be deemed a material breach of this Agreement justifying termination for cause hereunder without requirement for further opportunity to cure.

SEVENTH: The Municipality agrees to procure and maintain insurance naming the County as additional insured, as provided and described in Schedule "C," entitled "Standard Insurance Provisions," which is attached hereto and made a part hereof. In addition to, and not in limitation of the insurance provisions contained in Schedule "C," the Municipality agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Municipality shall indemnify and hold harmless the County, its officers, employees, agents and its elected officials from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality;

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto; and

(c) In the event the Municipality does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Municipality shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

Notwithstanding the requirements set forth in the above and as set forth in Schedule "C", the Municipality may act as a self-insurer for the general liability insurance in lieu of procuring from an insurance company the insurance required by the terms of this Agreement and heretofore described. The Municipality hereby agrees that it will provide the exact same insurance coverage and protection for the benefit of the County and any other covered entity herein, in the same amount and under the same terms set forth in the paragraph above and as set forth in Schedule "C", as it would provide the County if the

Municipality were to purchase commercial insurance. The Municipality further agrees that its decision to self-insure shall in no way limit the defenses or indemnification available to the County.

EIGHTH: The Municipality expressly agrees that neither it nor any contractor, subcontractor, employee, or any other person acting on its behalf shall discriminate against or intimidate any employee or other individual on the basis of race, creed, religion, color, gender, age, national origin, ethnicity, alienage or citizenship status, disability, marital status, sexual orientation, familial status, genetic predisposition or carrier status during the term of or in connection with this Agreement, as those terms may be defined in Chapter 700 of the Laws of Westchester County. The Municipality acknowledges and understands that the County maintains a zero tolerance policy prohibiting all forms of harassment or discrimination against its employees by co-workers, supervisors, vendors, contractors, or others.

NINTH: The Municipality shall obey, perform and comply, at its own expense, with the provisions of all federal, state and local laws, rules, regulations, orders or ordinances and requirements of every kind and nature, which now exist or are hereinafter enacted or promulgated ("Laws") applicable to this Agreement or the Work to be performed under this Agreement. Without limiting the generality of the foregoing, the Municipality further agrees to comply, at its own expense, with all Laws applicable to it as an employer of labor and all Laws and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subcontractors and others employed to render the Work hereunder.

It is the intent and understanding of the County and Municipality that each and every provision required by law, contract, or other proper authority to be included in this agreement shall, for all intents and purposes, be considered and deemed included herein. The Municipality understands and acknowledges that for each and every such provision that has, through mistake or otherwise, either not been inserted in writing or been inserted in writing in an incorrect form, the Municipality hereby consents to amending this agreement in writing, upon receipt of notice from the County, for the purpose of inserting or correcting the provision in question.

TENTH: The Municipality represents and warrants that all prices quoted herein for the work to be performed hereunder have been arrived at by the Municipality independently and have been submitted without collusion with any other vendor of similar materials, supplies, equipment or services.

ELEVENTH: All records or recorded data of any kind compiled by the Municipality in completing the Work described in this Agreement, including but not limited to written reports, studies, drawings, blueprints, computer printouts, graphs, charts, plans, specifications and all other similar recorded data, shall become and remain the property of the County. The Municipality may retain copies of such records for its own use and shall not disclose any such information without the express written consent of the Director. The County shall have the right to reproduce and publish such records, if it so desires, at no additional cost to the County.

Notwithstanding the foregoing, all deliverables created under this Agreement by the Municipality are to be considered “works made for hire.” If any of the deliverables do not qualify as “works made for hire,” the Municipality hereby assigns to the County all right, title and interest (including ownership of copyright) in such deliverables and such assignment allows the County to obtain in its name copyrights, registrations and similar protections which may be available. The Municipality agrees to assist the County, if required, in perfecting these rights. The Municipality shall provide the County with at least one copy of each deliverable.

The Municipality agrees to defend, indemnify and hold harmless the County for all damages, liabilities, losses and expenses arising out of any claim that a deliverable infringes upon an intellectual property right of a third party. If such a claim is made, or appears likely to be made, the Municipality agrees to enable the County’s continued use of the deliverable, or to modify or replace it. If the County determines that none of these alternatives is reasonably available, the deliverable may be returned.

TWELFTH: The Municipality shall not delegate any duties or assign any of its rights under this Agreement without the prior express written consent of the County. The Municipality shall not subcontract any part of the Work without the express written consent of the County, subject to any necessary legal approvals. Any purported delegation of duties, assignment of rights or subcontracting of Work under this Agreement without the prior express written consent of the County is void. All subcontracts that have received such prior written consent shall provide that subcontractors are subject to all terms and conditions set forth in this Agreement. It is recognized and understood by the Municipality that for the purposes of this Agreement, all Work performed by a County-approved subcontractor shall be deemed Work performed by the Municipality and the Municipality shall insure that such subcontracted work is subject to the material terms and conditions of this Agreement. All subcontracts for the Work shall expressly reference the subcontractor’s duty to comply with the material terms and conditions of this

Agreement and shall attach a copy of the County's contract with the Municipality. The Municipality shall obtain a written acknowledgement from the owner and/or chief executive of subcontractor or his/her duly authorized representative that the subcontractor has received a copy of the County's contract, read it and is familiar with the material terms and conditions thereof. The Municipality shall include provisions in its subcontracts designed to ensure that the Municipality and/or its auditor has the right to examine all relevant books, records, documents or electronic data of the subcontractor necessary to review the subcontractor's compliance with the material terms and conditions of this Agreement.

THIRTEENTH: Failure of the County to insist, in any one or more instances, upon strict performance of any term or condition herein contained shall not be deemed a waiver or relinquishment of such term or condition, but the same shall remain in full force and effect. Acceptance by the County of any Work or the payment of any fee or reimbursement due hereunder with knowledge of a breach of any term or condition hereof, shall not be deemed a waiver of any such breach and no waiver by the County of any provision hereof shall be implied.

FOURTEENTH: All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County: Executive Director – Youth Bureau
 112 E. Post Road, 3rd floor
 White Plains, New York 10601

with a copy to: County Attorney
 Michaelian Office Building, Room 600
 148 Martine Avenue
 White Plains, New York 10601

to the Municipality: City of Mount Vernon
 One Roosevelt Square
 Mount Vernon, NY 10550

or to such other addresses as may be specified by the parties hereto in writing.

FIFTEENTH: The Municipality agrees to maintain complete confidentiality of all information concerning youth and their families it may obtain during the course of performing the Work under this Agreement. The Municipality will not release any such information, including names and addresses, to any entity without prior written permission from the County.

SIXTEENTH: This Agreement and its attachments constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and shall supersede all previous negotiations, comments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling with respect to any interpretation of the meaning and intent of the parties.

SEVENTEENTH: Nothing herein is intended or shall be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Agreement, except in the event that specific third party rights are expressly granted herein.

EIGHTEENTH: Attached hereto and forming parts hereof are the schedules listed below. Simultaneous with its execution of this Agreement, the Municipality shall provide the County with a completed copy of each schedule. The Municipality agrees that the terms of each of these schedules has been accepted and agreed-to by the Municipality by virtue of its execution of this Agreement, and the Municipality represents and warrants that it has completed each of these schedules accurately and completely.

- 1.) Schedule "D" — "Business Enterprises Owned and Controlled by Women or Persons of Color"

Pursuant to Section 308.01 of the Laws of Westchester County, it is the goal of the County to use its best efforts to encourage, promote and increase the participation of business

enterprises owned and controlled by women or persons of color in contracts and projects funded by all departments of the County.

2.) Schedule "E" — "Required Disclosure of Relationships to County"

In the event that any information provided in Schedule "E" must be changed during the term of this Agreement, the Municipality agrees to notify the County in writing within ten (10) business days and provide an updated version of the schedule. The Municipality shall also have each approved subcontractor complete a separate Schedule "E" and shall advise the subcontractor of the duty to report any changes to the information contained therein to the Municipality within ten (10) business days of such event and such information shall be forwarded by the Municipality to the County in the manner described above.

3.) Schedule "F" — "Criminal Background Disclosure"

This schedule is required pursuant to Executive Order No. 1-2008.

4.) Schedule "G" — "Certification Regarding Business Dealings with Northern Ireland"

Pursuant to Section 310.01 of the Laws of Westchester County, no County procuring officer may award or recommend for award any contract not subject to competitive bidding to a party that does not execute a certification in substantially the form contained in Schedule "G".

5.) Schedule "H" — "Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans"

The County believes it is a laudable goal to provide business opportunities to veterans who were disabled while serving our country, and wants to encourage the participation in County contracts of certified business enterprises owned and controlled by service-disabled veterans. This schedule is required as part of the County's program to encourage the

participation of such business enterprises in County contracts, and in furtherance of Article 3 of the New York State Veterans' Service Law.

6.) Schedule "I" — "Vendor Direct Program - Electronic Funds Transfer"

All payments made by the County to the Municipality will be made by electronic funds transfer ("EFT") pursuant to the County's Vendor Direct Program. If the Municipality is not already enrolled in the Vendor Direct Program, the Municipality shall fill out and submit an EFT Authorization Form as part of this Agreement. (In rare cases, a hardship waiver may be granted. For a Hardship Waiver Request Form, the Municipality understands that it must contact the County's Finance Department.)

If the Municipality is already enrolled in the Vendor Direct Program, the Municipality hereby agrees to immediately notify the County's Finance Department in writing if the EFT Authorization Form on file must be changed, and provide an updated version of the document.

7.) Schedule "J" – "HIPAA Business Associate Terms"

The Municipality shall comply with all applicable provisions of the Health Insurance Portability and Accountability Act of 1996 (hereinafter "HIPAA") and shall advise its employees who are engaged in any activity relating to this Agreement of their obligation to fully comply with HIPAA and its implementing regulations. The Municipality shall ensure that any Protected Health Information accessed, used, or disclosed in the course of providing Work under this Agreement is handled in accordance with HIPAA standards and shall implement appropriate safeguards to protect such information.

The Municipality understands and acknowledges that the County currently maintains a Vendor Portal at <http://www.westchestergov.com/vendorportal> that includes a Document Repository (the "Repository") into which the Municipality may upload a scanned image of one or more of the schedules and/or supporting documents that the Municipality is required to provide to the County for this Agreement

(the “Required Documents”), including each of the schedules listed above. The Municipality further understands and acknowledges that if the Municipality chooses to use the Repository to provide to the County one or more of the Required Documents (each document so provided, a “Repository Document”), the following terms apply:

- a.) The Municipality is using the Repository voluntarily, as required by New York State Technology Law Sections 305 and 309;
- b.) The Municipality represents and warrants that any and all information in each Repository Document is complete and accurate in all respects;
- c.) In the event that any information in a Repository Document for this Agreement must be changed, the Municipality shall upload an updated version of such document within ten (10) business days of the need for such change arising, and provide notice to the County that the updated version was required and has been uploaded;
- d.) Notwithstanding any other provision of this Agreement, the Municipality must, at a minimum, update each Repository Document annually; and
- e.) In order for a given Repository Document to be used for this Agreement, it must be dated less than one (1) year before the execution of this Agreement.

NINETEENTH: The Municipality and the County agree that the Municipality and its officers, employees, agents, contractors, subcontractors and/or consultants are independent contractors and not employees of the County or any department, agency or unit thereof. In accordance with their status as independent contractors, the Municipality covenants and agrees that neither the Municipality nor any of its officers, employees, agents, contractors, subcontractors and/or consultants will hold themselves out as, or claim to be, officers or employees of the County or any department, agency or unit thereof.

TWENTIETH: The Municipality shall use all reasonable means to avoid any conflict of interest with the County and shall immediately notify the County in the event of a conflict of interest. The Municipality shall also use all reasonable means to avoid any appearance of impropriety.

TWENTY-FIRST: The Municipality represents and warrants that it has not employed or retained any person other than a bona fide full-time salaried employee working solely for the Municipality to solicit or secure a contract with the County of Westchester for the goods or services specified herein, and that it

has not paid or agreed to pay any person (other than payments of fixed salary to a bona fide full time salaried employee working solely for the Municipality) any fee, commission, percentage, gift or other consideration, contingent upon or resulting from the award or making of such contract provided, however, the Municipality may alternatively certify that such fee, commission, percentage, gift or other consideration, contingent upon or resulting from the award or making of such contract, is part of the standard method of compensation for the employee.

TWENTY-SECOND: This Agreement may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. In addition, the parties hereby agree that for any cause of action arising out of this Agreement shall be brought in the County of Westchester.

If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

TWENTY-THIRD: This Agreement shall not be enforceable until signed by both parties and approved by the Office of the County Attorney.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the County and the Municipality have caused this Agreement to be executed:

COUNTY OF WESTCHESTER

By: _____
Name: Kenneth W. Jenkins
Title: Acting County Executive

CITY OF MOUNT VERNON

By: _____
Name:
Title:

Approved by the Westchester County Board of Legislators of the County of Westchester by Act No. 2025-XX on the XXth day of XX, 2025.

Assistant County Attorney
The County of Westchester
CON#138477

S:\Contract\ZORN\YOB\Mt. Vernon Youth Programs\2025\IMA\Mt. Vernon Youth Programs - IMA 7 25.25.docx

ACKNOWLEDGMENT

STATE OF NEW YORK)
)
COUNTY OF) ss.:

On the _____ day of _____ in the year 2025 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Date: _____

Notary Public

CERTIFICATE OF AUTHORITY
(CORPORATION)

I, _____,
(Officer other than officer signing contract)

certify that I am the _____ of
(Title)
the _____
(Name of Corporation)

a corporation duly organized and in good standing under the _____ (Law under
which organized, e.g., the New York Business Corporation Law) named in the foregoing agreement; that

(Person executing agreement)

who signed said agreement on behalf of the _____
(Name of Corporation)

was, at the time of execution

(Title of such person)

of the Corporation and that said agreement was duly signed for and on behalf of said Corporation by
authority of its Board of Directors, thereunto duly authorized and that such authority is in full force and
effect at the date hereof.

(Signature)

STATE OF NEW YORK)
) ss.:
COUNTY OF)

On the _____ day of _____ in the year 2025 before me, the undersigned, a Notary Public
in and for said State, _____ personally appeared, personally known to
me or proved to me on the basis of satisfactory evidence to be the officer described in and who executed
the above certificate, who being by me duly sworn did depose and say that he/she resides at
_____, and he/she is an officer of said
corporation; that he/she is duly authorized to execute said certificate on behalf of said corporation, and
that he/she signed his/her name thereto pursuant to such authority.

Notary Public

Date

SCHEDULE "A"
SCOPE OF WORK

Implementing Agency: Mount Vernon Youth Bureau	Program Title: SAFE HAVEN after-school, Summer & STEAM
-------------------------------------------------------	---------------------------------------------------------------

FUND AMOUNTS:		
Total Program Amount: 94,935	Funds Requested: 94,935	Cost Per Youth: \$988

AUTHORIZED VOUCHER SIGNED:			
1.	Last Name: Burrell-Butler	First Name: Debbie	Title: Executive Director
2.	Last Name: Rodriguez	First Name: Glen	Title: Financial Supervisor

AGENCY / MUNICIPALITY INFORMATION:			
Implementing Agency is: (check box)		Not For Profit <input type="checkbox"/>	Public <input checked="" type="checkbox"/>
Federal ID Number: 13-6007305			
Agency Website: www.cmvny.com		Implementing Agency/Municipality: 3 rd Floor	
Mailing Street Address: One Roosevelt Square			
Suite/Floor/Room # / P.O. Box:	City: Mt. Vernon	State: NY	Zip Code: 10550

AGENCY / MUNICIPALITY EXECUTIVE DIRECTOR :			
Last Name: Burrell-Butler	First Name: Debbie	Title: Executive Director	
Phone Number: 914-665-2347	Extension:	Fax: 914-665-1373	Email: Dburrell@mountvernonny.org

PROGRAM CONTACT PERSON:			
Last Name: Neerajan	First Name: VJay	Title: Program Director	
Phone Number: 914-665-7495	Extension:	Fax: 914-665-1373	Email: vneerajan@mountvernonny.org

PERIOD OF ACTUAL PROGRAM OPERATION :			
HOURS OF OPERATION: 3:30pm – 5:30pm	Days of operation: Mon.- Fri.	From: Jan 1, 2025	To: Dec. 31, 2025
Other <input checked="" type="checkbox"/> explain: Saturday STEAM 10am -2pm Saturdays & Summer Camp 9am – 3pm (8-weeks) Monday – Friday			

PROJECTED TOTAL PROGRAM ENROLLMENT	96
<p>PROGRAM SUMMARY: The <u>Safe Haven After-School Drop In Program</u> provides academic support service in ELA, Science, Social Studies, & Math at Grimes and Cecil H. Parker Schools in an effort to close the learning gap, which has increased since the pandemic. The objective of the program is as follows: Students will meet or exceed high standards for academic performance and demonstrate knowledge and skills required for lifelong learning and self-sufficiency in a dynamic world. The Mount Vernon Youth Bureau has provided a safe and nurturing environment for youth ages 7-12 through the Safe Haven after-school program for over twenty (24) years. Free homework assistance and enrichment activities allow for children within low-income families to experience positive youth development opportunities that would otherwise not be available.</p> <p>Participants in the <u>Safe Haven Summer Program</u> will have a safe and exciting place to spend their time during the summer break from various schools; five days a week from 9:00am – 3:00pm. Participants are afforded the opportunity to experience field trips as well as STEAM activities, health and wellness projects which include physical fitness, cooking classes, music, arts and crafts. The Safe Haven Program also provided youth who have been served previously through the program with opportunities to work as Counselors In Training (CITs) and/or Tutors.</p> <p><u>Safe Haven Saturday STEAM Academy</u> was created to provide academic enrichment programming for students' grades 2nd -6th during the winter months on Saturdays. The Saturday STEAM Academy encourages academic and career exploration in the fields of Science, Technology, Engineering, Art and Math. To support the New York State Education Department's Regents Reform Agenda and Common Core State Standards, the Mount Vernon Youth Bureau will collaborate with parochial, public, and charter schools to provide a combination of traditional and non-traditional strategies to attract students who are disengaged from math and science. Program activities include science experiments, field trips, and STEAM projects. The program operates out of the Mount Vernon Public Library in person; however, the Youth Bureau will revert to virtual program should another pandemic arises.</p>	

PROGRAM SITES- Most significant (3 Maximum)					
Type	Address (Street, City, State, Zip)	Assembly District #	NYS Senate District #	Local Planning Board	City Council District
Parker	461 S. 6 th Avenue	89	36		
Grimes	58 S. 10 th Avenue	89	36		
MVPL	28 S. 1 st Avenue	89	36		

Use whole numbers when entering information for Gender, Ethnicity, Age, Target Population, NOT percentages.

GENDER OF PROGRAM PARTICIPANTS (enter number of participants per gender)	# Male 46	# Female 50
---------------------------------------------------------------------------------	------------------	--------------------

ETHNICITY (Enter number of participants per ethnic group)			
White	Black or African American 66	Two or more races 15	Hispanic or Latino 15
American Indian or Alaskan Native	Asian	Native Hawaiian or other Pacific Islander	

IS TARGET POPULATION SERVING DISCONNECTED YOUTH? (check no or yes)					No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>
Ages: (enter # of participants in population described)	0-6 10	7-9 46	10-13 50	14-17	18-20	21+

If "Yes," indicate number of youth:	Youth aging out of foster care: 5	Children of incarcerated parents: 3
Youth in the juvenile justice system who re-enter the community		Runaway and homeless youth

PLEASE DESCRIBE HOW THE PROGRAM FOR WHICH YOU ARE APPLYING FOR FUNDING, ADDRESSES EACH OF THE FOLLOWING 8 FEATURES OF POSITIVE YOUTH DEVELOPMENT SETTINGS:

(These eight features of effective youth development settings serve as quality standards for youth programs)

1. Physical & Psychological Safety: Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.

The Safe Haven program will operate within facilities that maintain the appropriate insurances and clearances from the NYS OCFS and OSHA. The program staff will ensure that first aid kits, emergency phone numbers and exit signs are accessible to participants. Staff will receive training on safety policies and operating procedures annually. Registration forms, attendance logs, and accident/ incident report forms will be maintained on site. Program supplies and materials will remain guarded, with limited access to participants and transitional staff. Staff will develop relationships with participants, security officers and parents to support a physically and psychologically safe environment for all participants. Staff will monitor peer to peer interaction and intervene immediately if or when a verbal or physical confrontation begins. There is a zero-tolerance policy regarding violence.

2. Appropriate Structure: Limit setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries; age-appropriate monitoring.

Program staff will ensure appropriate boundaries and expectations for participants by conducting an orientation for participants and parents. During orientation, staff will communicate the objectives and expectations of the program, as well as the contact information for staff. Participants and parents will be asked to sign a written agreement which will confirm the participants willingness' to adhere to the program's rules and procedures. Program offerings and activities will be age and developmentally appropriate. Staff will maintain the onus of contacting parents in the event that a participant is non-compliant and/ or needs additional support.

3. Supportive Relationship: Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment; responsiveness.

Program staff will be qualified, responsible adult role models (18 yrs or older) who are familiar with the internal functions of the schools and the youth development framework. Staff will ensure that youth and families are connected to community support services and will be able to address school, youth and family concerns on an ongoing basis.

4. Opportunities to Belong: Opportunities for meaningful inclusion, regardless of one's gender; ethnicity; sexual orientation, or disabilities; social inclusion; social engagement, and integration; opportunities for socio-cultural identity formation; support for cultural and bicultural competence.

Given the 98 nationalities present within the city of Mount Vernon, outreach to students from diverse backgrounds will be conducted on a ongoing basis. Program offerings and activities will be relevant, age and culturally appropriate.

5. Positive Social Norms: Rules of behavior; expectations; injunctions; ways of doing things; values and morals; obligations for service.

The Mount Vernon Youth Bureau will employ staff who are familiar with the elementary, middle and high school population and the structure of the Mount Vernon City School District. Staff will ensure appropriate boundaries and expectations for youth and community. Staff will model appropriate pro-social behavior and interaction. Staff will intervene as necessary to correct inappropriate behavior and will acknowledge positive social norms.

6. Support for Efficacy & Mattering: Youth-based; empowerment practices that support autonomy; making a real difference in one's community and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.

Staff will provide support and encouragement to young people engaged in various program activities. Staff will encourage leadership and community involvement by providing community service opportunities through our Volunteers Inspiring Change Through Opportunities Reaching Youth (V.I.C.T.O.R.Y) Program. Youth will plan and implement community projects which will lead to efficacy.

7. Opportunities for Skill Building: Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.

Staff will provide guidance and instruction to young people engaged in various program activities, leading to increased decision-making and resistance skills. Staff will implement the youth development model, focusing on asset building.

8. Integration of Family, School, & Community Efforts: Concordance; coordination and synergy among family, school, and community.

Staff will interact with school, youth and families as needed to address concerns and will provide feedback to school and families as requested. The Mount Vernon Communities That Cares coalition (MVCTC) is under the auspices of the Mount Vernon Youth Bureau which is modeled from the Communities That Cares model and aims to reduce risk factors and increases protective factors. Staff will attend monthly MVCTC meetings as well as other community network meetings to ensure that information pertaining to the Safe Haven Program is shared and resources are coordinated. Families, community members, government officials and the media will be invited to participate in program events.

Monitoring and Evaluation Methods

9. Monitoring Methods: Monitoring is defined as a systematic review of a funded program based upon the requirements of a contract, rules, regulations, policies, and/or State and Local Laws. It identifies the degree to which a program or operation accomplishes the activities specified in a contract/ application, and how it complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.

All programs will be monitored through weekly and monthly meetings, reports and site visits conducted by the Executive Director and/ or Deputy Director. Program staff will receive training annually on NYS OCFS regulations, policies, and/or State and Local Laws pertaining to safety. Members of the Youth Board will monitor program sites on a semi-annual basis to ensure that safety requirements and OCFS guidelines are adhered to by program staff.

10. Evaluation Methods: Evaluation methods are the process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses in order to improve the program. Evaluations can verify if the program is really running as originally planned. Describe the process to be used to evaluate the attainment of the objectives. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how the results will be used.

A work plans indicating goals, objectives, services (specific activities), outcomes, time frame and evaluation process will be developed by the Program Director during the first month of the program and updated monthly. The work plan will be reviewed and monitored by the Executive and/ or Deputy Director. Monthly reports and site visits will be conducted by staff and monitored by the Executive Director and/ or Deputy Director. Progress on outcomes will be evidenced by attendance and activity sign in sheets as well as youth and parent satisfaction surveys. Quantitative and qualitative data on academic performance and social/ emotional behavior will be compiled during the enrollment process and monitored on a quarterly basis. Attainment of specific skill sets will be evidenced by certificates of completion and written materials, thank you letters, and projects. Annual reports will reflect the evaluation of the program.

**TOUCHSTONES
FORM 5003
(ADAPTED FROM OCFS)
INDIVIDUAL PROGRAM APPLICATION**
Program Summary-Program Components

*Refer to Touchstones Coding Document to complete.
Choose 1 code for each category listed below.*

IMPLEMENTING CONTRACTOR:
Mount Vernon Youth Bureau

PROGRAM TITLE:
Safe Haven Summer, After School, &
STEAM

LIFE AREA: (Enter Code & Description)	3ED: EDUCATION
GOAL: (Enter Code & Description)	311. Children will leave school prepared to live, learn, and work in a community as contributing members of society.
OBJECTIVE: (Enter Code & Description)	311. Students will meet and exceed high standards for academic performance and demonstrate knowledge and skills required for lifelong learning and self-sufficiency in a dynamic world.
SOS: (Enter Code & Description)	0311 – Academic Support Services: Programs or services which provide resources to support a youth's optimal academic performance.
HOW MUCH: (Enter Code & Description)	96
HOW WELL: (Enter Code & Description)	0311B.1 100% of program staff currently trained in a feature of Positive Youth Development
BETTER OFF: (Enter Code & Description)	0311C.1 85% of the youth will improve their academic performance.

Use whole numbers when entering information for Gender, Ethnicity, Ages, and Target Population areas, NOT percentages. Please provide the best estimate in the spaces provided below.

PARTICIPANT GENDER:	MALE 48 FEMALE 50 TRANS-FEMALE (MALE TO FEMALE) _____ TRANS-MALE (FEMALE TO MALE) _____ GNC/NON-BINARY _____ CHOSE NOT TO ANSWER _____
ETHNICITY: (Enter number of participants per ethnic group)	WHITE _____ BLACK OR AFRICAN AMERICAN 86 HISPANIC OR LATINO 15 AMERICAN INDIAN OR ALASKAN NATIVE _____ ASIAN _____ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER _____ TWO OR MORE RACES 15 OTHER/NOT LISTED _____
AGES:	0-4 _____ 5-9 46 10-14 50 15-17 _____ 18-20 _____ 21+ _____
IS TARGET POPULATION SERVING DISCONNECTED YOUTH?	
IF "YES," PLEASE DESCRIBE: _____ <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	

ACTIVITY PLAN 2025

Use the table below to offer details on the proposed program activities. Activities should reflect the Services, Opportunities and Supports selected from the Touchstones Coding Document. Provide quarterly projections of the accomplishments to be achieved for the main functions. Please note that although the Activity Plan will not be scored, failure to complete this plan will result in disqualification.

Activities <i>List main activities separately -up to 4.</i>	Timeline <i>When will activity be offered?</i>	Youth Served <i>Approx. how many youths will be served?</i>	Resources Needed <i>What is needed to ensure delivery?</i>	Staff <i>List staff responsible for each activity.</i>	Intended Results <i>How will activity benefit participants?</i>
Saturday STEAM	During the school year, Saturdays, and Summer	60 for Afterschool. 70 for summer program and 30 for Saturday STEAM	Qualified staff, survey data, quality assessment tools.	Program Director, Qualified Teachers and TAs and Vendors	These activities will spark curiosity and expose youth to career options.
Fitness/Swimming/ Cooking	During the school year, Saturdays and during the summer	60 Afterschool. 70 for the summer program. 30 for Saturday STEAM. 6-CITs	Qualified Staff, Survey data, quality assessment tools.	Program Director, Qualified Teachers and TAs and Vendors	Participants will become aware of the importance of exercise and good eating habits.
Trips	During the Saturdays and Summer	60 for after-school. 70 for summer camp. 30 for Saturday STEAM 6-CITs	Qualified Staff, Survey data, Quality Assessment tool	Program Director, Qualified Teachers and TAs and Vendors	Exposure to new and exciting places which adds to youth enrichment
Academic Assistance	During the school year, Saturdays, and Summer	60 for after school. 70 for summer camp. 30 for Saturday STEAM. 6-CITs	Qualified staff, survey data, quality assessment tools.	Program Director, Qualified Teachers and TAs and Vendors	Assistance will help improve grades.

PROGRAM LOGISTICS SUMMARY (4 site maximum)

Implementing Contractor: Mount Vernon Youth Bureau	Program Title: Safe Haven Summer, STEAM & AS
Site 1: Facility Name: <u>Cecil H. Parker School</u>	
Address: <u>461 So. 6th Ave, Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>After-School Program</u>	
Operation Period: <u>01/02/2025 to 12/20/2025</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL <u>NOT</u> OPERATE: <u>Days the MVCSD is closed</u>	
Days of Operation:	Times: <u>3:00pm to 5:00pm</u>
<input checked="" type="checkbox"/> M <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Summer Schedule:	Times: _____ to _____
<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Total Number of Youth: <u>30</u> AGE RANGE: <u>6 to 12</u>	Average Attendance: <u>26</u>
Total Number of Adult Participants (21+) _____	
Site 2: Facility Name: <u>Grimes School</u>	
Address: <u>58 South 10th Ave, Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>After-School Program</u>	
Operation Period: <u>01/02/2025 to 12/20/2025</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL <u>NOT</u> OPERATE: <u>Days the MVCSD is closed</u>	
Days of Operation:	Times: <u>3:00pm to 5:00pm</u>
<input checked="" type="checkbox"/> M <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Summer Schedule:	Times: _____ to _____
<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Total Number of Youth: <u>30</u> AGE RANGE: <u>6 to 12</u>	Average Attendance: <u>24</u>
Total Number of Adult Participants (21+) _____	
Site 3: Facility Name: <u>Medical Arts Building</u>	
Address: <u>150 Stevens Avenue, Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>Saturday STEAM</u>	
Operation Period: <u>10/04/2025 to 11/22/2025</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL <u>NOT</u> OPERATE: <u>Federal Holidays and Inclement Weather</u>	
Days of Operation:	Times: <u>10:00 am to 2:00 pm</u>
<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input checked="" type="checkbox"/> Sa <input type="checkbox"/> Su	
Summer Schedule:	Times: _____ to _____
<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Total Number of Youth: <u>25</u> AGE RANGE: <u>6 to 12</u>	Average Attendance: <u>20</u>
Total Number of Adult Participants (21+) _____	
Site 4: Facility Name: <u>MVHS</u>	
Address: <u>100 California Rd. Mount Vernon, NY 10552</u>	
Program Offering/Component Name: <u>Summer Programming</u>	
Operation Period: <u>07/01/2024 to 8/16/2024</u> Comments: <u>Seasonal</u>	
HOLIDAYS AND DATES COMPONENT WILL <u>NOT</u> OPERATE: <u>Federal Holidays and Inclement Weather</u>	
Days of Operation:	Times:
<input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Summer Schedule:	Times: <u>9:00am to 3:00pm</u>
<input checked="" type="checkbox"/> M <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	
Total Number of Youth: <u>70</u> AGE RANGE: <u>6 to 12</u>	Average Attendance: <u>68</u>
Total Number of Adult Participants (21+) _____	

Implementing Agency: Mount Vernon Youth Bureau	Program Title: STEP UP
-------------------------------------------------------	-------------------------------

FUND AMOUNTS:		
Total Program Amount: \$40,000	Funds Requested: \$40,000	Cost Per Youth: \$ \$815

AUTHORIZED VOUCHER SIGNEES:			
1.	Last Name: Burrell-Butler	First Name: Debbie	Title: Executive Director
2.	Last Name: Rodriguez	First Name: Glen	Title: Financial Supervisor

AGENCY / MUNICIPALITY INFORMATION:			
Implementing Agency is: (check box)		Not For Profit <input type="checkbox"/>	Public <input checked="" type="checkbox"/>
Federal ID Number: 13-8007305			
Agency Website: www.cmvny.com		Implementing Agency/Municipality: 3 rd Floor	
Mailing Street Address: One Roosevelt Square			
Suite/Floor/Room # / P.O. Box:	City: Mt. Vernon	State: NY	Zip Code: 10550

AGENCY / MUNICIPALITY EXECUTIVE DIRECTOR :			
Last Name: Burrell-Butler	First Name: Debbie		Title: Executive Director
Phone Number: 914-665-2347	Extension:	Fax: 914-665-1373	Email: Dburrell@mountvernonny.gov

PROGRAM CONTACT PERSON:			
Last Name: Woodbury	First Name: Wayne		Title: Program Director
Phone Number: 914-840-4009	Extension:	Fax: 914-665-1373	Email: Wwoodbury@mountvernonny.gov

PERIOD OF ACTUAL PROGRAM OPERATION :			
HOURS OF OPERATION: 8:30 am – 5:30 pm	Days of operation: Mon.- Fri.	From: Jan. 1, 2025	To: Dec. 31, 2025
Other <input checked="" type="checkbox"/> explain: Step Up Summer Academy (SUSA) (9am – 2pm); (6-weeks); (Monday – Friday); (July 7 th thru August 15 th)			

PROJECTED TOTAL PROGRAM ENROLLMENT 65

PROGRAM SUMMARY: The Mount Vernon Youth Bureau's **Step-Up Program** combines the evidenced-based framework of the 40 Developmental Assets and NYS OCFS to reduce the risk behaviors and juvenile delinquency amongst males ages 7-18. The Step-Up Program provides opportunities, mentoring, academic support, provision, and social intervention, which increases protective factors within the community during in and out of school time. The program works to serve the highest risk male population, and targets mostly African American and Hispanics. National indicators and local data suggest that the risk of youth becoming involved in gang initiations, assaults, in-school suspensions, and risky behaviors increases during middle school age. However, research shows that intervention at an earlier age often shows a high success rate. Surveys collected by staff that has developed relationships with troubled youth support the premise that intervention is necessary for elementary to high school students who have had several school suspensions, academic failures or have joined gangs for protection within their neighborhoods and schools. The program has evidenced a reduction in risk factors such as gang involvement, recidivism, and delinquent offenses such as truancy and school suspensions. Due to word of mouth with participants and referrals from school administration and parents, the program served over 100 participants in 2024. Both school Administrators and parents have expressed their gratitude and have said they have seen a reduction in school behavioral incidences, progression in academic achievement based upon improved school attendance/grades and homework completion; 75% of the participants were connected to employment opportunities and demonstrated increased job readiness skills and 73% of the participants showed improved knowledge of possible career paths through career exploration. The 2024 Step-Up Summer Academy provided 30males with a learn and earned opportunity and received a stipend of \$200 to \$300. Year to date, there have been over 175 participants who attended the academy. Staff conduct workshops that include presentations from city and county officials that address; gang resistance; leadership skills, role-plays in the areas of government, practiced sign language, engaged in fitness and other enrichment activities. Youth were also exposed to conflict resolutions techniques, avoidance of risky behaviors, drug prevention, mock interviews, and STEAM field trips. The Step-Up program has had success in intervening with youth that have been high ranking members of local street gangs and/or involved in the court system. The Summer Academy gives them another option to make constructive use of leisure time and earn money legally.

PROGRAM SITES- Most significant (3 Maximum)

Type	Address (Street, City, State, Zip)	Assembly District #	NYS Senate District #	Local Planning Board	City Council District
Parker	461 S. 6 th Avenue	89	36		
BTMS	624 S. 3rd Avenue	89	36		
Grimes	58 S. 10 th Avenue	89	36		

Use whole numbers when entering information for Gender, Ethnicity, Age, Target Population, NOT percentages.

GENDER OF PROGRAM PARTICIPANTS (enter number of participants per gender)

Male 65

Female

ETHNICITY (Enter number of participants per ethnic group)

White	Black or African American 45	Two or more races 15	Hispanic or Latino 5
American Indian or Alaskan Native	Asian	Native Hawaiian or other Pacific Islander	

IS TARGET POPULATION SERVING DISCONNECTED YOUTH? (check no or yes)					No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>
Ages: (enter # of participants in population described)	0-6	7-9 (5)	10-13 (30)	14-17 (25)	18-20 5	21+
If "Yes," indicate number of youth:	Youth aging out of foster care:		Children of incarcerated parents: 8			
Youth in the juvenile justice system who re-enter the community: 2			Runaway and homeless youth: 4			

PLEASE DESCRIBE HOW THE PROGRAM FOR WHICH YOU ARE APPLYING FOR FUNDING, ADDRESSES EACH OF THE FOLLOWING 8 FEATURES OF POSITIVE YOUTH DEVELOPMENT SETTINGS:

(These eight features of effective youth development settings serve as quality standards for youth programs)

1. Physical & Psychological Safety: Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.

The Executive and Deputy Director will be reiterating the importance of a safe and healthy place for the staff to remember it increases peer group interaction and decreases unsafe or confrontational peer interactions. The director and staff will in return communicate to worksite supervisors, community service hosts, and community stakeholders the importance to ensure that each location that is hosting program activities meets the safety requirements and are physically safe. In other words, staff will provide a psychologically safe environment for the young men and monitor peer to peer interaction. Currently, the Step-Up Director has a private office in Youth Bureau and classrooms at various schools which meet the physical and psychological safety requirements of the program.

2. Appropriate Structure: Limit setting; clear and consistent rules and expectations, firm enough control; continuity and predictability; clear boundaries; age-appropriate monitoring.

The Program Director and staff will ensure proper boundaries and coordinated activities are deem age and developmentally appropriate. A program orientation for both participants and parents will state the program expectations and be reiterated throughout the program year. All the necessary information, such as contact information for the program, will be provided to participants, parents, and caregivers. All MVB staff are properly trained in Youth Mental Health First Aide provided by WJCS.

3. Supportive Relationship: Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment; responsiveness.

Program staff are qualified and are considered by previous participants and parents to be a caring and responsible adult. The director and support staff are considered to be role models, has excellent communication skills, takes pride in building relationships with the participants and parents, but also with the schools' personnel and the community.

4. Opportunities to Belong: Opportunities for meaningful inclusion, regardless of one's gender; ethnicity; sexual orientation, or disabilities; social inclusion; social engagement, and integration; opportunities for socio-cultural identity formation; support for cultural and bicultural competence.

The Step-Up Program is an all-male program; however, referrals of at-risk females are made when necessary to other programs within the Bureau. Although the program services predominantly minority (African American & Hispanic), the MVB does not discriminate and has an open-door policy that services all race, ethnicity, gender, or culture, especially since Mount Vernon, has over 98 different nationalities.

5. Positive Social Norms: Rules of behavior; expectations; injunctions; ways of doing things; values and morals; obligations for service.

Staff will ensure appropriate boundaries and expectations for youth and community. Staff will model appropriate pro-social behavior and interaction. Staff will intervene as necessary to correct inappropriate behavior and will acknowledge positive social norms.

6. Support for Efficacy & Mattering: Youth-based; empowerment practices that support autonomy; making a real difference in one's community and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.

Staff will provide support and encouragement for the young men to be engaged in various program activities. Staff will encourage leadership and community involvement by providing community service opportunities through the Youth Bureau's Volunteers Inspiring Change Through Opportunities Reaching Youth (V.I.C.T.O.R.Y) program. Youth will aid in planning and implement community projects such as the Lights On After-School Rally; Albany-Youth Advocacy; Black History Challenge; HBCU Fair; Let Your Color Shine; World AIDS Day, National Night Out; Youth Townhall, Family Day; and Earth Day all of which will lead to efficacy.

7. Opportunities for Skill Building: Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.

Staff will focus on a participant's qualities and challenges as a guide to increase positive youth development skills which lead to self-sufficiency. The young men will be exposed to the growing STEAM workforce; hands-on working experiences; opportunities to learn cultural literacy by taking trips; exposure to college environment; academics which increase communication skills; preparation for employment by completing employment applications and completing mock interviews; opportunities to develop social and cultural capital, and mentorship which helps in decision-making and increase resistance skills.

8. Integration of Family, School, & Community Efforts: Concordance; coordination and synergy among family, school, and community.

The Step-Up Program has and will continue to collaborate with the MYPD, MVCSD, Westchester County, YSOW, and other community agencies to make the program beneficial to its participants. Program Director will continue to interact with schools, youth, and families as needed to address concerns. Feedbacks to and from schools, families, and law enforcement will be provided when requested. Families, community members, government officials, program administrators, and the media will be invited to participate in program events.

Monitoring and Evaluation Methods

9. Monitoring Methods: Monitoring is defined as a systematic review of a funded program based upon the requirements of a contract, rules, regulations, policies, and/or State and Local Laws. It identifies the degree to which a program or operation accomplishes the activities specified in a contract/ application, and how it complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.

The MVYB plans on staying in compliance with the funding source's reporting and monitoring rules and guidelines. The program director will submit monthly, quarterly, and annual statistical measurement reports on the County's web-based reporting system on or before the due dates. The director will also monitor the program daily and will meet with their immediate supervisor at least once a month. The meetings will discuss obstacles, program enhancements, progress, goal attainments, etc. Program staff will receive training annually from an NYS OCFS representative who will discuss in detail the NYS OCFS regulations, policies, State, and Local Laws pertaining to safety and after-school programs. Reports will be reviewed, and site visits will be conducted by the Executive Director and Deputy Director. Members of the Youth Board will also periodically monitor program sites. Visits will be both announced and unannounced to ensure that safety requirements and OCFS guidelines are adhered to by program staff.

10. Evaluation Methods: Evaluation methods are the process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program. Evaluations can verify if the program is really running as originally planned. Describe the process to be used to evaluate the attainment of the objectives. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how the results will be used.

A work plan indicating goals, objectives, services (specific activities), outcomes, milestones, time frame, and evaluation process will be developed by the Director during the first month of the program and updated monthly. The work plan will be reviewed and monitored by the Executive and Deputy Director. Monthly reports and site visits will be conducted by staff and monitored by the Executive Director and/or the Deputy Director. Progress on outcomes will be evidenced by attendance and activity sign-in sheets as well as youth and parent satisfaction surveys. Quantitative and qualitative data on academic performance and social/emotional behavior will be compiled during the enrollment process and monitored every quarter for example, youth report card or progress reports. Attainment of specific skill sets will be evidenced by certificates of completion and written materials such as resumes, cover letters, thank you letters and projects. Annual reports will reflect the evaluation of the program. In an effort to capitalize on the program's strengths and tackle its weaknesses, the Program Director and staff will also collect written feedbacks and testimonials from parents, caregivers, and participants.

**TOUCHSTONES
FORM 5003
(ADAPTED FROM OCFS)
INDIVIDUAL PROGRAM APPLICATION**
Program Summary-Program Components

Refer to Touchstones Coding Document to complete.
Choose 1 code for each category listed below.

IMPLEMENTING CONTRACTOR:
Mount Vernon Youth Bureau

PROGRAM TITLE:
Step UP / Summer Academy

LIFE AREA: (Enter Code & Description)	LIFE AREA 4CVC: Citizenship/ Civic Engagement
GOAL: (Enter Code & Description)	41 Goal: Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools, and communities.
OBJECTIVE: (Enter Code & Description)	418 Objective: Children and youth will refrain from violence and other illegal behaviors.
SOS: (Enter Code & Description)	0420. Youth Leadership/Empowerment Opportunities: Programs that provide character education, leadership skills development and/or community/civic activities.
HOW MUCH: (Enter Code & Description)	65
HOW WELL: (Enter Code & Description)	0420B.1 100% of program staff will be trained and /or certified in a features of positive youth development
BETTER OFF: (Enter Code & Description)	0421C.2 50 of youth will show improved positive youth development outcomes (le Leadership skills, and/or community engagement.

Use whole numbers when entering information for Gender, Ethnicity, Ages, and Target Population areas, **NOT percentages**. Please provide the best estimate in the spaces provided below.

PARTICIPANT GENDER:	MALE 62 FEMALE TRANS-FEMALE (MALE TO FEMALE) _____ TRANS-MALE (FEMALE TO MALE) _____ GNC/NON-BINARY 3 CHOSE NOT TO ANSWER _____
ETHNICITY: (Enter number of participants per ethnic group)	WHITE _____ BLACK OR AFRICAN AMERICAN 40 HISPANIC OR LATINO 10 AMERICAN INDIAN OR ALASKAN NATIVE ASIAN NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER _____ TWO OR MORE RACES 15 OTHER/NOT LISTED _____
AGES:	0-4 _____ 5-9 5 10-14 35 15-17 25 18-20 5 21+ _____
IS TARGET POPULATION SERVING DISCONNECTED YOUTH?	
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
IF "YES," PLEASE DESCRIBE: Runaway, Homeless, ESL, Incarcerated Parents	

ACTIVITY PLAN 2025

Use the table below to offer details on the proposed program activities. Activities should reflect the Services, Opportunities and Supports selected from the Touchstones Coding Document. Provide quarterly projections of the accomplishments to be achieved for the main functions. Please note that although the Activity Plan will not be scored, failure to complete this plan will result in disqualification.

Activities <i>List main activities separately -up to 4.</i>	Timeline <i>When will activity be offered?</i>	Youth Served <i>Approx. how many youths will be served?</i>	Resources Needed <i>What is needed to ensure delivery?</i>	Staff <i>List staff responsible for each activity.</i>	Intended Results <i>How will activity benefit participants?</i>
STEAM	During the school year, Saturdays, and Summer	70 In-school, afterschool and 40 out of the 70 for the Summer 3-CIT	Qualified staff, survey data, quality assessment tools.	Wayne Woodbury and vendors	These activities will spark curiosity and expose youth to career options.
Civic Engagement	During the school year, youth with engage in various civic activities	70 in-school, afterschool & summer 3 CIT	Qualified Staff, Survey data, quality assessment tools.	Wayne Woodbury and vendors	These activities will spark curiosity and expose youth to career options.
Trips	During the school year, maybe on Saturdays and summer	40 of the 70 youth & 3-CIT's	Qualified Staff, Survey data, Quality Assessment tool	Wayne Woodbury, chaperones, and vendors	Exposure to new and exciting places.
Academic Assistance	During the school year, Saturdays, and Summer	70 in-school, afterschool & summer 3-CIT's	Qualified staff, survey data, quality assessment tools.	Wayne Woodbury and vendors	Assistance will help improve grades.

PROGRAM LOGISTICS SUMMARY (4 site maximum)

Implementing Contractor: Mount Vernon Youth Bureau	Program Title: Step Up & Summer Academy
Site 1: Facility Name: <u>Cecil H. Parker School</u>	
Address: <u>461 So. 6th Ave, Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>In-School & After-School Program</u>	
Operation Period: <u>01/01/2025 to 12/31/2025</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: <u>Days the MVCSD is closed</u>	
Days of Operation: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: <u>9:00am to 11:45am</u>
Summer Schedule: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: _____ to _____
Total Number of Youth: <u>15</u> AGE RANGE: <u>7 to 15</u>	Average Attendance: <u>15</u>
Total Number of Adult Participants (21+) _____	
Site 2: Facility Name: <u>Graham School</u>	
Address: <u>58 South 10th Ave, Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>In-School & After-School Program</u>	
Operation Period: <u>01/01/2025 to 12/31/2025</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: <u>Days the MVCSD is closed</u>	
Days of Operation: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: <u>12:00pm to 2:30pm</u>
Summer Schedule: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: _____ to _____
Total Number of Youth: <u>20</u> AGE RANGE: <u>7 to 15</u>	Average Attendance: <u>17</u>
Total Number of Adult Participants (21+) _____	
Site 3: Facility Name: <u>Benjamin Turner Middle School</u>	
Address: <u>624 South 3rd Avenue, Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>In-School & After-School Program</u>	
Operation Period: <u>01/01/2023 to 12/31/2023</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: <u>Days the MVCSD is closed</u>	
Days of Operation: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input checked="" type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: <u>8:30am to 12:00pm</u>
Summer Schedule: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: _____ to _____
Total Number of Youth: <u>15</u> AGE RANGE: <u>7 to 16</u>	Average Attendance: <u>13</u>
Total Number of Adult Participants (21+) _____	
Site 4: Facility Name: <u>Grimes School</u>	
Address: <u>58 So. 10th Ave., Mount Vernon, NY 10550</u>	
Program Offering/Component Name: <u>Summer Programming</u>	
Operation Period: <u>01/01/2025 to 12/31/2025</u> Comments: <u>Yearly</u>	
HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: <u>Federal Holidays and Inclement Weather</u>	
Days of Operation: <input type="checkbox"/> M <input checked="" type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: <u>8:30am to 11:00am</u>
Summer Schedule: <input checked="" type="checkbox"/> M <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su	Times: <u>9:00am to 1:00pm</u>
Total Number of Youth: <u>20</u> AGE RANGE: <u>7 to 15</u>	Average Attendance: <u>17</u>
Total Number of Adult Participants (21+) _____	

Implementing Agency: Mount Vernon Youth Bureau	Program Title: Youth Empowerment
------------------------------------------------	----------------------------------

FUND AMOUNTS:		
Total Program Amount: \$45,783	Funds Requested: \$45,783	Cost Per Youth: \$1,526

AUTHORIZED VOUCHER SIGNED:		
1.	Last Name: Burrell-Butler	First Name: Debbie Title: Executive Director
2.	Last Name: Rodriguez	First Name: Glen Title: Financial Supervisor

AGENCY/MUNICIPALITY INFORMATION:			
Implementing Agency is: (check box)		Not For Profit <input type="checkbox"/>	Public <input checked="" type="checkbox"/>
Federal ID Number:13-6007305			
Agency Website: www.cmyvny.com		Implementing Agency/Municipality: 3 rd Floor	
Mailing Street Address: One Roosevelt Square			
Suite/Floor/Room # / P.O. Box:	City: Mt. Vernon	State: NY	Zip Code:10550

AGENCY / MUNICIPALITY EXECUTIVE DIRECTOR :			
Last Name: Burrell-Butler	First Name: Debbie	Title: Executive Director	
Phone Number: 914-665-2347	Extension:	Fax: 914-665-1373	Email: dburrell@mountvernonny.gov

PROGRAM CONTACT PERSON:			
Last Name: Treasure	First Name: Carolyn	Title: Program Director	
Phone Number: 914-665-2346	Extension:	Fax: 914-665-1373	Email: CTreasure@mountvernonny.gov

PERIOD OF ACTUAL PROGRAM OPERATION :			
HOURS OF OPERATION:			
3:00pm – 5:00pm and 9am – 1pm	Days of operation: Mon.- Fri.	From: Jan 1, 2025	To: Dec. 31, 2025
Other <input type="checkbox"/> explain:			

PROJECTED TOTAL PROGRAM ENROLLMENT 30

PROGRAM SUMMARY: The Youth Empowerment Program addresses the unemployment dilemma within the city of Mount Vernon by providing after-school and summer jobs to at risk youth. While there has been a focus to prepare juvenile delinquents and youth that are under the court's supervision for the workforce, the scope of the project has expanded to include youth with barriers to employment such as: low-income status; homeless or foster care status; basic skills deficiencies; lack of job readiness, presentation, and communication skills; and work experience. During the last contract year, 100% of youth served and received job readiness skills training which will include workshops on resume and cover letter writing; interviewing skills; mock interviews; job search techniques; completing online job applications; work ethics; communication and presentation skills; time & money management; organizational skills; and volunteerism. Soft skills training will be delivered through the READI Curriculum; the acronym represents: Respect, Enthusiasm, Articulate, Dependable, and Initiative. The READI curriculum also covers problem solving, work ethics, and goal setting.

PROGRAM SITES- Most significant (3 Maximum)

Type	Address (Street, City, State, Zip)	Assembly District #	NYS Senate District #	Local Planning Board	City Council District
Gov't	1 Roosevelt Square	89	36		
Healthcare	107 So. 4 th Ave.	89	36		
Childcare	103 West 2 nd Street	89	36		

Use whole numbers when entering information for Gender, Ethnicity, Age, Target Population, NOT percentages.

GENDER OF PROGRAM PARTICIPANTS (enter number of participants per gender)

Male 20

Female 10

ETHNICITY (Enter number of participants per ethnic group)

White	Black or African American 20	Two or more races 5	Hispanic or Latino 5
American Indian or Alaskan Native	Asian	Native Hawaiian or other Pacific Islander	

IS TARGET POPULATION SERVING DISCONNECTED YOUTH? (check no or yes)No ☐Yes ☒

Ages: (enter # of participants in population described)

0-6 10

7-9

10-13

14-17 20

18-20 5

21+ 5

If "Yes," indicate number of youth:

Youth aging out of foster care: 2

Children of incarcerated parents: 2

Youth in the juvenile justice system who re-enter the community: 10

Runaway and homeless youth: 1

1. Physical & Psychological Safety: Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.

The program will operate within facilities that maintain the appropriate insurances and clearances from the NYS OCFS and OSHA. The program staff will ensure that first aid kits, emergency phone numbers and exit signs are accessible to participants. Staff will receive training on safety policies and operating procedures bi-annually. Registration forms, attendance logs and incident /accident report forms will be maintained on site. Program supplies and materials will remain guarded, with limited access to participants and transitional staff. Staff will develop relationships with participants, security officers and parents to support a physical and psychologically safe environment for all participants. Staff will monitor peer to peer interaction and intervene immediately when a verbal or physical confrontation begins. Psychological Safety- Staff will receive training in PYD 101 to ensure the highest quality of psychological safety for all participants. The existing staff have received training focused on prevention and resiliency to promote participants' overall well-being. Activities are designed to be safe, healthy, and nurturing. Norms to include confidentiality, inclusion, and respect for others will be established and maintained by participants to foster an environment of psychological safety. All the MVYB's staff are trained in Youth Mental Health First Aide.

2. Appropriate Structure: Limit setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries; age-appropriate monitoring.

Program staff will ensure appropriate boundaries and expectations for participants by conducting an orientation for participants and parents. During orientation, staff will communicate the objectives and expectations of the program, as well as the contact information for staff. Participants and parents will be asked to sign a written agreement which will confirm the participants willingness' to adhere to the program's rules and procedures. Program offerings and activities will be age and developmentally appropriate. Staff will maintain the onus of contacting parents in the event that a participant is non-compliant and/ or needs additional support.

3. Supportive Relationship: Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment; responsiveness.

Program staff will be qualified, responsible adult role models who are familiar with the internal functions of the schools and the youth development framework. Staff will ensure that youth and families are connected to community support services and will be able to address school, youth and family concerns on an ongoing basis.

4. Opportunities to Belong: Opportunities for meaningful inclusion, regardless of one's gender; ethnicity; sexual orientation, or disabilities; social inclusion; social engagement, and integration; opportunities for socio-cultural identity formation; support for cultural and bicultural competence.

Given the 98 nationalities within the city of Mount Vernon, outreach to students from diverse backgrounds will be conducted on a ongoing basis. Program offerings and activities will be relevant, age and culturally appropriate . The Bureau's staff have experience in serving the special populations which include youth who are classified as low income, minority, disabled, homeless, foster care, English Language Learners (ELL) and youth who identify as LGBTQIA.

5. Positive Social Norms: Rules of behavior; expectations; injunctions; ways of doing things; values and morals; obligations for service.

The Mount Vernon Youth Bureau staff will model appropriate pro-social behavior and interaction. Staff will intervene as necessary to correct inappropriate behavior and will acknowledge positive social norms. Youth will receive training through the evidenced based curriculums and adult role models on how to establish and adhere to appropriate personal, family, school, and neighborhood boundaries. Staff will model appropriate pro-social behavior and interaction and intervene as necessary to correct inappropriate behavior. Staff will encourage youth and praise good behavior; therefore, staff will acknowledge positive actions through certificates, articles and pictures on the Bureau's social media accounts, monthly newsletters, flyers, and announcements during community wide events.

6. Support for Efficacy & Mattering: Youth-based; empowerment practices that support autonomy; making a real difference in one's community and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.

Staff will provide support and encouragement to young people engaged in various program activities. Staff will encourage leadership and community involvement by providing community service opportunities through the Youth Bureaus Volunteers Inspiring Change Through Opportunities Reaching Youth (V.I.C.T.O.R.Y) program. Youth will plan and implement community projects which will lead to efficacy.

7. Opportunities for Skill Building: Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.

Staff will provide guidance and instruction to young people engaged in various program activities, leading to increased decision-making and resistance skills. Staff will implement the youth development model, focusing on asset building. Opportunities will be provided for participants to publically demonstrate their social justice actions through the Bureau's youth empowerment events.

8. Integration of Family, School, & Community Efforts: Concordance; coordination and synergy among family, school, and community.

Staff will interact with school, youth and families as needed to address concerns and will provide feedback to school and families as requested. The Mount Vernon Youth Bureau implements the Mount Vernon Communities That Cares coalition (MVCTC), which is modeled from the Communities That Cares model and aims to reduce risk factors and increases protective factors. Staff will attend monthly MVCTC meetings as well as other community network meetings to ensure that information pertaining to the Youth Employment Program is shared and resources are coordinated. Families, community members, and government officials will be invited to participate in program events.

Monitoring and Evaluation Methods

9. Monitoring Methods: Monitoring is defined as a systematic review of a funded program based upon the requirements of a contract, rules, regulations, policies, and/or State and Local Laws. It identifies the degree to which a program or operation accomplishes the activities specified in a contract/ application, and how it complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.

All programs will be monitored through weekly and monthly meetings, reports and site visits conducted by the Executive Director and/ or Deputy Director. Program staff will receive training annually on NYS OCFS regulations, policies, and/or State and Local Laws pertaining to safety. Members of the Youth Board will monitor program sites on a semi-annual basis to ensure that safety requirements and OCFS guidelines are adhered to by program staff.

10. Evaluation Methods: Evaluation methods are the process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program. Evaluations can verify if the program is really running as originally planned. Describe the process to be used to evaluate the attainment of the objectives. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how the results will be used.

A work plan indicating goals, objectives, services (specific activities), outcomes, time frame and evaluation process will be developed by the coordinator during the first month of the program and updated monthly. The work plan will be reviewed and monitored by the Executive and/ or Deputy Director. Monthly reports and site visits will be conducted by staff and monitored by the Executive Director. Progress on outcomes will be evidenced by attendance and activity sign in sheets as well as youth and parent satisfaction surveys. Quantitative and qualitative data on academic performance and social/ emotional behavior will be compiled during the enrollment process and monitored on a quarterly basis. Attainment of specific skill sets will be evidenced by certificates of completion and written materials such as resumes, cover letters, thank you letters and projects. Annual reports will reflect the evaluation of the program.

DRAFT

**TOUCHSTONES
FORM 5003
(ADAPTED FROM OCFS)
INDIVIDUAL PROGRAM APPLICATION**
Program Summary-Program Components

*Refer to Touchstones Coding Document to complete.
Choose 1 code for each category listed below.*

IMPLEMENTING CONTRACTOR:
Mount Vernon Youth Bureau

PROGRAM TITLE:
Youth Empowerment

LIFE AREA: (Enter Code & Description)	1ES: ECONOMIC SECURITY
GOAL: (Enter Code & Description)	11 Youth with be prepared for their eventual economic self-sufficiency.
OBJECTIVE: (Enter Code & Description)	111 Youth seeking summer jobs will have employment opportunities
SOS: (Enter Code & Description)	0119 Employment Opportunities
HOW MUCH: (Enter Code & Description)	30
HOW WELL: (Enter Code & Description)	0119B.2 80% of staff with training and/or certification in employment services and PYD.
BETTER OFF: (Enter Code & Description)	0119C.1 85% of the youth will improve their work skills.

Use whole numbers when entering information for Gender, Ethnicity, Ages, and Target Population areas, NOT percentages. Please provide the best estimate in the spaces provided below.

PARTICIPANT GENDER:	MALE 20__ FEMALE <u>10</u> TRANS-FEMALE (MALE TO FEMALE) ____ TRANS-MALE (FEMALE TO MALE) ____ GNC/NON-BINARY ____ CHOSE NOT TO ANSWER ____
ETHNICITY: (Enter number of participants per ethnic group)	WHITE ____ BLACK OR AFRICAN AMERICAN 20 HISPANIC OR LATINO 5 AMERICAN INDIAN OR ALASKAN NATIVE __ ASIAN __ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER ____ TWO OR MORE RACES <u>5</u> OTHER/NOT LISTED ____
AGES:	0-4 ____ 5-9 ____ 10-14 <u>4</u> 15-17 <u>16</u> 18-20 <u>5</u> 21+ <u>5</u>
IS TARGET POPULATION SERVING DISCONNECTED YOUTH?	
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
IF "YES," PLEASE DESCRIBE: Homeless, Runaway, Juvenile Justice System who re-enter the community.	

ACTIVITY PLAN 2025

Use the table below to offer details on the proposed program activities. Activities should reflect the Services, Opportunities and Supports selected from the Touchstones Coding Document. Provide quarterly projections of the accomplishments to be achieved for the main functions. Please note that although the Activity Plan will not be scored, failure to complete this plan will result in disqualification.

Activities <i>List main activities separately -up to 4.</i>	Timeline <i>When will activity be offered?</i>	Youth Served <i>Approx. how many youths will be served?</i>	Resources Needed <i>What is needed to ensure delivery?</i>	Staff <i>List staff responsible for each activity.</i>	Intended Results <i>How will activity benefit participants?</i>
Financial Literacy	After-school and Summer	30	Qualified staff, attendance by participants, survey data, quality assessment tools	Carolyn Treasure & Rep. from Chase	Become financial savvy and be able to manage their finance.
Work Experience	After-school and Summer	30	Qualified staff, attendance by participants, survey data, quality assessment tools	Carolyn Treasure, partnering agencies serving as worksites	Exposure to new career and gain transferrable skills.
Job-Readiness	After-school and Summer	30	Qualified staff, attendance by participants, survey data, quality assessment tools	Carolyn Treasure and supporting Staff members	Participants will have the tools to enter the workforce.

PROGRAM LOGISTICS SUMMARY (4 site maximum)

Implementing Contractor: Mount Vernon Youth Bureau	Program Title: Youth Empowerment
Site 1: Facility Name: <u>One Roosevelt Square</u> Address: <u>Various Worksites</u> Program Offering/Component Name: <u>After-School Program</u> Operation Period: <u>01/02/2025 to 12/20/2025</u> Comments: <u>Yearly</u> HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: <u>Inclement weather</u> Days of Operation: <input checked="" type="checkbox"/> M <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: <u>3:30pm</u> to <u>5:30pm</u> Summer Schedule: <input checked="" type="checkbox"/> M <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: <u>10:00 am</u> to <u>2:00 pm</u> Total Number of Youth: <u>30</u> AGE RANGE: <u>14 to 21</u> Average Attendance: <u>30</u> Total Number of Adult Participants (21+) _____	
Site 2: Facility Name: Address: Program Offering/Component Name: Operation Period: <u>Yearly</u> Comments: <u>Yearly</u> HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: Days of Operation: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: Summer Schedule: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: _____ to _____ Total Number of Youth: _____ AGE RANGE: _____ Average Attendance: Total Number of Adult Participants (21+) _____	
Site 3: Facility Name: Address: Program Offering/Component Name: Operation Period: _____ Comments: _____ HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: Days of Operation: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: Summer Schedule: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: _____ to _____ Total Number of Youth: _____ AGE RANGE: _____ Average Attendance: Total Number of Adult Participants (21+) _____	
Site 4: Facility Name: Address: Program Offering/Component Name: Operation Period: _____ Comments: <u>Yearly</u> HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: Days of Operation: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: Summer Schedule: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su Times: Total Number of Youth: _____ AGE RANGE: _____ Average Attendance: Total Number of Adult Participants (21+) _____	

SCHEDULE "B"
BUDGET

For the Period of Operation: January 1, 2025 - December 31, 2025	
Agency Name: Mount Vernon Youth Bureau	Program Title: Safe Haven

1. PERSONAL SERVICES

Position/Title	Rate of Pay	Basis: (H,W,BW, SM)	Budget Requested
2 TEACHER AIDE (10HRS*31WKS)	\$ 30.00	H	\$ 9,300
1 TEACHER AIDE (10HRS*31WKS)	\$ 25.00	H	\$ 7,750
4 TEACHER AIDE (10HRS*31WKS)	\$ 20.00	H	\$ 24,800
STEAM TEACHER AIDE (24HRS*6 WKS)	\$ 25.00	H	\$ 3,600
2 STEAM TEACHER AIDE (24HRS*6 WKS)	\$ 20.00	H	\$ 5,760
SUMMER TEACHER AIDE (35HRS*6 WKS)	\$ 30.00	H	\$ 6,300
3 SUMMER TEACHER AIDE (35HRS*6 WKS)	\$ 20.00	H	\$ 12,600
PROGRAM DIRECTOR	\$ 34.15	H	\$ 5,000
SWIMMING INSTRUCTOR (36 HRS *6 WKS)	\$50.00	H	\$ 1,800
SWIMMING INSTRUCTOR (36 HRS *6 WKS)	\$ 25.00	H	\$ 900
TOTAL SALARIES AND WAGES:			\$ 77,810
TOTAL FRINGE BENEFITS:			6,225
TOTAL PERSONAL SERVICES (1)			\$ 84,035

2. CONTRACT / CONSULTANT SERVICES AND STIPENDS

Type of Service or Contractor (Consultant Title)	Contract Amount or Rate of Pay	Basis: (H, W, BW, SM)	Budget Requested
6 SUMMER STIPEND	350.00	Session	\$ 2,100
MIXED MARTIAL ARTS INSTRUCTOR (10)	200.00	Session	\$ 2,000
CPR, AED, FIRST AID TRAINING	330.00	Session	330
TOTAL CONTRACTED SERVICES AND STIPENDS (2)			\$ 4,430

3. OTPS (OTHER THAN PERSONAL SERVICES complete B-1)

Category	Budget Requested
Supplies	\$ 1,500
Rent	
Utilities	
Telecommunications	
Trips	\$ 4,300
Insurance	
Other Costs (Consumables)	670
TOTAL OTPS (3)	\$ 6,470

	Budget Requested
TOTAL PROGRAM AMOUNT (1)+(2)+(3)	94,935
TOTAL WCYB FUNDS REQUESTED @ 100%	94,935
TOTAL CASH MATCH @ 0%	-

ATTACHMENT B-1		
AGENCY/MUNICIPALITY NAME: Mount Vernon Youth Bureau		
PROGRAM TITLE: SAFE HAVEN		
ITEM	LIST DESCRIPTIONS	AMOUNT
Supplies	Dry erase boards, binders, notebooks, construction paper, glue sticks, pencils, markers, crayons, paint, play dough, glitter, scissors, bins, tissue paper, yarn, pompoms, pipe cleaners, craft sticks, tape, beads, strings and container with covers.	1,500
Rent		
Utilities		
Telecommunications		
Travel	3 buses at \$850, Admission for 70 kids	4,300
Insurance		
Other Costs (Consumables)	Snacks for STEAM and Summer	670
3. TOTAL OTPS \$		6,470

RA

For the Period of Operation: January 1, 2025 - December 31, 2025			
Agency Name: Mount Vernon Youth Bureau			Program Title: Step Up
1. PERSONAL SERVICES			
Position/Title	Rate of Pay	Basis: (H,W,BW, SM)	Budget Requested
1 STEP UP DIRECTOR	\$ 28	H	\$ 6,000
1 COMMUNITY WORKER - SUMMER	\$ 20	H	\$ 3,240
2 COMMUNITY WORKER - SUMMER	\$ 18	H	\$ 5,832
1 COMMUNITY WORKER - SUMMER	\$ 16.5	H	\$ 1,980
4 COMMUNITY WORKER AIDE - FALL	\$ 16.5	H	\$ 3,449
4 COMMUNITY WORKER AIDE - WINTER	\$ 16.5	H	\$ 3,960
TOTAL SALARIES AND WAGES:			\$ 24,461
TOTAL FRINGE BENEFITS:			\$ 1,871
TOTAL PERSONAL SERVICES (1)			\$ 26,332

2. CONTRACT / CONSULTANT SERVICES AND STIPENDS

Type of Service or Contractor (Consultant Title)	Contract Amount or Rate of Pay	Basis: (H,W, BW, SM)	Budget Requested
10 YOUTH - STEP UP ACADEMY-SUMMER (12-13)	\$225 per/yrh		2,250
7 YOUTH - STEP UP ACADEMY-SUMMER (11)	\$225 per/yrh		1,575
10 YOUTH - STEP UP ACADEMY-SUMMER (9-10)	\$225 per/yrh		2,250
CPR, AED, FIRST AID TRAINING			330
PROFESSIONAL DEVELOPMENT			500
TOTAL CONTRACTED SERVICES AND STIPENDS (2)			\$ 6,905

3. OTPS (OTHER THAN PERSONAL SERVICES complete B-1)

Category	Budget Requested
Supplies	\$ 395
Rent	
Utilities	
Telecommunications	
Travel	\$ 5,700
Insurance	
Other Costs (Consumables)	\$ 668
TOTAL OTPS (3)	\$ 6,763

	Budget Requested
TOTAL PROGRAM AMOUNT (1)+(2)+(3)	40,000
TOTAL WCYB FUNDS REQUESTED @ 100%	40,000
TOTAL CASH MATCH @ 0%	-

OTPS - ATTACHMENT B-1		
AGENCY/MUNICIPALITY NAME: Mount Vernon Youth Bureau		
PROGRAM TITLE: Step-Up		
ITEM	LIST DESCRIPTIONS	AMOUNT
Supplies	Activity & Program supplies- paper, photo paper, ink	\$ 395
Rent		
Utilities		
Telecommunications		
Travel	Bus & Admission Fee (1 trip) 1. Educational -(Botanical Gardens, Science Barge, Science Museum, Google, or New York City Financial District) 2. Summer Enrichment- (Splash Down Park) 3. Summer Enrichment- (Boundless Adventures)	\$ 5,700
Insurance		
Other Costs (Consumables)	Snacks for the youth throughout the program	\$ 668
3. TOTAL OTPS		\$ 6,763

For the Period of Operation: January 1, 2025 - December 31, 2025	
Agency Name: Mount Vernon Youth Bureau	Program Title: Yth Empwr

1. PERSONAL SERVICES

Position/Title	Rate of Pay	Basis: (H,W,BW, SM)	Budget Requested
1 TEACHER AIDE (14HRS*9WKS)	\$ 20	H	\$ 2,800
10 YOUTH (10*6 WKS) SUMMER	\$ 16.5	H	\$ 19,800
10 YOUTH-AFTER-SCHOOL (10*6 WKS) FALL	\$ 16.5	H	\$ 9,900
10 YOUTH-AFTER-SCHOOL (10*6 WKS) WINTER	\$ 16.5	H	\$ 9,900
TOTAL SALARIES AND WAGES:			\$ 42,400
TOTAL FRINGE BENEFITS:			3,244
TOTAL PERSONAL SERVICES (1)			\$ 45,644

2. CONTRACT / CONSULTANT SERVICES AND STIPENDS

Type of Service or Contractor (Consultant Title)	Contract Amount or Rate of Pay	Basis: (H,W, BW, SM)	Budget Requested
TOTAL CONTRACTED SERVICES AND STIPENDS (2)			\$ -

3. OTPS (OTHER THAN PERSONAL SERVICES complete B-1)

Category	Budget Requested
Supplies	\$ 139
Rent	
Utilities	
Telecommunications	
Trips	
Consumables	
Miscellaneous	
TOTAL OTPS (3)	\$ 139

	Budget Requested
TOTAL PROGRAM AMOUNT (1)+(2)+(3)	45,783
TOTAL WCYB FUNDS REQUESTED @ 100%	45,783
TOTAL CASH MATCH @ 0%	-

ATTACHMENT B-1

AGENCY/MUNICIPALITY NAME: Mount Vernon Youth Bureau
PROGRAM TITLE: YOUTH EMPOWERMENT

ITEM	LIST DESCRIPTIONS	AMOUNT
Supplies	Dry erase boards, binders, notebooks, construction paper, glue sticks, pencils, markers, crayons, paint, play dough, glitter, scissors, bins, tissue paper, yarn, pompoms, pipe cleaners, craft sticks, tape, beads, strings and container with covers.	139
Rent		
Utilities		
Telecommunications		
Travel		
Insurance		
Other Costs (Consumables)		
3. TOTAL OTPS		\$ 139

WESTCHESTER COUNTY YOUTH BUREAU
FISCAL REQUIREMENTS AND POLICIES

Westchester County Youth Bureau funds many different programs in each budget year. This material is designed to clarify the Bureau's fiscal requirements and policies regarding these programs. If questions arise, please contact the Youth Bureau at (914) 995-2755.

Below is a list of current funding categories:

All expenditures must be made in accordance with an approved budget, including any budget amendments. Programs funded by the Youth Bureau must file listings of all program expenses paid prior to receiving funds. A Program Expenditure Summary and applicable Program Expenditure Reports must be filed for each program. Listed below is a summary of the forms, which make up completed claim forms for reimbursement of program expenses:

<u>Type of Funding</u>	<u>Name of Form</u>	<u>Form Number</u>
West. County BOL	Program Expenditure Summary	OCFS3125
	Salaries Report	OCFS3126
	Fringe Benefits Report	OCFS3127
	Consultants, Contracted Services & Stipends Report	OCFS3128
	Miscellaneous	OCFS3129
	Travel	OCFS3130

All claims should be submitted in original and must have original signature. The Contract Number must be entered on all the claim forms for Local Tax Levy Programs. The Executive Director or another authorized official of the agency must make the certification on the Program Expenditure Summary report.

All claims should be prepared and submitted quarterly. These quarterly claims should be submitted not later than the 20th date of the month following the end of the quarter, except the 4th quarter which is due on January 10th of the following year.

Copies of back-up documents should be submitted with the expenditure reports. Listed below is a summary of the back-up documents for various expenses:

<u>Type of Expense</u>	<u>Back-up Documents</u>
Salary & Wages	Payroll Register and Proof of Payment
Fringe Benefits	Invoice from the Vendor and Proof of Payment
Consultant/Contracted Services	Signed Agreement, Invoice and Proof of Payment
Stipend (prior approval req.)	Time Sheet and Proof of Payment
OTPS /Misc.	Invoice from the Vendor and Proof of Payment
Employee Exp. Reimbursement	Employee Exp. Request Form, Receipt, and Proof of Payment

The Youth Bureau audits each claim against appropriate Westchester County and NY State Finance Law, Rules & Regulations, Fiscal Policies & Procedures, and the approved budget of each program and any approved budget amendments. Claims with calculation errors, and not submitted in accordance with Fiscal Policies & Procedures and approved budget will be returned. All claims must be sent to:

Westchester County Youth Bureau
 112 East Post Road, 3rd Floor
 White Plains, NY 10601

SCHEDULE "C"
STANDARD INSURANCE PROVISIONS
(Youth & Human Services)

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. The Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2. The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:

- i. Premises - Operations.
- ii. Broad Form Contractual.
- iii. Independent Contractor and Sub-Contractor.
- iv. Products and Completed Operations.

c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:

- i. Owned automobiles.
- ii. Hired automobiles.
- iii. Non-owned automobiles.

e) Abuse and Molestation Liability, either by separate policy of insurance or through endorsement to the General Liability Policy or Professional Liability Policy. (Limits of \$1,000,000.00 per occurrence/2,000,000 aggregate). This insurance shall include coverage for the following, including coverage for client on client, counselor client, and third parties:

- i. Misconduct
- ii. Abuse (including both physical and sexual)
- iii. Molestation

3. All policies of the Municipality shall be endorsed to contain the following clauses:

a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

DRAFT

SCHEDULE "D"

**QUESTIONNAIRE REGARDING BUSINESS ENTERPRISES
OWNED AND CONTROLLED BY WOMEN OR PERSONS OF COLOR**

As part of the County's program to encourage the meaningful and significant participation of business enterprises owned and controlled by persons of color or women in County contracts, and in furtherance of Section 308.01 of the Laws of Westchester County, completion of this form is required.

A "business enterprise owned and controlled by women or persons of color" means a business enterprise, including a sole proprietorship, limited liability partnership, partnership, limited liability company, or corporation, that either:

- 1.) meets the following requirements:
 - a. is at least 51% owned by one or more persons of color or women;
 - b. is an enterprise in which such ownership by persons of color or women is real, substantial and continuing;
 - c. is an enterprise in which such ownership interest by persons of color or women has and exercises the authority to control and operate, independently, the day-to-day business decisions of the enterprise; and
 - d. is an enterprise authorized to do business in this state which is independently owned and operated.
- 2.) is a business enterprise certified as a minority business enterprise ("MBE") or women business enterprise ("WBE") pursuant to Article 15-a of the New York State Executive Law and the implementing regulations, 9 New York Code of Rules and Regulations subtitle N Part 540 et seq., **OR**
- 3.) is a business enterprise certified as a small disadvantaged business concern pursuant to the Small Business Act, 15 U.S.C. 631 et seq., and the relevant provisions of the Code of Federal Regulations as amended.

Please note that the term "persons of color", as used in this form, means a United States citizen or permanent resident alien who is and can demonstrate membership of one of the following groups:

- (a) Black persons having origins in any of the Black African racial groups;
- (b) Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American descent of either Indian or Hispanic origin regardless of race;
- (c) Native American or Alaskan native persons having origins in any of the original peoples of North America; or
- (d) Asian or Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian subcontinent or the Pacific Islands.

1. Are you a business enterprise owned and controlled by women or persons of color in accordance with the standards listed above?

_____ No

_____ Yes

Please note: If you answered "yes" based upon certification by New York State and/or the Federal government, official documentation of the certification must be attached.

2. If you answered "Yes" above, please check off below whether your business enterprise is owned and controlled by women, persons of color, or both.

_____ Women

_____ Persons of Color (*please check off below all that apply*)

_____ Black persons having origins in any of the Black African racial groups

_____ Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American descent of either Indian or Hispanic origin regardless of race

_____ Native American or Alaskan native persons having origins in any of the original peoples of North America

_____ Asian or Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian sub-continent or the Pacific Islands

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "E"
REQUIRED DISCLOSURE OF RELATIONSHIPS TO COUNTY

- 1.) Are any of the employees that the Municipality will use to carry out this contract also a County officer or employee, or the spouse, child, or dependent of a County officer or employee?

Yes _____ No _____

If yes, please provide details (attach extra pages, if necessary): _____

- 2.) Are any of the owners of the Municipality or their spouses a County officer or employee?

Yes _____ No _____

If yes, please provide details (attach extra pages, if necessary): _____

- 3.) Do any County officers or employees have an **interest**¹ in the Municipality or in any approved subcontractor that will be used for this contract?

Yes _____ No _____

If yes, please provide details (attach extra pages, if necessary): _____

[NO FURTHER TEXT ON THIS PAGE]

¹ "Interest" means a direct or indirect pecuniary or material benefit accruing to a County officer or employee, his/her spouse, child or dependent, whether as the result of a contract with the County or otherwise. For the purpose of this form, a County officer or employee shall be deemed to have an "interest" in the contract of:

- 1.) His/her spouse, children and dependents, except a contract of employment with the County;
- 2.) A firm, partnership or association of which such officer or employee is a member or employee;
- 3.) A corporation of which such officer or employee is an officer, director or employee; and
- 4.) A corporation of which more than five (5) percent of the outstanding capital stock is owned by any of the aforesaid parties.

SCHEDULE “F”
CRIMINAL BACKGROUND DISCLOSURE

INSTRUCTIONS

Pursuant to Executive Order 1-2008, the County is required to maintain a record of criminal background disclosure from all persons providing work or services in connection with any County contract, including leases of County-owned real property and licenses:

- a.) If any of the persons providing work or services to the County in relation to a County contract are not subject to constant monitoring by County staff while performing tasks and/or while such persons are present on County property pursuant to the County contract; and
- b.) If any of the persons providing work or services to the County in relation to a County contract may, in the course of providing those services, have access to sensitive data (for example SSNs and other personal/secure data); facilities (secure facilities and/or communication equipment); and/or vulnerable populations (for example, children, seniors, and the infirm).

In those situations, the persons who must provide a criminal background disclosure (“Persons Subject to Disclosure”) include the following:

- a.) Consultants, Contractors, Licensees, Lessees of County-owned real property, their principals, agents, employees, volunteers or any other person acting on behalf of said Contractor, Consultant, Licensee, or Lessee who is at least sixteen (16) years old, including but not limited to Subconsultants, Subcontractors, Sublessees, or Sublicensees who are providing services to the County, and
- b.) Any family member or other person, who is at least sixteen (16) years old, residing in the household of a County employee who lives in housing provided by the County located on County property.

Under Executive Order 1-2008, it is the duty of every County Consultant, Contractor, Licensee, or Lessee to inquire of each and every Person Subject to Disclosure and disclose whether they have been convicted of a crime or whether they are subject to pending criminal charges, and to submit this form with that information.¹ Accordingly, the attached Criminal Background Disclosure Form and Certification must be completed and agreed-to as part of this Agreement.

Please note that under no circumstances shall the existence of a language barrier serve as a basis for the waiver of or an exception from the disclosure requirements of Executive Order 1-2008. If translation services are required by the Consultant, Contractor, Licensee, or Lessee to fulfill this obligation, it shall be at the sole cost and expense of the Consultant, Contractor, Licensee, or Lessee.

Please also note that the conviction of a crime(s) and/or being subject to a pending criminal charge(s) will not automatically result in a denial of a person’s right to work on a County contract, right to be on

¹ For these disclosures, a “crime” or “pending criminal charge” includes all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State.

County property, or license, but may, if the County determines that the prior conviction(s) or pending criminal charge(s) create an unacceptable risk. However, if a person fails to list or falsifies any part of his/her conviction history or any pending criminal charge(s) for any reason, he/she may be prohibited from working or being on County property without any risk assessment. If it is later determined that a Person Subject to Disclosure failed to disclose a criminal conviction or pending criminal charge for any reason, his/her right to work on a County contract, be on County property, or license may be terminated at any time.

Please further note that, pursuant to Executive Order 1-2008, and subject to the applicable provisions of New York Correction Law §§ 752 and 753, the County has the right to bar a Person Subject to Disclosure from providing work or services to the County or from being on County property if any such person has:

- a.) A conviction of a crime(s);
- b.) A pending criminal proceeding for a crime(s); or
- c.) Refused to answer questions concerning his/her criminal background

Please finally note that any failure by a County Consultant, Contractor, Licensee, or Lessee to comply with the disclosure requirements of Executive Order 1-2008 may be considered by the County to be a material breach and shall be grounds for immediate termination by the County of the related County contract.

Exemptions

Executive Order 1-2008 exempts from the aforementioned disclosure requirements Persons Subject to Disclosure:

- a.) for whom the County has already conducted a background check and issued a security clearance that is in full force and effect; and
- b.) for whom another state or federal agency having appropriate jurisdiction has conducted a security and/or background clearance or has implemented other protocols or criteria for this purpose that apply to the subject matter of a County contract that is in full force and effect.

If you are claiming an exemption for one or more Persons Subject to Disclosure, you must notify the Procuring Officer². The Procuring Officer will then determine whether the Person(s) Subject to Disclosure are actually exempt, and provide written notification of his/her determination. If the Procuring Officer determines that a Person Subject to Disclosure is not exempt, the Procuring Officer will notify you of that determination, and you will have to include disclosures for that person on your Criminal Background Disclosure Form and Certification.

² Procuring Officer" shall mean the head of the department or the individual or individuals authorized by the head(s) of the department(s) undertaking the procurement and with respect to those matters delegated to the Bureau of Purchase and Supply pursuant to Section 161.11(1)(a) of the Laws of Westchester County, the Purchasing Agent.

Subconsultants, Subcontractors, Sublessees, or Sublicensees

Under Executive Order 1-2008, it is your duty to ensure that any and all approved subconsultants, subcontractors, sublessees, or sublicensees complete and submit the attached Criminal Background Disclosure Form and Certification for all of their respective Persons Subject to Disclosure. This must be done before such a subconsultant, subcontractor, sublessees, or sublicensees can be approved to perform work on a contract.

New Persons Subject to Disclosure

Under Executive Order 1-2008, you have a **CONTINUING OBLIGATION** to maintain the accuracy of the Criminal Background Disclosure Form and Certification (and any accompanying documentation) for the duration of this contract, including any amendments or extensions thereto. Accordingly, it is your duty to complete and submit an updated Criminal Background Disclosure Form and Certification whenever there is a new Person Subject to Disclosure for this contract. **NO NEW PERSON SUBJECT TO DISCLOSURE SHALL PERFORM WORK OR SERVICES OR ENTER ONTO COUNTY PREMISES UNTIL THE UPDATED CRIMINAL BACKGROUND DISCLOSURE FORM AND CERTIFICATION IS FILED WITH THE PROCURING OFFICER.** You shall also provide the County with any other updates that may be necessary to comply with the disclosures required by Executive Order 1-2008.

PLEASE CONTINUE TO THE

Criminal Background Disclosure Form and Certification

BEGINNING ON THE NEXT PAGE

CRIMINAL BACKGROUND DISCLOSURE

FORM AND CERTIFICATION

If this form is being completed by a subconsultant, subcontractor, sublessee, or sublicensee, please consider all references in this form to "consultant, contractor, lessee, or licensee" to mean "subconsultant, subcontractor, sublessee, or sublicensee" and check here: _____

By executing this Agreement, I, as the signatory for the Contractor, certify that I am a principal or a representative of the Consultant, Contractor, Lessee, or Licensee and I am authorized to agree to and provide this completed Criminal Background Disclosure Form and Certification. I certify that each Person Subject to Disclosure has been asked the following questions:

- **Have you or your company ever been convicted of a crime (all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State) including, but not limited to, conviction for commission of fraud, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property?**
- **Are you or your company subject to any pending criminal charges (all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State)?**

I certify that the names and titles of Persons Subject to Disclosure who refused to answer **either** of the questions above are as follows:

If none, check this box: ☐

1. _____

2. _____

3. _____

(If more space is needed, please attach separate pages labeled "REFUSED to Answer - Continued.")

I certify that the names and titles of Persons Subject to Disclosure who answered "Yes" to **either** of the questions above are as follows:

If none, check this box: ☐

1. _____

2. _____

3. _____
(If more space is needed, please attach separate pages labeled "YES Answers - Continued")

Each Person Subject to Disclosure listed above who has either **been convicted of a crime(s)** and/or **is subject to a pending criminal charge(s)** must answer additional questions. Those questions are below.

A Person Subject to Disclosure who has **been convicted of a crime(s)** must respond to the following (please attach separate pages with responses for each person, with their name and title):

- 1.) Describe the reason for being on County property if applicable, identify the specific duties and responsibilities on this project which you intend to perform for the County, including but not limited to, access to sensitive data and facilities and access to vulnerable populations.
- 2.) Please list all criminal convictions along with a brief description of the crime(s) (including all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State).
- 3.) Please provide the date and place of each conviction.
- 4.) Please provide your age at the time of each crime for which you were convicted.
- 5.) Please provide the legal disposition of each case.
- 6.) Please provide any information either produced by yourself or someone on your behalf in regards to your rehabilitation and good conduct.

A Person Subject to Disclosure who **is subject to a pending criminal charge(s)** must respond to the following (please attach separate pages with responses for each person, with their name and title):

- 1.) Describe the reason for being on County property and if applicable, identify the specific duties and responsibilities on this project which you intend to perform for the County, including but not limited to, access to sensitive data and facilities and access to vulnerable populations.
- 2.) Please identify all pending criminal charges (all felonies and misdemeanors as defined under the New York State Penal Law or the equivalent under Federal law or the laws of any other State).
- 3.) Please briefly describe the nature of the pending charges and the date upon which it is alleged that a crime was committed.

I hereby certify that all of the information provided herein (and in any and all attachments) is true and accurate and that all disclosures required by Executive Order 1-2008 and this Criminal Background Disclosure Form and Certification have been completed. By executing this Agreement, I hereby affirm that all of the facts, statements and answers contained herein (and in any and all attachments) are true and correct. I understand that providing false or incomplete information or withholding by omission or intention pertinent information will be cause for refusing further consideration of my being utilized under this contract.

It is understood and agreed that no Person Subject to Disclosure shall perform work or services or enter onto County property until this required Criminal Background Disclosure Form and Certification is filed with the Procuring Officer.

It is understood and agreed that to the extent that new Persons Subject to Disclosure are proposed to perform work or provide services under this contract after filing of this Criminal Background Disclosure Form and Certification with the Procuring Officer, such new Persons Subject to Disclosure shall not perform work or provide services or enter into County property until an updated Criminal Background Disclosure Form and Certification has been filed with the Procuring Officer.

It is further understood and agreed that the consultant, contractor, lessee, or licensee has a continuing obligation to maintain the accuracy of the Criminal Background Disclosure Form and Certification for the duration of this contract, including any amendments or extensions thereto, and shall provide any updates to the information to the County as necessary to comply with the requirements of Executive Order 1-2008.

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "G"

**CERTIFICATION REGARDING BUSINESS DEALINGS
WITH NORTHERN IRELAND**

A. The Contractor and any individual or legal entity in which the Contractor holds a ten percent (10%) or greater ownership interest and any individual or legal entity that holds a ten percent (10%) or greater ownership interest in the Contractor (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Principles.

B. For purposes of this Certification, "MacBride Principles" shall mean those principles relating to nondiscrimination in employment and freedom of workplace opportunity which require employers doing business in Northern Ireland to:

(1) increase the representation of individuals from underrepresented religious groups in the work force, including managerial, supervisory, administrative, clerical and technical jobs;

(2) take steps to promote adequate security for the protection of employees from underrepresented religious groups both at the workplace and while traveling to and from work;

(3) ban provocative religious or political emblems from the workplace;

(4) publicly advertise all job openings and make special recruitment efforts to attract applicants from underrepresented religious groups;

(5) establish layoff, recall and termination procedures which do not in practice favor a particular religious group;

(6) abolish all job reservations, apprenticeship restrictions and differential employment criteria which discriminate on the basis of religion;

(7) develop training programs that will prepare substantial numbers of current employees from underrepresented religious groups for skilled jobs, including the expansion of existing programs and the creation of new programs to train, upgrade and improve the skills of workers from underrepresented religious groups;

(8) establish procedures to assess, identify and actively recruit employees from underrepresented religious groups with potential for further advancement; and

(9) appoint a senior management staff member to oversee affirmative action efforts and develop a timetable to ensure their full implementation.

C. For purposes of this Certification, "Northern Ireland" shall be understood to be the six counties partitioned from the Irish Province of Ulster, and administered from London and/or from Stormont.

D. The Contractor agrees that the warranties and representation in paragraph "A" are material conditions of this Agreement. If the County receives information that the Contractor is in violation of paragraph "A", the County shall review such information and give the Contractor opportunity to respond. If the County finds that such a violation has occurred, the County may declare the Contractor in default, and/or terminate this Agreement. In the event of any such termination, the County may procure the supplies, services or work from another source in accordance with applicable law. The

Contractor shall pay to the County the difference between the contract price for the uncompleted portion of this Agreement and the cost to the County of completing performance of this Agreement either by itself or by engaging another contractor. If this is a contract other than a construction contract, the Contractor shall be liable for the difference in price if the cost of procurement from another source is greater than what the County would have paid the Contractor plus any reasonable costs the County incurs in any new procurement and if this is a construction contract, the County shall also have the right to hold the Contractor in partial or total default in accordance with the default provisions of this Agreement. In addition, the Contractor may be declared not to be a responsible bidder or proposer for up to three (3) years, following written notice to the Contractor, giving the Contractor the opportunity for a hearing at which the Contractor may be represented by counsel. The rights and remedies of the County hereunder shall be in addition to, and not in lieu of, any rights and remedies the County has pursuant to this Agreement or by operation of law or in equity.

[NO FURTHER TEXT ON THIS PAGE]

DRAFT

SCHEDULE "H"

For Informational Purposes Only

**QUESTIONNAIRE REGARDING BUSINESS ENTERPRISES
OWNED AND CONTROLLED BY SERVICE-DISABLED VETERANS**

The County believes it is a laudable goal to provide business opportunities to veterans who were disabled while serving our country, and wants to encourage the participation in County contracts of certified business enterprises owned and controlled by service-disabled veterans. As part of the County's program to encourage the participation of such business enterprises in County contracts, and in furtherance of Article 3 of the New York State Veterans' Service Law, we request that you answer the questions listed below.

The term "Certified Service-Disabled Veteran-Owned Business Enterprise" shall mean a business enterprise, including a sole proprietorship, partnership, limited liability company or corporation that is a certified service-disabled veteran-owned business enterprise under Article 3 of the New York State Veterans' Service Law.

1. Are you a business enterprise that is owned and controlled by a service-disabled veteran in accordance with the standards listed above?

_____ No
_____ Yes

2. Are you certified with the State of New York as a Certified Service-Disabled Veteran-Owned Business?

_____ No
_____ Yes

If you are certified with the State of New York as a Certified Service-Disabled Veteran-Owned Business, please attach a copy of the certification.

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "I"

Westchester County Vendor Direct Program Frequently Asked Questions

1. WHAT ARE THE BENEFITS OF THE ELECTRONIC FUNDS TRANSFER (EFT) ASSOCIATED WITH THE VENDOR DIRECT PROGRAM?

There are several advantages to having your payments automatically deposited into your designated bank account via EFT:

Payments are secure – Paper checks can be lost in the mail or stolen, but money deposited directly into your bank account is more secure.

You save time – Money deposited into your bank account is automatic. You save the time of preparing and delivering the deposit to the bank. Additionally, the funds are immediately available to you.

2. ARE MY PAYMENTS GOING TO BE PROCESSED ON THE SAME SCHEDULE AS THEY WERE BEFORE VENDOR DIRECT?

Yes.

3. HOW QUICKLY WILL A PAYMENT BE DEPOSITED INTO MY ACCOUNT?

Payments are deposited two business days after the voucher/invoice is processed. Saturdays, Sundays, and legal holidays are not considered business days.

4. HOW WILL I KNOW WHEN THE PAYMENT IS IN MY BANK ACCOUNT AND WHAT IT IS FOR?

Under the Vendor Direct program you will receive an e-mail notification two days prior to the day the payment will be credited to your designated account. The e-mail notification will come in the form of a remittance advice with the same information that currently appears on your check stub, and will contain the date that the funds will be credited to your account.

5. WHAT IF THERE IS A DISCREPANCY IN THE AMOUNT RECEIVED?

Please contact your Westchester County representative as you would have in the past if there were a discrepancy on a check received.

6. WHAT IF I DO NOT RECEIVE THE MONEY IN MY DESIGNATED BANK ACCOUNT ON THE DATE INDICATED IN THE E-MAIL?

In the unlikely event that this occurs, please contact the Westchester County Accounts Payable Department at 914-995-4708.

7. WHAT MUST I DO IF I CHANGE MY BANK OR MY ACCOUNT NUMBER?

Whenever you change any information or close your account a new Vendor Direct Payment Authorization Form must be submitted. Please contact the Westchester County Accounts Payable Department at 914-995-4708 and we will e-mail you a new form.

8. WHEN COMPLETING THE PAYMENT AUTHORIZATION FORM, WHY MUST I HAVE IT SIGNED BY A BANK OFFICIAL IF I DON'T INCLUDE A VOIDED CHECK?

This is to ensure the authenticity of the account being set up to receive your payments.

	Westchester County • Department of Finance • Treasury Division Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form	Authorization is: <i>(check one)</i> <input type="checkbox"/> New <input type="checkbox"/> Change <input type="checkbox"/> No Change
INSTRUCTIONS: Please complete both sections of this Authorization form and attach a voided check. See the reverse for more information and instructions. If you previously submitted this form and there is no change to the information previously submitted, ONLY complete lines 1 through 6 of section 1.		

Section I - Vendor Information

1. Vendor Name:												
2. Taxpayer ID Number or Social Security Number:		<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td> </tr> </table>										
3. Vendor Primary Address												
4. Contact Person Name:		Contact Person Telephone Number:										
5. Vendor E-Mail Addresses for Remittance Notification:												
6. Vendor Certification: <i>I have read and understand the Vendor Direct Payment Program and hereby authorize payments to be received by electronic funds transfer into the bank that I designate in Section II. I further understand that in the event that an erroneous electronic payment is sent, Westchester County reserves the right to reverse the electronic payment. In the event that a reversal cannot be implemented, Westchester County will utilize any other lawful means to retrieve payments to which the payee was not entitled.</i>												
Authorized Signature	Print Name/Title	Date										

Section II - Financial Institution Information

7. Bank Name:												
8. Bank Address:												
9. Routing Transit Number:	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td> </tr> </table>											10. Account Type: <i>(check one)</i> <input type="checkbox"/> Checking <input type="checkbox"/> Savings
11. Bank Account Number:	12. Bank Account Title:											
13. Bank Contact Person Name:		Telephone Number:										
14. FINANCIAL INSTITUTION CERTIFICATION (required ONLY if directing funds into a Savings Account OR if a voided check is not attached to this form): <i>I certify that the account number and type of account is maintained in the name of the vendor named above. As a representative of the named financial Institution, I certify that this financial Institution is ACH capable and agrees to receive and deposit payments to the account shown.</i>												
Authorized Signature	Print Name / Title	Date										

(Leave Blank - to be completed by
Westchester County) • Vendor number assigned

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Westchester County • Department of Finance • Treasury Division

Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form

GENERAL INSTRUCTIONS

Please complete both sections of the Vendor Direct Payment Authorization Form and forward the completed form (along with a voided check for the account to which you want your payments credited) to: Westchester County Department of Finance, 148 Martine Ave, Room 720, White Plains, NY 10601, Attention: Vendor Direct. Please see item 14 below regarding attachment of a voided check.

Section I - VENDOR INFORMATION

1. Provide the name of the vendor as it appears on the W-9 form.
2. Enter the vendor's Taxpayer ID number or Social Security Number as it appears on the W-9 form.
3. Enter the vendor's complete primary address (not a P.O. Box).
4. Provide the name and telephone number of the vendor's contact person.
5. Enter the business e-mail address for the remittance notification. **THIS IS VERY IMPORTANT.** This is the e-mail address that we will use to send you notification and remittance information two days prior to the payment being credited to your bank account. We suggest that you provide a group mailbox (if applicable) for your e-mail address. You may also designate multiple e-mail addresses.
6. Please have an authorized Payee/Company official sign and date the form and include his/her title.

Section II - FINANCIAL INSTITUTION INFORMATION

7. Provide bank's name.
8. Provide the complete address of your bank.
9. Enter your bank's 9 digit routing transit number.
10. Indicate the type of account (check one box only).
11. Enter the vendor's bank account number.
12. Enter the title of the vendor's account.
13. Provide the name and telephone number of your bank contact person.
14. If you are directing your payments to a Savings Account OR you can not attach a voided check for your checking account, this line needs to be completed and signed by an authorized bank official. IF YOU DO ATTACH A VOIDED CHECK FOR A CHECKING ACCOUNT, YOU MAY LEAVE THIS LINE BLANK.

NEW/CHANGE VEN EFT 9/08

SCHEDULE "J"

HIPAA Business Associate Terms

Pursuant to the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, Public Law 104-191, as codified at 42 U.S.C. § 1320d, including all pertinent regulations set forth in Title 45, Parts 160 and 164 of the Code of Federal Regulations (hereinafter the "HIPAA Privacy Rule") issued by the U.S. Department of Health and Human Services as amended by Subtitle D of the Health Information Technology for Economic and Clinical Health Act of 2009, as codified at 42 U.S.C.A. prec. § 17901 (the "HITECH Act"), part of the American Recovery and Reinvestment Act of 2009 ("ARRA"), 42 U.S.C. §§ 17921, 17931-17932 and 17934 (Dec. 28, 2000), the **COUNTY OF WESTCHESTER** ("Covered Entity") and **THE CITY OF MOUNT VERNON**, One Roosevelt Square, Mount Vernon, New York 10550 ("Business Associate") (jointly "the Parties") agree that the following terms address the requirements of the HIPAA Privacy Rule and the HITECH Act with respect to "business associates," as that term is defined in the HIPAA Privacy Rule (the "HIPAA Schedule").

Specifically, the following terms are intended to ensure that the Business Associate will establish and implement appropriate safeguards (including certain administrative requirements) for "Protected Health Information" the Business Associate may create, receive, use, or disclose in connection with certain functions, activities, or services (collectively "Services") to be provided by Business Associate to Covered Entity pursuant to the Agreement.

I. Definitions

Catch-all definitions:

Any capitalized terms used in this HIPAA Schedule shall have the same meaning as those terms are defined under the HIPAA Privacy Rule.

Specific definitions:

- (a) Business Associate. "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103, and in reference to the party to this HIPAA Schedule, shall mean The City of Mount Vernon.
- (b) Covered Entity. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this HIPAA Schedule, shall mean the County of Westchester.

II. Obligations and Activities of the Business Associate

- (a) The Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by this Schedule or as Required By Law.
- (b) The Business Associate agrees to use the appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information to prevent use or Disclosure of the

Protected Health Information other than as provided for by this Schedule and to implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of any electronic Protected Health Information that it creates, receives, maintains or transmits on behalf of the Covered Entity pursuant to this HIPAA Schedule.

(c) The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or Disclosure of Protected Health Information by the Business Associate in violation of the requirements of this HIPAA Schedule.

(d) The Business Associate shall be directly responsible for full compliance with the relevant requirements of both the HIPAA Privacy Rule and Security Rule.

(e) The Business Associate shall implement and maintain reasonable and appropriate safeguards as are necessary to prevent the use, Disclosure or availability of Protected Health Information or electronic Protected Health Information that Business Associate creates, receives, maintains or transmits on behalf of Covered Entity, other than as permitted by this HIPAA Schedule, including, but not limited to, administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the Protected Health Information in accordance with 45 C.F.R. §§ 164.308, 164.310 and 164.312. Business Associate shall comply with the policies and procedures and documentations requirements of the HIPAA Security Rule, including but not limited to, 45 C.F.R. § 164.316 and the HITECH Act, 42 U.S.C. § 17931.

(f) The Business Associate's Agents. Business Associate agrees to ensure that any agent, including a Subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this HIPAA Schedule to Business Associate with respect to such information. This provision shall not, however, be deemed to provide Business Associate with a right to assign or subcontract its responsibilities, except as specifically provided in the Agreement. In the event Business Associate creates, maintains, receives or transmits electronic Protected Health Information on behalf of Covered Entity, Business Associate shall implement the safeguards required by Section 4.b. above with respect to electronic Protected Health Information.

(g) In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), the Business Associate agrees, if applicable, to ensure that any Subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information as provided for in this HIPAA Schedule.

(h) Duties of Business Associate Involving Breach or Unauthorized Access, Use or Disclosure of Protected Health Information.

(i) The Business Associate shall report to Covered Entity any use or Disclosure of Protected Health Information not provided for by this HIPAA Schedule of which it becomes aware, including breaches of Unsecured Protected Health Information as required at 45 CFR 164.410, and any Security Incident of which it becomes aware.

(ii) A Breach shall be treated as discovered by Business Associate as of the first day on which such Breach is known to the Business Associate, or by exercising reasonable diligence would have been known, to any person, other than the person committing the Breach, who is an employee, officer or other agent of Business Associate (determined in accordance with the federal common law of agency).

(iii) The Business Associate shall notify the Covered Entity within five (5) business days after discovery of any access, use or Disclosure of Protected Health Information not permitted by this HIPAA Schedule, any Security Incident involving electronic Protected Health Information and any Breach of Unsecured Protected Health Information of which Business Associate becomes aware and/or any actual or suspected use or Disclosure of data in violation of any applicable federal or state laws or regulations. Business Associate shall take any prompt corrective action to cure any such deficiencies and any action pertaining to such unauthorized Disclosure required by applicable federal and state laws and regulations.

(iv) The Business Associate shall provide the following information to Covered Entity within ten (10) business days of discovery of a Breach except when, despite all reasonable efforts of Business Associate to obtain the information required, circumstances beyond the control of the Business Associate necessitate additional time. Under such circumstances, Business Associate shall provide to Covered Entity the following information as soon as possible and without unreasonable delay, but in no event later than forty-five (45) calendar days from the date of discovery of a Breach:

- (A) the date of the Breach;
- (B) the date of the discovery of the Breach;
- (C) a general description of events leading up to and surrounding the Breach;
- (D) a description of the types of unsecured PHI that were involved;
- (E) a listing of the identification of each individual and/or class of individuals whose unsecured PHI has been, or is reasonably believed to have been accessed, acquired or disclosed; and
- (F) any other details necessary to complete an assessment of the risk of harm to the individual.

(i) The Business Associate agrees to provide access, at the request of the Covered Entity, and in the time and manner designated by the Covered Entity, to Protected Health Information in a Designated Record Set, to the Covered Entity or, as directed by the Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524, if the business associate has Protected Health Information in a Designated Record Set.

(j) The Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of the Covered Entity or an Individual, and in the time and manner designated by the Covered Entity, if the Business Associate has Protected Health Information in a Designated Record Set.

(k) The Business Associate agrees to make internal practices, books, and records relating to the use and Disclosure of Protected Health Information received from, or created or received by the Business Associate on behalf of the Covered Entity available to the Covered Entity, or to the Secretary of Health

and Human Services, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining the Covered Entity's compliance with the Privacy Rule.

(l) The Business Associate agrees to document such Disclosures of Protected Health Information and information related to such Disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of Disclosures of Protected Health Information in accordance with 45 CFR 164.528.

(m) The Business Associate agrees to provide to the Covered Entity or an Individual, in time and manner designated by the Covered Entity, information collected in accordance with this Agreement, to permit the Covered Entity to respond to a request by an Individual for an accounting of Disclosures of Protected Health Information in accordance with 45 CFR 164.528.

(n) The Business Associate agrees, to the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, to comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligations(s).

III. Permitted Uses and Disclosures by Business Associate

(a) General Use and Disclosure Provisions

Except as otherwise limited in this HIPAA Schedule, the Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the Agreement, provided that such use or Disclosure would not violate the Privacy Rule if done by Covered Entity.

(b) Specific Use and Disclosure Provisions:

- (i) Except as otherwise limited in this HIPAA Schedule, the Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- (ii) Except as otherwise limited in this HIPAA Schedule, the Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that Disclosures are Required By Law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (iii) Except as otherwise limited in this HIPAA Schedule, the Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 45 CFR 164.504(e)(2)(i)(B).
- (iv) The Business Associate may use Protected Health Information to report violations of law to appropriate federal and State authorities, consistent with 45 CFR 164.502(j)(1).

IV. Prohibited Uses and Disclosures by Business Associate

- (a) Business Associate shall not use or disclose Protected Health Information for marketing purposes or any other purpose not permitted by this Agreement or the Privacy Rule or HITECH Act.
- (b) Business Associate shall not disclose Protected Health Information to a health plan for payment or Health Care Operations purposes if the individual patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the Protected Health Information solely relates as required by 42 U.S.C. § 17935(a).
- (c) Business Associate shall not directly or indirectly receive remuneration in exchange for Protected Health Information, except with the prior written consent of Covered Entity and as permitted by the HITECH Act, as described in 42 U.S.C. § 17935(d)(2); however, this prohibition shall not affect payment by Covered Entity to Business Associate for services provided pursuant to the Agreement.

V. Obligations of Covered Entity

Provisions for the Covered Entity To Inform the Business Associate of Privacy Practices and Restrictions

- (a) The Covered Entity shall notify the Business Associate of any limitation(s) in its Notice of Privacy Practices of the Covered Entity in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or Disclosure of Protected Health Information.
- (b) The Covered Entity shall notify the Business Associate of any changes in, or revocation of, permission by the Individual to use or disclose Protected Health Information, to the extent that such changes may affect the Business Associate's use or Disclosure of Protected Health Information.
- (c) The Covered Entity shall notify the Business Associate of any restriction to the use or Disclosure of Protected Health Information that the Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect the Business Associate's use or Disclosure of Protected Health Information.

VI. Permissible Requests by Covered Entity

The Covered Entity shall not request the Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under Subpart E of 45 CFR 164 if done by Covered Entity, except if the Business Associate will use or disclose Protected Health Information for, and the Agreement includes provisions for, Data Aggregation or management and administrative activities of Business Associate.

VII. Breach of Provisions

- (a) Upon the Covered Entity's knowledge of a material Breach by Business Associate of the terms of this HIPAA Schedule, Covered Entity shall

- (i) provide an opportunity for the Business Associate to cure the Breach or end the violation. Covered Entity shall terminate the Agreement if the Business Associate does not cure the Breach and end the violation within the time specified by Covered Entity;
- (ii) immediately terminate the Agreement if the Business Associate has breached a material term of this HIPAA Schedule and cure is not possible; or
- (iii) If neither termination nor cure are feasible, the Covered Entity shall report the violation to the Secretary.

(b) Effect of Termination.

- (i) Except as provided in paragraph (b)(ii) below, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all Protected Health Information received from the Covered Entity, or created or received by the Business Associate on behalf of the Covered Entity. This provision shall apply to Protected Health Information that is in the possession of Subcontractors or agents of the Business Associate. The Business Associate shall retain no copies of the Protected Health Information.
- (ii) In the event that the Business Associate determines that returning or destroying the Protected Health Information is infeasible, the Business Associate shall provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health Information is infeasible, the Business Associate shall extend the protections of this HIPAA Schedule to such Protected Health Information and limit further uses and Disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

VIII. Miscellaneous

(a) Regulatory References. A reference in this HIPAA Schedule to a section in the HIPAA Privacy Rule means the section as in effect or as amended, and for which compliance is required.

(b) Amendment. The Parties agree to take such action as is necessary to amend this HIPAA Schedule from time to time as is necessary for the Covered Entity to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act, Public Law 104-191.

(c) Survival. The respective rights and obligations of the Business Associate under Sections II, III, and IV of this HIPAA Schedule shall survive the termination of the Agreement.

(d) Interpretation. Any ambiguity in this HIPAA Schedule shall be resolved in favor of a meaning that permits the Covered Entity to comply with the HIPAA Privacy Rule.

(e) If anything in this HIPAA Schedule conflicts with a provision of any other agreement on this matter, this HIPAA Schedule is controlling.

[NO FURTHER TEXT ON THIS PAGE]

SCHEDULE "K"
WESTCHESTER COUNTY YOUTH BUREAU
SAMPLE CORRECTIVE ACTION REQUEST

To: Program Contact: Organization Name:	From: Name of YB Program Monitor
Program Name:	Email:
Action Request Date:	
Action Due by:	

☐ 1st Notice☐ 2nd Notice☐ Final Notice

Monitoring of the abovementioned program has identified one or more areas where corrective action is required. Please see the item(s) checked below along with monitor notes for the appropriate plan of action. All requests for corrective action(s) must be addressed within 30 days of this notice.

- ☐ Monthly Statistical Report(s) are outstanding.
- ☐ Quarterly Statistical Report(s) are outstanding.
- ☐ Annual Report is outstanding.
- ☐ Failure to respond to site visit request(s).
- ☐ Failure to submit fiscal claim(s).

Program Monitor Notes:



Kenneth W. Jenkins
County Executive

August 15, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board:

Transmitted herewith for your review and approval is proposed legislation which, if approved by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through its Department of Community Mental Health ("Department"), to amend an agreement ("Agreement") with the Westchester County Health Care Corporation ("WCHCC"), in order to: (i) modify its scope of services to add additional employment related community mental health services, as more specifically set forth below, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, in order to pay for the additional services, and (iii) modify the Agreement's budget in order to allocate the additional funds that will be used to pay for the additional services.

As your Honorable Board may recall, on April 25, 2022, pursuant to Act No. 2022-32, your Honorable Board authorized the County to enter into the Agreement, pursuant to which WCHCC was to provide community mental health services, including clinic treatment and court-ordered assertive community treatment services to adults with serious mental illness, for a term from January 1, 2022 through December 31, 2026. In addition, in accordance with Section 3307(4) of the New York State Public Authorities Law, the Agreement was further authorized by the County's Board of Acquisition and Contracts on May 19, 2022. The Agreement was subsequently executed.

The New York State Office of Mental Health ("OMH") has awarded additional funding to the Department in the amount of \$244,858.00 for additional employment related services to be provided by WCHCC under the Agreement, in accordance with OMH's Intensive Placement and Support Employment Initiative ("IPS Initiative") program, in order to promote individual job placement and support employment retention by such adults experiencing serious mental illness, including community job development, rapid job placement and job coaching services related to the Agreement's currently operating and funded assertive community treatment services (the "Additional Services"). For administrative purposes, the Department is required to have only one (1) agreement with each provider of the type of community mental health services that are provided under the Agreement. Accordingly, in order to contract with WCHCC for the Additional Services, the County must amend the existing Agreement, rather than enter into a new, separate agreement.

The Department now desires to amend the Agreement in order to: (i) modify the scope of services under the Agreement to add the Additional Services, (ii) increase the not-to-exceed amount under

Office of the County Executive
Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

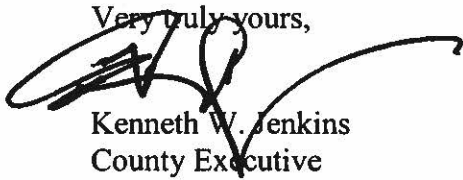
Telephone: (914)995-2900

E-mail: ceo@westchestercountyny.gov

the Agreement by \$244,858.00, from an amount not-to-exceed \$1,142,997.00 to an amount not-to-exceed \$1,387,855.00, in order to pay for the Additional Services, and (iii) modify the budget in the Agreement in order to allocate the additional funds that will be used to pay for the Additional Services.

All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

Very truly yours,

A handwritten signature in black ink, appearing to read 'KWJ', with a large, sweeping flourish extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/MO/CMC
Attachments

**TO THE COUNTY BOARD OF LEGISLATORS
COUNTY OF WESTCHESTER**

Your Committee is in receipt of a transmittal from the County Executive recommending the approval of proposed legislation by your Honorable Board, which would authorize the County of Westchester (“County”), acting by and through its Department of Community Mental Health (“Department”), to amend an agreement (“Agreement”) with the Westchester County Health Care Corporation (“WCHCC”), in order to: (i) modify its scope of services to add additional employment related community mental health services, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, in order to pay for the additional services, and (iii) modify the Agreement’s budget in order to allocate the additional funds that will be used to pay for the additional services.

Your Committee is advised that on April 25, 2022, pursuant to Act No. 2022-32, your Honorable Board authorized the County to enter into the Agreement, pursuant to which WCHCC was to provide community mental health services, including clinic treatment and court-ordered assertive community treatment services to adults with serious mental illness, for a term from January 1, 2022 through December 31, 2026. In addition, in accordance with Section 3307(4) of the New York State Public Authorities Law, the Agreement was further authorized by the County’s Board of Acquisition and Contracts on May 19, 2022. The Agreement was subsequently executed.

The New York State Office of Mental Health (“OMH”) has awarded additional funding to the Department in the amount of \$244,858.00 for additional employment related services to be provided by WCHCC under the Agreement, in accordance with OMH’s Intensive Placement and Support Employment Initiative (“IPS Initiative”) program, in order to promote individual job placement and support employment retention by such adults experiencing serious mental illness, including community job development, rapid job placement and job coaching services related to the Agreement’s currently operating and funded assertive community treatment services (the “Additional Services”). For administrative purposes, the Department is required to have only one (1) agreement with each provider of the type of community mental health services that are provided under the Agreement. Accordingly, in order to contract with WCHCC for the Additional Services, the County must amend the existing Agreement, rather than enter into a new, separate agreement.

Your Committee is advised that Department now desires to amend the Agreement in order to: (i) modify the scope of services under the Agreement to add the Additional Services, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, from an amount not-to-exceed \$1,142,997.00 to an amount not-to-exceed \$1,387,855.00, in order to pay for the Additional Services, and (iii) modify the budget in the Agreement in order to allocate the additional funds that will be used to pay for the Additional Services.

Your Committee is further advised that all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

The Department of Planning previously advised that the proposed Agreement does not meet the definition of an action under the New York State Environmental Quality Review Act (“SEQRA”) and its implementing regulations, 6 NYCRR, Part 617. Since the proposed legislation seeks to amend the Agreement to add additional related community mental health services, your Committee concurs with the conclusion that the proposed first amendment does not meet the definition of an action under SEQRA and its implementing regulations, 6 NYCRR part 617. Please refer to the memorandum from the Department of Planning dated January 14, 2025, which is on file with the Clerk of the Board of Legislators. Your Committee concurs with this recommendation.

Your Committee has carefully considered and recommends approval of the proposed Act.

Dated: _____, 2025
White Plains, New York

COMMITTEE ON

C/CMC 08.11.2025

FISCAL IMPACT STATEMENT

SUBJECT: Unified Services Contract with WCHCC

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) ☐ GENERAL FUND ☐ AIRPORT ☐ SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 326650

Total Current Year Revenue \$ 326650 (2025)

Source of Funds (check one): ☐ Current Appropriations

☐ Transfer of Existing Appropriations ☒ Additional Appropriations ☒ Other (explain)

Identify Accounts: Additional appropriations for '24, '25 & '26. State Aid Pass through

in the amount of \$1,387,855.00 for 5 yrs(T177: 263-26-177X, 177Y, 177Z, A177 & B177-4380 Rev Source: 9854)

Potential Related Operating Budget Expenses: Annual Amount \$ _____

Describe: _____

Potential Related Revenues: Annual Amount \$ _____

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: _____

Next Four years: _____

Prepared by: Mary Kate Cabaleiro

Title: Director of Administrative Services (Mgmt)

Department: Community Mental Health

Reviewed By: 

MM

Budget Director

8/14/25

If you need more space, please attach additional sheets.

ACT NO. 2025-____

AN ACT to authorize the County of Westchester to amend an agreement with Westchester County Health Care Corporation, in order to modify its scope of services to add additional related community mental health services.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the “County”) is hereby authorized to amend an agreement (“Agreement”) with the Westchester County Health Care Corporation (“WCHCC”), in order to: (i) modify its scope of services to add additional employment related community mental health services in accordance with the New York State Department of Mental Health’s Intensive Placement and Support Employment Initiative, to implement individual job placement and support employment retention by such adults experiencing serious mental illness, including community job development, rapid job placement and job coaching services (“Additional Services”) related to the Agreement’s currently operating and funded assertive community treatment services, (ii) increase the not-to-exceed amount under the Agreement by \$244,858.00, from an amount not-to-exceed \$1,142,997.00 to an amount not-to-exceed \$1,387,855.00, in order to pay for the Additional Services, and (iii) modify its budget in order to allocate the additional funds that will be used to pay for the Additional Services.

§2. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

§3. The County Executive or his authorized designee is hereby authorized to execute and deliver all documents and take such actions as he deems necessary or desirable to accomplish the purposes hereof.

§4. This Act shall take effect immediately.



Kenneth W. Jenkins
Westchester County Executive

July 21, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is a bond act ("Bond Act") which, if adopted, would authorize the County of Westchester ("County") to issue bonds in the amount of \$2,200,000.00 to finance the following capital project:

BCR5E – Infrastructure Improvements ("2021-2025") ("BCR5E").

The Bond Act, in the amount of \$2,200,000.00, would finance the costs of design, construction, and construction management of infrastructure improvements at the County's Correctional Complex including replacement of the fire pump, replacement of the officers' training center roof and HVAC system upgrades.

The Department of Public Works and Transportation ("Department") has advised that BCR5E is required in order to continue to protect the health and safety of residents and staff.

Following bonding authorization, design will be scheduled and is anticipated to take 3 months to complete. It is anticipated that the design work will be completed by in-house staff. It is estimated that construction will take 6 months to complete and will begin after award and execution of the construction contracts.

It should be noted that your Honorable Board has previously authorized the County to issue bonds in connection with BCR5E as indicated in the annexed capital project fact sheet.

Based on the importance of this project to the County, favorable action on the proposed Bond Act is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to be "KW Jenkins", written over the word "Sincerely,".

Kenneth W. Jenkins
Westchester County Executive

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of a bond act (“Bond Act”) in the amount of \$2,200,000.00 to finance capital project BCR5E – Infrastructure Improvements (“2021-2025”) (“BCR5E”). The Bond Act, which was prepared by the law firm Hawkins, Delafield & Wood LLP, will finance the costs of design, construction, and construction management of infrastructure improvements at the County’s Correctional Complex including replacement of the fire pump, replacement of the officers’ training center roof and HVAC system upgrades.

The Department of Public Works and Transportation (“Department”) has advised that BCR5E is required in order to continue to protect the health and safety of residents and staff.

Following bonding authorization, design will be scheduled and is anticipated to take 3 months to complete. It is anticipated that the design work will be completed by in-house staff. It is estimated that construction will take 6 months to complete and will begin after award and execution of the construction contracts.

It should be noted that your Honorable Board has previously authorized the County to issue bonds in connection with BCR5E as indicated in the annexed capital project fact sheet.

The Planning Department has advised your Committee that based on its review, the above-referenced capital project may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

It should be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to adopt the Bond Act. Your Committee recommends the adoption of the proposed Bond Act.

Dated: _____, 20____
White Plains, New York

COMMITTEE ON

c/mcz 7.15.25

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BCR5E

☐ NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☒ Current Appropriations

☐ Capital Budget Amendment

OTC Roof

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 850,000 PPU 15 Anticipated Interest Rate 3.61%

Anticipated Annual Cost (Principal and Interest): \$ 74,700

Total Debt Service (Annual Cost x Term): \$ 1,120,500

Finance Department: Interest rates from Munistat Services 7/24/25 - ASBA

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations
(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded: 9

Prepared by: William Fallon

Title: Director of Admin. Services

Department: Correction

Date: 7/28/25

Reviewed By: *Chad R. Ragsdale*

07/28/25

Budget Director

Date: 7/29/25

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BCR5E

☐ NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☒ Current Appropriations

☐ Capital Budget Amendment

Fire Pump Replacement; HVAC

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 1,350,000 PPU 10 Anticipated Interest Rate 3.13%

Anticipated Annual Cost (Principal and Interest): \$ 159,624

Total Debt Service (Annual Cost x Term): \$ 1,596,240

Finance Department: Interest rates from Munistat Services 7/24/25 - ASBA

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations
(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded: 15

Prepared by: William Fallon

Title: Director of Admin. Services

Department: Correction

Date: 7/28/25


Reviewed By: 

07/28/25

Budget Director

Date: 7/29/25

TO: Michelle Greenbaum, Senior Assistant County Attorney
Jeffrey Goldman, Senior Assistant County Attorney
Carla Chaves, Senior Assistant County Attorney
Maximilian Zorn, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM 
Assistant Commissioner

DATE: June 17, 2025

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
BCR5E INFRASTRUCTURE IMPROVEMENTS (2021-2025)**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 05/29/2025 (Unique ID: 2934)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part

COMMENTS: None

DSK/oav

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Lawrence Soule, Budget Director
Tami Altschiller, Assistant Chief Deputy County Attorney
Dianne Vanadia, Associate Budget Director
Robert Abbamont, Director of Operations, Department of Public Works & Transportation
Susan Darling, Chief Planner
Michael Lipkin, Associate Planner
Claudia Maxwell, Principal Environmental Planner

ACT NO. -20 _____

BOND ACT AUTHORIZING THE ISSUANCE OF \$2,200,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE DESIGN, CONSTRUCTION AND CONSTRUCTION MANAGEMENT OF INFRASTRUCTURE IMPROVEMENTS AT THE CORRECTIONAL COMPLEX, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$2,200,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$2,200,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS (Adopted _____, 20____)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, and the provisions of other laws applicable thereto, Bonds of the County in the respective amounts as set forth in column A of the schedule below, or so much thereof as may be necessary, are hereby authorized to be issued to finance the cost of the respective purposes as set forth in column B of the schedule below, all as set forth in the County's Current Year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the Current Year Capital Budget of the County, such Budget shall be deemed and is hereby

amended. The estimated maximum cost of said objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof is \$2,200,000. The plan of financing includes the issuance of \$2,200,000 bonds herein authorized and any bond anticipation notes issued in anticipation of the sale of such bonds and the levy of a tax to pay the principal of and interest on said bonds and notes.

A	B
\$500,000	the replacement of the fire pump at the Correctional Complex
\$850,000	the replacement of the officers training center roof at the Correctional Complex
\$850,000	HVAC system improvements at the Correctional Complex

Section 2. The periods of probable usefulness (“PPU”) of the objects or purposes for which said \$2,200,000 bonds authorized by this Act are to be issued, within the limitations of the respective subdivisions of Section 11.00 a. of the Law, are as follows:

Amount	Subdivision	PPU
\$500,000	56	ten (10) years
\$850,000	12(a)(2)	fifteen (15) years
\$850,000	13	ten (10) years

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$2,200,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$2,200,000 as the estimated maximum cost of the aforesaid specific objects or purposes is hereby approved.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to providing for substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County of Westchester, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

STATE OF NEW YORK)
 : ss.:
COUNTY OF NEW YORK)

I HEREBY CERTIFY that I have compared the foregoing Act No. -20_____ with the original on file in my office, and that the same is a correct transcript therefrom and of the whole of the said original Act, which was duly adopted by the County Board of Legislators of the County of Westchester on _____, 20_____ and approved by the County Executive on _____, 20_____.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County Board of Legislators this _____ day of _____, 20_____.

The Clerk and Chief Administrative Office of the
County Board of Legislators County of Westchester,
New York

(SEAL)

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 20____ and approved by the County Executive on _____, 20____ and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____-20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$2,200,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE DESIGN, CONSTRUCTION AND CONSTRUCTION MANAGEMENT OF INFRASTRUCTURE IMPROVEMENTS AT THE CORRECTIONAL COMPLEX, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$2,200,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$2,200,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS (Adopted _____, 20____)

Object or purpose: to finance the design, construction and construction management of infrastructure improvements at the Correctional Complex, including the replacement of the fire pump in the new jail, the replacement of the officers training center roof, and HVAC system upgrades; all as set forth in the County's Current Year Capital Budget, as amended.

Amount of obligations to be issued
and period of probable usefulness:

\$500,000; ten (10) years
\$850,000; fifteen (15) years
\$850,000; ten (10) years

Dated: _____, 20____
White Plains, New York

Clerk and Chief Administrative Officer of the County Board
of Legislators of the County of Westchester, New York

CAPITAL PROJECT FACT SHEET

Project ID:* BCR5E	<input type="checkbox"/> CBA	Fact Sheet Date:* 05-21-2025
Fact Sheet Year:* 2025	Project Title:* INFRASTRUCTURE IMPROVEMENTS 3, (2021-2025)	Legislative District ID:
Category* BUILDINGS, LAND & MISCELLANEOUS	Department:* CORRECTION	CP Unique ID: 2934

Overall Project Description

This project funds interior and exterior repairs and renovations at the Correctional Complex in order to protect the health and safety of inmates and staff.

- | | | |
|---------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Best Management Practices | <input checked="" type="checkbox"/> Energy Efficiencies | <input checked="" type="checkbox"/> Infrastructure |
| <input checked="" type="checkbox"/> Life Safety | <input type="checkbox"/> Project Labor Agreement | <input type="checkbox"/> Revenue |
| <input checked="" type="checkbox"/> Security | <input type="checkbox"/> Other | |

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2025	2026	2027	2028	2029	Under Review
Gross	4,000	4,000	0	0	0	0	0	0
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	4,000	4,000	0	0	0	0	0	0

Expended/Obligated Amount (in thousands) as of : 1,771

Current Bond Description: Bonding is requested for the design, construction, and construction management of this project in order to replace the fire pump in the new jail and to replace the officers training center roof and HVAC system.

Financing Plan for Current Request:

Non-County Shares:	\$	0
Bonds/Notes:		2,200,000
Cash:		0
Total:		\$ 2,200,000

SEQR Classification:

TYPE II

Amount Requested:

2,200,000

Expected Design Work Provider:

- | | | |
|---------------------------------------|------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> County Staff | <input checked="" type="checkbox"/> Consultant | <input type="checkbox"/> Not Applicable |
|---------------------------------------|------------------------------------------------|-----------------------------------------|

Comments:

Energy Efficiencies:

ENERGY EFFICIENCIES ARE ANTICIPATED DUE TO THE INSTALLATION OF THE NEW HVAC SYSTEM.

Appropriation History:

Year	Amount	Description
2021	1,000,000	FUNDS REPLACEMENT OF BASEMENT ROOM MECHANICAL EQUIPMENT.
2022	1,000,000	FUNDS THE REPLACEMENT OF ADDITIONAL EQUIPMENT IN THE BASEMENT MECHANICAL ROOM
2023	1,000,000	MECHANICAL ROOM UPGRADES
2024	1,000,000	FUNDS FIRE PUMP REPLACEMENT, TEMPORARY ROOF AND HVAC EQUIPMENT, AND THE DECONSTRUCTION OF THE OLD JAIL INFIRMARY CHILLER.

Total Appropriation History:

4,000,000

Financing History:

Year	Bond Act #	Amount	Issued	Description
21	218	0	0	INFRASTRUCTURE IMPROVEMENTS (2021-2025)
22	152	1,776,284	1,432,392	
22	108	23,717	23,717	INFRASTRUCTURE IMPROVEMENTS (2021-2025)

Total Financing History:

1,799,999

Recommended By:

Department of Planning
MLLL

Date
05-29-2025

Department of Public Works
RJB4

Date
06-06-2025

Budget Department
DEV9

Date
06-09-2025

Requesting Department
WPF4

Date
06-09-2025

INFRASTRUCTURE IMPROVEMENTS (2021-2025) (BCR5E)

User Department : Correction

Managing Department(s) : Correction ; Public Works ;

Estimated Completion Date: TBD

Planning Board Recommendation: Project approved in concept but subject to subsequent staff review.

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Est Ult Cost	Appropriated	Exp / Obl	2025	2026	2027	2028	2029	Under Review
Gross	4,000	4,000	1,771						
Non County Share									
Total	4,000	4,000	1,771						

Project Description

This project funds interior and exterior repairs and renovations at the Correctional Complex in order to protect the health and safety of inmates and staff.

Current Year Description

There is no current year request.

Impact on Operating Budget

The impact on the Operating Budget is the debt service associated with the issuance of bonds.

Appropriation History

Year	Amount	Description	Status
2021	1,000,000	Funds replacement of basement room mechanical equipment.	DESIGN
2022	1,000,000	Funds the replacement of additional equipment in the basement mechanical room	\$800,000 DESIGN; \$200,000 AWAITING BOND AUTHORIZATION
2023	1,000,000	Mechanical room upgrades	AWAITING BOND AUTHORIZATION
2024	1,000,000	Funds fire pump replacement, temporary roof and HVAC equipment, and the deconstruction of the Old Jail infirmary chiller.	AWAITING BOND AUTHORIZATION
Total	4,000,000		

Prior Appropriations

	Appropriated	Collected	Uncollected
Bond Proceeds	4,000,000	76,460	3,923,540
Total	4,000,000	76,460	3,923,540

Bonds Authorized

Bond Act	Amount	Date Sold	Amount Sold	Balance
218 21				
108 22	23,717	12/01/22	21,573	
		12/01/22	2,144	
152 22	1,776,284	11/30/23	48,014	1,723,540
		11/30/23	4,729	
Total	1,800,000		76,460	1,723,540



Kenneth W. Jenkins
County Executive

September 5, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Attached for your consideration is an Act (the "Act") which, if approved by your Honorable Board, will authorize the County of Westchester, acting by and through the Department of Public Safety ("Department"), to enter into inter-municipal agreements ("IMAs") with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law, for the implementation of the STOP-DWI Patrol/Datamaster Project ("STOP-DWI Program"). The STOP-DWI Program is a concerted DWI law enforcement effort undertaken by local municipalities and their police departments to reduce alcohol-related traffic injuries and fatalities in Westchester. The term of the IMAs will commence on January 1, 2026 and continue through December 31, 2030.

As your Honorable Board may recall, on November 9, 2020, by Act No. 184-2020, your Honorable Board authorized the County to enter into IMAs with various municipalities within the County for the operation of the STOP-DWI Program for a five (5) year term commencing January 1, 2021. The authorization provided under Act No. 184-2020 is due to expire on December 31, 2025. The proposed Act will allow the County to continue the STOP-DWI Program for another five (5) year term.

The STOP-DWI Program has successfully initiated and coordinated efforts to reduce the number of alcohol and drug-related traffic injuries and deaths by providing municipalities with enforcement funding, coordinating of prosecution efforts, and informing and educating the public as to the legal and social consequences of driving while intoxicated in Westchester County. The STOP-DWI Program is funded by the return from the State of New York to the County of DWI-DWAI fines collected in Westchester. Each municipality can receive up to \$8,400.00 per year for DWI road patrol enforcement. No tax levy monies support the STOP-DWI Program.

Your Honorable Board's review and approval of the attached Act is of the utmost importance to the continuation of coordinated County efforts to reduce alcohol-related traffic injuries and fatalities in Westchester. Accordingly, I most respectfully recommend your favorable action on the annexed proposed Act.

Very truly yours,

A handwritten signature in black ink, appearing to read "KWJ", with a long, sweeping horizontal line extending to the right.

Kenneth W. Jenkins
County Executive

KWJ/TR/PMT/jpg/nn

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is in receipt of a communication from the County Executive forwarding for your Honorable Board's consideration an act (the "Act") which, if approved, will authorize the County of Westchester (the "County"), acting by and through the Department of Public Safety ("Department"), to enter into inter-municipal agreements ("IMAs") with one or more Westchester County municipal corporations, as defined in Article 5-G of the New York State General Municipal Law, for the implementation of the STOP-DWI Patrol/Datamaster Project ("STOP-DWI Program"). The STOP-DWI Program is a concerted DWI law enforcement effort undertaken by local municipalities and their police departments to reduce alcohol-related traffic injuries and fatalities in Westchester. The term of the IMAs will commence on January 1, 2026 and continue through December 31, 2030.

As your Honorable Board may recall, on November 9, 2020, by Act No. 184-2020, your Honorable Board authorized the County to enter into IMAs with various municipalities within the County for the operation of the STOP-DWI Program for a five (5) year term commencing January 1, 2021. The authorization provided under Act No. 184-2020 is due to expire on December 31, 2025. The proposed Act will allow the County to continue the STOP-DWI Program for another five (5) year term.

Your Committee is advised that the STOP-DWI Program has successfully initiated and coordinated efforts to reduce the number of alcohol and drug-related traffic injuries and deaths by providing municipalities with enforcement funding, coordinating of prosecution efforts, and informing and educating the public as to the legal and social consequences of driving while intoxicated in Westchester County. The STOP-DWI Program is funded by the return from the State of New York to the County of DWI-DWAI fines collected in Westchester. Each municipality can receive up to \$8,400.00 per year for DWI road patrol enforcement. No tax levy monies support the STOP-DWI Program.

The Department of Planning has advised your Committee that based on its review, the authorization of the proposed IMAs do not meet the definition of an "action" under the State Environmental Quality Review Act ("SEQRA"), and its implementing regulations, 6 NYCRR Part 617 ("SEQR"). Please refer to the memorandum from the Department of Planning dated January 12, 2025, which is on file with the Clerk of the Board of Legislators. Therefore, no environmental review is required.

An affirmative vote of a majority of the voting strength of the Board is required for approval of the attached Act. Your Committee has carefully considered the proposed Act and believes it to be in the best interest of the County and, therefore, recommends your Honorable Board's favorable action on the annexed proposed Act.

C:jpg 08.19.2025

COMMITTEE ON

FISCAL IMPACT STATEMENT

SUBJECT: Inter Municipal Agreement STOP-DWI and 39 Municipalities in Westchester

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) ☐ GENERAL FUND ☐ AIRPORT ☐ SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 0

Total Current Year Revenue \$ 0

Source of Funds (check one): ☐ Current Appropriations

☐ Transfer of Existing Appropriations ☐ Additional Appropriations ☐ Other (explain)

Identify Accounts: Fund: 711; Dept. 71; Trust Account: B009-F009; Object: 8500
(January 1, 2026-December 31, 2030)

Potential Related Operating Budget Expenses: Annual Amount \$ 0

Describe: No impact to the Operating Budget

Potential Related Revenues: Annual Amount \$ 0

Describe: No impact to the Operating Budget. Funding received from fines collected from individuals who are arrested from drinking and driving in the amount of \$8,400.00/yearly per municipality and \$42,000 for the five (5) year period of said Agreements. The total amount of the 5 year contract is \$1,638,000.00 which will be accounted for in Department 71, Fund 711.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: \$ 0

No impact to the Operating Budget

Next Four years: \$0

Prepared by: Patricia McCarthy Tomassi

Title: Program Administrator

Department: Public Safety
Office of Drug Abuse Prevention & STOP DWI

Reviewed By: ASB

Budget Director

Christina Rampato
Deputy Budget Director
8/26/25

If you need more space, please attach additional sheets.

ACT NO. - 2025

AN ACT authorizing the County of Westchester to enter into intermunicipal agreements with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law for the implementation of the STOP-DWI Patrol/Datamaster Project.

BE IT ENACTED by the County Board of Legislators of the County of Westchester as follows:

Section 1. The County of Westchester ("County") is hereby authorized to enter into intermunicipal agreements ("IMAs") with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law for the implementation of the STOP-DWI Patrol/Datamaster Project, which is a concerted DWI law enforcement effort undertaken by local municipalities and their police departments to reduce alcohol-related traffic injuries and fatalities in Westchester. The term of the IMAs shall commence on January 1, 2026 and continue through December 31, 2030. The program shall be funded by the return from the State of New York to the County of DWI-DWAI fines collected in Westchester. Each municipality can receive up to \$8,400.00 per year for DWI road patrol enforcement. No tax levy monies shall support the STOP-DWI Program.

§2. The County Executive or his authorized designee be and hereby is authorized and empowered to execute instruments and take all action necessary and appropriate to accomplish the purposes hereof.

§3. This Act shall take effect immediately.

THIS AGREEMENT made this _____ day of _____, 2025 by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 (hereinafter referred to as the "County") Acting by and through its Department of Public Safety Services (hereinafter referred to as the "Department")

and

_____ a municipal corporation of the State of New York having an office and place of business at _____, New York, acting by and through the _____ Police Department, (hereinafter referred to as the "Municipality").

1. In consideration of an amount not to exceed EIGHT THOUSAND FOUR HUNDRED (\$8,400.00) DOLLARS per year to be paid in the manner and at the rates set forth in Schedule "A," which is attached to and forms a part of this Agreement, the Municipality shall participate in the Westchester County STOP-DWI Patrol/Datamaster Project as described in Schedule "A", which is attached hereto and made a part hereof (hereinafter the "Work").

2. The parties recognize and acknowledge that the obligations of the County under this Agreement are subject to the County's receipt of funds from New York State to operate the Westchester County STOP-DWI Patrol/Datamaster Project.

If, for any reason, the full amount of said funds is not paid over or made available to the County by New York State, the County may terminate this Agreement immediately or reduce the amount payable to the Municipality, in the discretion of the County. The County shall give prompt notice of any such termination or reduction to the Municipality. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

In addition, the parties recognize and acknowledge that the obligations of the County under this Agreement are subject to annual appropriations by its Board of Legislators pursuant to the Laws of Westchester County. Therefore, this Agreement shall be deemed executory only to the extent of the monies appropriated and available. The County shall have no liability under this Agreement beyond funds appropriated and available for payment pursuant to this Agreement. The parties understand and intend that the obligation of the County hereunder shall constitute a current expense of the County and shall not in any way be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the County, nor shall anything

contained in this Agreement constitute a pledge of the general tax revenues, funds or moneys of the County. The County shall pay amounts due under this Agreement exclusively from legally available funds appropriated for this purpose. The County shall retain the right, upon the occurrence of the adoption of any County Budget by its Board of Legislators during the term of this Agreement or any amendments thereto, and for a reasonable period of time after such adoption(s), to conduct an analysis of the impacts of any such County Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates set forth herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

This Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

3. All records or recorded data of any kind compiled by the Municipality in completing the Work described in this Agreement, including but not limited to written reports, studies, computer printouts, graphs, charts, and all other similar recorded data, shall become and remain the property of the County. The Municipality may retain copies of such records for its own use and shall not disclose any such information without the express written consent of the Stop-DWI Director or her designee ("Director"). The County shall have the right to reproduce and publish such records, if it so desires, at no additional cost to the County.

4. The Work to be performed pursuant to the terms of this Agreement shall commence January 1, 2026 and continue through December 31, 2030.

The Municipality shall issue progress reports to the County as the Director may direct and shall immediately inform the Director in writing of any cause for delay in the performance of its obligations under this Agreement.

5. The Municipality agrees and shall be subject to the insurance requirements contained in Schedule "B," which schedule is attached to and forms a part of this Agreement. In addition to and not in limitation of the insurance provisions contained in Schedule "B," the Municipality agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Municipality shall indemnify and hold harmless the County, its officers, employees, agents, and elected officials from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or

indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto; and

(c) in the event the Municipality does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Municipality shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

6. The Municipality shall comply, at its own expense, with the provisions of all applicable local, state and federal laws, rules and regulations, including, but not limited to, those applicable to the Municipality as an employer of labor or otherwise.

7. Requests for payment to be made shall be submitted by the Municipality on properly executed payment vouchers of the County in accordance with Schedule "A" and paid only after approval by the Director. All payment vouchers must be accompanied by a numbered invoice and must contain the invoice number where indicated. All invoices submitted during each calendar year shall utilize consecutive numbering and be non-repeating. In no event shall payment be made to the Municipality prior to completion of all Work and the approval of same by the Director.

The Municipality shall, at no additional charge, furnish all labor, services, materials, tools, equipment and other appliances necessary to complete the Work, unless specific additional charges are expressly permitted under this Agreement. It is recognized and understood that even if specific additional charges are expressly permitted under this Agreement, in no event shall total payment to the Municipality exceed the not-to-exceed amount set forth in Section 1 above.

All payments made by the County to the Municipality will be made by electronic funds transfer ("EFT") pursuant to the County's Vendor Direct program. Municipalities doing business with Westchester County, who are not already enrolled in the Vendor Direct Program, will be required to fill out and submit an EFT Authorization Form prior to receiving an award or purchase order. The EFT Authorization Form and related information are annexed hereto as Schedule "C." The completed Authorization Form must be returned by the Municipality to the Westchester County Department of Finance ("Finance Department") prior to execution of the contract. In rare cases, a hardship waiver may be granted. For a Hardship Waiver Request Form, please contact the Finance Department.

8. (a) The County, upon ten (10) days notice to the Municipality, may terminate this Agreement in whole or in part when the County deems it to be in its best interest. In such event, the Municipality shall be compensated and the County shall be liable only for payment for services already rendered under this Agreement prior to the effective date of termination at the rates specified in Schedule "A." Upon receipt of notice that the County is terminating this

Agreement in its best interests, the Municipality shall stop work immediately and incur no further costs in furtherance of this Agreement without the express approval of the Director, and the Municipality shall direct any approved subconsultants to do the same.

In the event of a dispute as to the value of the Work rendered by the Municipality prior to the date of termination, it is understood and agreed that the Director shall determine the value of such Work rendered by the Municipality. The Municipality shall accept such reasonable and good faith determination as final.

(b) In the event the County determines that there has been a material breach by the Municipality of any of the terms of the Agreement and such breach remains uncured for forty-eight (48) hours after service on the Municipality of written notice thereof, the County, in addition to any other right or remedy it might have, may terminate this Agreement and the County shall have the right, power and authority to complete the Work provided for in this Agreement, or contract for its completion, and any additional expense or cost of such completion shall be charged to and paid by the Municipality. Without limiting the foregoing, upon written notice to the Municipality, repeated breaches by the Municipality of duties or obligations under this Agreement shall be deemed a material breach of this Agreement justifying termination for cause hereunder without requirement for further opportunity to cure.

9. All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail, postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County:

Commissioner - Sheriff of Public Safety
1 Saw Mill River Parkway
Hawthorne, New York 10532

With a copy to:

Director, Drug Abuse Prevention & STOP-DWI
112 E. Post Road, 3rd Floor
White Plains, New York 10601

with a copy to:

County Attorney
Michaelian Office Building, Room 600
148 Martine Avenue
White Plains, New York 10601

To the Municipality:

10. This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

11. In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling with respect to any interpretation of the meaning and intent of the parties.

12. Nothing contained herein shall be construed to make either party the agent, employee or co-venturer of the other and the parties hereto expressly disclaim the existence of any such relationship between them.

13. The failure of the County to insist upon strict performance of any term, condition or covenant herein, shall not be considered a waiver of such breach or default or any subsequent breach or default of the terms, conditions and covenants herein. The remedies contained herein are cumulative and shall not limit or restrict any other remedy at law or in equity to which the County may be entitled.

14. Except as provided herein, the Municipality shall not assign, sublet, subcontract or otherwise dispose of this Agreement, or any right, duty or interest herein, without the prior express written approval of the County. Any purported delegation of duties, assignment of rights under this Agreement without the prior express written consent of the County is void. No assignment, subcontracting, subletting or other such disposition of this Agreement, either with or without such consent of the County, shall serve to relieve the Municipality of its obligations under this Agreement.

15. This Agreement shall be construed and enforced in accordance with the Laws of the State of New York.

16. This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney.

[NO FURTHER TEXT ON THIS PAGE –SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the County of Westchester and the Municipality have caused this Agreement to be executed.

THE COUNTY OF WESTCHESTER

BY: _____
Terrance Raynor
Commissioner – Sheriff of Public Safety

MUNICIPALITY

BY: _____
Name:
Title:

Approved by the Westchester County Board of Legislators on the _____ day of _____, 2025
by Act No. _____ - 2025

Approved:

Sr. Assistant County Attorney
County of Westchester

ACKNOWLEDGMENT

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

On the _____ day of _____ in the year 2025 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Date: _____

Notary Public

CERTIFICATE OF AUTHORITY
(MUNICIPALITY)

I, _____,
(Officer other than officer signing contract)

certify that I am the _____ of
(Title)
the _____
(Name of Municipal Corporation)

a corporation duly organized and in good standing under the _____
(Law under which organized, e.g., the New York Business Corporation Law) named in the
foregoing agreement; that

(Person executing agreement)

who signed said agreement on behalf of the _____
(Name of Municipal Corporation)

was, at the time of execution

(Title of such person)

of the Corporation and that said agreement was duly signed for and on behalf of said Municipal
Corporation by authority of its Town/Village/City Board, thereunto duly authorized and that
such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

On the _____ day of _____ in the year 2025 before me, the undersigned, a
Notary Public in and for said State, _____ personally appeared,
personally known to me or proved to me on the basis of satisfactory evidence to be the municipal
officer described in and who executed the above certificate, who being by me duly sworn did
depone and say that he/she resides at

_____, and he/she is an officer of said
municipal corporation; that he/she is duly authorized to execute said certificate on behalf of said
municipal corporation, and that he/she signed his/her name thereto pursuant to such authority.

Notary Public
Date

SCHEDULE A

STOP-DWI PATROL PROJECT

The STOP-DWI Patrol Project is an overtime, added, patrol effort to enforce the New York State Vehicle and Traffic Laws against intoxicated and impaired driving (DWI/DWAI) in Westchester County. Each participating municipality, through its police department, must submit the required documentation to claim reimbursement from the STOP-DWI Program. This is described below.

The Patrol Project requires that the STOP-DWI Patrol activity and assignment be in addition to the participating police department's normal and /or routine patrol activity and assignment. It cannot be used to replace any regular, normal or routine patrol. The additional patrol must be conducted during the critical DWI/DWAI hours of evening and nighttime as approved by the STOP-DWI Director. The STOP-DWI Patrol Project vehicle must bear the special logo and markings to increase public awareness of the enforcement effort. A police chief project director is appointed to work with the STOP-DWI Program in the operation of the patrol project. **ALL PATROLS AND SOBRIETY CHECKPOINTS MUST BE SCHEDULED AND APPROVED PRIOR TO CONDUCTING SAID OPERATION. THE MUNICIPALITIES' DWI PROJECT COORDINATOR MUST CALL THE COUNTY'S STOP-DWI OFFICE AND GET AN APPROVED CONTROL NUMBER. ONLY OPERATIONS WITH AN APPROVED CONTROL NUMBER WILL BE PROCESSED FOR PAYMENT.**

THE MAXIMUM AMOUNT PAYABLE UNDER THIS AGREEMENT IS \$8,400.00 PER YEAR.

Sobriety Checkpoints may be conducted with the reimbursable funds and one or more quarters may be combined to fund this particular effort. Coordination with the STOP-DWI Program Director is required before the checkpoint is conducted.

Patrol Project Reimbursement Documentation Packet - The following four items are required for reimbursement under this program and **MUST** be forwarded to the STOP-DWI Office within two weeks of the end of each quarter for payment to be approved. Each Municipality is required to maintain copies of all submitted documents and have them available for examination for a minimum of two calendar years in addition to the current calendar year. This is to facilitate future audits.

- A. **OFFICER Tracking Report:** This is to be completed and signed by the Police Officer assigned to a specific STOP-DWI Patrol. The form must also be signed by the Supervisor in charge for a specific STOP-DWI Patrol. All of the entries must be completed, including the date, times, number of hours, number of stops, tickets issued, arrests made before submission.
- B. **PATROL Tracking Report Summary:** This is to be completed and signed by the Supervisor in charge for a specific STOP-DWI Patrol. The report summarizes the work of each officer assigned to particular STOP DWI patrol duty for a given date. The information should be a compilation of the individual Officer Tracking Report. Note – Please use this report ONLY if there is more than one officers assigned to the patrol.
- C. **Payment Voucher:** A copy of the overtime report form used by the Municipality to pay each assigned officer must be included. Copy **MUST** show the assigned officer's name, title, number of hours, and assignment to solely to STOP-DWI Patrol. **AN AUTHORIZED INDIVIDUAL MUST SIGN THE SUBMITTED COPY AS CERTIFICATION THAT IT IS A TRUE AND ACCURATE COPY OF THE**

ORIGINAL AND THAT THE STOP-DWI PATROL ASSIGNMENTS WERE IN ADDITION TO ROUTINE PATROLS. The originals are to be kept by the submitting agency.

Vouchers MUST include your municipality's assigned "Vendor number." and "Account number." They must show that they are for the STOP-DWI Patrol Program and include the quarter and dates, officer's name, number of hours worked, officer's actual hourly rate and total payment for officer. The rate of reimbursement for officers assigned to STOP-DWI is the officer's actual hourly rate up to a maximum of \$75.00 per hour.

- D. **Quarterly Summary Report:** For reimbursement, each submission must have a Summary Report included. This Report, which indicates the activity of the Municipality for the quarter, will cover a specific period and should be submitted at the **END OF THE QUARTER**. This is a Summary of the **Patrol Tracking Report Summary** that is filled out for each STOP DWI Enforcement Patrol

Copies of the **OFFICER'S Patrol Tracking Report**, the **PATROL Tracking Report Summary**, as well as the **Payment Voucher** are to be attached to the completed **Quarterly Summary Report**. This complete reimbursement documentation packet is to be forwarded to:

**Director, Office of Drug Abuse Prevention & STOP-DWI
112 E. Post Road
3rd Floor
White Plains, New York 10601**

ANY REIMBURSEMENT DOCUMENTATION PACKET FILED MORE THAN 30 DAYS AFTER THE CLOSE OF A QUARTER WILL NOT BE PAID UNLESS SPECIAL ARRANGEMENTS HAVE BEEN MADE WITH THE STOP-DWI PROGRAM DIRECTOR IN ADVANCE.

SCHEDULE "B"

STANDARD INSURANCE PROVISIONS **(Municipality)**

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2 The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

- a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

- b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:

- i. Premises - Operations.
- ii. Broad Form Contractual.
- iii. Independent Contractor and Sub-Contractor.
- iv. Products and Completed Operations.

- c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

- d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:

- (i) Owned automobiles.
- (ii) Hired automobiles.
- (iii) Non-owned automobiles.

3. All policies of the Municipality shall be endorsed to contain the following clauses:

(a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

(b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

(c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

SCHEDULE "C"
Westchester County Vendor Direct Program Frequently Asked Questions

1. WHAT ARE THE BENEFITS OF THE ELECTRONIC FUNDS TRANSFER (EFT) ASSOCIATED WITH THE VENDOR DIRECT PROGRAM?

There are several advantages to having your payments automatically deposited into your designated bank account via EFT:

Payments are secure – Paper checks can be lost in the mail or stolen, but money deposited directly into your bank account is more secure.

You save time – Money deposited into your bank account is automatic. You save the time of preparing and delivering the deposit to the bank. Additionally, the funds are immediately available to you.

2. ARE MY PAYMENTS GOING TO BE PROCESSED ON THE SAME SCHEDULE AS THEY WERE BEFORE VENDOR DIRECT?

Yes.

3. HOW QUICKLY WILL A PAYMENT BE DEPOSITED INTO MY ACCOUNT?

Payments are deposited two business days after the voucher/invoice is processed. Saturdays, Sundays, and legal holidays are not considered business days.

4. HOW WILL I KNOW WHEN THE PAYMENT IS IN MY BANK ACCOUNT AND WHAT IT IS FOR?

Under the Vendor Direct program you will receive an e-mail notification two days prior to the day the payment will be credited to your designated account. The e-mail notification will come in the form of a remittance advice with the same information that currently appears on your check stub, and will contain the date that the funds will be credited to your account.

5. WHAT IF THERE IS A DISCREPANCY IN THE AMOUNT RECEIVED?

Please contact your Westchester County representative as you would have in the past if there were a discrepancy on a check received.

6. WHAT IF I DO NOT RECEIVE THE MONEY IN MY DESIGNATED BANK ACCOUNT ON THE DATE INDICATED IN THE E-MAIL?


In the unlikely event that this occurs, please contact the Westchester County Accounts Payable Department at 914-995-4708.

7. WHAT MUST I DO IF I CHANGE MY BANK OR MY ACCOUNT NUMBER?

Whenever you change any information or close your account a new Vendor Direct Payment Authorization Form must be submitted. Please contact the Westchester County Accounts Payable Department at 914-995-4708 and we will e-mail you a new form.

8. WHEN COMPLETING THE PAYMENT AUTHORIZATION FORM, WHY MUST I HAVE IT SIGNED BY A BANK OFFICIAL IF I DON'T INCLUDE A VOIDED CHECK?

This is to ensure the authenticity of the account being set up to receive your payments.

 Westchester gov.com	Westchester County • Department of Finance • Treasury Division Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form	Authorization Is: <i>(check one)</i> <input type="checkbox"/> New <input type="checkbox"/> Change
-------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------

INSTRUCTIONS: Please complete both sections of this Authorization Form and attach a voided check. See the reverse side for more information and Instructions.

Mail to: Westchester County, Department of Finance, Treasury Division, 148 Martine Avenue, White Plains, NY 10601
Attention: Vendor Direct

Section I - Vendor Information

1. Vendor Name:	
2. Taxpayer ID Number or Social Security Number:	<div style="display: flex; justify-content: space-around;"> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> </div>
3. Vendor Primary Address	
4. Contact Person Name:	Contact Person Telephone Number:
5. Vendor E-Mail Addresses for Remittance Notification:	
6. Vendor Certification: <i>I have read and understand the Vendor Direct Payment Program and hereby authorize payments to be received by electronic funds transfer into the bank that I designate in Section II. I further understand that in the event that an erroneous electronic payment is sent, Westchester County reserves the right to reverse the electronic payment. In the event that a reversal cannot be implemented, Westchester County will utilize any other lawful means to retrieve payments to which the payee was not entitled.</i>	
Authorized Signature	Print Name/Title
Date	

Section II- Financial Institution Information

7. Bank Name:			
8. Bank Address:			
9. Routing Transit Number:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 150px; height: 25px; text-align: center;"> <div style="display: flex; justify-content: space-around;"> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> </div> </td> <td style="width: 100px; vertical-align: top;"> 10. Account Type: <i>(check one)</i> <input type="checkbox"/> Checking <input type="checkbox"/> Savings </td> </tr> </table>	<div style="display: flex; justify-content: space-around;"> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> </div>	10. Account Type: <i>(check one)</i> <input type="checkbox"/> Checking <input type="checkbox"/> Savings
<div style="display: flex; justify-content: space-around;"> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> <div style="width: 15px; height: 15px; border: 1px solid black;"></div> </div>	10. Account Type: <i>(check one)</i> <input type="checkbox"/> Checking <input type="checkbox"/> Savings		
11. Bank Account Number:	12. Bank Account Title:		
13. Bank Contact Person Name:	Telephone Number:		
14. FINANCIAL INSTITUTION CERTIFICATION (required ONLY if directing funds into a Savings Account OR if a voided check is not attached to this form): <i>I certify that the account number and type of account is maintained in the name of the vendor named above. As a representative of the named financial institution, I certify that this financial institution is ACH capable and agrees to receive and deposit payments to the account shown.</i>			
Authorized Signature	Print Name / Title		
Date			

(Leave Blank - to be completed by Westchester County) - Vendor number assigned

Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form

GENERAL INSTRUCTIONS

Please complete both sections of the Vendor Direct Payment Authorization Form and forward the completed form (along with a voided check for the account to which you want your payments credited) to: Westchester County Department of Finance, 148 Martine Ave, Room 720, White Plains, NY 10601, Attention: Vendor Direct. Please see item 14 below regarding attachment of a voided check.

Section I - VENDOR INFORMATION

1. Provide the name of the vendor as it appears on the W-9 form.
2. Enter the vendor's Taxpayer ID number or Social Security Number as it appears on the W-9 form.
3. Enter the vendor's complete primary address (not a P.O. Box).
4. Provide the name and telephone number of the vendor's contact person.
5. Enter the business e-mail address for the remittance notification. THIS IS VERY IMPORTANT. This is the e-mail address that we will use to send you notification and remittance information two days prior to the payment being credited to your bank account. We suggest that you provide a group mailbox (if applicable) for your e-mail address. You may also designate multiple e-mail addresses.
6. Please have an authorized Payee/Company official sign and date the form and include his/her title.

Section II - FINANCIAL INSTITUTION INFORMATION

7. Provide bank's name.
8. Provide the complete address of your bank.
9. Enter your bank's 9 digit routing transit number.
10. Indicate the type of account (check one box only).
11. Enter the vendor's bank account number.
12. Enter the title of the vendor's account.
13. Provide the name and telephone number of your bank contact person.
14. If you are directing your payments to a Savings Account OR you can not attach a voided check for your checking account, this line needs to be completed and signed by an authorized bank official. IF YOU DO ATTACH A VOIDED CHECK FOR A CHECKING ACCOUNT, YOU MAY LEAVE THIS LINE BLANK.

Kenneth W. Jenkins
Westchester County Executive

September 4, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act to amend the current-year capital budget ("Capital Budget Amendment") as well as a related bond act ("Bond Act,") which, if adopted, would authorize the County of Westchester ("County") to issue up to \$1,850,000 in bonds of the County to finance the following capital project:

BIT45 – Building Access Control and Video Surveillance Systems Upgrade ("BIT45").

The proposed Capital Budget Amendment will amend the County's current-year capital budget to increase the County share for BIT45 by \$1,850,000. The Department of Information Technology ("Department") has advised that additional funds are needed due to unexpected projects such as the opening of Playland by the County and additional access control and cameras required at the County Center, 445 Hamilton Avenue and 11 Martine Avenue, located in White Plains. The Department has further advised that the equipment for access control and video surveillance system must be replaced and upgraded to current industry standards as they have exceeded their use expectancies.

The Bond Act, in the amount of \$1,850,000, would finance the cost of installation of building access control and video surveillance system upgrades at various County office buildings, including the replacement of software, hardware, network infrastructure and implementation services.

It should be noted that your Honorable Board has authorized the County to issue bonds in connection with prior components of BIT45 as indicated in the annexed fact sheet.

Following bonding authorization, the time frame for purchasing and installation of the equipment will be approximately twelve months.

The Planning Department has advised that the Planning Board has previously reviewed BIT45 and issued a report, and that no further action by the Planning Board is necessary at this time.

Based on the importance of this capital project to the County, favorable action on the annexed proposed Acts is respectfully requested.

Sincerely,



Kenneth W. Jenkins
Westchester County Executive

Attachments

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of an act, which, if adopted, will amend the County’s current-year capital budget (“Capital Budget Amendment”), as well as adoption of a related bond act (“Bond Act”) in the amount of \$1,850,000 prepared by the law firm Hawkins, Delafield & Wood, to finance capital project BIT45 – Building Access Control and Video Surveillance Systems Upgrade (“BIT45”).

Your Committee is advised that the Capital Budget Amendment will amend the County’s current-year capital budget to increase the County share for BIT45 by \$1,850,000. The Department of Information Technology (“Department”) has advised that additional funds are needed due to unexpected projects such as the opening of Playland by the County and additional access control and cameras required at the County Center, 445 Hamilton Avenue and 11 Martine Avenue, located in White Plains. The Department has further advised that the equipment for access control and video surveillance system must be replaced and upgraded to current industry standards as they have exceeded their use expectancies.

The Bond Act, in the amount of \$1,850,000, would finance the cost of installation of building access control and video surveillance system upgrades at various County office buildings, including the replacement of software, hardware, network infrastructure and implementation services.

It should be noted that your Honorable Board has authorized the County to issue bonds in connection with prior components of BIT45 as indicated in the annexed fact sheet.

Following bonding authorization, the time frame for purchasing and installation of the equipment will be approximately twelve months.

The Planning Department has advised your Committee that based on its review, BIT45 may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

The Planning Department has advised that the Planning Board has previously reviewed BIT45 and issued a report, and that no further action by the Planning Board is necessary at this time.

Your Committee has carefully considered the proposed Capital Budget Amendment, as well as the related Bond Act, and recommends approval of both of the proposed Acts, noting that the Bond Act may only be enacted following adoption of the Capital Budget Amendment. It should also be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to amend the County’s Capital Budget and to adopt the Bond Act.

Dated: _____, 20____
White Plains, New York

COMMITTEE ON

s: MG/7-16-25

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: BIT45

☐ NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☐ Current Appropriations

☒ Capital Budget Amendment

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 1,850,000 PPU 5 Anticipated Interest Rate 2.47%

Anticipated Annual Cost (Principal and Interest): \$ 398,090

Total Debt Service (Annual Cost x Term): \$ 1,990,450

Finance Department: Interest rates from August 22, 2025 Bond Buyer - ASBA

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations

(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded:

Prepared by: Donna Montera

Title: Dir of Admin Services

Department: Information Tehnology

Date: 8/25/25

Reviewed By: 


10/8/25.75
10/8/25.75

Budget Director

Date:

8/25/25

TO: Michelle Greenbaum, Senior Assistant County Attorney
Jeffrey Goldman, Senior Assistant County Attorney
Carla Chaves, Senior Assistant County Attorney
Maximilian Zorn, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM 
Assistant Commissioner

DATE: July 29, 2025

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
BIT45 Building Access Control and Video Surveillance Systems Upgrade**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on
06/17/2025 (Unique ID: 2978)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(31):** purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials.

COMMENTS: None.

DSK/oav

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Lawrence Soule, Budget Director
Tami Altschiller, Assistant Chief Deputy County Attorney
Dianne Vanadia, Associate Budget Director
Robert Abbamont, Director of Operations, Department of Public Works & Transportation
Susan Darling, Chief Planner
Michael Lipkin, Associate Planner
Claudia Maxwell, Principal Environmental Planner

An Act amending the 2025 County
Capital Budget Appropriations for
Capital Project BIT45 BUILDING
ACCESS CONTROL AND VIDEO
SURVEILLANCE SYSTEMS UPGRADE

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The Capital section of the 2025 County Budget is hereby amended as follows:

	Previous 2025 Appropriation	Change	Revised 2025 Appropriation
I. Appropriation	\$9,850,000	\$1,850,000	\$11,700,000

Section 2. The estimated method of financing in the Capital Section of the 2025 Westchester County Capital Budget is amended as follows:

II. METHOD OF FINANCING

Bonds and/or Notes	\$9,850,000	\$1,850,000	\$11,700,000
Non County Shares	\$0		\$0
Cash	\$0		\$0
Total	<u>\$9,850,000</u>	<u>\$1,850,000</u>	<u>\$11,700,000</u>

Section 3. The ACT shall take effect immediately.

ACT NO. -20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$1,850,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE INSTALLATION OF BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS AT VARIOUS COUNTY OFFICE BUILDINGS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,850,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$1,850,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS (Adopted , 20____)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, and the provisions of other laws applicable thereto, \$1,850,000 bonds of the County, or so much thereof as may be necessary, are hereby authorized to be issued to finance the installation of building access control and video surveillance system upgrades at various County office buildings, including the replacement of software, hardware, network infrastructure and implementation services, all as set forth in the County's Current Year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the Current Year

Capital Budget of the County, such Budget shall be deemed and is hereby amended. The estimated maximum cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof is \$1,850,000. The plan of financing includes the issuance of \$1,850,000 bonds herein authorized, and any bond anticipation notes issued in anticipation of the sale of such bonds, and the levy of a tax to pay the principal of and interest on said bonds and notes.

Section 2. The period of probable usefulness of said specific object or purpose, within the limitations of Section 11.00 a. 35 of the Law, is five (5) years.

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$1,850,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$1,850,000 as the estimated maximum cost of the aforesaid specific object or purpose is hereby approved.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to providing for

substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County of Westchester, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

STATE OF NEW YORK)
 : ss.:
COUNTY OF NEW YORK)

I HEREBY CERTIFY that I have compared the foregoing Act No. -20_____ with the original on file in my office, and that the same is a correct transcript therefrom and of the whole of the said original Act, which was duly adopted by the County Board of Legislators of the County of Westchester on _____, 20_____ and approved by the County Executive on _____, 20_____.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County Board of Legislators this _____ day of _____, 20_____.

The Clerk and Chief Administrative Office of the
County Board of Legislators County of Westchester,
New York

(SEAL)

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 20____ and approved by the County Executive on _____, 20____ and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____-20_____

BOND ACT AUTHORIZING THE ISSUANCE OF \$1,850,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF THE INSTALLATION OF BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS AT VARIOUS COUNTY OFFICE BUILDINGS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,850,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$1,850,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS (Adopted _____, 20____)

Object or purpose: to finance the installation of building access control and video surveillance system upgrades at various County office buildings, including the replacement of software, hardware, network infrastructure and implementation services; all as set forth in the County's Current Year Capital Budget, as amended.

Amount of obligations to be issued
and period of probable usefulness: \$1,850,000; five (5) years

Dated: _____, 20____
White Plains, New York

Clerk and Chief Administrative Officer of the County Board
of Legislators of the County of Westchester, New York



CAPITAL PROJECT FACT SHEET

Project ID:* BIT45	<input checked="" type="checkbox"/> CBA	Fact Sheet Date:* 06-12-2025
Fact Sheet Year:* 2025	Project Title:* BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE	Legislative District ID:
Category* BUILDINGS, LAND & MISCELLANEOUS	Department:* INFORMATION TECHNOLOGY	CP Unique ID: 2978

Overall Project Description

This project will fund the replacement and upgrade of Building Access Control and Video surveillance systems which include software, hardware, network infrastructure, training and implementation services. These systems will help to manage building access and monitor surveillance at various County Office Buildings.

- | | | |
|----------------------------------------------------|--------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Best Management Practices | <input type="checkbox"/> Energy Efficiencies | <input type="checkbox"/> Infrastructure |
| <input type="checkbox"/> Life Safety | <input type="checkbox"/> Project Labor Agreement | <input type="checkbox"/> Revenue |
| <input type="checkbox"/> Security | <input type="checkbox"/> Other | |

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2025	2026	2027	2028	2029	Under Review
Gross	11,700	7,350	2,500	0	0	0	0	1,850
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	11,700	7,350	2,500	0	0	0	0	1,850

Expended/Obligated Amount (in thousands) as of : 7,147

Current Bond Description: DoIT is requesting a 2025 CBA for Capital BIT45 Building Access Control & Video Surveillance in the amount of \$1,850,000.00. The CBA and the remaining authorized appropriation will be used to complete critical scheduled projects in 2025.

Financing Plan for Current Request:

Non-County Shares:	\$ 0
Bonds/Notes:	1,850,000
Cash:	0
Total:	\$ 1,850,000

SEQR Classification:

TYPE II

Amount Requested:

1,850,000

Expected Design Work Provider:

- | | | |
|---------------------------------------|-------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> County Staff | <input type="checkbox"/> Consultant | <input checked="" type="checkbox"/> Not Applicable |
|---------------------------------------|-------------------------------------|----------------------------------------------------|

Comments:

A capital budget amendment in the amount of \$1,850,000 is requested and shown under review

Energy Efficiencies:

Appropriation History:

Year	Amount	Description
2019	1,000,000	FUNDS THE REPLACEMENT/UPGRADE
2020	1,000,000	CONTINUATION OF THIS PROJECT
2021	1,000,000	CONTINUATION OF THIS PROJECT
2022	1,000,000	CONTINUATION OF THIS PROJECT
2023	1,350,000	REPLACEMENT OF ISTARS AND RFID PROXIMITY CARD READERS IN COUNTY OFFICE BUILDINGS.
2024	2,000,000	FUNDS THE CONTINUATION OF THIS PROJECT INCLUDING REPLACEMENT OF ANALOG CAMERAS, PROXIMITY CARD READERS, AND RELATED INFRASTRUCTURE FOR THE SECURITY SURVEILLANCE SYSTEM AT COUNTY OFFICE BUILDINGS
2025	2,500,000	FUNDS UPGRADES TO DEPARTMENT OF SOCIAL SERVICES DISTRICT OFFICES, AS WELL AS THE BUS GARAGES IN YONKERS AND ON THE GRASSLANDS CAMPUS.

Total Appropriation History:

9,850,000

Financing History:

Year	Bond Act #	Amount	Issued	Description
19	90	1,000,000	999,980	PURCHASE OF EQUIPMENT AND OTHER SERVICES FOR UPGRADE OF SURVEILLANCE SYSTEMS AT WC OFFICE BUILDINGS
21	39	1,000,000	832,210	PURCHASE OF EQUIPMENT AND OTHER SERVICES FOR UPGRADE OF SURVEILLANCE SYSTEMS AT WC OFFICE BUILDINGS
21	207	2,000,000	1,878,471	BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE
23	14	1,350,000	77,504	BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE (2049)
23	240	2,000,000	7,500	BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE
25	40	1,750,000	0	BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE
25	40	750,000	0	BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE

Total Financing History:

9,850,000

Recommended By:

Department of Planning
MLLL

Date
06-17-2025

Department of Public Works
RJB4

Date
06-17-2025

Budget Department
DEV9

Date
06-20-2025

Requesting Department
DDMK

Date
07-15-2025

BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE (BIT45)

User Department : Information Technology

Managing Department(s) : Information Technology ;

Estimated Completion Date: TBD

Planning Board Recommendation: Project without physical planning aspects of concern to the Westchester County Planning Board.

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Est Ult Cost	Appropriated	Exp / Obl	2025	2026	2027	2028	2029	Under Review
Gross	9,850	7,350	6,315	2,500					
Non County Share			11						
Total	9,850	7,350	6,326	2,500					

Project Description

This project will fund the replacement and upgrade of Building Access Control and Video surveillance systems which include software, hardware, network infrastructure, training and implementation services. These systems will help to manage building access and monitor surveillance at various County Office Buildings.

Current Year Description

The current year request funds upgrades to Department of Social Services District Offices, as well as the bus garages in Yonkers and on the Grasslands Campus.

Current Year Financing Plan

Year	Bonds	Cash	Non County Shares	Total
2025	2,500,000			2,500,000

Impact on Operating Budget

The impact on the Operating Budget is the debt service associated with the issuance of bonds.

Appropriation History

Year	Amount	Description	Status
2019	1,000,000	Funds the replacement/upgrade	COMPLETE
2020	1,000,000	Continuation of this project	IN PROGRESS
2021	1,000,000	Continuation of this project	IN PROGRESS
2022	1,000,000	Continuation of this project	IN PROGRESS
2023	1,350,000	Replacement of iStars and RFID Proximity Card Readers in County office buildings.	IN PROGRESS
2024	2,000,000	Funds the continuation of this project including replacement of analog cameras, Proximity Card Readers, and related infrastructure for the security surveillance system at County Office Buildings	IN PROGRESS
Total	7,350,000		

BUILDING ACCESS CONTROL AND VIDEO SURVEILLANCE SYSTEMS UPGRADE (BIT45)

Prior Appropriations

	Appropriated	Collected	Uncollected
Bond Proceeds	7,350,000	1,752,958	5,597,042
Others		(10,661)	10,661
Total	7,350,000	1,742,298	5,607,702

Bonds Authorized

Bond Act	Amount	Date Sold	Amount Sold	Balance
90 19	1,000,000	12/10/19	101,046	20
		12/10/19	19,954	
		04/30/20	56,753	
		10/28/20	275,913	
		10/28/20	38,659	
		10/28/20	10,661	
		12/01/22	446,155	
		12/01/22	44,339	
		11/30/23	5,917	
		11/30/23	583	
39 21	1,000,000	12/01/22	278,866	247,021
		12/01/22	27,714	
		11/30/23	406,371	
		11/30/23	40,028	
207 21	2,000,000			2,000,000
14 23	1,350,000			1,350,000
240 23	2,000,000			2,000,000
Total	7,350,000		1,752,958	5,597,042

WESTCHESTER COUNTY

Kenneth W. Jenkins
Westchester County Executive

August 6, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is a bond act ("Bond Act") which, if adopted, would authorize the County of Westchester ("County") to issue bonds in the amount of \$4,300,000 to finance the following capital project:

B0123 – Public Works Fleet and Road Maintenance Facility – Valhalla Campus ("B0123").

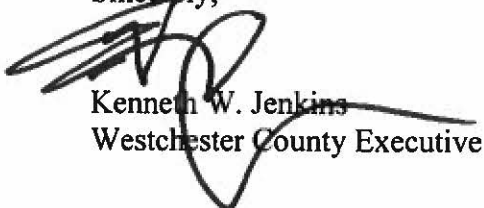
The Bond Act, in the amount of \$4,300,000, would finance the costs of schematic design associated with a new state-of-the-art Department of Public Works Consolidated Maintenance and Operations Facility. The new facility will consolidate and centralize the road maintenance facility, garage operations, fleet management and building operations from the existing Road Maintenance Facility located at 198 Lake Street and Central County Garage located at 38 Brockway Place, in White Plains, New York to the Department of Public Works Operations Facility at the Grasslands Campus.

The Department of Public Works and Transportation ("Department") has advised that the proposed project shall provide a new operational and energy efficient facility for centralizing the fleet, road maintenance, and building operations functions of the Department into a single facility at the Grasslands Campus. The existing facilities are no longer optimal for the Department's needs due to their limited space for operations, storage and parking, outdated equipment layouts and age of existing infrastructure and equipment.

It is anticipated that the design work will be completed by a consultant. Following bonding authorization, design will begin and is anticipated to take eighteen (18) months to complete. It is estimated that construction will take thirty (30) months to complete and will begin after award and execution of the construction contracts.

Based on the importance of this project to the County, favorable action on the proposed Bond Act is respectfully requested.

Sincerely,



Kenneth W. Jenkins
Westchester County Executive

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmittal from the County Executive recommending approval by the County of Westchester (“County”) of a bond act (“Bond Act”) in the amount of \$4,300,000 to finance capital project B0123 – Public Works Fleet and Road Maintenance Facility – Valhalla Campus (“B0123”). The Bond Act, which was prepared by the law firm Bryant Rabbino LLP, will finance the costs of schematic design associated with a new state-of-the-art Department of Public Works Consolidated Maintenance and Operations Facility. The new facility will consolidate and centralize the road maintenance facility, garage operations, fleet management, and building operations from the existing Road Maintenance Facility located at 198 Lake Street and Central County Garage located at 38 Brockway Place, in White Plains, New York to the Department of Public Works Operations Facility at the Grasslands Campus.

The Department of Public Works and Transportation (“Department”) has advised that the proposed project shall provide a new operational and energy efficient facility for centralizing the fleet, road maintenance, and building operations functions of the Department into a single facility at the Grasslands Campus. The existing facilities are no longer optimal for the Department’s needs due to their limited space for operations, storage and parking, outdated equipment layouts and age of existing infrastructure and equipment.

It is anticipated that the design work will be completed by a consultant. Following bonding authorization, design will begin and is anticipated to take eighteen (18) months to complete. It is estimated that construction will take thirty (30) months to complete and will begin after award and execution of the construction contracts.

The Department of Planning has advised your Committee that based on its review, capital project B0123 may be classified as a Type “II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617. Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

It should be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to adopt the Bond Act. Your Committee recommends the adoption of the proposed Bond Act.

Dated: _____, 20____
White Plains, New York

COMMITTEE ON

c/cmc/7.30.2025

FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: B0123

☐ NO FISCAL IMPACT PROJECTED

SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

Source of County Funds (check one):

☒ Current Appropriations

☐ Capital Budget Amendment

SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 4,300,000 PPU 5 Anticipated Interest Rate 2.62%

Anticipated Annual Cost (Principal and Interest): \$ 929,522

Total Debt Service (Annual Cost x Term): \$ 4,647,610

Finance Department: Interest rates from August 1, 2025 Bond Buyer - ASBA

SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations
(describe in detail for current and next four years):

SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded: 47

Prepared by: Robert Abbamont

Title: Director of Operations (Capital)

Department: Public Works/Transportation

Date: 8/4/25

Reviewed By: *Christina Rangel*

DVS 5.35

Budget Director

Date: 8/5/25

TO: Michelle Greenbaum, Senior Assistant County Attorney
Jeffrey Goldman, Senior Assistant County Attorney
Carla Chaves, Senior Assistant County Attorney
Maximilian Zorn, Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM
Assistant Commissioner



DATE: June 5, 2025

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:
B0123 Public Works Fleet and Road Maintenance Facility, Valhalla Campus**

PROJECT/ACTION: Per Capital Project Fact Sheet as approved by the Planning Department on 05/14/2025 (Unique ID: 2842)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(27):** conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action.

COMMENTS: The current request is for design only.

DSK/oav

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Lawrence Soule, Budget Director
Tami Altschiller, Assistant Chief Deputy County Attorney
Dianne Vanadia, Associate Budget Director
Robert Abbamont, Director of Operations, Department of Public Works & Transportation
Susan Darling, Chief Planner
Michael Lipkin, Associate Planner
Claudia Maxwell, Principal Environmental Planner

ACT NO. _____ – 2025

BOND ACT AUTHORIZING THE ISSUANCE OF \$4,300,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF PREPARATION OF SURVEYS, PRELIMINARY AND DETAILED PLANS, SPECIFICATIONS AND ESTIMATES NECESSARY FOR PLANNING THE CONSTRUCTION OF A NEW STATE-OF-THE-ART FACILITY TO BE LOCATED AT THE GRASSLANDS CAMPUS IN THE TOWN OF MOUNT PLEASANT, FOR THE CONSOLIDATION OF THE ROAD MAINTENANCE FACILITY, GARAGE OPERATIONS, FLEET MANAGEMENT AND BUILDING OPERATIONS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$4,300,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$4,300,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS.

(Adopted _____, 2025)

BE IT ENACTED BY THE COUNTY BOARD OF LEGISLATORS OF THE COUNTY OF WESTCHESTER, NEW YORK (by the affirmative vote of not less than two-thirds of the voting strength of said Board), AS FOLLOWS:

Section 1. Pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”), the Westchester County Administrative Code, being Chapter 852 of the Laws of 1948, as amended, and to the provisions of other laws applicable thereto, \$4,300,000 bonds of the County of Westchester (the “County”), or so much thereof as may be necessary, are hereby authorized to be issued to finance the cost of preparation of surveys, preliminary and detailed plans, specifications and estimates necessary for planning the construction of a new state-of-the-art Public Works Consolidated

Maintenance and Operations Facility, which will consolidate and centralize the road maintenance facility, garage operations, fleet management and building operations from the existing Road Maintenance Facility at 198 Lake Street and the Central County Garage located at 38 Brockway Place, in White Plains, New York, to the Department of Public Works Operations Facility at the Grasslands Campus, in the Town of Mount Pleasant, all as set forth in the County's Current Year Capital Budget, as amended. To the extent that the details set forth in this act are inconsistent with any details set forth in the Current Year Capital Budget of the County, such Budget shall be deemed and is hereby amended. The estimated maximum cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof is \$4,300,000. The plan of financing includes the issuance of \$4,300,000 bonds herein authorized and any bond anticipation notes issued in anticipation of the sale of such bonds, and the levy of a tax to pay the principal of and interest on said bonds and notes.

Section 2. The period of probable usefulness of said specific object or purpose, within the limitations of Section 11.00 a. 62(2nd) of the Law, is five (5) years.

Section 3. Current funds are not required to be provided as a down payment pursuant to Section 107.00 d. 9. of the Law prior to issuance of the bonds authorized herein, or any bond anticipation notes issued in anticipation of the sale of such bonds. The County intends to finance, on an interim basis, the costs or a portion of the costs of said improvements for which bonds are herein authorized, which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the County, pursuant to this Act, in the maximum amount of \$4,300,000. This Act is a declaration of official intent adopted pursuant to the requirements of Treasury Regulation Section 1.150-2.

Section 4. The estimate of \$4,300,000 as the estimated total cost of the aforesaid object or purpose is hereby approved.

Section 5. Subject to the provisions of this Act and of the Law, and pursuant to the provisions of §30.00 relative to the authorization of the issuance of bond anticipation notes or the

renewals thereof, and of §§50.00, 56.00 to 60.00 and 168.00 of said Law, the powers and duties of the County Board of Legislators relative to authorizing the issuance of any notes in anticipation of the sale of the bonds herein authorized, or the renewals thereof, relative to providing for substantially level or declining annual debt service, relative to prescribing the terms, form and contents and as to the sale and issuance of the respective amounts of bonds herein authorized, and of any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and relative to executing agreements for credit enhancement, are hereby delegated to the Commissioner of Finance of the County, as the chief fiscal officer of the County.

Section 6. Each of the bonds authorized by this Act and any bond anticipation notes issued in anticipation of the sale thereof shall contain the recital of validity prescribed by §52.00 of said Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the County, payable as to both principal and interest by general tax upon all the taxable real property within the County. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds or the renewals of said notes, and provision shall be made annually in the budgets of the County by appropriation for (a) the amortization and redemption of the notes and bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 7. The validity of the bonds authorized by this Act and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of this Act or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This Act shall take effect in accordance with Section 107.71 of the Westchester County Charter.

* * *

STATE OF NEW YORK

:

COUNTY OF WESTCHESTER

I HEREBY CERTIFY that I have compared the foregoing Act No. ____ -2025 with the original on file in my office, and that the same is a correct transcript therefrom and of the whole of the said original Act, which was duly adopted by the County Board of Legislators of the County of Westchester on _____, 2025 and approved by the County Executive on _____, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate

seal of said County Board of Legislators this _____ day

of _____, 2025

(SEAL)

The Clerk and Chief Administrative Officer of the
County Board of Legislators

LEGAL NOTICE

A Bond Act, a summary of which is published herewith, has been adopted by the Board of Legislators on _____, 2025 and approved by the County Executive on _____, 2025, and the validity of the obligations authorized by such Bond Act may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Westchester, in the State of New York, is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this Notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the publication of this Notice, or such obligations were authorized in violation of the provisions of the Constitution.

Complete copies of the Bond Act summarized herewith shall be available for public inspection during normal business hours at the Office of the Clerk of the Board of Legislators of the County of Westchester, New York, for a period of twenty days from the date of publication of this Notice.

ACT NO. _____ – 2025

BOND ACT AUTHORIZING THE ISSUANCE OF \$600,000 BONDS OF THE COUNTY OF WESTCHESTER, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF PREPARATION OF SURVEYS, PRELIMINARY AND DETAILED PLANS, SPECIFICATIONS AND ESTIMATES NECESSARY FOR PLANNING THE CONSTRUCTION OF A NEW STATE-OF-THE-ART FACILITY TO BE LOCATED AT THE GRASSLANDS CAMPUS IN THE TOWN OF MOUNT PLEASANT, FOR THE CONSOLIDATION OF THE ROAD MAINTENANCE FACILITY, GARAGE OPERATIONS, FLEET MANAGEMENT AND BUILDING OPERATIONS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$4,300,000; STATING THE PLAN OF FINANCING SAID COST INCLUDES THE ISSUANCE OF \$4,300,000 BONDS HEREIN AUTHORIZED; AND PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS. (Adopted _____, 2025)

object or purpose:	to finance the cost of preparation of surveys, preliminary and detailed plans, specifications and estimates necessary for planning the construction of a new state-of-the-art Public Works Consolidated Maintenance and Operations Facility, which will consolidate and centralize the road maintenance facility, garage operations, fleet management and building operations from the existing Road Maintenance Facility at 198 Lake Street and the Central County Garage located at 38 Brockway Place, in White Plains, New York, to the Department of Public Works Operations Facility at the Grasslands Campus, in the Town of Mount Pleasant, all as set forth in the County's
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amount of obligations to be issued

and period of probable usefulness: \$4,300,000; five (5) years

Dated: _____, 2025

White Plains, New York

Sunday Vanderberg

Clerk and Chief Administrative Officer of the County Board of
Legislators of the County of Westchester, New York

CAPITAL PROJECT FACT SHEET

Project ID:* B0123	<input type="checkbox"/> CBA	Fact Sheet Date:* 02-05-2025
Fact Sheet Year:* 2025	Project Title:* PUBLIC WORKS FLEET AND ROAD MAINTENANCE FACILITY, VALHALLA CAMPUS	Legislative District ID: 3,
Category* BUILDINGS, LAND & MISCELLANEOUS	Department:* PUBLIC WORKS	CP Unique ID: 2842

Overall Project Description

This project will provide a new state-of-the-art facility for the centralization of the Road Maintenance and Fleet Management/Garage operations to the Valhalla Campus from the existing Road Maintenance Facility at 198 Lake Street, White Plains and the Central County Garage at 38 Brockway Place, White Plains.

- | | | |
|---------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Best Management Practices | <input checked="" type="checkbox"/> Energy Efficiencies | <input checked="" type="checkbox"/> Infrastructure |
| <input checked="" type="checkbox"/> Life Safety | <input type="checkbox"/> Project Labor Agreement | <input type="checkbox"/> Revenue |
| <input type="checkbox"/> Security | <input type="checkbox"/> Other | |

FIVE-YEAR CAPITAL PROGRAM (in thousands)

	Estimated Ultimate Total Cost	Appropriated	2025	2026	2027	2028	2029	Under Review
Gross	133,550	3,300	1,000	0	0	0	0	129,250
Less Non-County Shares	0	0	0	0	0	0	0	0
Net	133,550	3,300	1,000	0	0	0	0	129,250

Expended/Obligated Amount (in thousands) as of : 0

Current Bond Description: Funding is requested for schematic design associated with a new state-of-the-art Public Works Consolidated Maintenance and Operations Facility. The new facility will centralize the road maintenance, garage operations, fleet management, and building operations at the Grasslands Campus from the existing Road Maintenance Facility and Central County Garage in White Plains and the Public Works Operations Facility at the Grasslands Campus.

Financing Plan for Current Request:

Non-County Shares:	\$ 0
Bonds/Notes:	4,300,000
Cash:	0
Total:	\$ 4,300,000

SEQR Classification:

TYPE II

Amount Requested:

4,300,000

Expected Design Work Provider:

- ☐ County Staff
 ☒ Consultant
 ☐ Not Applicable

Comments:

Energy Efficiencies:

THE SCHEMATIC DESIGN WILL STUDY ENERGY EFFICIENCY STRATEGIES, INCLUDING HIGH-EFFICIENCY BUILDING ENVELOPE, HVAC SYSTEMS, LIGHTING AND ENERGY MANAGEMENT SYSTEMS, RENEWABLE AND ALTERNATE ENERGY INTEGRATION, AND CONSERVATION.

Appropriation History:

Year	Amount	Description
2022	3,300,000	DESIGN
2025	1,000,000	ADDITIONAL FUNDING FOR SCHEMATIC DESIGN

Total Appropriation History:

4,300,000

Total Financing History:

0

Recommended By:**Department of Planning**
SEDR**Date**
05-14-2025**Department of Public Works**
RJB4**Date**
05-21-2025**Budget Department**
DEV9**Date**
05-22-2025**Requesting Department**
RJB4**Date**
05-22-2025

PUBLIC WORKS FLEET AND ROAD MAINTENANCE FACILITY, VALHALLA CAMPUS (B0123)

User Department : Public Works

Managing Department(s) : Public Works ;

Estimated Completion Date: TBD

Planning Board Recommendation: Project approved in concept but subject to subsequent staff review.

FIVE YEAR CAPITAL PROGRAM (in thousands)

	Est Ult Cost	Appropriated	Exp / Obl	2025	2026	2027	2028	2029	Under Review
Gross	133,550	3,300		1,000					129,250
Non County Share									
Total	133,550	3,300		1,000					129,250

Project Description

This project will provide a new state-of-the-art facility for the centralization of the Road Maintenance and Fleet Management/Garage operations to the Valhalla Campus from the existing Road Maintenance Facility at 198 Lake Street, White Plains and the Central County Garage at 38 Brockway Place, White Plains.

Current Year Description

The current year request provides additional funds for schematic design.

Current Year Financing Plan

Year	Bonds	Cash	Non County Shares	Total
2025	1,000,000			1,000,000

Impact on Operating Budget

The impact on the Operating Budget is the debt service associated with the issuance of bonds.

Appropriation History

Year	Amount	Description	Status
2022	3,300,000	Design	AWAITING BOND AUTHORIZATION
Total	3,300,000		

Prior Appropriations

	Appropriated	Collected	Uncollected
Bond Proceeds	3,300,000		3,300,000
Total	3,300,000		3,300,000



Kenneth W. Jenkins
County Executive

September 10, 2025

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act, which if approved, would authorize an inter-municipal agreement ("IMA") between the County of Westchester ("County") and the Village of Hastings-on-Hudson (the "Village") for the installation of two (2) crosswalks across Warburton Avenue, CR 751, in the Village.

The Village is seeking to improve pedestrian safety at the intersections of Warburton Avenue & Division Street and Warburton Avenue & Pinecrest Drive, which are approximately 1,770 feet (0.34 miles) apart. According to a study conducted by the Village, these intersections have seen an increase in pedestrian crashes over the past few years. In order to increase pedestrian safety, the County will be implementing safety improvements which may include curb ramps and curb extensions, crosswalks and signage, and associated work ("Project").

Pursuant to historical records of the County, Warburton Avenue at both intersections, is a designated roadway of the County. I have been advised that while the County is responsible for the safe condition of the roadway's surface from curb to curb, the designation and safety of the crosswalk is the Village's responsibility pursuant to Vehicle and Traffic Law (VTL) §1640, and falls under the exclusive jurisdiction and control of the Village.

The proposed IMA will, in addition to allowing the County to undertake the Project, include a provision that reinforces that it is the Village's responsibility to designate, maintain and regulate the crosswalks. The term of the IMA will commence upon execution and shall continue through December 31, 2016, or such earlier time that the Project is completed.

Based upon the foregoing, I urge your Honorable Board's favorable action on the proposed Act.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenneth W. Jenkins", written over a horizontal line.

Kenneth W. Jenkins
County Executive

KWJ/HG/tsa
Attachments

**HONORABLE BOARD OF LEGISLATORS
COUNTY OF WESTCHESTER**

Your Committee is in receipt of a transmittal from the County Executive recommending approval of an Act, which if approved, would authorize an inter-municipal agreement (“IMA”) between the County of Westchester (“County”) and the Village of Hastings-on-Hudson (the “Village”) for the installation of two (2) crosswalks across Warburton Avenue, CR 751, in the Village.

The Village is seeking to improve pedestrian safety at the intersections of Warburton Avenue & Division Street and Warburton Avenue & Pinecrest Drive, which are approximately 1,770 feet (0.34 miles) apart. According to a study conducted by the Village, these intersections have seen an increase in pedestrian crashes over the past few years. In order to increase pedestrian safety, the County will be implementing safety improvements which may include curb ramps and curb extensions, crosswalks and signage, and associated work (“Project”).

Pursuant to historical records of the County, Warburton Avenue at both intersections, is a designated roadway of the County. Your Committee has been advised that while the County is responsible for the safe condition of the roadway’s surface from curb to curb, the designation and safety of the crosswalk is the Village’s responsibility pursuant to Vehicle and Traffic Law (VTL) §1640, and falls under the exclusive jurisdiction and control of the Village.

The proposed IMA will, in addition to allowing the County to undertake the Project, include a provision that reinforces that it is the Village’s responsibility to designate, maintain and regulate the crosswalks. The term of the IMA will commence upon execution and shall continue through December 31, 2016, or such earlier time that the Project is completed.

The Department of Planning has advised your Committee that based on its review, the authorization of the proposed capital project may be classified as a Type “II” action pursuant to the

State Environmental Quality Review Act and its implementing regulations, 6 NYCRR Part 617 ("SEQR"). Therefore, no environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this recommendation.

Please note that an affirmative vote of a majority of the members of your Honorable Board is required in order to adopt the proposed Act. Based on the importance of this project to the County, your Committee recommends favorable action on the annexed Act.

Dated: , 2025
White Plains, New York

COMMITTEE ON

C:tsa/9.9.25

FISCAL IMPACT STATEMENT

SUBJECT: Warburton Crosswalks

☐ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

☒ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ 75,000

Total Current Year Revenue \$ -

Source of Funds (check one): ☒ Current Appropriations ☐ Transfer of Existing Appropriations

☐ Additional Appropriations

☐ Other (explain)

Identify Accounts: 101-46-6000-4310-GGDS

Potential Related Operating Budget Expenses:

Annual Amount \$75,000

Describe: Install 2 crosswalks, up to 4 ADA curb ramps, signs and markings for parking restrictions, crosswalks and advance warnings for pedestrian crossings

Potential Related Operating Budget Revenues:

Annual Amount

Describe: None

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: None

Next Four Years: None

Prepared by: Anthony Finateri

Title: Director of Administrative Services

Department: Public Works & Transportation


Date: September 10, 2025

Reviewed By: Lawrence C. Long

Budget Director

Date: 9/10/25

TO: Tami Altschiller, Assistant Chief Deputy County Attorney
Department of Law

FROM: David S. Kvinge, AICP, RLA, CFM 
Assistant Commissioner

DATE: September 10, 2025

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR AGREEMENT WITH
HASTINGS-ON-HUDSON FOR Warburton Avenue Crosswalks**

PROJECT/ACTION: An intermunicipal agreement with the Village Hastings-on-Hudson for the installation by the County and maintenance by the Village of two crosswalks across Warburton Avenue (County Road 751), in the vicinity of the Division Street and Pinecrest Drive intersections, in the Village of Hasting-on-Hudson to increase pedestrian safety.

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no environmental review is required because the project/action may be classified as a TYPE II action pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;
- **617.5(c)(22):** installation of traffic control devices on existing streets, roads and highways.

COMMENTS: Scope of improvements may include curb ramps, curb extensions, crosswalk markings, signage and associated work.

DSK/cnm

cc: Andrew Ferris, Chief of Staff
Paula Friedman, Assistant to the County Executive
Copernicus Crane, Assistant Director of Intergovernmental Relations
Blanca P. Lopez, Commissioner of Planning
Gayle Katzman, First Deputy Commissioner, Department of Public Works & Transportation
Claudia Maxwell, Principal Environmental Planner

ACT 2025-_____

An Act authorizing the County of Westchester to enter into an inter-municipal agreement with the Village of Hastings-on-Hudson whereby the County will install two (2) crosswalks across Warburton Avenue, CR 751, in the Village of Hastings-on-Hudson.

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the “County”) is hereby authorized to enter into an inter-municipal agreement (the “IMA”) with the Village of Hastings-on-Hudson (the “Village”) for the installation of two (2) crosswalks across Warburton Avenue, CR 751, in the Village. The County will be implementing safety improvements which may include curb ramps and curb extensions, crosswalks and signage, and associated work (“Project”).

The County shall be responsible for the safe condition of the roadway’s surface from curb to curb. The designation and safety of the crosswalk is the Village’s responsibility pursuant to Vehicle and Traffic Law (VTL) §1640, and falls under the exclusive jurisdiction and control of the Village.

§2. The term of the IMA shall commence upon execution and shall continue through December 31, 2026 or such earlier time that the Project is completed.

§3. The County Executive or his authorized designee is empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

§4. This Act shall take effect immediately.

THIS AGREEMENT made on this _____ day of _____, 2025, by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10706 (the "County"),

and

VILLAGE OF HASTINGS-ON-HUDSON, a municipal corporation of the State of New York, having an office and place of business at 7 Maple Avenue, Hastings-on-Hudson, New York 10706 (the "Village"),

both the County and the Village hereinafter referred to each as a "Party" and collectively as the "Parties".

WITNESSETH:

WHEREAS, the Village is seeking to improve pedestrian safety at the intersections of Warburton Avenue & Division Street and Warburton Avenue & Pinecrest Drive, which are approximately 1,770 feet (0.34 miles) apart. According to a study conducted by the Village, these two (2) intersections have seen an increase in pedestrian crashes over the past few years. In order to increase pedestrian safety, the County will be implementing safety improvements which may include curb ramps and curb extensions, crosswalks and signage, and associated work ("Project"); and

WHEREAS, pursuant to historical records of the County, Warburton Avenue at both intersections, is a designated roadway of the County and as such the County seeks to assist the Village with the Project by designing and installing safety improvements which may include curb ramps and curb extensions, crosswalks and signage, and associated work; and

WHEREAS, the County and Village are desirous of entering into an agreement (the "Agreement"), to set forth the terms and conditions under which the County will undertake the Project.

NOW THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

1. **RECITALS:** The above recitals are hereby incorporated by reference into the body of this Agreement.

2. **PERFORMANCE OF WORK:** The County agrees to perform, or cause its contractors and/or consultants to perform, the work necessary to complete the Project, in accordance with the scope of work attached hereto and made a part hereof as Schedule "A" (the "Work").

3. **TERM:** The term of this Agreement shall commence upon execution hereof by both Parties and approval of same by the Office of the Westchester County Attorney (the "Commencement Date") and shall continue through December 31, 2026 or such earlier time that the Project is completed.

4. **TERMINATION:** (a) The County, upon sixty (60) days' notice to the Village, may terminate this Agreement in whole or in part when the County deems it to be in its best interest.

In such event, the County shall be liable only for Work already rendered under this Agreement prior to the effective date of termination. Upon receipt of notice that the County is terminating this Agreement in its best interests, the County shall stop work immediately and incur no further costs in furtherance of this Agreement and the Village shall be responsible to complete the work it determines is necessary, or cause its contractor to complete the work, at its sole cost and expense.

(b) In the event the County determines that there has been a material breach by the Village of any of the terms of the Agreement and such breach remains uncured for forty-eight (48) hours after service on the Village of written notice thereof, the County, in addition to any other right or remedy it might have, may terminate this Agreement, and in such event the Village shall be responsible to complete the work, or cause its contractor to complete the work, at its sole cost and expense

5. **MAINTENANCE AND REPAIRS:** The County shall be responsible for the cost of the Project. The County does not provide or extend any warranty of fitness for a particular purpose or workmanship for any work undertaken in connection with this Agreement. While the County is responsible for the safe condition of the roadway's surface from curb to curb, the designation and safety of each crosswalk is the Village's responsibility pursuant to Vehicle and Traffic Law (VTL) §1640, and falls under the exclusive jurisdiction and control of the Village. Upon completion of the Project it is understood and agreed that the Village shall keep the Project in good order and repair at the Village's sole cost and expense. The Village shall make all repairs and replacements, ordinary as well as extraordinary, foreseen and unforeseen, structural or otherwise, which may be necessary or

required so that at all times the Project shall be in good order, condition and repair. It shall be the responsibility of the Village to maintain the designation and safety of the Project and maintain traffic regulations in connection with the Project in accordance with the VTL and any other applicable laws. The provisions of this Section "5" shall survive termination or expiration of this Agreement.

6. REPRESENTATIONS, WARRANTIES AND GUARANTEES:

The Village expressly represents, warrants and guarantees to the County that:

- (i) it is a municipal corporation duly organized, validly existing and in good standing under the laws of the State of New York;
- (ii) the execution and performance of this Agreement by the Village has been duly authorized by its governing body;
- (iii) this Agreement, and any other documents required in connection herewith, when so delivered, will constitute legal, valid and binding obligations of the Village enforceable against the Village in accordance with their respective terms;
- (iv) the Village will deliver to the County at the time of execution of this Agreement a resolution adopted by its governing body authorizing the execution of this Agreement, and any other documents required to be delivered by the Village;
- (v) the person signing this Agreement on behalf of the Village has full authority to bind the Village to all of the terms and conditions of this Agreement; and
- (vi) it is financially and technically qualified to perform its obligations hereunder, pursuant to this Agreement.

7. INSURANCE; INDEMNIFICATION: In addition to, and not in limitation of the insurance requirements contained in Schedule "C" entitled "Standard Insurance Provisions, attached hereto and made a part hereof, the Village agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Village shall indemnify and hold harmless the County, its officers, employees, agents, and elected officials from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Village or third parties under the direction or control of the Village; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto; and

(c) in the event the Village does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Village shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

The provisions of this Section "7" shall survive termination or expiration of this Agreement.

8. ASSIGNMENT OF RIGHTS: The Village shall not assign any rights under this Agreement without the prior express written consent of the County.

9. ENTIRE AGREEMENT; AMENDMENT: This Agreement, including without limitation, all Schedules and attachments, constitute the entire Agreement between the Parties and will supersede all previous negotiations, commitments and writings. It will not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties, subject to any necessary legal approvals.

10. COMPLIANCE WITH LAW: The County and Village will comply, each at their sole cost and expense, with all applicable federal, state and local laws, rules and regulations, ordinances and requirements affecting the conduct of their activities in connection with the performance of this Agreement herewith and, as applicable to the parties, as an employer.

All of the provisions of this Section "10" shall survive the expiration or other termination of this Agreement.

11. NOTICES: All notices of any nature, requests, approvals and other communications which may be given by either party to the other under this Agreement will be in writing and sent by registered or certified mail postage pre-paid, or sent by hand or overnight courier or sent by email to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice will be effective on the date of receipt:

To the County:

Commissioner
Department of Public Works and Transportation
County of Westchester
148 Martine Ave. Room 518
White Plains, New York 10601
Email: _____

with a copy to:

County Attorney
Michaelian Office Building, Room 600
148 Martine Avenue
White Plains, New York 10601
Email: _____

To the Village:

Village Manager
Village of Hastings-on- Hudson
7 Maple Avenue
Hastings-on-Hudson, New York 10706
Email: villagemanager@hohny.gov

with a copy to:

Village Attorney
Village of Hastings-on- Hudson
7 Maple Avenue
Hastings-on-Hudson, New York 10706
Email villageattorney@hohny.gov

12. VALIDITY: If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement will in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision will be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision will be interpreted and enforced to give effect to the original written intent of the parties prior to determination of such invalidity or unenforceability.

13. EXECUTION: This Agreement may be executed simultaneously in several identical copies, each of which will be an original and all of which will constitute but one and the same agreement. This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney.

14. GOVERNING LAW: This Agreement will be construed and enforced in accordance with the laws of the State of New York. In addition, the parties hereby agree that any cause of action arising out of this Agreement will be brought in the County of Westchester.

15. **NO WAIVER**: Failure of the County to insist, in any one or more instances, upon strict performance of any term or condition herein contained will not be deemed a waiver or relinquishment for the future of such term or condition, but the same will remain in full force and effect.

16. **THIRD PARTIES**: Nothing herein is intended or will be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Agreement, except in the event that specific third party rights are expressly granted herein.

17. **CAPTIONS**: The captions are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope of this Agreement nor the intent of any provision thereof.

IN WITNESS WHEREOF, the County of Westchester and the Village have caused this Agreement to be executed.

THE COUNTY OF WESTCHESTER

By: _____
Name: _____
Title: _____

VILLAGE OF HASTINGS-ON-HUDSON

By: _____
Name: _____
Title: _____

Approved by the Westchester County Board of Legislators on _____ by Act No. 2025 - _____.

Approved by the Hastings-on-Hudson Village Council on _____, 2025 by Resolution No. _____.

Approved:

Approved as to form and
manner of execution

Sr. Assistant County Attorney
County of Westchester

Village Attorney
Village of Hastings-on-Hudson

VILLAGE ACKNOWLEDGMENT

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

On the ____ day of _____ in the year 2025 before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity as Village Officer and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument; and, acknowledged if operating under any trade name, that the certificate required by the New York State General Business Law Section 130 has been filed as required therein.

Signature and Office of individual
taking acknowledgment

VILLAGE CERTIFICATE OF AUTHORITY

I, _____, certify that I am
(Officer other than officer signing contract)

the _____ of the _____, a municipal corporation
(Title) (Municipality)
duly organized and in good standing under the _____
(Law under which organized, e.g., the New York Business Corporate Law)

named in the foregoing agreement; that _____
(Person executing agreement)
who signed said agreement on behalf of the Municipality was, at the time of execution

(Title of such person)

of the Municipality and that said agreement was duly signed for and on behalf of said Municipality by authority of its Board of _____, thereunto duly authorized and that such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)

COUNTY OF WESTCHESTER)

ss.:

On this _____ day of _____, 2025, before me personally came _____, whose signature appears above, to me known, and known to me to be the _____ of _____
(Title)

_____, the Municipality described in and which executed the above certificate, who being by me duly sworn did depose and say that he/she, the said _____ of said Municipality resides at _____

_____, and that he/she signed his/her name hereto by order of the Board of _____ of said Municipality.

Signature and Office of individual
taking acknowledgment

SCHEDULE "A"

Scope of Work

The following items are anticipated to be installed.

- a. Two (2) crosswalks.
- b. Up to four (4) ADA curb ramps, and curb extensions where necessary.
- c. Signs and markings for parking restrictions, crosswalks and advance warnings for pedestrian crossings as needed.

DRAFT

SCHEDULE "C"
STANDARD INSURANCE PROVISIONS
(Municipality)

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2 The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

- a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

- b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:
- i. Premises - Operations.
 - ii. Broad Form Contractual.
 - iii. Independent Contractor and Sub-Contractor.
 - iv. Products and Completed Operations.

- c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

- d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:
- (i) Owned automobiles.
 - (ii) Hired automobiles.
 - (iii) Non-owned automobiles.

3. All policies of the Municipality shall be endorsed to contain the following clauses:

(a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

|

(b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

(c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

DRAFT



**Ken Jenkins, Westchester County Executive
Westchester County Board of Legislators**

2024 Revised Annual Report

**TAX COMMISSION
Office of the Executive Director
Victor L. Mallison
Executive Director**

George Latimer
County Executive

Westchester County Tax Commission

Victor L. Mallison
Executive Director

TAX COMMISSIONERS

Manuel Casanova
James Husselbee
Sadie McKeown
Mary Beth Murphy

2024 ANNUAL REPORT

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Westchester County Tax Commission, Office of the Executive Director
110 Dr. Martin Luther King Jr., Blvd.
Room L-221
White Plains, New York 10601

Telephone: (914) 995-4328
E-mail: vlm2@westchestercountyny.gov

Website: <http://www.westchestergov.com/taxcommission>



Don't waste
a drop!
Save water

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The following is available via the Internet @

<http://www.westchestergov.com> (Departments/Tax Commission)

- **Statutory Assessment Dates for Westchester County Municipalities**
- **Property Tax Payment Dates**
- **Directory of Municipal Assessors & Receivers**
- **Property Tax Rates**
- **Equalization Rates and Residential Assessment Ratios**
- **Municipal Assessment Rolls**
- **More**

INTRODUCTION

The primary purpose for the annual report of the Westchester County Tax Commission is to provide key information related to the apportionment of the County tax levy. Page 6 lists the percentages of the levy for which each city and town is responsible. The pages that follow display the methodology used to arrive at the taxable assessed value of each municipality and provide information on the composition of the tax base and historical data which may be of interest. The nature of the information presented on each page is explained briefly below:

Page 6: The first column on this page lists the adjusted (see page 7) taxable (some real property is either partially or wholly exempt from taxation) assessed value of each city and town in Westchester County. In as much as a municipality may assess real property at any uniform percentage of market value, an equalization rate must be used to arrive at the full or market value of each. These rates, County equalization rates, each provided by the New York State Department of Taxation & Finance, Office of Real Property Tax Services (DFT/ORPTS), are listed in column two. It is the current year's final state equalization rate. It is based on sales and appraisals of all types of real property in each municipality and provides a measure of the percentage of market value at which a city or town assesses. It is not necessarily a statement of the current level of assessment but of the level as of the State's valuation date.

The assessed value in the first column is divided by the percentage in the second column to produce the third column, which shows the full value of each municipality. This procedure places the valuations of all cities and towns at an equal level. The total of this column is the taxable full value of the entire County. The percentages in the last column are the result of the division of each municipality's full value by the total County full value. It is these percentages that determine each municipality's share of the County tax levy.

We should note in passing that the County is not involved in the assessment function nor does it send out any tax bills to individual property owners. Based on the percentages discussed above, the County advises each city and town of its dollar share of the levy; it is then the responsibility of the cities and towns to apportion these amounts among their property owners, send out bills, and collect the taxes.

Page 7: Certain exemptions are by law established in fixed-dollar amounts regardless of the percentage of market value at which properties are assessed. By way of example, one type of veterans' exemption allows a \$7,500 maximum regardless of whether the municipality assesses a \$100,000 house at \$100,000 or \$10,000. The effect of these fixed-dollar exemptions is to give a town or city, which assesses at a very low percentage of market value, an advantage over one that assesses at a higher percentage when the full values are computed. To ensure that the sharing of the tax burden is equitable, the law requires that these exemptions be added back to the taxable assessed value before the full value is computed. On this page the fixed-dollar exemptions are added to the stated taxable assessed value to produce the adjusted taxable assessed value. This operation is for apportionment purposes only. When a city or town actually levies its taxes these exemptions do benefit the property owner.

Page 8: This page shows the year-to-year percent change in County equalization rates. A falling rate generally indicates rising value and the greater the decline in the rate the greater the appreciation in real property values assuming that no reassessment activity has taken place. Municipalities with rapidly declining County equalization rates will show greater

increases in their full value than those whose rates are dropping more slowly. When the measured value of a municipality falls, equalization rates rise.

In the event of a reassessment, a city or town might choose to assess at a higher percentage than previously (perhaps at full value or 100%) and its equalization rate would rise sharply.

Page 9: Percent changes in full value are shown on this page. These changes may result from changes in market value evidenced by changing equalization rates or in the case of a municipality that keeps its roll at 100%, rising or falling assessment values, court ordered reductions, or from the effect of new construction or fires and demolitions since the last assessment roll.

Page 10: This page presents a breakdown of the taxable assessed values in those towns that have villages.

Page 11: Certain types of real property are, in accordance with State law, assessed by the DTF/ORPTS rather than by the local municipal assessor. The most important in terms of value is special franchise property, which is utility property, located above, on or under the public right-of-way (streets, highways, etc.). These state-mandated assessments are shown on this page.

Page 12: Listed here are the various types of changes that account for the difference between each municipality's prior and current year taxable assessed value. The first column shows prior taxable assessed value. The second column, headed "adjustments", displays adjustments of an unusual nature that are required to explain changes between prior and current year taxable assessed value. In some cases, a balancing entry is required because the records of the municipality do not provide a complete explanation of year-to-year changes in taxable assessed value. Equalization changes, the third column, are those changes made to improve equity, i.e., increasing under assessed properties and decreasing over assessed parcels. The fourth column, physical changes are those made because of value changes brought about by new construction, fires, demolitions, and the like. The fifth column, State-mandated assessments are explained on the notes for "Page 11". The addition, removal or change of partial exemptions such as veterans or elderly exemptions affects taxable assessed values and the net of these changes is listed in the sixth column. Sometimes parcels that were formerly wholly exempt become taxable because a change in ownership or use no longer allows them to qualify for the exemption. The reverse may also occur. These changes are listed in the next to last column on the page. The final column shows the current year taxable assessed value that is the result of all of the changes applied to the prior year figure.

Page 13: As noted earlier, some property is exempt from taxation and this page displays a breakdown of exempt amounts. Partial exemptions are usually those that apply to individuals such as Senior Citizen and Veterans exemptions. Religious organizations, schools, hospitals, municipalities, etc... usually own wholly exempt property. When the value of all exempt property is added to the taxable value the result is the gross assessment roll. The right-hand column shows the percentage of the gross assessment roll that is exempt from taxation.

Pages 14 - 21: While state law mandates some exemptions, others are optional in the sense that a municipality may or may not adopt them or may adopt them at different levels. The Disability, Senior Citizen, STAR, Veteran, & Volunteer Firefighter & Ambulance Worker Exemptions are available to individuals who personally meet the exemption's criteria. The Alternate Veterans' exemption may be adopted at various levels or not at all. A municipality

may choose, within certain limits, the income cutoff level for the senior citizen and disability exemptions. These pages show the status of these optional exemptions for each municipality.

Page 22: The DTF/ORPTS recognizes nine categories of property type: 100=agricultural, 200=residential (one-, two-, and three-family homes and some condominiums), 300=vacant, 400=commercial (including condominiums), 500=recreation & entertainment, 600=community service (hospitals, schools, etc.), 700=industrial, 800=public service (utility) and 900=wild & forested lands. The gross assessed value of each type in each municipality is shown on these pages. Comparisons between municipalities should not be made because these figures are not equalized and thus reflect varying levels of assessment.

Page 23: Here, the assessed values on the preceding page are expressed as percentages to facilitate inter-municipal comparisons. In other words, one can compare the percent of Town A's gross roll that is comprised of vacant land to the equivalent figure for Town B. Percentages on this page and on page 25 may not add up to 100% because of rounding.

Page 24: The property type breakdown on this page is similar to that on page 22 except that the number of parcels in each category rather than the amount of gross assessed value is displayed. A parcel is an individual entry on an assessment roll.

Page 25: This page shows the property type breakdown expressed as percentages of the parcel count for each municipality.

Page 26: This page shows effective tax rates based on Residential Assessment Ratios. An effective tax rate indicates the typical percentage of property value paid in property tax. The Residential Assessment Ratio is based on sales of one, two, & three family homes in each municipality and provides a measure of the percentage of market value at which a city or town assesses one, two, & three family homes. The most recent year of tax rates and the Residential Assessment Ratios for the assessment/tax roll to which those tax rates were applied is used.

Page 27: This page shows effective tax rates based on Equalization Rates. An Equalization Rate is based on sales and appraisals of all types of real property in each municipality and provides a measure of the percentage of market value at which a city or town assesses all properties. It is not necessarily a statement of the current level of assessment but of the level as of the effective date of the equalization survey. The most recent year of tax rates and the Equalization Ratios for the assessment/tax roll to which those tax rates were applied is used.

Page 28: This page was newly created in 2017. It shows the tax apportionment by percent among County, municipal, school and special district taxes by community.

Page 29: This page is new in 2018. It shows the Historical Municipal County Tax rate for each municipality for the preceding ten years. It does not include Special Districts.

Page 30-31: These pages are new in 2018. They show the historical equalized full value of each municipality and the historical percent of full value for which each municipality is responsible for 10 years. Note that 2018 values apply to 2019 taxes and so forth.

If you have any questions or comments about the contents of this report please contact the Executive Director by email at vlm2@westchestercountyny.gov or call (914) 995-4328.

2024 WESTCHESTER COUNTY EQUALIZATION TABLE				
MUNICIPALITY	COUNTY TAXABLE ADJUSTED	COUNTY	COUNTY	% OF TOTAL
	ASSESSED VALUE	RATE*	FULL VALUE (\$)	FULL VALUE
City of Mount Vernon	145,805,109	1.92	7,594,016,094	3.203163%
City of New Rochelle	266,076,542	1.93	13,786,349,326	5.815095%
City of Peekskill	64,652,763	2.37	2,727,964,684	1.150658%
City of Rye	145,376,259	1.26	11,537,798,333	4.866654%
City of White Plains	277,656,407	2.37	11,715,460,211	4.941592%
City of Yonkers	469,744,124	1.78	26,390,119,326	11.131377%
Town of Bedford	604,500,322	8.12	7,444,585,246	3.140133%
Town of Cortlandt	111,220,336	1.18	9,425,452,203	3.975665%
Town of Eastchester	101,179,170	0.91	11,118,590,110	4.689832%
Town of Greenburgh	26,338,775,771	100.00	26,338,775,771	11.109720%
Town of Harrison	126,364,339	1.13	11,182,684,867	4.716867%
Town of Lewisboro	295,696,976	6.42	4,605,871,900	1.942761%
Town of Mamaroneck	12,471,611,217	100.00	12,471,611,217	5.260537%
Town of Mount Kisco	290,803,518	14.03	2,072,726,429	0.874278%
Town of Mount Pleasant	146,368,639	1.07	13,679,312,056	5.769947%
Town of New Castle	1,085,534,650	14.07	7,715,242,715	3.254297%
Town of North Castle	121,910,591	1.80	6,772,810,611	2.856778%
Town of North Salem	1,847,904,738	100.00	1,847,904,738	0.779448%
Town of Ossining	6,710,881,853	100.00	6,710,881,853	2.830656%
Town of Pelham	4,436,649,686	100.00	4,436,649,686	1.871383%
Town of Pound Ridge	382,114,985	12.86	2,971,345,140	1.253316%
Town of Rye	9,682,850,402	100.00	9,682,850,402	4.084235%
Town of Scarsdale	9,311,017,580	74.94	12,424,629,811	5.240721%
Town of Somers	493,304,541	9.78	5,044,013,712	2.127570%
Town of Yorktown	130,643,855	1.77	7,381,008,757	3.113316%
TOTALS	76,058,644,373		237,078,655,198	100.00%
* Final 2024 New York State Equalization Rates				

2024 FIXED-DOLLAR PARTIAL EXEMPTIONS ADDED BACK TO ADJUSTED COUNTY TAXABLE VALUE

MUNICIPALITY	REPORTED TAXABLE	VETERANS	CLERGY	VOLUNTEER	ADJUSTED
	ASSESSED VALUE			FIRE COMPANIES	TAXABLE VALUE
City of Mount Vernon	\$ 145,568,417	\$ 188,692	\$ 48,000	\$ -	\$ 145,805,109
City of New Rochelle	\$ 265,914,356	\$ 132,186	\$ 30,000	\$ -	\$ 266,076,542
City of Peekskill	\$ 64,618,253	\$ 28,510	\$ 6,000	\$ -	\$ 64,652,763
City of Rye	\$ 145,290,867	\$ 82,392	\$ 3,000	\$ -	\$ 145,376,259
City of White Plains	\$ 277,465,127	\$ 161,280	\$ 30,000	\$ -	\$ 277,656,407
City of Yonkers	\$ 469,021,610	\$ 701,514	\$ 21,000	\$ -	\$ 469,744,124
Town of Bedford	\$ 604,498,822	\$ -	\$ 1,500	\$ -	\$ 604,500,322
Town of Cortlandt	\$ 110,902,625	\$ 307,211	\$ 10,500	\$ -	\$ 111,220,336
Town of Eastchester	\$ 101,038,667	\$ 133,003	\$ 7,500	\$ -	\$ 101,179,170
Town of Greenburgh	\$ 26,314,866,823	\$ 23,883,448	\$ 25,500	\$ -	\$ 26,338,775,771
Town of Harrison	\$ 126,271,039	\$ 91,800	\$ 1,500	\$ -	\$ 126,364,339
Town of Lewisboro	\$ 295,673,876	\$ 21,600	\$ 1,500	\$ -	\$ 295,696,976
Town of Mamaroneck	\$ 12,460,694,431	\$ 10,916,786	\$ -	\$ -	\$ 12,471,611,217
Town of Mount Kisco	\$ 290,802,018	\$ -	\$ 1,500	\$ -	\$ 290,803,518
Town of Mount Pleasant	\$ 146,124,199	\$ 239,940	\$ 4,500	\$ -	\$ 146,368,639
Town of New Castle	\$ 1,085,534,650	\$ -	\$ -	\$ -	\$ 1,085,534,650
Town of North Castle	\$ 121,874,641	\$ 34,450	\$ 1,500	\$ -	\$ 121,910,591
Town of North Salem	\$ 1,847,867,260	\$ 35,978	\$ 1,500	\$ -	\$ 1,847,904,738
Town of Ossining	\$ 6,708,261,349	\$ 2,613,004	\$ 7,500	\$ -	\$ 6,710,881,853
Town of Pelham	\$ 4,435,331,123	\$ 1,317,063	\$ 1,500	\$ -	\$ 4,436,649,686
Town of Pound Ridge	\$ 382,114,985	\$ -	\$ -	\$ -	\$ 382,114,985
Town of Rye	\$ 9,674,500,098	\$ 8,344,304	\$ 6,000	\$ -	\$ 9,682,850,402
Town of Scarsdale	\$ 9,298,864,022	\$ 8,100,588	\$ -	\$ 4,052,970	\$ 9,311,017,580
Town of Somers	\$ 493,277,883	\$ 23,658	\$ 3,000	\$ -	\$ 493,304,541
Town of Yorktown	\$ 130,297,900	\$ 341,455	\$ 4,500	\$ -	\$ 130,643,855
TOTALS:	\$ 75,996,675,041			\$ -	\$ 76,058,644,373

NOTE:

Chapter 280 of the Laws of 1985 requires that counties wishing to use equalization rates calculated by the then Office of Real Property Services add certain "fixed-dollar" exemptions back to stated taxable value when apportioning the county tax levy. Individual municipalities will, however, continue to use the stated taxable value to set the tax rate.

2024 CHANGE IN COUNTY EQUALIZATION RATES			
MUNICIPALITY	2023 RATE	2024 RATE	% CHANGE
City of Mount Vernon	1.71	1.92	12.28%
City of New Rochelle	1.94	1.93	-0.52%
City of Peekskill	2.39	2.37	-0.84%
City of Rye	1.29	1.26	-2.33%
City of White Plains	2.39	2.37	-0.84%
City of Yonkers	1.79	1.78	-0.56%
Town of Bedford	8.49	8.12	-4.36%
Town of Cortlandt	1.22	1.18	-3.28%
Town of Eastchester	0.94	0.91	-3.19%
Town of Greenburgh	100	100	0.00%
Town of Harrison	1.17	1.13	-3.42%
Town of Lewisboro	6.98	6.42	-8.02%
Town of Mamaroneck	100	100	0.00%
Town of Mount Kisco	13.72	14.03	2.26%
Town of Mount Pleasant	1.13	1.07	-5.31%
Town of New Castle	14.80	14.07	-4.93%
Town of North Castle	1.65	1.8	9.09%
Town of North Salem	100	100	0.00%
Town of Ossining	100	100	0.00%
Town of Pelham	100	100	0.00%
Town of Pound Ridge	14.30	12.86	-10.07%
Town of Rye	100	100	0.00%
Town of Scarsdale	76.44	74.94	-1.96%
Town of Somers	9.71	9.78	0.72%
Town of Yorktown	1.72	1.77	2.91%

2024 PERCENT CHANGE IN COUNTY FULL VALUE

MUNICIPALITY	2023 COUNTY FULL VALUE	2024 COUNTY FULL VALUE	PERCENT CHANGE
City of Mount Vernon	8,555,006,140	7,594,016,094	-11.23%
City of New Rochelle	13,723,089,897	13,786,349,326	0.46%
City of Peekskill	2,690,178,996	2,727,964,684	1.40%
City of Rye	11,485,421,240	11,537,798,333	0.46%
City of White Plains	11,747,291,172	11,715,460,211	-0.27%
City of Yonkers	26,046,579,721	26,390,119,326	1.32%
Town of Bedford	7,076,379,482	7,444,585,246	5.20%
Town of Cortlandt	9,076,908,443	9,425,452,203	3.84%
Town of Eastchester	10,815,733,617	11,118,590,110	2.80%
Town of Greenburgh	24,328,026,173	26,338,775,771	8.27%
Town of Harrison	10,782,338,889	11,182,684,867	3.71%
Town of Lewisboro	4,225,239,699	4,605,871,900	9.01%
Town of Mamaroneck	11,692,430,984	12,471,611,217	6.66%
Town of Mount Kisco	2,110,288,331	2,072,726,429	-1.78%
Town of Mount Pleasant	12,786,626,018	13,679,312,056	6.98%
Town of New Castle	7,244,801,574	7,715,242,715	6.49%
Town of North Castle	7,350,164,000	6,772,810,611	-7.85%
Town of North Salem	1,694,476,095	1,847,904,738	9.05%
Town of Ossining	6,308,733,555	6,710,881,853	6.37%
Town of Pelham	4,182,501,486	4,436,649,686	6.08%
Town of Pound Ridge	2,652,353,154	2,971,345,140	12.03%
Town of Rye	9,342,959,314	9,682,850,402	3.64%
Town of Scarsdale	12,003,651,826	12,424,629,811	3.51%
Town of Somers	5,082,651,401	5,044,013,712	-0.76%
Town of Yorktown	7,652,549,651	7,381,008,757	-3.55%
TOTALS	230,656,380,857	237,078,655,198	2.78%

2024 VILLAGE/TOWN-OUTSIDE BREAKDOWN OF COUNTY TAXABLE ASSESSED VALUE

MUNICIPALITY		TAXABLE ASSESSED VALUE (\$)
TOWN	VILLAGE	
Cortlandt	Buchanan	6,910,725
	Croton	21,478,672
	Unincorporated Area	82,513,258
Eastchester	Bronxville	33,351,924
	Tuckahoe	13,258,696
	Unincorporated Area	54,428,047
Greenburgh	Ardsley	1,426,139,110
	Dobbs Ferry	2,659,423,756
	Elmsford	1,347,308,321
	Hastings	2,499,740,709
	Irvington	2,330,535,219
	Tarrytown	2,800,082,031
	Unincorporated Area	13,251,637,677
Mamaroneck	Larchmont	3,794,818,856
	Mamaroneck	3,229,922,572
	Unincorporated Area	5,435,953,003
Mt. Pleasant	Briarcliff Manor	2,479,455
	Pleasantville	20,852,918
	Sleepy Hollow	18,301,633
	Unincorporated Area	104,490,193
Ossining	Briarcliff Manor	2,447,756,641
	Ossining	2,999,832,040
	Unincorporated Area	1,260,672,668
Pelham	Pelham	1,992,367,086
	Pelham Manor	2,442,964,037
Rye Town	Mamaroneck	3,978,636,970
	Port Chester	2,091,740,125
	Rye Brook	3,604,123,003

NOTE:

(1) Harrison, Mt. Kisco and Scarsdale are coterminous town/villages; therefore, there is no village/town outside breakdown for these municipalities.

(2) Unincorporated area represents area outside villages. Pelham and Rye Town do not have unincorporated areas.

2024
NEW YORK STATE MANDATED
TAXABLE ASSESSED VALUES

MUNICIPALITY	SPECIAL FRANCHISE (\$)	CEILING RAILROADS (\$)	TOTAL (\$)
City of Mount Vernon	12,451,045	0	12,451,045
City of New Rochelle	14,899,496	0	14,899,496
City of Peekskill	4,556,121	0	4,556,121
City of Rye	4,424,513	0	4,424,513
City of White Plains	16,298,433	0	16,298,433
City of Yonkers	28,063,477	0	28,063,477
Town of Bedford	5,214,123	0	5,214,123
Town of Cortlandt	5,350,332	44,751	5,395,083
Town of Eastchester	4,640,097	0	4,640,097
Town of Greenburgh	928,239,300	0	928,239,300
Town of Harrison	3,695,400	0	3,695,400
Town of Lewisboro	1,261,805	0	1,261,805
Town of Mamaroneck	248,504,946	0	248,504,946
Town of Mount Kisco	11,250,663	0	11,250,663
Town of Mount Pleasant	5,671,241	0	5,671,241
Town of New Castle	23,518,744	0	23,518,744
Town of North Castle	2,039,906	0	2,039,906
Town of North Salem	10,095,300	0	10,095,300
Town of Ossining	274,558,200	0	274,558,200
Town of Pelham	138,038,478	0	138,038,478
Town of Pound Ridge	1,068,497	0	1,068,497
Town of Rye	326,110,514	0	326,110,514
Town of Scarsdale	149,150,755	0	149,150,755
Town of Somers		0	
Town of Yorktown	3,485,965	0	3,485,965

2024 NET TAXABLE CHANGES FROM ASSESSORS' ANNUAL REPORTS

MUNICIPALITY	2023 TAXABLE ASSESSED VALUE	ADJUST- MENTS	NET EQUALIZATION CHANGES	ACTUAL PHYSICAL CHANGES	NET CHANGE OF STATE- MANDATED ASSESSMENT	PARTIAL EXEMPT CHANGE	WHOLLY* EXEMPT CHANGE	2024 TAXABLE ASSESSED VALUE
City of Mount Vernon	146,046,963	(14,450)	(795,956)	757,506	(270,864)	(154,782)	257,300	145,568,417
City of New Rochelle	266,036,908	(678,143)	(834,564)	745,344	419,736	225,075	(102,460)	265,914,356
City of Peekskill	64,258,012	(3,500)	(64,486)	277,062	455,805	(304,640)	1,500	64,618,253
City of Rye	148,065,242	(2,967,000)	(1,072,376)	1,164,545	192,773	(92,317)	0	145,290,867
City of White Plains	280,525,842	-	(3,731,905)	(1,060,945)	1,528,526	203,609	(1,718,600)	277,465,127
City of Yonkers	465,411,451	3,422,226	(2,439,003)	1,662,849	2,222,449	(1,258,362)	91,400	469,021,610
Town of Bedford	600,783,118	(650,438)	(4,339,683)	8,129,505	478,566	97,754	(133,250)	604,498,822
Town of Cortlandt	110,391,497	18,841	213,826	20,328	371,505	(113,372)	124,450	110,902,625
Town of Eastchester	101,491,948	(26,679)	(332,389)	352,655	(532,527)	85,659	28,900	101,038,667
Town of Greenburgh	24,300,843,088	15,285,900	1,143,093,500	711,646,900	170,814,000	(26,816,565)	3,735,300	26,314,866,823
Town of Harrison	126,035,665	-	(1,039,314)	1,157,799	223,852	(106,963)	(6,220)	126,271,039
Town of Lewisboro	294,898,631	-	(1,062,100)	1,473,875	184,580	178,890	(163,300)	295,673,876
Town of Mamaroneck	11,680,331,469	2,806	670,313,305	77,114,649	39,091,774	(6,159,572)	(1,923,000)	12,460,694,431
Town of Mount Kisco	289,530,059	(197,140)	(698,770)	758,800	1,896,804	(487,735)	(96,000)	290,802,018
Town of Mount Pleasant	144,212,512	1,500	(249,004)	1,799,546	313,523	46,122	(151,108)	146,124,199
Town of New Castle	1,072,229,133	-	(4,955,452)	16,574,265	2,623,842	(937,138)	(518,100)	1,085,534,650
Town of North Castle	121,241,456	(21,800)	(548,209)	1,176,075	63,040	(35,921)	0	121,874,641
Town of North Salem	1,694,438,617	13,393,600	146,711,870	11,781,530	1,093,200	(19,551,557)	329,500	1,847,867,260
Town of Ossining	6,307,218,945	(6,450,300)	356,242,374	22,286,126	55,395,600	(26,431,396)	2,366,900	6,708,261,349
Town of Pelham	4,180,977,622	-	223,040,783	16,279,300	13,885,782	1,147,636	0	4,435,331,123
Town of Pound Ridge	379,286,501	(96,580)	(747,220)	4,066,311	113,459	(507,486)	(152,400)	382,114,985
Town of Rye	9,334,213,104	12,608,600	280,142,270	21,255,875	51,303,133	(25,022,884)	0	9,674,500,098
Town of Scarsdale	9,165,980,480	-	(14,401,986)	134,780,756	19,678,141	(7,173,369)	27,100,000	9,298,864,022
Town of Somers	493,498,793	-	(739,444)	1,429,045	156,341	(1,066,852)	55,100	493,277,883
Town of Yorktown	131,230,208	-	(1,318,460)	614,103	(365,224)	137,273	(1,100)	130,297,900
TOTALS:	71,899,177,264							75,996,675,041

* Although listed, this value is not included in determining Taxable Assessed Value. This is a value added to make taxpayers aware of increases or decreases in the amount of wholly exempt property

2024 GROSS ASSESSMENT ROLL

MUNICIPALITY	TAXABLE	PARTIAL	WHOLLY	GROSS ROLL	EXEMPTIONS
	ASSESSED VALUE	EXEMPTIONS	EXEMPT		AS % OF
					GROSS ROLL
City of Mount Vernon	145,568,417	6,320,115	39,511,457	191,399,989	24%
City of New Rochelle	265,914,356	3,929,875	98,412,790	368,257,021	28%
City of Peekskill	64,618,253	2,750,618	60,005,157	127,374,028	49%
City of Rye	145,290,867	731,027	21,832,262	167,854,156	13%
City of White Plains	277,465,127	10,472,436	121,576,267	409,513,830	32%
City of Yonkers	469,021,610	20,635,634	238,973,317	728,630,561	36%
Town of Bedford	604,498,822	6,021,102	66,621,840	677,141,764	11%
Town of Cortlandt*	110,902,625	-14,382,626	67,511,877	164,031,876	32%
Town of Eastchester	101,038,667	1,046,638	17,896,080	119,981,385	16%
Town of Greenburgh	26,314,866,823	460,927,463	3,858,116,914	30,633,911,200	14%
Town of Harrison	126,271,039	928,870	50,754,193	177,954,102	29%
Town of Lewisboro	295,673,876	4,844,978	16,486,700	317,005,554	7%
Town of Mamaroneck	12,460,694,431	118,842,950	761,488,373	13,341,025,754	7%
Town of Mount Kisco	290,802,018	5,133,743	55,503,800	351,439,561	17%
Town of Mount Pleasant	146,124,199	1,941,373	56,585,833	204,651,405	29%
Town of New Castle	1,085,534,650	8,376,159	60,960,902	1,154,871,711	6%
Town of North Castle	121,874,641	807,794	20,853,530	143,535,965	15%
Town of North Salem	1,847,867,260	134,420,540	149,192,900	2,131,480,700	13%
Town of Ossining	6,708,261,349	190,828,751	760,086,500	7,659,176,600	12%
Town of Pelham	4,435,331,123	71,419,409	220,807,700	4,727,558,232	6%
Town of Pound Ridge	382,114,985	6,542,745	23,347,711	412,005,441	7%
Town of Rye	9,674,500,098	312,308,350	971,177,800	10,957,986,248	12%
Town of Scarsdale	9,298,864,022	46,429,338	866,445,925	10,211,739,285	9%
Town of Somers	493,277,883	14,793,277	42,606,150	550,677,310	10%
Town of Yorktown	130,297,900	3,570,426	21,083,403	154,951,729	16%

*Indian Point is Exempt but on Roll Section 6 which is taxable

PERSONAL EXEMPTION INFORMATION

Disability Exemption

New York State law (section 459-c of the Real Property Tax Law) gives local governments and public school districts the option of granting a reduction in the amount of property taxes paid by qualifying persons with disabilities.

For additional information, go to <http://www.tax.ny.gov/pit/property/exemption/disablexempt.htm>.

In the following table, the lower figure in each case indicates the maximum income at which an eligible homeowner may receive a 50% exemption. The higher figure is the maximum at which an eligible homeowner may receive a 5% exemption under the sliding scale. The sliding scale provides for decreasing exemption percentages to a minimum of 5% as income increases. The Cooperative (Co-op) column indicates whether this exemption is available to cooperative apartment residents.

Municipality	Co-op	2024 Municipality	2024 School
Westchester County	YES	\$50,000.00 to \$58,399.99	N/A
City of Mount Vernon	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
City of New Rochelle	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
City of Peekskill	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
City of Rye	YES	\$50,000.00 to \$58,399.99	Varies by District
City of White Plains	NO	\$17,500.00 to \$32,400.00	\$17,500.00 to \$32,400.00
City of Yonkers	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Bedford	NO	\$50,000.00 to \$58,399.99	Varies by District
Town of Cortlandt	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Eastchester	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Greenburgh	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Harrison	YES*	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Lewisboro	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Mamaroneck	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Mount Kisco	NO	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Mount Pleasant	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of New Castle	NO	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of North Castle	NO	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of North Salem	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Ossining	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of Pelham	NO	Exemption Not Adopted	Exemption Not Adopted
Town of Pound Ridge	NO	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of Rye	NO	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Scarsdale	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Somers	YES**	\$29,000.00 to \$37,399.99	Varies by District
Town of Yorktown	YES	\$50,000.00 to \$58,399.99	Varies by District

*Harrison Central School District does not offer to Co-ops

**Somers CSD, North Salem CSD, and Lakeland CSD do not offer to Co-ops

PERSONAL EXEMPTION INFORMATION

Senior Citizen Exemption

New York State Real Property Tax Law, section 467, gives local governments and public school districts the option of granting a reduction on the amount of property taxes paid by qualifying senior citizens.

For additional information, go to <https://www.tax.ny.gov/pit/property/exemption/senior exempt.htm>

In the following table, the lower figure in each case indicates the maximum income at which an eligible homeowner may receive a 50% exemption. The higher figure is the maximum at which an eligible homeowner may receive a 5% exemption under the sliding scale. The sliding scale provides for decreasing exemption percentages to a minimum of 5% as income increases. The Cooperative (Co-op) column indicates whether this exemption is available to cooperative apartment residents.

Municipality	Co-op	2024 Municipalities	2024 School District(s)
Westchester County	YES	\$50,000.00 to \$58,399.99	N/A
City of Mount Vernon	NO	\$29,000.00 to \$37,399.00	\$29,000.00 to \$37,399.99
City of New Rochelle	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
City of Peekskill	YES*	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
City of Rye	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
City of White Plains	NO	\$17,500.00 to \$32,400.00	\$17,500.00 to \$32,400.00
City of Yonkers	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Bedford	NO	\$50,000.00 to \$58,399.99	Varies by District
Town of Cortlandt	YES	\$29,000.00 to \$37,399.99	Varies by District
Town of Eastchester	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Greenburgh	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of Harrison	NO	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Lewisboro	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of Mamaroneck	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Mount Kisco	YES**	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Mount Pleasant	YES	\$50,000.00 to \$58,399.99	Varied by District
Town of New Castle	NO	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of North Castle	NO	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of North Salem	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Ossining	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99
Town of Pelham	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Pound Ridge	NO	\$50,000.00 to \$58,399.99	Varies by District
Town of Rye	NO	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Scarsdale	YES	\$50,000.00 to \$58,399.99	\$50,000.00 to \$58,399.99
Town of Somers	YES	\$29,000.00 to \$37,399.99	\$29,000.00 to \$37,399.99
Town of Yorktown	YES	\$50,000.00 to \$58,399.99	\$29,000.00 to \$37,399.99

*Not in the School Districts

** Only in the school district

PERSONAL EXEMPTION INFORMATION

STAR

STAR is New York State's School Tax Relief Program that includes a STAR credit check or a partial property tax exemption from school taxes. It is available on a property owner's primary residence whether it's a condominium, cooperative apartment, manufactured home, farm dwelling, apartment building or mixed-use property where the property owner owns and lives in their home. New Yorkers who are receiving the STAR exemption and purchased their current home prior to May 1, 2014 may continue to receive the STAR exemption. New Yorkers who purchased their home between May 1, 2014 and August 1, 2015 may need to register to receive a STAR credit. New Yorkers who purchased their home after August 1, 2015 need to register to receive a STAR credit.

There are two (2) STAR property tax exemptions and credits: The **Basic STAR** exemption is available for owner-occupied, primary residences regardless of the owners' ages. The **Enhanced STAR** exemption is available for the primary residences of senior citizens (age 65 and older).

However, to be eligible for the tax rebate and either of these two (2) exemptions or credits the combined income of owner(s) who reside at the property, and any spouse who resides at the property, must not exceed the income limit applicable to each rebate, exemption or credit. For additional information, go to <https://www.tax.ny.gov/pit/property/star/eligibility.htm>

Maximum 2024-2025 STAR savings by Municipality

Municipal name	School district name	Class	Basic	Enhanced
City of Mt Vernon	Mount Vernon	-	\$1,634	\$4,360
City of New Rochelle	New Rochelle	-	\$1,392	\$3,592
City of Peekskill	Hendrick Hudson	-	\$1,379	\$3,226
City of Peekskill	Peekskill	-	\$1,725	\$3,958
City of Rye	Rye	-	\$796	\$1,853
City of Rye	Rye Neck	H	\$1,238	\$2,882
City of Rye	Rye Neck	N	\$1,411	\$3,314
City of White Plains	White Plains	-	\$1,473	\$3,416
City of Yonkers	Yonkers	-	\$902	\$2,318
Town of Bedford	Bedford	-	\$1,219	\$2,442
Town of Bedford	Byram Hills	-	\$1,234	\$2,564
Town of Bedford	Katonah-Lewisboro	-	\$1,595	\$3,711
Town of Cortlandt	Croton-Harmon	-	\$1,553	\$3,704
Town of Cortlandt	Hendrick Hudson	-	\$1,375	\$3,317
Town of Cortlandt	Lakeland	-	\$1,818	\$4,420
Town of Cortlandt	Putnam Valley	-	\$2,000	\$4,525
Town of Cortlandt	Yorktown	-	\$1,776	\$4,318
Town of Eastchester	Eastchester	-	\$1,373	\$3,205
Town of Eastchester	Tuckahoe	-	\$1,437	\$3,352
Town of Eastchester (Bronxville)	Bronxville	-	\$1,123	\$2,612
Town of Greenburgh	Ardsley	-	\$1,644	\$4,128
Town of Greenburgh	Dobbs Ferry	-	\$1,674	\$4,124
Town of Greenburgh	Edgemont	-	\$1,646	\$3,830
Town of Greenburgh	Elmsford	-	\$1,417	\$3,427
Town of Greenburgh	Greenburgh	-	\$1,173	\$2,776
Town of Greenburgh	Hastings On Hudson	-	\$1,628	\$3,973
Town of Greenburgh	Irvington	-	\$1,605	\$3,735
Town of Greenburgh	Pocantico Hills	-	\$708	\$1,717

Maximum 2024-2025 STAR savings by Municipality

Municipal name	School district name	Class	Basic	Enhanced
Town of Greenburgh	Tarrytowns	-	\$1,582	\$4,061
Town of Greenburgh	Valhalla	-	\$1,475	\$3,373
Town of Harrison	Harrison	-	\$1,047	\$2,232
Town of Lewisboro	Katonah-Lewisboro	-	\$1,634	\$3,559
Town of Mamaroneck	Mamaroneck	-	\$1,064	\$2,557
Town of Mamaroneck	Scarsdale	-	\$1,201	\$2,693
Town of Mount Kisco	Bedford	-	\$1,224	\$2,452
Town of Mount Pleasant	Briarcliff Manor	-	\$1,728	\$3,962
Town of Mount Pleasant	Byram Hills	-	\$1,242	\$2,589
Town of Mount Pleasant	Chappaqua	-	\$1,715	\$3,558
Town of Mount Pleasant	Mount Pleasant	-	\$1,520	\$3,152
Town of Mount Pleasant	Pleasantville	-	\$1,653	\$3,995
Town of Mount Pleasant	Pocantico Hills	-	\$746	\$1,742
Town of Mount Pleasant	Tarrytowns	-	\$1,711	\$4,073
Town of Mount Pleasant	Valhalla	-	\$1,595	\$3,458
Town of New Castle	Bedford	-	\$1,212	\$2,429
Town of New Castle	Byram Hills	-	\$1,272	\$2,592
Town of New Castle	Chappaqua	-	\$1,702	\$3,676
Town of New Castle	Ossining	-	\$1,888	\$4,250
Town of New Castle	Pleasantville	-	\$1,607	\$3,960
Town of New Castle	Yorktown	-	\$1,708	\$4,138
Town of North Castle	Bedford	-	\$1,225	\$2,457
Town of North Castle	Byram Hills	-	\$1,273	\$2,621
Town of North Castle	Harrison	-	\$995	\$2,130
Town of North Castle	Mount Pleasant	-	\$1,472	\$2,951
Town of North Castle	Valhalla	-	\$1,591	\$3,314
Town of North Salem	Katonah-Lewisboro	-	\$1,536	\$3,419
Town of North Salem	North Salem	-	\$1,528	\$3,061
Town of Ossining	Briarcliff Manor	-	\$1,630	\$3,978
Town of Ossining	Ossining	-	\$1,707	\$4,304
Town of Pelham	Pelham	H	\$1,455	\$3,386
Town of Pelham	Pelham	N	\$1,964	\$4,570
Town of Pound Ridge	Bedford	-	\$1,175	\$2,354
Town of Pound Ridge	Katonah-Lewisboro	-	\$1,573	\$3,536
Town of Rye	Blind Brook-Rye	H	\$1,360	\$3,091
Town of Rye	Blind Brook-Rye	N	\$2,122	\$4,634
Town of Rye	Harrison	-	\$978	\$2,161
Town of Rye	Port Chester-Rye	H	\$1,040	\$2,667
Town of Rye	Port Chester-Rye	N	\$1,675	\$3,991
Town of Rye	Rye Neck	H	\$1,213	\$2,975
Town of Rye	Rye Neck	N	\$1,532	\$3,702
Town of Scarsdale	Scarsdale	-	\$1,218	\$2,759
Town of Somers	Lakeland	-	\$1,768	\$4,388
Town of Somers	North Salem	-	\$1,591	\$3,226
Town of Somers	Somers	-	\$1,652	\$3,409
Town of Yorktown	Croton-Harmon	-	\$1,528	\$3,650
Town of Yorktown	Lakeland	-	\$1,792	\$4,357
Town of Yorktown	Ossining	-	\$1,873	\$4,160
Town of Yorktown	Yorktown	-	\$1,766	\$4,255

PERSONAL EXEMPTION INFORMATION

Veteran Exemption

The Eligible Funds Veterans' real property tax exemption (Real Property Tax Law, section 458) provides a partial exemption where property owned by a Veteran or certain other persons designated in the law has been purchased with pension, bonus, or insurance monies, referred to as "eligible funds." Another exemption, known as the Alternative Veterans' Exemption (Real Property Tax Law, section 458-a), is available only for residential property of veterans who served during wartime or received an expeditionary medal. In 2014 School Districts were given the option to adopt a resolution allowing the application of the alternative veterans' exemption to school taxes. Also the Cold War Veterans' Exemption (Real Property Tax Law 458-b), is available to veterans who served on active duty (exclusive of training) in the United States armed forces between September 2, 1945 and December 26, 1991, and who are not currently receiving either the eligible funds or Alternative Veterans' exemption. For additional information, go to <http://www.tax.ny.gov/pit/property/exemption/vetexempt.htm>

As it pertains to the Alternative Veterans' Exemption, a qualified residential parcel receives an exemption equal to 15% of its assessed value or the first figure in the table below for the municipality or school district multiplied by the applicable equalization rate, whichever is less. An additional exemption equal to 10% of its assessed value or the middle figure in the table below for the municipality multiplied by the applicable equalization rate, which ever is less, is available to eligible combat Veterans. Where a Veteran has received a service-connected disability rating from the Veterans' Administration or the Department of Defense, there is an additional exemption which is equal to one-half of the disability rating, multiplied by the assessed value of the property or the last figure in the table below for the municipality multiplied by the applicable equalization rate, which ever is less.

Alternative Veterans Exemption		
Municipality	Co-op Eligibility	2024
Westchester County	YES	75,000/50,000/250,000
City of Mount Vernon	NO	54,000/36,000/180,000
City of New Rochelle	YES	75,000/50,000/250,000
City of Peekskill	YES	54,000/36,000/180,000
City of Rye	YES	75,000/50,000/250,000
City of White Plains	NO	27,000/45,000/90,000
City of Yonkers	YES	75,000/50,000/250,000
Town of Bedford	NO	54,000/36,000/180,000
Town of Cortlandt	YES	75,000/50,000/250,000
Town of Eastchester	YES	75,000/50,000/250,000
Town of Greenburgh	YES	75,000/50,000/250,000
Town of Harrison	YES	75,000/50,000/250,000
Town of Lewisboro	YES	75,000/50,000/250,000
Town of Mamaroneck	YES	75,000/50,000/250,000
Town of Mount Kisco	YES	36,000/24,000/120,000
Town of Mount Pleasant	YES	75,000/50,000/250,000
Town of New Castle	NO	75,000/50,000/250,000
Town of North Castle	NO	75,000/50,000/250,000
Town of North Salem	YES	75,000/50,000/250,000
Town of Ossining	YES	54,000/36,000/180,000
Town of Pelham	YES	75,000/50,000/250,000
Town of Pound Ridge	NO	75,000/50,000/250,000
Town of Rye	YES	75,000/50,000/250,000
Town of Scarsdale	YES	75,000/50,000/250,000
Town of Somers	NO	75,000/50,000/250,000
Town of Yorktown	YES	75,000/50,000/250,000

Alternative Veterans Exemption		
School District	Co-op Eligibility	2024
Bedford CSD*	YES	36,000/24,000/120,000
Blind Brook-Rye UFSD*	NO	54,000/36,000/180,000
Briarcliff Manor UFSD	YES	12,000/8,000/40,000
Byram Hills CSD	NO	12,000/8,000/40,000
Chappaqua CSD	NO	12,000/8,000/40,000
Croton- Harmon SD	YES	12,000/8,000/40,000
Harrison CSD	YES	75,000/50,000/250,000
Hastings UFSD	YES	12,000/20,000/40,000
Hendrick Hudson UFSD	N/A	Not Offered
Katonah/Lewisboro UFSD	YES	75,000/50,000/250,000
Lakeland CSD	NO	12,000/8,000/40,000
Mamaroneck UFSD	YES	39,000/26,000/130,000
Mount Pleasant SD	YES	12,000/8,000/40,000
Mount Vernon SD	NO	54,000/36,000/180,000
New Rochelle SD	YES	54,000/36,000/180,000
North Salem CSD	YES	75,000/50,000/250,000
Ossining UFSD*	YES	12,000/8,000/40,000
Peekskill City SD	NO	12,000/8,000/40,000
Pelham Public Schools	YES	75,000/50,000/250,000
Pleasantville UFSD	NO	12,000/8,000/40,000
Pocantico Hills CSD	YES	12,000/20,000/40,000
Port Chester Rye UFSD*	NO	12,000/8,000/40,000
Putnam Valley CSD	NO	12,000/8,000/40,000
Rye City School District	YES	75,000/50,000/250,000
Rye Neck Schools	NO	12,000/8,000/40,000
Scarsdale UFSD	YES	12,000/8,000/40,000
Somers CSD	NO	12,000/8,000/40,000
Tarrytown SD	YES	12,000/8,000/40,000
Valhalla UFSD	YES	12,000/20,000/40,000
White Plains City SD	YES	12,000/20,000/40,000
Yonkers Public Schools	YES	75,000/50,000/250,000
Yorktown CSD	NO	12,000/8,000/40,000

*Extended to Gold Star Parents

As it pertains to the Cold War Veterans' Exemption, a qualified residential parcel receives an exemption equal to 10% or 15% of its assessed value or the first figure in the table below for the municipality multiplied by the applicable equalization rate, whichever is less. Where a Veteran has received a service-connected disability rating from the Veterans' Administration or the Department of Defense, there is an additional exemption which is equal to one-half of the disability rating, multiplied by the assessed value of the property or the last figure in the table below for the municipality multiplied by the applicable equalization rate, which ever is less.

Cold War Veterans Exemption			
Municipality	Co-op Eligibility	Percentage	2024
Westchester County	YES	15%	75,000/250,000
City of Mount Vernon	YES	15%	54,000/180,000
City of New Rochelle	YES	15%	75,000/250,000
City of Peekskill	NO	15%	54,000/180,000
City of Rye	YES	15%	75,000/250,000
City of White Plains	NO	15%	12,000/40,000
City of Yonkers	YES	15%	75,000/250,000
Town of Bedford	NO	15%	54,000/180,000
Town of Cortlandt	YES	15%	75,000/250,000
Town of Eastchester	YES	15%	75,000/250,000
Town of Greenburgh	YES	15%	75,000/250,000
Town of Harrison	YES	15%	75,000/250,000
Town of Lewisboro	N/A	N/A	Not Adopted
Town of Mamaroneck	YES	15%	75,000/250,000
Town of Mount Kisco	NO	N/A	Not Adopted
Town of Mount Pleasant*	YES	15%	75,000/250,000
Town of New Castle	NO	15%	75,000/250,000
Town of North Castle	NO	15%	75,000/250,000
Town of North Salem	NO	15%	75,000/250,000
Town of Ossining*	YES	15%	12,000/40,000
Town of Pelham	YES	15%	75,000/250,000
Town of Pound Ridge	NO	15%	12,000/40,000
Town of Rye	NO	15%	75,000/250,000
Town of Scarsdale	YES	15%	75,000/250,000
Town of Somers	NO	15%	75,000/250,000
Town of Yorktown	NO	15%	75,000/250,000

* The Cold War Veteran's Exemption has not been adopted in the Village of Briarcliff Manor.

PERSONAL EXEMPTION INFORMATION

Volunteer Firefighter or Volunteer Ambulance Worker Exemption

Section 466-a of the Real Property Tax Law authorizes the governing body of a county, city, town, village, or school district to partially exempt the residence of a volunteer firefighter or volunteer ambulance worker. The firefighter's exemption does not apply if the area served by the company encompasses an area served by five or more professional firefighters. The ambulance worker's exemption does not apply if the area served by the company encompasses an area served by five or more professional ambulance workers.

For additional information, go to

https://www.tax.ny.gov/research/property/assess/manuals/vol4/pt1/sec4_01/sec466_a.htm

The following table indicates which municipalities have adopted this exemption.

Municipality	Adopted Exemption
Westchester County	YES
City of Mount Vernon	NO
City of New Rochelle	NO
City of Peekskill	NO
City of Rye	YES
City of White Plains	NO
City of Yonkers	NO
Town of Bedford	YES
Town of Cortlandt	YES
Town of Eastchester	NO
Town of Greenburgh	YES
Town of Harrison	YES
Town of Lewisboro	YES
Town of Mamaroneck	YES
Town of Mount Kisco	YES
Town of Mount Pleasant	YES
Town of New Castle	YES
Town of North Castle	YES
Town of North Salem	YES
Town of Ossining	YES
Town of Pelham	NO
Town of Pound Ridge	YES
Town of Rye	YES
Town of Scarsdale	NO
Town of Somers	YES
Town of Yorktown	YES

2024											
PROPERTY CLASSIFICATION BREAKDOWN BY GROSS ASSESSED VALUE											
MUNICIPALITY	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)		
	AGRICULTURE	RESIDENTIAL	VACANT LAND	COMMERCIAL	RECREATION & ENTERTAINMENT	COMMUNITY SERVICES	INDUSTRIAL	PUBLIC SERVICE	WILD AND FORESTED LAND	OTHER	TOTAL
City of Mount Vernon	0	82,642,509	2,814,961	46,618,214	1,590,550	29,845,157	10,581,394	17,316,154	5,500	0	191,414,439
City of New Rochelle	0	187,046,093	3,355,765	91,780,920	4,499,820	53,135,769	1,553,840	26,239,814	645,000	0	368,257,021
City of Peekskill	0	41,057,199	755,705	23,800,783	308,350	7,517,875	1,053,503	52,376,563	504,050	0	127,374,028
City of Rye	0	120,519,963	1,533,212	13,336,735	8,387,841	13,687,342	37,500	10,068,913	282,650	0	167,854,156
City of White Plains	197,500	121,815,016	3,431,097	166,099,261	2,029,425	91,715,030	338,175	21,324,559	2,563,767	0	409,513,830
City of Yonkers	0	279,203,119	11,846,095	203,729,122	12,577,600	155,094,211	3,417,690	60,812,024	1,950,700	0	728,630,561
Town of Bedford	6,113,610	533,886,340	16,310,543	44,515,755	2,811,515	47,446,995	1,430,400	18,868,906	5,757,700	0	677,141,764
Town of Cortlandt	36,525	83,628,835	1,359,904	13,550,862	774,495	33,303,850	283,270	29,229,592	1,664,573	0	164,031,906
Town of Eastchester	7,850	72,235,116	2,254,064	24,033,011	1,417,850	12,695,910	93,920	7,197,564	46,100	0	119,981,385
Town of Greenburgh	13,454,200	17,515,327,200	388,950,400	7,176,725,400	211,143,600	3,346,789,400	142,566,700	1,588,060,300	250,893,100	0	30,633,910,300
Town of Harrison	0	100,379,923	1,331,036	20,803,214	1,779,370	44,664,688	0	8,154,226	841,645	0	177,954,102
Town of Lewisboro	2,405,512	275,262,460	5,820,520	7,770,445	1,331,620	13,220,800	0	6,851,997	3,982,300	0	316,645,654
Town of Mamaroneck	0	10,702,365,675	92,548,836	1,467,053,496	118,712,100	469,500,973	22,120,000	380,804,574	87,920,100	0	13,341,025,754
Town of Mount Kisco	0	134,877,572	5,865,979	129,090,869	12,970,285	47,151,100	6,951,630	14,391,026	141,100	0	351,439,561
Town of Mount Pleasant	33,750	102,458,612	5,109,381	22,390,429	1,274,161	46,943,793	880,910	25,477,519	82,850	0	204,651,405
Town of New Castle	89,300	980,611,266	18,511,632	41,293,195	6,008,306	52,388,197	2,461,350	44,865,609	8,642,856	0	1,154,871,711
Town of North Castle	497,820	95,588,744	1,768,355	19,769,749	567,546	10,841,940	281,600	12,822,036	1,388,175	0	143,535,965
Town of North Salem	70,984,700	1,569,033,600	85,468,000	61,056,300	35,164,000	71,683,200	0	185,858,500	52,232,400	0	2,131,480,700
Town of Ossining	0	4,746,377,500	97,159,000	1,633,670,100	50,645,000	699,770,900	16,544,400	361,988,100	53,021,600	0	7,659,176,600
Town of Pelham	0	3,897,926,000	8,060,000	436,148,600	23,469,200	177,836,700	16,033,000	159,168,732	8,916,000	0	4,727,558,232
Town of Pound Ridge	456,500	360,412,931	11,551,674	6,067,790	1,739,400	8,744,771	0	10,380,411	12,651,964	0	412,005,441
Town of Rye	0	7,609,525,872	88,075,963	1,937,517,063	60,311,300	456,122,000	3,790,600	773,772,250	28,871,200	0	10,957,986,248
Town of Scarsdale	0	8,741,967,555	125,392,569	325,116,310	37,074,165	728,863,625	0	182,425,061	70,900,000	0	10,211,739,285
Town of Somers	3,435,250	434,429,045	6,133,280	36,506,175	2,005,050	39,572,360	0	24,620,050	3,976,100	0	550,677,310
Town of Yorktown	383,950	103,689,598	1,660,725	20,986,379	528,800	13,904,444	204,800	10,598,913	2,994,120	0	154,951,729
NOTE: This table should only be used for analysis within a municipality. It can not be used to compare municipalities because figures have not been adjusted for level of assessment.											

2024
BREAKDOWN OF GROSS AV
BY PERCENTAGE WITHIN PROPERTY CLASS

MUNICIPALITY	(100) AGRICULTURE	(200) RESIDENTIAL	(300) VACANT LAND	(400) COMMERCIAL	(500) RECREATION & ENTERTAINMENT	(600) COMMUNITY SERVICES	(700) INDUSTRIAL	(800) PUBLIC SERVICE	(900) WILD AND FORESTED LAND	OTHER	TOTAL
City of Mount Vernon	0.0000%	43.1746%	1.4706%	24.3546%	0.8309%	15.5919%	5.5280%	9.0464%	0.0029%	0.0000%	100%
City of New Rochelle	0.0000%	50.7923%	0.9113%	24.9231%	1.2219%	14.4290%	0.4219%	7.1254%	0.1751%	0.0000%	100%
City of Peekskill	0.0000%	32.2336%	0.5933%	18.6857%	0.2421%	5.9022%	0.8271%	41.1203%	0.3957%	0.0000%	100%
City of Rye	0.0000%	71.8004%	0.9134%	7.9454%	4.9971%	8.1543%	0.0223%	5.9986%	0.1684%	0.0000%	100%
City of White Plains	0.0482%	29.7463%	0.8378%	40.5601%	0.4956%	22.3961%	0.0826%	5.2073%	0.6261%	0.0000%	100%
City of Yonkers	0.0000%	38.3189%	1.6258%	27.9606%	1.7262%	21.2857%	0.4691%	8.3461%	0.2677%	0.0000%	100%
Town of Bedford	0.9029%	78.8441%	2.4087%	6.5741%	0.4152%	7.0070%	0.2112%	2.7866%	0.8503%	0.0000%	100%
Town of Cortlandt	0.0223%	51.1052%	0.8290%	8.2611%	0.4722%	20.3033%	0.1727%	17.8195%	1.0148%	0.0000%	100%
Town of Eastchester	0.0065%	60.2053%	1.8787%	20.0306%	1.1817%	10.5816%	0.0783%	5.9989%	0.0384%	0.0000%	100%
Town of Greenburgh	0.0439%	57.1763%	1.2697%	23.4274%	0.6892%	10.9251%	0.4654%	5.1840%	0.8190%	0.0000%	100%
Town of Harrison	0.0000%	56.4078%	0.7480%	11.6902%	0.9999%	25.0990%	0.0000%	4.5822%	0.4730%	0.0000%	100%
Town of Lewisboro	0.7597%	86.9308%	1.8382%	2.4540%	0.4205%	4.1753%	0.0000%	2.1639%	1.2577%	0.0000%	100%
Town of Mamaroneck	0.0000%	80.2215%	0.6937%	10.9966%	0.8898%	3.5192%	0.1658%	2.8544%	0.6590%	0.0000%	100%
Town of Mount Kisco	0.0000%	38.3786%	1.6691%	36.7320%	3.6906%	13.4166%	1.9780%	4.0949%	0.0401%	0.0000%	100%
Town of Mount Pleasant	0.0165%	50.0649%	2.4966%	10.9408%	0.6226%	22.9384%	0.4304%	12.4492%	0.0405%	0.0000%	100%
Town of New Castle	0.0077%	84.9108%	1.6029%	3.5756%	0.5203%	4.5363%	0.2131%	3.8849%	0.7484%	0.0000%	100%
Town of North Castle	0.3468%	66.5957%	1.2320%	13.7734%	0.3954%	7.5535%	0.2032%	8.9330%	0.9671%	0.0000%	100%
Town of North Salem	3.3303%	73.6124%	4.0098%	2.8645%	1.6497%	3.3631%	0.0000%	8.7197%	2.4505%	0.0000%	100%
Town of Ossining	0.0000%	61.9698%	1.2685%	21.3296%	0.6612%	9.1364%	0.2160%	4.7262%	0.6923%	0.0000%	100%
Town of Pelham	0.0000%	82.4511%	0.1705%	9.2257%	0.4964%	3.7617%	0.3391%	3.3668%	0.1886%	0.0000%	100%
Town of Pound Ridge	0.1108%	87.4777%	2.8038%	1.4727%	0.4222%	2.1225%	0.0000%	2.5195%	3.0708%	0.0000%	100%
Town of Rye	0.0000%	69.4427%	0.8038%	17.6813%	0.5504%	4.1625%	0.0346%	7.0613%	0.2635%	0.0000%	100%
Town of Scarsdale	0.0000%	85.6070%	1.2279%	3.1838%	0.3631%	7.1375%	0.0000%	1.7864%	0.6943%	0.0000%	100%
Town of Somers	0.6238%	78.8899%	1.1138%	6.6293%	0.3641%	7.1861%	0.0000%	4.4709%	0.7220%	0.0000%	100%
Town of Yorktown	0.2478%	66.9174%	1.0718%	13.5438%	0.3413%	8.9734%	0.1322%	6.8401%	1.9323%	0.0000%	100%

MUNICIPALITY	2024 BREAKDOWN OF PARCELS BY PROPERTY CLASS										
	(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)	OTHER	TOTAL
	AGRICULTURE	RESIDENTIAL	VACANT LAND	COMMERCIAL	RECREATION & ENTERTAINMENT	COMMUNITY SERVICES	INDUSTRIAL	PUBLIC SERVICE	WILD AND FORESTED LAND		
City of Mount Vernon	0	8,448	784	1,234	49	259	321	65	1	0	11,161
City of New Rochelle	0	12,225	1,066	2,295	58	264	28	88	27	0	16,051
City of Peekskill	0	4,594	300	1,351	18	73	26	41	18	0	6,421
City of Rye	0	3,920	192	705	42	64	2	120	4	0	5,049
City of White Plains	10	8,452	757	4,476	12	169	9	83	71	0	14,039
City of Yonkers	0	24,896	3,402	6,654	68	1,189	49	167	20	0	36,445
Town of Bedford	26	5,119	618	292	6	99	6	83	44	0	6,293
Town of Cortlandt	3	11,773	1,460	1,270	239	146	16	230	193	0	15,330
Town of Eastchester	1	6,638	775	1,673	18	80	7	138	1	0	9,331
Town of Greenburgh	8	18,865	2,083	6,621	141	435	25	626	186	0	28,990
Town of Harrison	0	5,895	449	427	18	79	0	81	127	0	7,076
Town of Lewisboro	26	4,648	762	57	36	221	0	82	43	0	5,875
Town of Mamaroneck	0	6,482	411	1,824	37	84	18	65	64	0	8,985
Town of Mount Kisco	0	1,750	195	742	9	54	12	30	7	0	2,799
Town of Mount Pleasant	2	11,224	1,685	876	43	228	15	329	9	0	14,411
Town of New Castle	1	5,762	596	107	29	72	4	98	138	0	6,807
Town of North Castle	5	3,923	410	216	18	74	7	115	85	0	4,853
Town of North Salem	45	1,807	304	78	25	44	0	95	49	0	2,447
Town of Ossining	0	6,849	518	2,464	27	164	7	94	61	0	10,184
Town of Pelham	0	3,177	89	303	9	57	5	38	26	0	3,704
Town of Pound Ridge	2	1,945	307	34	9	30	0	73	81	0	2,481
Town of Rye	0	8,868	368	1,701	26	104	2	158	32	0	11,259
Town of Scarsdale	0	5,383	239	122	9	162	0	43	2	0	5,960
Town of Somers	27	8,037	825	103	14	139	0	119	78	0	9,342
Town of Yorktown	12	9,985	1,023	2,512	18	195	2	346	324	0	14,417
TOTALS	168	190,665	18,834	38,137	978	4,485	561	3,407	1,691	0	259,710

2024
BREAKDOWN OF PARCELS
BY PERCENTAGE WITHIN PROPERTY CLASS

MUNICIPALITY	(100) AGRICULTURE	(200) RESIDENTIAL	(300) VACANT LAND	(400) COMMERCIAL	(500) RECREATION & ENTERTAINMENT	(600) COMMUNITY SERVICES	(700) INDUSTRIAL	(800) PUBLIC SERVICE	(900) WILD AND FORESTED LAND	OTHER	TOTAL
City of Mount Vernon	0.00%	75.69%	7.02%	11.06%	0.44%	2.32%	2.88%	0.58%	0.01%	0.00%	100%
City of New Rochelle	0.00%	76.16%	6.64%	14.30%	0.36%	1.64%	0.17%	0.55%	0.17%	0.00%	100%
City of Peekskill	0.00%	71.55%	4.67%	21.04%	0.28%	1.14%	0.40%	0.64%	0.28%	0.00%	100%
City of Rye	0.00%	77.64%	3.80%	13.96%	0.83%	1.27%	0.04%	2.38%	0.08%	0.00%	100%
City of White Plains	0.07%	60.20%	5.39%	31.88%	0.09%	1.20%	0.06%	0.59%	0.51%	0.00%	100%
City of Yonkers	0.00%	68.31%	9.33%	18.26%	0.19%	3.26%	0.13%	0.46%	0.05%	0.00%	100%
Town of Bedford	0.41%	81.34%	9.82%	4.64%	0.10%	1.57%	0.10%	1.32%	0.70%	0.00%	100%
Town of Cortlandt	0.02%	76.80%	9.52%	8.28%	1.56%	0.95%	0.10%	1.50%	1.26%	0.00%	100%
Town of Eastchester	0.01%	71.14%	8.31%	17.93%	0.19%	0.86%	0.08%	1.48%	0.01%	0.00%	100%
Town of Greenburgh	0.03%	65.07%	7.19%	22.84%	0.49%	1.50%	0.09%	2.16%	0.64%	0.00%	100%
Town of Harrison	0.00%	83.31%	6.35%	6.03%	0.25%	1.12%	0.00%	1.14%	1.79%	0.00%	100%
Town of Lewisboro	0.44%	79.11%	12.97%	0.97%	0.61%	3.76%	0.00%	1.40%	0.73%	0.00%	100%
Town of Mamaroneck	0.00%	72.14%	4.57%	20.30%	0.41%	0.93%	0.20%	0.72%	0.71%	0.00%	100%
Town of Mount Kisco	0.00%	62.52%	6.97%	26.51%	0.32%	1.93%	0.43%	1.07%	0.25%	0.00%	100%
Town of Mount Pleasant	0.01%	77.88%	11.69%	6.08%	0.30%	1.58%	0.10%	2.28%	0.06%	0.00%	100%
Town of New Castle	0.01%	84.65%	8.76%	1.57%	0.43%	1.06%	0.06%	1.44%	2.03%	0.00%	100%
Town of North Castle	0.10%	80.84%	8.45%	4.45%	0.37%	1.52%	0.14%	2.37%	1.75%	0.00%	100%
Town of North Salem	1.84%	73.85%	12.42%	3.19%	1.02%	1.80%	0.00%	3.88%	2.00%	0.00%	100%
Town of Ossining	0.00%	67.25%	5.09%	24.19%	0.27%	1.61%	0.07%	0.92%	0.60%	0.00%	100%
Town of Pelham	0.00%	85.77%	2.40%	8.18%	0.24%	1.54%	0.13%	1.03%	0.70%	0.00%	100%
Town of Pound Ridge	0.08%	78.40%	12.37%	1.37%	0.36%	1.21%	0.00%	2.94%	3.26%	0.00%	100%
Town of Rye	0.00%	78.76%	3.27%	15.11%	0.23%	0.92%	0.02%	1.40%	0.28%	0.00%	100%
Town of Scarsdale	0.00%	90.32%	4.01%	2.05%	0.15%	2.72%	0.00%	0.72%	0.03%	0.00%	100%
Town of Somers	0.29%	86.03%	8.83%	1.10%	0.15%	1.49%	0.00%	1.27%	0.83%	0.00%	100%
Town of Yorktown	0.08%	69.26%	7.10%	17.42%	0.12%	1.35%	0.01%	2.40%	2.25%	0.00%	100%
TOTAL	0.14%	75.76%	7.48%	12.11%	0.39%	1.61%	0.21%	1.47%	0.84%	0.00%	100%

**2024 Effective Tax Rates for One, Two and Three-Family Houses
Westchester County, NY**

City/Town	Village	School District	2024 City/Town RAR	2024 Village RAR	2024 County Nom.	2024 City/Town Nom.	2024 Village Nom.	2024 School Nom.	2024 S.D. Nom.	Effective County Rate / %	Effective City/Town Rate / %	Effective Village Rate / %	Effective School Rate / %	Effective Special District Rate / %	OVERALL Effective Rate / %
Bedford	Bedford	Bedford	8.12	27.74	27.03	27.03	181.54	18.00	0.2253	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Byram Hills	8.12	27.74	27.03	27.03	150.98	19.00	0.2253	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Katonah	8.12	27.74	27.03	27.03	191.07	19.00	0.2253	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
Cortlandt	Cortlandt	Bedford	1.18	0.80	183.18	31.80	688.03	1,230.20	213.35	0.2278	0.0378	0.0378	0.0378	0.0378	0.2818
		Byram Hills	1.18	2.82	183.18	31.80	288.00	1,130.00	213.35	0.2278	0.0378	0.0378	0.0378	0.0378	0.2818
		Croton-Harmon	1.18	2.82	183.18	31.80	288.00	1,130.00	213.35	0.2278	0.0378	0.0378	0.0378	0.0378	0.2818
		Croton	1.18	2.82	183.18	31.80	288.00	1,130.00	213.35	0.2278	0.0378	0.0378	0.0378	0.0378	0.2818
		Croton-Harmon	1.18	2.82	183.18	31.80	288.00	1,130.00	213.35	0.2278	0.0378	0.0378	0.0378	0.0378	0.2818
		Croton	1.18	2.82	183.18	31.80	288.00	1,130.00	213.35	0.2278	0.0378	0.0378	0.0378	0.0378	0.2818
Eastchester	Eastchester	Bedford	1.18	183.18	184.84	184.84	1,230.20	213.35	0.2278	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Byram Hills	1.18	183.18	184.84	184.84	1,230.20	213.35	0.2278	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Croton-Harmon	1.18	183.18	184.84	184.84	1,230.20	213.35	0.2278	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Croton	1.18	183.18	184.84	184.84	1,230.20	213.35	0.2278	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Croton-Harmon	1.18	183.18	184.84	184.84	1,230.20	213.35	0.2278	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
		Croton	1.18	183.18	184.84	184.84	1,230.20	213.35	0.2278	0.2198	0.2198	0.2198	0.2198	0.2198	0.2198
Greenburgh	Greenburgh	Bedford	0.91	95.40	252.33	42.20	3.06	13.74	288.07	0.2290	0.0384	0.0384	0.0384	0.0384	0.2821
		Byram Hills	0.91	1.01	252.33	42.20	847.08	1,876.25	288.07	0.2290	0.0384	0.0384	0.0384	0.0384	0.2821
		Croton-Harmon	0.91	1.01	252.33	42.20	847.08	1,876.25	288.07	0.2290	0.0384	0.0384	0.0384	0.0384	0.2821
		Croton	0.91	252.33	322.38	322.38	1,628.22	288.07	0.2290	0.2821	0.2821	0.2821	0.2821	0.2821	0.2821
		Croton-Harmon	0.91	252.33	322.38	322.38	1,628.22	288.07	0.2290	0.2821	0.2821	0.2821	0.2821	0.2821	0.2821
		Croton	0.91	252.33	322.38	322.38	1,628.22	288.07	0.2290	0.2821	0.2821	0.2821	0.2821	0.2821	0.2821
Harrison	Harrison	Bedford	1.13	1.13	201.78	380.63	0.00	980.87	183.34	0.2280	0.4418	0.4418	0.4418	0.4418	0.4418
		Byram Hills	1.13	33.37	201.78	380.63	0.00	980.87	183.34	0.2280	0.4418	0.4418	0.4418	0.4418	0.4418
		Croton-Harmon	1.13	33.37	201.78	380.63	0.00	980.87	183.34	0.2280	0.4418	0.4418	0.4418	0.4418	0.4418
		Croton	1.13	1.13	201.78	380.63	0.00	980.87	183.34	0.2280	0.4418	0.4418	0.4418	0.4418	0.4418
		Croton-Harmon	1.13	1.13	201.78	380.63	0.00	980.87	183.34	0.2280	0.4418	0.4418	0.4418	0.4418	0.4418
		Croton	1.13	1.13	201.78	380.63	0.00	980.87	183.34	0.2280	0.4418	0.4418	0.4418	0.4418	0.4418
Mt. Pleasant	Mt. Pleasant	Bedford	1.07	1.07	209.08	11.14	548.78	1,864.43	171.88	0.2237	0.0119	0.0119	0.0119	0.0119	0.2805
		Byram Hills	1.07	1.07	209.08	11.14	548.78	1,864.43	171.88	0.2237	0.0119	0.0119	0.0119	0.0119	0.2805
		Croton-Harmon	1.07	1.07	209.08	11.14	548.78	1,864.43	171.88	0.2237	0.0119	0.0119	0.0119	0.0119	0.2805
		Croton	1.07	1.07	209.08	11.14	548.78	1,864.43	171.88	0.2237	0.0119	0.0119	0.0119	0.0119	0.2805
		Croton-Harmon	1.07	1.07	209.08	11.14	548.78	1,864.43	171.88	0.2237	0.0119	0.0119	0.0119	0.0119	0.2805
		Croton	1.07	1.07	209.08	11.14	548.78	1,864.43	171.88	0.2237	0.0119	0.0119	0.0119	0.0119	0.2805
New Rochelle	New Rochelle	Bedford	1.71	121.86	258.81	258.81	882.88	66.13	0.2070	0.4421	0.4421	0.4421	0.4421	0.4421	0.4421
		Byram Hills	1.71	121.86	258.81	258.81	882.88	66.13	0.2070	0.4421	0.4421	0.4421	0.4421	0.4421	0.4421
		Croton-Harmon	1.71	121.86	258.81	258.81	882.88	66.13	0.2070	0.4421	0.4421	0.4421	0.4421	0.4421	0.4421
		Croton	1.71	121.86	258.81	258.81	882.88	66.13	0.2070	0.4421	0.4421	0.4421	0.4421	0.4421	0.4421
		Croton-Harmon	1.71	121.86	258.81	258.81	882.88	66.13	0.2070	0.4421	0.4421	0.4421	0.4421	0.4421	0.4421
		Croton	1.71	121.86	258.81	258.81	882.88	66.13	0.2070	0.4421	0.4421	0.4421	0.4421	0.4421	0.4421
North Castle	North Castle	Bedford	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Byram Hills	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
Putnam	Putnam	Bedford	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Byram Hills	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
Rye	Rye	Bedford	1.26	183.29	203.60	203.60	743.15	65.87	0.2306	0.2570	0.2570	0.2570	0.2570	0.2570	0.2570
		Byram Hills	1.26	183.29	203.60	203.60	743.15	65.87	0.2306	0.2570	0.2570	0.2570	0.2570	0.2570	0.2570
		Croton-Harmon	1.26	183.29	203.60	203.60	743.15	65.87	0.2306	0.2570	0.2570	0.2570	0.2570	0.2570	0.2570
		Croton	1.26	183.29	203.60	203.60	743.15	65.87	0.2306	0.2570	0.2570	0.2570	0.2570	0.2570	0.2570
		Croton-Harmon	1.26	183.29	203.60	203.60	743.15	65.87	0.2306	0.2570	0.2570	0.2570	0.2570	0.2570	0.2570
		Croton	1.26	183.29	203.60	203.60	743.15	65.87	0.2306	0.2570	0.2570	0.2570	0.2570	0.2570	0.2570
Scarsdale	Scarsdale	Bedford	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Byram Hills	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
Tarrytown	Tarrytown	Bedford	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Byram Hills	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton-Harmon	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124
		Croton	1.80	143.02	175.54	175.54	775.24	26.62	0.2574	0.3124	0.3124	0.3124	0.3124	0.3124	0.3124

NOTES
 1) The effective tax rates of some village portions may be slightly over-stated because of the inclusion of library districts and special district levies which may apply only to the unincorporated area of the town.
 2) Special district figures are based on the largest district of each type (fire, water, sewer, etc.) and are approximations only. They do not represent the effective special district tax rates of any specific parcel.
 * except in non-assessing villages where the appropriate town rate is used

Source: Westchester County Tax Commission

**2024 Effective Tax Rates for One, Two and Three-Family Houses
Westchester County, NY**

City/Town	Village	School District	2024 City/Town ER	2024 Village ER	2024 County Nom.	2024 City/Town Nom.	2024 Village Nom.	2024 School Nom.	2024 S.D. Nom.	Effective County Rate / %	Effective City/Town Rate / %	Effective Village Rate / %	Effective School Rate / %	Effective Special District Rate / %	OVERALL Effective Rate / %
Bedford		Bedford	8.12		27.74	27.05		161.54	19.00	0.2253	0.2106	0.0000	1.3117	0.1543	1.9108
		Byram Hills	8.12		27.74	27.05		150.86	19.00	0.2253	0.2106	0.0000	1.2234	0.1543	1.8225
		Katonah	8.12		27.74	27.05		161.07	19.00	0.2253	0.2106	0.0000	1.5515	0.1543	2.1507
Cortlandt	Bushanan	Handrick Hst.	1.18	1.22	163.16	31.80	059.03	1,230.28	213.36	0.2279	0.0375	0.8061	1.4517	0.2518	2.7741
	Croton	Croton-Harmon	1.18	2.63	193.16	31.80	288.08	1,136.80	213.36	0.2279	0.0375	0.7529	1.3446	0.2518	2.8142
	Croton	Handrick Hst.	1.18	2.63	193.16	31.80	288.08	1,230.28	213.36	0.2279	0.0375	0.7529	1.4517	0.2518	2.7219
	Croton	Croton-Harmon	1.18		163.16	184.84		1,136.80	213.36	0.2279	0.2181	0.0000	1.3446	0.2518	2.0424
	Croton	Handrick Hst.	1.18		163.16	184.84		1,230.28	213.36	0.2279	0.2181	0.0000	1.4517	0.2518	2.1408
	Croton	Lakeland	1.18		163.16	184.84		1,597.84	213.36	0.2279	0.2181	0.0000	1.8501	0.2518	2.6478
		Pulham Valley	1.18		163.16	184.84		1,708.18	213.36	0.2279	0.2181	0.0000	2.0841	0.2518	2.7819
		Yorktown	1.18		163.16	184.84		1,497.59	213.36	0.2279	0.2181	0.0000	1.7872	0.2518	2.4646
	Eastchester	Bronxville	0.91	95.40	252.33	42.20	3.66	13.74	288.07	0.2206	0.2934	0.3488	1.3111	0.2621	2.4456
	Tuckahoe	Eastchester	0.91	1.05	252.33	42.20	647.08	1,628.23	288.07	0.2206	0.0384	0.6794	1.4817	0.2621	2.6913
	Tuckahoe	Tuckahoe	0.91	1.05	252.33	42.20	647.08	1,773.92	288.07	0.2206	0.0384	0.6794	1.6143	0.2621	2.8236
	Tuckahoe	Eastchester	0.91		252.33	322.36		1,628.23	288.07	0.2206	0.2934	0.0000	1.4817	0.2621	2.2688
	Tuckahoe	Tuckahoe	0.91		252.33	322.36		1,773.92	288.07	0.2206	0.2934	0.0000	1.6143	0.2621	2.3994
Greenburgh	Ardley	Ardley	100.00	100.00	2.30	6.42	10.74	20.44	6.40	0.2366	0.0420	1.0740	2.0436	0.8400	3.0368
	Dobbs Ferry	Dobbs Ferry	100.00	100.00	2.30	6.42	8.86	20.44	6.40	0.2366	0.0420	0.8868	2.0436	0.8400	3.0478
	Dobbs Ferry	Dobbs Ferry	100.00	100.00	2.30	6.42	8.86	20.71	6.40	0.2366	0.0420	0.8868	2.0706	0.8400	3.0741
	Dobbs Ferry	Tarrytown	100.00	100.00	2.30	6.42	8.86	18.30	6.40	0.2366	0.0420	0.8868	1.9308	0.8400	3.0360
	Elmsford	Elmsford	100.00	100.00	2.30	6.42	10.98	18.94	6.40	0.2366	0.0420	1.0662	1.6036	0.8400	3.0078
	Elmsford	Greenburgh	100.00	100.00	2.30	6.42	10.98	14.56	6.40	0.2366	0.0420	1.0662	1.4551	0.8400	3.0066
	Elmsford	Tarrytown	100.00	100.00	2.30	6.42	10.98	18.30	6.40	0.2366	0.0420	1.0662	1.9308	0.8400	3.0407
	Elmsford	Valhalla	100.00	100.00	2.30	6.42	10.98	17.19	6.40	0.2366	0.0420	1.0662	1.7162	0.8400	3.0330
	Healds	Ardley	100.00	100.00	2.30	6.42	8.87	20.44	6.40	0.2366	0.0420	0.8873	2.0436	0.8400	3.0418
	Healds	Healds	100.00	100.00	2.30	6.42	8.87	18.80	6.40	0.2366	0.0420	0.8873	1.9806	0.8400	3.0348
	Healds	Tarrytown	100.00	100.00	2.30	6.42	8.87	18.33	6.40	0.2366	0.0420	0.8873	1.9308	0.8400	3.0378
	Ingraham	Ardley	100.00	100.00	2.30	6.42	7.76	20.44	6.40	0.2366	0.0420	0.7761	2.0436	0.8400	3.0370
	Ingraham	Dobbs Ferry	100.00	100.00	2.30	6.42	7.76	20.71	6.40	0.2366	0.0420	0.7761	2.0706	0.8400	3.0646
	Ingraham	Ingraham	100.00	100.00	2.30	6.42	7.76	18.94	6.40	0.2366	0.0420	0.7761	1.9308	0.8400	3.0370
	Ingraham	Ingraham	100.00	100.00	2.30	6.42	7.76	18.30	6.40	0.2366	0.0420	0.7761	1.8896	0.8400	3.0337
	Ingraham	Tarrytown	100.00	100.00	2.30	6.42	7.76	18.33	6.40	0.2366	0.0420	0.7761	1.9308	0.8400	3.0368
	Irvington	Edgemont	100.00	100.00	2.30	6.42	7.84	20.44	6.40	0.2366	0.0420	0.7838	2.0436	0.8400	3.0512
	Irvington	Irvington	100.00	100.00	2.30	6.42	7.84	18.30	6.40	0.2366	0.0420	0.7838	1.9308	0.8400	3.0340
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.33	6.40	0.2366	0.0420	0.7838	1.9308	0.8400	3.0340
	Irvington	Irvington	100.00	100.00	2.30	6.42	7.84	20.44	6.40	0.2366	0.0420	0.7838	2.0436	0.8400	3.0781
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	20.71	6.40	0.2366	0.0420	0.7838	2.0706	0.8400	3.0928
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.94	6.40	0.2366	0.0420	0.7838	1.9308	0.8400	3.0381
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.30	6.40	0.2366	0.0420	0.7838	1.8896	0.8400	3.0340
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.33	6.40	0.2366	0.0420	0.7838	1.9308	0.8400	3.0368
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	20.44	6.40	0.2366	0.0420	0.7838	2.0436	0.8400	3.0646
	Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	20.71	6.40	0.2366	0.0420	0.7838	2.0706	0.8400	3.0781
Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.94	6.40	0.2366	0.0420	0.7838	1.9308	0.8400	3.0381	
Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.30	6.40	0.2366	0.0420	0.7838	1.8896	0.8400	3.0340	
Irvington	Tarrytown	100.00	100.00	2.30	6.42	7.84	18.33	6.40	0.2366	0.0420	0.7838	1.9308	0.8400	3.0368	
Harrison	Harrison	Harrison	1.13	1.13	201.78	380.83	0.00	980.87	163.34	0.2280	0.4416	0.0000	1.1084	0.1846	1.9520
Lewisboro	Katonah	Katonah	8.42		33.67	28.85		232.43	6.58	0.2168	0.1724	0.0000	1.4622	0.0368	1.9159
Mamaroneck	Larchmont	Mamaroneck	100.00	100.00	2.30	6.52	4.70	12.64	1.49	0.2359	0.0525	0.4699	1.2636	0.1493	2.1706
Mamaroneck	Mamaroneck	Mamaroneck	100.00	100.00	2.30	6.52	6.33	12.64	1.49	0.2359	0.0525	0.6330	1.2636	0.1493	2.3343
Mamaroneck	Mamaroneck	Mamaroneck	100.00	100.00	2.30	6.52		12.64	1.49	0.2359	0.3317	0.0000	1.2636	0.1493	1.9805
Mamaroneck	Scarsdale	Scarsdale	100.00	100.00	2.30	6.52		13.61	1.49	0.2359	0.3317	0.0000	1.3608	0.1493	2.0777
Mt. Kisco	Mt. Kisco	Bedford	14.03	8.48	17.14	0.00	111.91	99.92	2.17	0.3405	0.0000	0.7282	1.4019	0.0368	2.3981
Mt. Pleasant	Snarck	Snarck	1.07	1.07	206.06	11.14	540.78	1,664.43	171.88	0.2237	0.0119	0.5786	1.8023	0.1830	2.8005
Mt. Pleasant	Snarck	Pocantico	1.07	1.07	206.06	11.14	540.78	750.03	171.88	0.2237	0.0119	0.5786	1.8023	0.1830	2.8005
Sagey Hollow	Pocantico	Pocantico	1.07	16.15	209.08	11.14	42.08	750.03	171.88	0.2237	0.0119	0.6944	1.8023	0.1830	2.9184
Sagey Hollow	Tarrytown	Tarrytown	1.27	16.15	209.08	11.14	42.08	1,710.82	171.88	0.2237	0.0119	0.6944	1.8306	0.1830	2.9445
Pleasantville	Byram Hills	Byram Hills	1.07	7.22	209.08	11.14	106.08	1,131.91	171.88	0.2237	0.0119	0.7723	1.2111	0.1830	2.4629
Pleasantville	Mt. Pleasant	Mt. Pleasant	1.07	7.22	209.08	11.14	106.08	1,486.19	171.88	0.2237	0.0119	0.7723	1.5002	0.1830	2.7820
Pleasantville	Pleasantville	Pleasantville	1.07	7.22	209.08	11.14	106.08	1,590.02	171.88	0.2237	0.0119	0.7723	1.7109	0.1830	2.9027
Pleasantville	Snarck	Snarck	1.07	7.22	209.08	160.48		1,684.43	171.88	0.2237	0.1717	0.0000	1.8023	0.1830	2.3617
Pleasantville	Byram Hills	Byram Hills	1.07		209.08	160.48		1,131.91	171.88	0.2237	0.1717	0.0000	1.2111	0.1830	1.7905
Pleasantville	Chappaqua	Chappaqua	1.07		209.08	160.48		1,587.17	171.88	0.2237	0.1717	0.0000	1.6983	0.1830	2.2776
Pleasantville	Mt. Pleasant	Mt. Pleasant	1.07		209.08	160.48		1,486.19	171.88	0.2237	0.1717	0.0000	1.5902	0.1830	2.1685
Pleasantville	Pleasantville	Pleasantville	1.07		209.08	160.48		1,590.02	171.88	0.2237	0.1717	0.0000	1.7109	0.1830	2.2923
Pocantico	Pocantico	Pocantico	1.07		209.08	160.48		750.03	171.88	0.2237	0.1717	0.0000	0.8025	0.1830	3.0319
Tarrytown	Tarrytown	Tarrytown	1.27		209.08	160.48		1,710.82	171.88	0.2237	0.1717	0.0000	1.8306	0.1830	2.4699
Valhalla	Valhalla	Valhalla	1.07		209.08	160.48		1,521.38	171.88	0.2237	0.1717	0.0000	1.6270	0.1830	2.2072
Mt. Vernon	Mt. Vernon	Mt. Vernon	1.92		146.85	501.20		965.70	45.18	0.2820	0.0624	0.0000	1.6390	0.0697	3.1880
New Castle	Bedford	Bedford	14.07		15.91	16.26		92.69	8.00	0.2239	0.2289	0.0000	1.3041	0.1128	1.6993
New Castle	Byram Hills	Byram Hills	14.07		15.91	16.26		86.43	8.00	0.2239	0.2289	0.0000	1.2160	0.1128	1.7812
New Castle	Chappaqua	Chappaqua	14.07		15.91	16.26		124.79	8.00	0.2239	0.2289	0.0000	1.7558	0.1128	2.3210
New Castle	Ossining	Ossining	14.07		15.91	16.26		136.60	8.00	0.2239	0.2289	0.0000	1.6684	0.1128	2.5336
New Castle	Pleasantville	Pleasantville	14.07		15.91	16.26		122.12	8.00	0.2239	0.2289	0.0000	1.7162	0.1128	2.2834
New Castle	Yorktown	Yorktown	14.07		15.91	16.26		123.45	8.00	0.2239	0.2289	0.0000	1.7369	0.1128	2.302

2024 Apportionment By Percent Among County, Municipal School and SD Tax

City/Town	Village	School District	2022 County Nom.	2022 City/Town Nom.	2022 Village Nom.	2022 School Nom.	2022 S.D. Nom.	2022 TOTAL RATE	2022 County PERCENT	2022 Town PERCENT	2022 Village PERCENT	2022 School PERCENT	2022 Spec Dist PERCENT	2022 TOTAL PERCENT
Bedford	Bedford	Bedford	27.74	27.05		161.54	18.00	235.33	11.78%	11.46%		69.64%	8.07%	100.00%
		Byram Hills	27.74	27.05		150.06	19.00	224.45	12.36%	12.05%		67.12%	8.47%	100.00%
		Kelowna	27.74	27.05		151.07	19.00	204.80	10.47%	10.21%		72.14%	7.17%	100.00%
Croton	Croton	Buchanan	182.18	181.84	608.83	1,282.18	213.35	3,284.34	6.39%	1.27%	28.34%	82.84%	8.10%	100.00%
		Croton-Hamilton	182.18	181.84	288.08	1,282.18	213.35	1,883.87	9.38%	1.71%	15.38%	81.14%	11.40%	100.00%
		Hamond-Hust	182.18	181.84	288.08	1,282.18	213.35	1,883.87	9.38%	1.71%	15.38%	81.14%	11.40%	100.00%
		Croton-Hamilton	182.18	181.84	288.08	1,282.18	213.35	1,883.87	9.38%	1.71%	15.38%	81.14%	11.40%	100.00%
		Hamond-Hust	182.18	181.84	288.08	1,282.18	213.35	1,883.87	9.38%	1.71%	15.38%	81.14%	11.40%	100.00%
		Hamond-Hust	182.18	181.84	288.08	1,282.18	213.35	1,883.87	9.38%	1.71%	15.38%	81.14%	11.40%	100.00%
Eastchester	Eastchester	Eastchester	252.33	222.36		1,775.92	288.07	2,865.66	6.57%	12.23%		67.28%	10.40%	100.00%
		Eastchester	252.33	222.36		1,775.92	288.07	2,865.66	6.57%	12.23%		67.28%	10.40%	100.00%
		Eastchester	252.33	222.36		1,775.92	288.07	2,865.66	6.57%	12.23%		67.28%	10.40%	100.00%
		Eastchester	252.33	222.36		1,775.92	288.07	2,865.66	6.57%	12.23%		67.28%	10.40%	100.00%
		Eastchester	252.33	222.36		1,775.92	288.07	2,865.66	6.57%	12.23%		67.28%	10.40%	100.00%
		Eastchester	252.33	222.36		1,775.92	288.07	2,865.66	6.57%	12.23%		67.28%	10.40%	100.00%
Greenburgh	Greenburgh	Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
		Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%	6.05%	100.00%		
Greenburgh	2.36	0.42		16.74	3.44	36.50	6.49%	1.07%	27.39%	65.05%				

NOTES

1 County and town taxes in the Villages of Bronville, Buchanan, Croton, Sleepy Hollow and Pleasantville are based on the Town Assessment Roll. In those Villages, the Village (and in Bronville also the school tax) is based on the Village Roll with different equalization rates than the Town equalization rates. Accordingly the tax rates cannot be compared as part of the whole.

2 Special district figures are based on the largest district of each type (fire, water, sewer & refuse) in a municipality and do not represent the tax on any specific parcel.

HISTORY OF COUNTY TAX RATES PER \$1,000 of ASSESSED VALUE

11/25/2024	TAX YEAR									
MUNICIPALITY	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
City of Mount Vernon	146.85	136.87	138.86	136.57	121.01	118.83	111.03	103.25	109.36	102.95
City of New Rochelle	121.60	118.69	122.73	130.67	125.99	127.35	112.61	112.82	114.75	120.64
City of Peekskill	92.63	100.19	100.56	107.55	96.8	88.9	92.37	89.64	89.94	89.23
City of Rye	183.29	175.91	173.24	191.33	198.25	207.88	204.59	200.24	196.32	184.87
City of White Plains	104.71	106.22	111.83	114.27	122.08	118.14	103.32	102.96	103.89	103.73
City of Yonkers	133.40	137.93	140.03	145.10	136.76	130.18	120.48	109.97	112.48	116.98
Town of Bedford	27.74	27.74	25.32	28.14	27.82	29.04	31.39	31.15	32.78	34.02
Town of Cortlandt	193.16	193.16	192.60	198.57	200.19	192.92	189.69	192.72	184.46	189.11
Town of Eastchester	252.33	251.42	266.13	270.96	278.7	282.22	276.01	269.46	265.05	250.99
Town of Greenburgh	2.36	2.59	2.89	3.06	3.10	3.18	3.23	3.27	108.68	105.83
Town of Harrison	201.78	200.70	202.93	209.03	215.45	206.97	206.10	205.64	209.96	205.40
Town of Lewisboro	33.57	31.58	29.56	30.84	32.16	31.58	32.14	33.11	33.85	34.25
Town of Mamaroneck	2.36	2.59	2.88	3.05	3.09	3.18	3.23	3.29	3.37	3.54
Town of Mount Kisco	17.14	17.12	17.95	19.25	19.67	19.44	18.62	18.75	19.06	19.45
Town of Mount Pleasant	209.06	214.27	220.88	223.23	220.47	224.34	224.22	216.17	227.28	218.65
Town of New Castle	15.91	15.40	14.86	16.00	16.21	16.62	16.92	16.82	17.36	17.02
Town of North Castle	143.02	133.41	128.35	128.30	134.19	140.39	144.62	139.95	149.26	148.60
Town of North Salem	2.35	2.58	2.87	3.14	3.08	3.17	3.21	29.21	29.38	32.36
Town of Ossining	2.36	2.88	2.88	3.05	3.09	3.17	3.22	3.29	59.49	59.24
Town of Pelham	2.35	2.58	2.72	3.05	2.92	3.17	3.21	3.27	3.19	3.52
Town of Pound Ridge	16.46	16.08	14.64	15.93	16.73	17.64	18.01	17.90	18.89	19.43
Town of Rye	2.36	2.58	2.87	3.03	3.17	3.17	3.26	3.28	3.36	3.54
Town of Scarsdale	3.18	3.03	2.96	3.18	3.33	3.45	3.63	3.74	3.40	3.59
Town of Somers	24.24	23.87	24.23	26.22	25.71	25.90	25.37	24.66	25.93	26.85
Town of Yorktown	137.31	134.16	136.03	137.02	138	135.31	135.58	133.93	131.51	140.92

This does not include special districts only the operating budget.

HISTORICAL EQUALIZED TAXABLE FULL VALUES BY ASSESSMENT YEAR

2/3/2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
MUNICIPALITY										
City of Mount Vernon	7,594,016,094	8,555,006,140	7,303,408,408	6,617,435,318	6,425,985,043	5,809,527,307.69	5,364,708,781	5,041,007,219	4,562,460,934	4,740,292,094
City of New Rochelle	13,786,349,326	13,723,089,897	12,176,443,945	11,318,076,667	11,318,395,427	10,829,205,983.61	10,703,764,217	9,347,706,434	9,178,172,543	9,066,682,253
City of Peekskill	2,727,964,684	2,690,178,996	2,478,761,744	2,217,354,895	2,248,656,926	1,984,287,547.17	1,762,660,197	1,797,827,299	1,700,151,589	1,659,509,571
City of Rye	11,715,460,211	11,485,421,240	10,067,372,789	8,590,129,880	8,841,673,063	9,056,729,871.79	9,203,630,915	8,914,290,506	8,602,610,732	8,211,929,591
City of White Plains	11,715,460,211	11,747,291,172	11,064,013,682	10,673,790,414	10,723,958,038	10,988,843,791.82	10,284,754,509	8,871,508,833	8,641,481,656	8,383,910,273
City of Yonkers	26,390,119,326	26,046,579,721	24,243,667,105	22,002,038,373	21,561,636,729	20,344,587,117.90	19,191,304,735	17,505,638,704	15,741,068,933	15,765,722,633
Town of Bedford	7,444,585,246	7,076,379,482	6,424,730,913	5,236,274,837	5,467,643,620	5,342,271,445.35	5,411,455,936	5,735,147,959	5,576,147,152	5,705,278,190
Town of Cortlandt	9,425,452,203	9,076,908,443	8,227,754,403	7,348,886,467	7,187,568,366	7,113,643,589.74	6,665,416,848	6,375,522,471	6,292,131,404	5,856,102,500
Town of Eastchester	11,118,590,110	10,815,733,617	9,824,638,835	9,357,303,056	8,989,742,389	9,157,190,000.00	9,050,627,788	8,781,464,786	8,376,062,459	8,180,418,031
Town of Greenburgh	26,338,775,771	24,328,026,173	23,259,500,986	21,802,023,349	20,841,712,024	20,761,428,858.00	20,483,090,623	19,854,601,239	19,317,981,909	17,754,276,926
Town of Harrison	11,182,684,867	10,782,338,889	9,725,502,093	8,922,840,915	8,674,094,014	8,888,909,103.45	8,478,051,104	8,398,967,134	8,284,922,563	8,332,099,500
Town of Lewisboro	4,605,871,900	4,225,239,699	3,614,816,748	3,034,357,850	2,973,872,409	3,072,296,989.58	2,957,790,579	2,965,423,630	3,012,056,164	3,028,967,455
Town of Mamaroneck	12,471,611,217	11,692,430,984	10,847,823,701	10,168,886,867	9,776,537,432	9,796,082,866.00	9,789,917,728	9,791,065,824	9,499,416,830	9,235,938,795
Town of Mount Kisco	2,072,726,429	2,110,288,331	1,936,636,605	1,820,699,550	1,850,751,432	1,863,825,860.97	1,800,269,840	1,704,726,249	1,710,999,948	1,692,141,680
Town of Mount Pleasant	13,679,312,056	12,786,626,018	11,858,875,620	10,970,989,084	10,434,100,219	10,266,974,928.57	10,184,072,958	10,156,649,720	9,574,223,553	9,886,591,351
Town of New Castle	7,715,242,715	7,244,801,574	6,377,903,707	5,502,231,961	5,567,868,368	5,610,249,223.10	5,600,171,702	5,609,185,207	5,482,696,908	5,520,232,906
Town of North Castle	6,772,810,611	7,350,164,000	6,270,479,485	5,424,725,625	5,099,522,437	5,268,788,956.52	5,338,749,823	5,415,568,447	5,046,891,154	5,215,940,400
Town of North Salem	1,847,904,738	1,694,476,095	1,577,801,308	1,464,579,918	1,439,666,020	1,394,961,852.00	1,385,903,661	1,363,909,149	1,308,580,671	1,275,615,917
Town of Ossining	6,710,881,853	6,308,733,555	5,774,183,832	5,217,258,678	5,189,015,099	4,989,979,954.00	4,890,603,266	4,775,658,451	4,725,828,671	4,579,616,619
Town of Pelham	4,436,649,686	4,182,501,486	3,860,510,884	3,533,133,061	3,500,435,117	3,408,559,236.00	3,278,934,668	3,147,248,841	3,011,695,285	2,887,989,190
Town of Pound Ridge	2,971,345,140	2,652,353,154	2,350,680,224	1,918,761,402	1,974,751,690	2,046,878,548.21	2,096,045,733	2,101,894,885	2,046,448,072	2,099,956,736
Town of Rye	9,682,850,402	9,342,959,314	8,854,287,948	8,268,953,132	8,268,918,427	7,576,428,083.00	7,342,325,566	7,299,937,391	6,967,008,719	6,846,451,939
Town of Scarsdale	12,424,629,811	12,003,651,826	10,415,392,723	9,029,672,551	9,094,155,679	9,486,828,303.96	9,547,512,613	9,907,771,796	10,140,760,361	9,075,643,390
Town of Somers	5,044,013,712	5,082,651,401	4,626,908,686	4,239,327,291	4,306,123,609	4,169,154,670.01	4,081,686,634	3,935,339,424	3,739,913,562	3,821,761,869
Town of Yorktown	7,381,008,757	7,652,549,651	6,833,367,720	6,186,718,585	5,857,273,991	5,810,247,455.36	5,490,153,277	5,391,366,429	5,218,502,276	4,992,715,938
TOTAL COUNTY TAXABLE FULL VALUE	237,256,317,076	230,656,380,857	209,995,484,095	190,866,449,724	187,614,057,587	185,037,881,544	180,383,803,899	174,189,428,026	167,758,214,049	163,815,785,746

HISTORICAL PERCENT OF TOTAL FULL VALUE BY ASSESSMENT YEAR

2/3/2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
MUNICIPALITY										
City of Mount Vernon	3.203183139%	3.477888648%	3.467994331%	3.425096000%	3.139642142	2.974056418	2.893980	2.719664703	2.893672348	2.715214017
City of New Rochelle	5.815095127%	5.798431884%	5.931455894%	6.032788000%	5.852426483	5.933891282	5.366403	5.47107192	5.534681662	5.839395408
City of Peekskill	1.150658072%	1.180388231%	1.162047506%	1.198550000%	1.07236828	0.977173428	1.032110	1.013453558	1.013033978	1.009185993
City of Rye	4.868654201%	4.794090593%	4.501822880%	4.712675000%	4.894527432	5.102256005	5.117584	5.127981828	5.012904924	4.667101132
City of White Plains	4.941592148%	5.268691745%	5.593805283%	5.715946000%	5.938699525	5.701603089	5.093024	5.151152631	5.117889118	5.096541532
City of Yonkers	11.131377181%	11.544852747%	11.503355434%	11.492806000%	10.99482276	10.63916521	10.049771	9.383188193	9.624055802	9.95174894
Town of Bedford	3.140133067%	3.059461756%	2.744170600%	2.914293000%	2.887123113	2.999971837	3.292478	3.323919001	3.482740179	3.592093386
Town of Cortlandt	3.975664615%	3.918062916%	3.851325382%	3.831025000%	3.844425547	3.69513548	3.660109	3.750714348	3.57480964	3.692720324
Town of Eastchester	4.689831778%	4.678500499%	4.903874748%	4.792530000%	4.948819087	5.01743501	5.041331	4.99293731	4.993668952	4.75930046
Town of Greenburgh	11.109720421%	11.078182091%	11.425789916%	11.108782000%	11.22009849	11.35529804	11.398281	11.5153717	10.83795243	10.5907916
Town of Harrison	4.716867007%	4.631291507%	4.676186502%	4.823354000%	4.803832074	4.70001324	4.821743	4.938609182	5.086261658	4.9728404
Town of Lewisboro	1.942761105%	1.721378490%	1.590213827%	1.585095000%	1.660361091	1.63972284	1.702413	1.795474825	1.849008287	1.877628494
Town of Mamaroneck	5.260537355%	5.165741911%	5.329200863%	5.210964000%	5.294095881	5.427278318	5.620930	5.662564354	5.638002927	5.594730913
Town of Mount Kisco	0.874277960%	0.922227827%	0.954172839%	0.988464000%	1.007287185	0.998023248	0.978862	1.019920222	1.032953981	1.05392982
Town of Mount Pleasant	5.769946706%	5.647205606%	5.749557966%	5.561450000%	5.548580022	5.645787829	5.830807	5.707156342	6.035188432	5.770818967
Town of New Castle	3.254296842%	3.037182805%	2.883550550%	2.967714000%	3.031946311	3.104590998	3.220184	3.288213884	3.369780806	3.317214725
Town of North Castle	2.856777893%	2.986007108%	2.842931863%	2.718082000%	2.84741098	2.95966544	3.109011	3.008431618	3.184027947	3.157187283
Town of North Salem	0.779447959%	0.751350185%	0.767541292%	0.767352000%	0.753879065	0.76830911	0.783003	0.780039701	0.778689252	0.860408812
Town of Ossining	2.830656285%	2.749670740%	2.734204816%	2.764914000%	2.696734265	2.711224528	2.741647	2.817047557	2.795589325	2.795414965
Town of Pelham	1.871383015%	1.838378224%	1.851606378%	1.865757000%	1.842087257	1.817756954	1.806797	1.795259506	1.762949265	1.78565977
Town of Pound Ridge	1.253316178%	1.119395714%	1.005563839%	1.052557000%	1.106194327	1.161993786	1.206672	1.219879506	1.28190133	1.314764869
Town of Rye	4.084235417%	4.216418687%	4.333504025%	4.407393000%	4.094528115	4.070396244	4.190804	4.153006014	4.179360315	4.031491689
Town of Scarsdale	5.240720553%	4.959817950%	4.732173676%	4.847250000%	5.126965476	5.292895164	5.687929	6.044866666	5.540151914	5.870095391
Town of Somers	2.127569733%	2.203337442%	2.221701053%	2.295195000%	2.253135755	2.262781975	2.259230	2.229347507	2.332963122	2.430145095
Town of Yorktown	3.113316444%	3.254054915%	3.242268938%	3.121969000%	3.140031331	3.043599616	3.095117	3.110728322	3.047762409	3.25347402
TOTAL COUNTY TAXABLE PERCENT	100%	100%	100	100	100	100	100	100	100	100



Kenneth W. Jenkins
County Executive

August 12, 2025

Westchester County Board of Legislators
Westchester County
800 Michaelian Office Building
White Plains, New York 10601

Honorable Members:

Pursuant to Chapter 209.101(11) of the Laws of Westchester County, enclosed for filing please find a copy of my written consent to accept gifts from KGS Chiropractic PLLC, of a Mr. Softee Ice Cream Truck, which shall serve ice cream to 400 employees, valued at approximately two thousand nine hundred and twenty-six (\$2,926.00) dollars, and a 55" television set, valued at approximately four hundred (\$400.00) dollars. Both donations will be used by those County employees attending the 2025 Employee Recognition Retreat to be held on Friday, August 15, 2025 at Ridge Road Park in Hartsdale.

Acceptance of these gifts requires no expenditure of County capital or non-recurring funds to house or make these items operative.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be "KW", with a long, sweeping horizontal line extending to the right. The signature is positioned above the printed name and title of the County Executive.

Kenneth W. Jenkins
County Executive

KW/LT/sjc

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914)995-2900



Kenneth W. Jenkins
County Executive

August 12, 2025

KGS Chiropractic PLLC
c/o Dr. Konstantinos Sofos, DC
235 Mamaroneck Avenue
White Plains, N.Y. 10605

Dear Dr. Sofos,

Pursuant to Chapter 209.101(11) of the Laws of Westchester County, I hereby consent to the County's acceptance of KGS Chiropractic PLLC's gift of a Mr. Softee Ice Cream Truck, which shall serve ice cream to 400 employees, valued at approximately two thousand nine hundred and twenty-six (\$2,926.00) dollars, and a 55" television set, valued at approximately four hundred (\$400.00) dollars. Both donations will be used by those County employees attending the 2025 Employee Recognition Retreat to be held on Friday, August 15, 2025 at Ridge Road Park in Hartsdale.

It is with immense gratitude that I accept these gifts on behalf of the County of Westchester. The donations of benevolent businesses, such as yours, reassures me of the generous nature of the County's supporters. On behalf of the citizens of Westchester County, I thank you for your generosity.

Sincerely,

A handwritten signature in black ink, appearing to be "KW", with a long, sweeping horizontal line extending to the right. Below the signature is the printed name and title of the signatory.

Kenneth W. Jenkins
County Executive

KW/LT/sjc

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Telephone: (914)995-2900

FISCAL IMPACT STATEMENT

SUBJECT: 2025 Employee Retreat Day

☒ NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

To Be Completed by Submitting Department and Reviewed by Budget

SECTION A - FUND

☐ GENERAL FUND

☐ AIRPORT FUND

☐ SPECIAL DISTRICTS FUND

SECTION B - EXPENSES AND REVENUES

Total Current Year Expense \$ -

Total Current Year Revenue \$ -

Source of Funds (check one): ☐ Current Appropriations ☐ Transfer of Existing Appropriations

☐ Additional Appropriations

☒ Other (explain)

Identify Accounts: Acceptance of a gift (\$3,326) from KGS Chiropractic PLLC (Dr. Sofos) for use by
County employees attending the 2025 Employee Retreat Day, scheduled for August 15, 2025.

Potential Related Operating Budget Expenses: Annual Amount 0

Describe: _____

Potential Related Operating Budget Revenues: Annual Amount 0

Describe: _____

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: N/A

Next Four Years: N/A

Prepared by: Shine George

Title: Program Administrator

Department: Dept. of Social Services

Date: August 4, 2025

WS
Reviewed By: _____

[Signature]
Budget Director

Date: 8/4/25

July 29, 2025

Attn: Commissioner Leonard G. Townes

Westchester County

Department of Social Service

112 E. Post Road

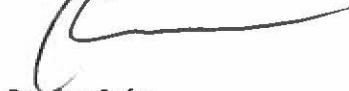
White Plains, NY 10601

Dear Commissioner Townes:

KGS Chiropractic PLLC, wishes to donate a Mr. Softee Ice Cream Truck serving ice cream to 400 employees, valued at two thousand nine hundred and twenty-six (\$2926.00) dollars and a 55" television set with a fair market value of approximately four hundred, (\$400.00) dollars, to the Westchester County Department of Social Services.

Both donations will be used by the County employees attending the 2025 Employee Recognition Retreat, to be held on Friday, 8/15/25, at Ridge Road Park in Hartsdale, NY.

Sincerely,



Dr. Gus Sofos

