

Appointments Meeting Agenda



Committee Chair: James Nolan

800 Michaelan Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Monday, April 4, 2022

4:00 PM

Committee Room

CALL TO ORDER

MINUTES APPROVAL

1. Monday, March 28, 2022 4:00pm

I. ITEMS FOR DISCUSSION

1. [2022-63](#) **APPT-Youth Board-Miller**

A RESOLUTION appointing Sophie Miller as a member of the Westchester County Youth Board for the term December 24, 2021 to December 31, 2023.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

2. [2022-185](#) **APPT-Cybersecurity Task Force-D'Attore**

A resolution appointing Terrance D'Attore as a Board of Legislators member of the Westchester County Cybersecurity Task Force for a term to expire on December 31, 2024

3. [2022-6](#) **APPT-Domestic Violence Council-Kettner**

A RESOLUTION appointing Susan I. Kettner as an at-large member of the Westchester County Domestic Violence Council for the term November 4, 2021 to December 31, 2023.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

4. [2022-102](#) **APPT-Housing Opportunity Commission-Alcantara**

A RESOLUTION appointing Cecilia Alcantara as an at-large member of the Westchester County Housing Opportunity Commission to serve at my pleasure for the term August 11, 2021 to December 31, 2022.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

5. [2022-105](#) **REAPPT-Domestic Violence Council-Borkowski**

A RESOLUTION reappointing Yvonne Borkowski as a member of the Westchester County Domestic Violence Council for the term December 10, 2021 to December 31, 2022.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

II. OTHER BUSINESS

III. RECEIVE & FILE

1. [2022-138](#) **HON. CATHERINE BORGIA - Appoint to the Westchester County Cybersecurity Task Force - D'Attore**

Forwarding correspondence from Chairwoman Borgia recommending the appointment of Terrance D'Attore as a Board of Legislators member of the Westchester County Cybersecurity Task Force for a term to expire on December 31, 2024.

COMMITTEE REFERRAL: COMMITTEE ON APPOINTMENTS

ADJOURNMENT

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Youth Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Sophie Miller, 3 Brassie Lane, Bronxville, New York as a member of the Westchester County Youth Board, for the term December 24, 2021 to December 31, 2023.

Given under my hand
and seal this 24th day
of December, 2021.


George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com



George Latimer
County Executive

December 24, 2021

Ms. Sophie Miller
3 Brassie Lane
Bronxville, NY 10708

Dear Ms. Miller,

It is my pleasure to appoint you to serve as a member of the Westchester County Youth Board, effective today, Friday, December 24, 2021, pursuant to the Laws of Westchester County §176.41. This appointment is for a term to expire on December 31, 2023.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Youth Advisory Board meeting, and provide this office with a copy within 30 days. Please contact the Westchester County Youth Bureau at (914) 995-2745 for the date, place, and time of the Youth Advisory Board's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form is attached.

Warmest wishes for a successful tenure.

Very Truly Yours,

George Latimer
Westchester County Executive

GL/tts

cc: Honorable Board of Legislators
Dr. DaMia Harris-Madden, Executive Director – Westchester County Youth Bureau
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Sophie Miller

3 Brassie Lane, Bronxville, NY 10708

(914) 338-3175

sophiemswimmer@gmail.com

Education

Ethical Culture Fieldston School / 11th Grade, Class of 2023
BRONX, NY

Ethical Culture Fieldston School has a rigorous academic program with an emphasis on ethics and learning by doing. I was selected for Community Service Learning Advocacy, which requires me to conduct sustained work with a community partner throughout my high school career.

Manhattan School of Music Precollege Program / Classical Voice Major
2021 - PRESENT, NEW YORK, NY

Summer College Courses at the City College of New York
2020, NEW YORK, NY

Courses in Classical Political Thought, and Disease and History

Summer Training in Writing

East Hampton Star, East Hampton, NY, Aug. 2020

The School of the *New York Times* August Writing Workshop, Aug. 2019

Leadership

Cantorial Assistant and K-3 teacher / Sinai Free Synagogue
2018 - 2021, MOUNT VERNON, NY

I helped lead my Reform Jewish congregation in weekly services, online due to COVID-19. I taught K-3 every Sunday, as the students began to learn Hebrew and stories from the Bible.

Allowance Against Hunger

MAR. 2020 - SEPT. 2020

I created a Go Fund Me to encourage teens to donate their allowances to support City Harvest, to feed families and children affected by the COVID-19 pandemic.

Hurricane Swim for St. Thomas, U.S. Virgin Islands

DEC. 8, 2017

I created and completed a fundraiser for the Synagogue of St. Thomas and its community in the aftermath of Hurricanes Irma and Maria. I swam 2 miles and raised over \$5,000 from 45 donors.

Extracurricular Activities

Ethical Culture Fieldston School

Vice President of Debate Club, Varsity Swim Team, *Fieldston Political Journal*, *Fieldston News*, Political Action Club, Media Literacy Club, Women's Empowerment, Jewish Women in Society

Condors Swim Team, USA Swimming and Westchester Fairfield Swim League

SEPT. 2012 - PRESENT, YONKERS, NY

Political Internship and Voluntarism

Intern with New York City Council Member Eric Dinowitz (Democrat - D11), Oct. 2021 - Present

Intern with Legislator Ruth Walter (Democrat-D15) re-election campaign for Westchester County Board of Legislators, June - Nov. 2021

Text Team Volunteer for Biden/Harris Campaign, Sept. - Nov. 2020

Text Team Volunteer for Warren for President Campaign, Jan. - Feb. 2020

Marches: No Hate No Fear March, NYC (2020), Climate Strike NYC (2019), Women's March, Washington D.C. (2017)

Awards

Published in *East Hampton Star*, 2019, 2020

First Place, "Big Triangle" 1.8-mile open-water swim in Lake George, Adirondack Camp, 2019

Awards for Swimming and Windsurfing, Adirondack Camp, 2018, 2019

COUNTY OF WESTCHESTER
OATH OF OFFICE
For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
 COUNTY OF WESTCHESTER)

I, Sophie Miller do solemnly swear (or affirm) that I will support
 (Print or Type Name)
 the constitution of the United States, and the constitution of the State of New York, and that I will
 faithfully discharge the duties of the office of Westchester County Youth Board in and for the
 County of Westchester, according to the best of my ability.

Date: 01/06/2022 S Miller
 (Signature)

Sworn to and subscribed before me this 6 day of January,
2022.



(Signature)

Jeremiah Candelaria

(Print or Type Name)

Notary Public

(Title of Official Administering Oath)

JEREMIAH CANDELARIA
 Notary Public - State of New York
 NO. 01CA6302932
 Qualified in Kings County
 My Commission Expires May 5, 2022

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Domestic Violence Council:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Susan I. Kettner, Esq., 89 Taymil Road, New Rochelle, New York as an at-large member of the Westchester County Domestic Violence Council, for the term November 4, 2021 to December 31, 2023.

Given under my hand
and seal this 4th day
of November, 2021.


George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

George Latimer
County Executive

November 4, 2021

Ms. Susan I. Kettner, Esq.
89 Taymil Road
New Rochelle, NY 10804

Dear Ms. Kettner,

It is my pleasure to appoint you to serve as an at-large member of the Westchester County Domestic Violence Council, effective today, Thursday, November 4, 2021, pursuant to the Laws of Westchester County §277.601. This appointment is for a term to expire on December 31, 2023.

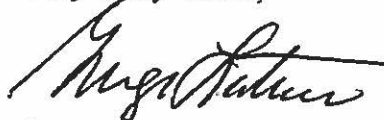
Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Domestic Violence Council meeting, and provide this office with a copy within 30 days. Please contact the Westchester County Office for Women at (914) 995-5972 for the date, place, and time of the Domestic Violence Council's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form is attached.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/tts

cc: Honorable Board of Legislators
Robin Schlaff, Director – Office for Women
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: cc@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

SUSAN KETTNER
89 Taymil Road
New Rochelle, NY 10804

(914) 912-6778
kettnerlaw@aol.com

EDUCATIONAL BACKGROUND

Benjamin N. Cardozo School of Law
New York, New York

J.D., June, 1986

The Catholic University of America
Washington, D.C.

B.A., May, 1972

SENIOR ASSISTANT COUNTY ATTORNEY
Litigation Bureau

January, 2021-Present

Medicaid Recovery

Presently representing Westchester County Department of Social Services ("WCDSS") in all aspects of Medicaid Recovery; in the Supreme Courts and Surrogate's Courts in the greater metropolitan area; Representing Adult Protective Services ("APS") in Mental Hygiene Article 81 Guardianship Proceedings ; Representing WCDSS Commissioner as Statutory Guardian in all SCPA 17-A Guardianship cases; and Foster Care School Funding Litigation; Providing advisory opinions to APS and representing APS in obtaining Access Order for vulnerable adults and other related proceedings.

PRESIDING JUDGE IN COURT OF CRIMINAL AND CIVIL JURISDICTION

WESTCHESTER COUNTY COURT JUDGE (Acting) 2018-2020

Appointed by Administrative Judge, Kathie E. Davidson to preside over Misdemeanor Domestic Violence Cases in Westchester County Court, as a Newly-Created Part of the Integrated Domestic Violence Court. Presided over numerous misdemeanor and lower-level felony DV cases.

CITY COURT JUDGE 2011-2020
New Rochelle City Court

Criminal Jurisdiction:

Designated Presiding Judge of the DWI Part by former Administrative Judge, Alan Scheinkman: Presided over all Pre-Trial Suppression Hearings, Bench Trials, Plea Negotiations, Misdemeanor Jury Trials, Sentencing and Violations of Probation

General Misdemeanor Part: Presided over Plea Negotiations, Jury Trials, Bench Trials and Pre-Trial Suppression Hearings. Drafted Decisions and Orders.

Raise the Age: Presided over remote arraignments in the RTA Part as an Accessible Magistrate and Acting County Court Judge during the Pandemic.

Civil jurisdiction:

Landlord/Tenant: Presided over Residential and Commercial Non-Payment Cases, Holdover Cases and Post-Foreclosure Eviction Cases; Worked with Landlords and Tenants to Negotiate Settlements; Conferenced Cases and Presided over Bench Trials; Engaged in Extensive Motion Practice; Drafted Decisions and Orders; Guided the Parties through the recent sweeping legislative changes in landlord/tenant law and the frequent Gubernatorial Executive Orders necessitated by the Pandemic

Debtor/Creditor, Breach of Contract and Small Claims Cases:
Conferenced and Settled Cases; Extensive Motion Practice; Issued Decisions and Orders; Presided over Bench Trials

Municipal and Zoning Code matters and Vehicle and Traffic:

Presided over a voluminous City Code Calendar, encompassing the areas of Municipal Code Violations, ranging from quality-of-life offenses to Building Code and Zoning Code Violations, affecting the health, safety, and welfare of the community-at-large. Presided over bench trials and drafted Decisions and Orders; extensive motion practice regarding interpretational issues.

Vehicle and Traffic Calendar:

Presided over busy Vehicle and Traffic Calendar.
Created and promulgated a "Vehicle and Traffic Plea Agreement" and "Parking Plea Agreement" designed to ensure that all parties entering into a plea agreement understood the terms of the agreement, and specifically the Constitutional rights parties were waiving by entering into a plea agreement. This form continues to be used by all judges in the New Rochelle City Court. Engaged in extensive motion practice regarding alleged law enforcement deficiencies potentially rendering vehicle and traffic tickets Constitutionally infirm; Presided over numerous bench trials

LEGAL EXPERIENCE

Kettner & Kettner
New Rochelle, New York
Practice Areas:

1990-2010

Article 81 Mental Hygiene Guardianship. Extensive litigation experience in complex Guardianship matters since inception of MHL Article 81 in 1994; Privately Retained and/or appointed by the Court to serve as: Attorney for Petitioner, Court Evaluator, Counsel to "AIP", Counsel to Cross-Petitioner/ Intervenor, Counsel to Guardian, and Special Guardian to the AIP. Experience in Estate Planning/ Medicaid and disability planning; Spousal Refusals and Medicaid workouts with Westchester County; Handled varied real property matters on behalf of the AIP, including Landlord/Tenant, Real Estate Contracts and Sales, Partition proceedings; Land Use and Zoning; Some Court-appointed cases necessitated out-of-state and foreign travel to

meet with an "AIP" and their facility treatment professionals; Reviewed and interpreted Canadian estate planning documents drafted in French and reported findings to the Court.

Trust and Estates. Probate/ administration proceedings (Contested and Uncontested) in the Surrogates' Courts in Westchester, Queens, Rockland, and Kings Counties; Broad range of experience serving as Court-appointed *Guardian ad Litem*, representing persons under disabilities, and as counsel to estate fiduciaries; preparation and filing estate tax and fiduciary tax returns. Represented numerous families in SCPA Article 17-A cases.

Other Litigation. Real property matters: partition, zoning issues, and landlord tenant matters, commercial tax certiorari.

Transactional Practice: Estate planning/wills and trusts, Medicaid planning, powers of attorney, commercial and residential real estate contracts, and sales.

PROFESSIONAL COMMITTEES AND COMMISSIONS

New Rochelle Board of Appeals for Zoning Chair; Member	2005-2010
New Rochelle Bar Association President; Member of the Board	1993-2014

PROFESSIONAL/ COMMUNITY-BASED ACTIVITIES:

Small Claims Arbitrator, New Rochelle City Court	1994-2010
Lawyers in the Classroom, New Rochelle Bar Association Program for local fifth grade classes focusing on the Fourth Amendment, Search and Seizure; Presided over annual mini moot court	2013-2017

CLE Lecturer, Sponsored by the New Rochelle Bar Association:	
Small Claims Court Lecturer	2012
Mental Hygiene Law and Article 81 Guardianship	2007

Lecturer	"Inside City Court"	2017
	Informational lecture to the public as part of the New Rochelle Library Series of "Law at the Library Series" regarding the inner workings of the City Court.	

Zoning Law and Effective Neighborhood Advocacy. 2005-2010
Lecture series as Chair of the Zoning Board of Appeals and meeting with various neighborhood associations monthly to familiarize local citizens

with the work of the zoning board and to demonstrate the importance of zoning.

Pace Law School, Land Use Leadership Alliance (LULA)
Mayors' Roundtable Conference, New Rochelle delegate.

4-6/09

MEMBERSHIPS

New York State, First Department
New Jersey (voluntary resignation in good standing)
US District Courts, Eastern and Southern Districts of NY
Supreme Court of the United States
New Rochelle Bar Association,
Westchester County Bar Association
Westchester Women's Bar Association
Westchester County Black Bar Association
New York State Bar Association

COMMUNITY ACTIVITIES

New Rochelle Irish Benevolent Society
New Rochelle Historical Society
NAACP-National
New Rochelle Council on the Arts

**COUNTY OF WESTCHESTER
OATH OF OFFICE**

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Susan I. Kettner do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of Member at-large of in and for the
Westchester County

County of Westchester, according to the best of my ability. Domestic Violence Council

This form was executed in Westchester County
Date: 11/12/2021 _____
(Signature)

Sworn to and subscribed before me this 12th day of November,
2021.
Naile Hoxhaj
(Signature)
Naile Hoxhaj
(Print or Type Name)
Notary Public
(Title of Official Administering Oath)

NAILE HOXHAJ
Notary Public, State of New York
No. 01HQ6131068
Qualified in Putnam County
Commission Expires July 25, 2025

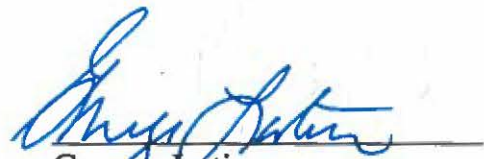
Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

George Latimer
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Housing Opportunity Commission:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Cecilia Alcantara, 100 Columbus Avenue, Apt. 6F, Tuckahoe, New York as an at-large member of the Westchester County Housing Opportunity Commission, to serve at my pleasure for the term August 11, 2021 to December 31, 2022.

Given under my hand
and seal this 11th day
of August, 2021.



George Latimer
County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: CE@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

George Latimer
County Executive

August 11, 2021

Ms. Cecilia Alcantara
100 Columbus Avenue, Apt. 6F
Tuckahoe, NY 10707

Dear Ms. Alcantara,

It is my pleasure to appoint you to serve as an at large member of the Westchester County Housing Opportunity Commission, effective today, Wednesday, August 11, 2021, pursuant to the Laws of Westchester County §277.371. While members of the Commission serve at my pleasure, this is a fixed term appointment which will expire on December 31, 2022.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Housing Opportunity Commission meeting, and provide this office with a copy within 30 days. Please contact the Department of Planning at (914) 995-2427 for the date, place, and time of the Housing Opportunity Commission's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics. A financial disclosure form is attached.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Norma Drummond, Commissioner – Department of Planning
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

100 Columbus Avenue, Apt. # 6F
Tuckahoe, NY 10707
(917) 915 - 0452
E-mail: Celiaa09@gmail.com

CECILIA I. ALCANTARA

PROFILE

- A highly organized and detailed-oriented Counselor with over 14 years of experience providing thorough and skillful administrative support to executives.
- An independent and self-motivated professional with excellent research and writing skills; able to grow positive relationships with clients and colleagues at all organizational levels.

EXPERIENCE

- WESTCHESTER RESIDENTIAL OPPORTUNITIES, INC.** White Plains, NY
Homeownership Manager 2016-present
- Develops and directs the implementation of goals, objectives, policies, procedures and work standards where applicable for the assigned program; interprets and complies with all applicable federal and state regulations
 - Monitors and directs or performs day-to-day operations of the Homeownership program to ensure that policies and procedures are being followed, that goals and objectives are met, and that services and projects are being accomplished efficiently and effectively; takes corrective action as necessary and, where subordinates are present, may relieve them of the most difficult, sensitive or controversial projects within the program.
 - Plans, organizes, administers, reviews and evaluates the work of subordinate professional, technical, support and operational staff where present, through subordinate supervisors and lead workers.
 - Conduct Face to face meetings with clients in default or at high risk with their mortgages to evaluate their financial situation and apply the appropriate retention or liquidation option.
 - Develops systems and maintains records that provide for the proper evaluation, control and documentation of assigned activities; prepares a variety of written correspondence, reports, procedures, directives and other materials.
 - Conduct workshops and one on one counseling with first time homebuyers, to help them achieve their dream of purchasing a home, this includes, credit review, affordability, budgeting, savings and applying for loans and grants.
 - Performs complex administrative duties requiring oversight, attention to detail and analysis; performs strategic planning and financial analysis, including assisting in preparation of specialized program and project budgets to include staffing and operational needs.

- WELLCARE HEALTH PLANS, INC.,** Newark, NJ
Medicare Benefit Consultant 2011-11-2012
- Generate referrals utilizing sources other than support by corporate
 - Prospect for leads and convert to appointments
 - Utilize territorial model philosophy to maximize marketing efforts in attaining new enrollments.
 - Maintain disenrollment rate that is deemed acceptable from the company
 - Convert appointments into enrollments

- Event planning
- Achieve corporate enrollment goals
- Ability to communicate effectively in person and by phone
- Strictly adhere to all CMS and WellCare Marketing MIPPA regulations.
- Performs special duties as assigned.
- Public speaking
- Checking enrollment paperwork for accuracy
- Public relations
- Creating flyers, pamphlets etc.
- Traveling to other territories
- Conduct New member Orientations
- Telemarketing

MANUEL J. MACHADO AND ASSOCIATES, P.C., New York, New York

Legal Assistant

2011-08/2011

BRUCE K. MOGAVERO, ESQ., New York, New York

Legal Assistant

2010-2011

(NOTE: Change of ownership applies)

- Responsible for all activities related to Loss Mitigation
- Directed and assisted with interventions for clients to avoid foreclosures including development and implementation of repayment plans and Forbearance agreement
- Processed documentation to secure modifications from banks on behalf of clients
- Coordinated and participated on conferences and activities with the lender, servicing company and the attorney representing the bank to ensure results favorable to clients
- Attended and represented, in conjunction with lawyer, court hearings on behalf of the client with the bank and appointed referee/mediator
- Maintained knowledge of current lender product lines and special products
- Prepared and collated submission packages to lenders
- Ordered appraisals, title commitments, mortgage payoffs and payment histories
- Performed all verifications and ordered evidence of insurance
- Directed, coordinated and monitored activities to implement office policies and procedures
- Conducted Homebuyer Education Workshop
- Responded and resolved clients' complaints
- Provided financial counseling to individuals in debt, including calculation of debts and funds available to plan method of payoff and estimated time for debt liquidation, including ongoing counseling for personal and family financial problems, such as excessive spending and borrowing of funds
 - Conducted comprehensive overview of clients' financial situation
 - to assist client with creating a spending plan
 - to educate client on using available resources to meet priority expenses and support financial goals
 - reviewed debt obligations, including an analysis of the credit report
- Made recommendations for course of action relevant to the clients' particular situation
- Contacted creditors to explain client's financial situation and to arrange for payment adjustments so that payments were feasible for client and agreeable to creditors
- Established payment priorities to reduce client's overall costs by liquidating high-interest, short-term loans or contracts first
- Responsible for collections and billing of clients, including the tracking of payments and respective records

Freelanced as a Processor

2008-2010

- Reviewed and completed all relevant documentation to secure loans/mortgages for the clients of multiple mortgage brokers
- Liaison between bank and clients to secure closure of loans and coordinated all necessary activities to ensure timely closure of process
- Made recommendations to enhance established client process with a focus on improved communication to the client and other parties

AMERICAN SAVINGS BANK, Garden City, New York

Assistant Branch Manager / Processing Manager

2007-2008

- Managed all daily operations relative to loans/mortgages processing
- Maintained knowledge of current lender product lines and special products
- Responsible for implementing policies to expand the business
- Liaison between bank and clients to secure closure of loans and coordinated all necessary activities to ensure timely closure of process
- Trained new hires and conducted necessary orientations

EAST COAST EQUITY FUNDING MORTGAGE, CORP., Garden City, New York

Assistant Branch Manager / Processing Manager

2006 - 2007

(NOTE: Change of ownership applies)

- Managed all daily operations relative to loans/mortgages processing
- Maintained knowledge of current lender product lines and special products
- Responsible for implementing policies to expand the business
- Liaison between bank and clients to secure closure of loans and coordinated all necessary activities to ensure timely closure of process
- Trained new hires and conducted necessary orientations

CELASH CONSULTING, INC., Brooklyn, New York

Processing Manager

(Self Employed)

2004 - 2006

- Consulted for mortgage brokers and provided services related to loans/mortgage activities for their clients
- Assisted in the process of closure by acting as the intermediary between the bank, broker and clients
- Created a network of mortgage brokers through referrals and advertisements

NOVA STAR HOME MORTGAGE, INC., New York, New York

Home Mortgage Account Processor

2003 - 2004

- Processed Conventional, FHA, VA, and Subprime mortgages
- Ordered credit reports, appraisals and any related verifications
- Acquired proficiency in various lenders automatic underwriting
- Provided for all funding conditions

SOLTISS (Fashion District), New York, New York

Account Executive

2000 - 2001

- Served as liaison between clients and French Mill
- Coordinated ordering and delivery of samples to designers (clients)
- Processed confirmed requests with French Mill
- Addressed/resolved all issues brought up by client or French Mill to ensure the highest level of satisfaction by all parties

EDUCATION

International Relations SUNY Geneseo, Geneseo, New York June 1999

SPECIAL SKILLS AND ABILITIES

- Proficient in MS Word, Excel, Word Perfect, Loan Commander, Loan Tracker, and Outlook
- Sound interpersonal and public speaking skills
- In-depth knowledge of housing principles and practices
- Expanded knowledge of mortgage loans and money management
- Solid knowledge of property rights and deeds, financing options, mortgage underwriting and secondary market transactions
- Familiar with the State and Federal regulations regarding the Foreclosure Process
- Excellent problem solving skills
- Fluent in English, French and Spanish
- Licensed by New York State Insurance Department as an insurance agent for Life, Accident and Health

References will be provided upon request

**COUNTY OF WESTCHESTER
OATH OF OFFICE**

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Cecilia T Alcantara do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of Housing Opportunity Commission and for the
County of Westchester, according to the best of my ability.

Date: 8-26-2021


(Signature)

Sworn to and subscribed before me this 26th day of August,
2021;

Nancy Aladino
(Signature)

Nancy Aladino
(Print or Type Name)

Notary Public
(Title of Official Administering Oath)

NANCY ALADINO NOTARY PUBLIC, STATE OF NEW YORK Registration No. 01AL6392655 Qualified in Westchester County My Commission Expires: <u>6-2-2023</u>
--

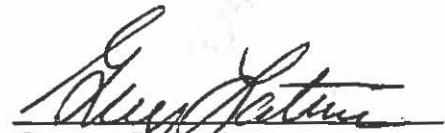
Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

George Latimer
County Executive

WHEREAS, the term of Yvonne Borkowski, as a member of the Westchester County Domestic Violence Council, has expired:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, reappoint Yvonne Borkowski, 35 Sullivan Road, North Salem, New York as a member of the Westchester County Domestic Violence Council, for the term December 10, 2021 to December 31, 2022.

Given under my hand
and seal this 10th day
of December, 2021.



George Latimer
County Executive

George Latimer
County Executive

December 10, 2021

Ms. Yvonne Borkowski
35 Sullivan Road
North Salem, NY 10560

Dear Ms. Borkowski,

It is my pleasure to reappoint you to serve as a member of the Westchester County Domestic Violence Council, effective today, Friday, December 10, 2021, pursuant to the Laws of Westchester County §277.601. This appointment is for a term to expire on December 31, 2022.

Your reappointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office and file it with the County Clerk prior to the next Domestic Violence Council meeting, and provide this office with a copy within 30 days. Please contact the Westchester County Office for Women at (914) 995-5972 for the date, place, and time of the Domestic Violence Council's upcoming meeting for your participation.

When you have filed your Oath of Office, a Resolution to confirm your reappointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the annual filing of a financial disclosure statement with the County Board of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer
Westchester County Executive

GL/wm

cc: Honorable Board of Legislators
Robin Schlaff, Director – Office for Women
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

2021

Domestic Violence Council

MEMBERS	2.11	3.11	4.8	5.13	6.10	7.8	8.12	9.9	10.14	11.18
Borkowski, Yvonne								X	X	X
Bryan, Glenda								X	X	X
Capeci, Hon. Susan								E	E	E
Capuano, Bertina								X	X	X
D'Agostino, Patti								A	X	A
Gordon-Oliver, Hon. Arlene								E	E	E
Green, Fred								X	X	X
Hart, Michelle								X	X	X
Henriquez, Aurelia								X	X	X
Horton, CarlLa								X	X	X
James-Walker, Michelle								X	X	X
Kanusher, Cindy								X	X	X
Machado, Yadi								X	X	X
Menken, Hon. David								X	X	X
Portilla, Maria								X	X	X
Ryan, David								X	X	X
Sandberg, Licia								X	X	X
Schlaff, Robi								X	X	X
Serrano, Ida								X	X	X
Sullivan, Marisa								X	X	X
Van Bomel, Catherine								X	X	X
Zuckerman, Hon. Dave								X	X	X

Legend

X = attended

X* = representative attended

A = absent

E = excused

C = meeting cancelled

R = resigned/term ended

-- = not part of DVC

**COUNTY OF WESTCHESTER
OATH OF OFFICE**

For Appointees to County Boards and Commissions

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

I, Yvonne Barkowski Wekstein do solemnly swear (or affirm) that I will support
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will
faithfully discharge the duties of the office of Domestic Violence Adversity Council in and for the
County of Westchester, according to the best of my ability.

Date: 12/23/21 Yvonne Barkowski Wekstein
(Signature)

Sworn to and subscribed before me this 23rd day of December,
2021.

Geraldine N. Tortorella
(Signature)

Geraldine N. Tortorella
(Print or Type Name)

Notary Public
(Title of Official Administering Oath)

GERALDINE N. TORTORELLA
NOTARY PUBLIC-STATE OF NEW YORK
No. 02TO4933447
Qualified in Westchester County
My Commission Expires May 09, 2022

Mail original Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing within thirty (30) days of the commencement of the term of office or the notice of appointment.

Catherine Borgia
Chairwoman of the Board
Legislator, 9th District



TO: Sunday Vanderberg, Clerk of the Board of Legislators

FROM: Catherine Borgia, Legislator, 9th District

DATE: March 14, 2022

RE: Appointment to the Westchester County Cybersecurity Task Force

In accordance with Executive Order number 1 of 2022, I hereby recommend the appointment of Terrance D'Attore, of Ossining, as a Board of Legislators member of the Westchester County Cybersecurity Task Force for a term to expire on December 31, 2024.

This appointment is subject to approval by the Board of Legislators.

Please place this memo and attached resume on the March 28, 2022 Westchester County Board of Legislators meeting agenda for referral to the Appointments Committee.

Thank you.

Terrance D'Attore

5 Knollwood Drive
Ossining, NY 10562

phone: 914-482-7581
email: tdat7192@yahoo.com

PROFILE

- Project management specialist with vast experience managing large, complex projects, from Start-ups to Fortune 500 Companies
- Proven history of seamlessly integrating technology solutions with key business objectives
- Adept at creating data management systems for complex analysis
- Ability to marry technology systems with organizational culture for optimum results

EMPLOYMENT HISTORY

JPMorgan Chase, New York, New York
ERISA and Trust Oversight Officer

2006 - 2020

ERISA (Employee Retirement Income Security Act) and Corporate and Investment Banking:

Worked with a wide range of areas within the company, worldwide, to ensure internal compliance with DOL/DOT (IRS) ERISA regulations and OCC fiduciary guidance, including:

- Training various levels of senior and middle management in ERISA and OCC regulations
- Defining and developing metrics reported to regulators, senior management, the corporate governance committee, and specific business areas
- Working with business and technical groups to assist in the integration of data/information for regulator, process, management and client needs

Corporate Trust Transition:

Managed projects relating to the migration of the Corporate Trust business from J.P. Morgan to the Bank of New York/Mellon:

- Coordinated and managed the transfer of systems and data from JPM and BNYM
- Managed the progress of deal novation which entailed working with legal, business, transition teams, client, and other parties from both JPM and BNYM to successfully migrate deals globally

Hudson Health Plan, Tarrytown, New York
Chief Information Officer

2002 – 2006

Management and oversight of the IT department of this mission driven managed care organization, responsible for core business operations and wider range technology implementation to improve medical quality and equity. Key accomplishments include:

- Redesign of Call Center/Telephony Center technology to improve performance and quality
- Development of proprietary software to automate the Facilitated Enrollment Electronic Application (FEEA) process through work flow and electronic delivery to governmental agencies
- Development and implementation of a registry product for use by private and community practices, including a hospital and its affiliated practices
- Responsible for Health Level 7 (HL7) data design, a set of international standards used to transfer and share data between various healthcare providers, in conjunction with the Healthcare Information and Management Systems Society (HIMSS)
- Member Ad-Hoc Task Force on Electronic Health Records (EHR) for the Public Health Data Standards Consortium
- Member - eHealth Initiative's sub-committee on Small Practices and Westchester Diabetes Coalition

Terrance D'Attore

5 Knollwood Drive
Ossining, NY 10562

phone: 914-482-7581
email: tdat7192@yahoo.com

TD Consulting, Westchester Co., NY

2001 - 2002

Principal

A consulting practice focused on enabling clients to achieve business goals more efficiently and effectively through technology:

- Project management lead for development and roll out of a dispatching system for Harrah's Entertainment
- Website development business to consumer clients, focusing upon external information sharing and as an intranet for sharing information internally

Alliant Technologies, Morristown, NJ

2000 - 2001

Managing Technology Officer

A start-up, high-end technology consulting firm involved in e-business technology planning, security, web infrastructure, Quality of Service (QoS) network engineering and e-business application development.

- Managed and coordinated venture capital B2B website design and development including infrastructure and networking, as well as instituting a VPN solution for multiple client locations
- Oversaw Data Center construction for a leading internet information provider
- Served as acting Chief Technology Officer for key clients
- Designed the process for network, infrastructure and software development for an online travel site
- Lead architect for a top level domain approved by ICANN

brandwise, New York, NY

1999 -2000

CIO/CTO

A startup, comparative shopping, e-commerce website focusing on home purchases of major appliances, consumer electronics and other products for the home:

- Lead architect overseeing development of the site's network, hardware, software and security
- Established technology guidelines for implementation of both internal systems, website and hybrid systems, as well as security guidelines, processes and procedures for internal, extranet and website systems

BBDO, New York, NY

1983 -1999

Senior Vice President (held both Directorships concurrently)

1994 -1999

Director of Worldwide Systems - (CIO/CTO)

Developed an IT corporate strategy, direction and standards for this global communications network comprised of 238 locations in 74 countries. Managed the IT direction, focus, and implementation and development for the global business

Director of New York Systems - (CIO/CTO)

Led a staff of 34 professionals and technicians supporting the New York operations, (\$1 billion in billings) which is comprised of nearly 1000 individuals of varied functions such as account management, media, creative, production, research, human resources and finance

EDUCATION

B.S. Physics/Mathematics, State University College at Brockport, New York

- Departmental Scholar Award Physics
- Sigma Xi Undergraduate Research Award – Mathematics

Graduate Studies Mathematics, SUNY Binghamton