

Budget & Appropriations Meeting Agenda



Committee Chair: Jewel Williams Johnson

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Monday, November 18, 2024

10:00 AM

Committee Room

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

Legislator Colin Smith will be participating remotely from 1132 Main St., Suite 1, Peekskill, NY 10566

MINUTES APPROVAL

I. ITEMS FOR DISCUSSION

1. Department of Social Services Presentation on the 2025 Operating Budget

Guests: Department of Social Services
Commissioner Leonard Townes
First Deputy Commissioner John Befus
Deputy Commissioner Katrina Alexander
Deputy Commissioner Randy Scott
Deputy Commissioner Lissette Matos
Director George Asante, Office of Housing Counsel

2. Department of Senior Programs and Services Presentation on the 2025 Operating Budget

Guests: Department of Senior Programs and Services
Commissioner Mae Carpenter
Director of Program Development II Sandra Brown
Nutrition Coordinator Krish Drummond
Director of Program Development II Agnes Nowak
Director of Program Development II Colette Phipps

3. [2024-565](#) **ACT-Retroactively Amend Grant Agreements-NYSOFA-Title III-B, etc.**

AN ACT authorizing the County of Westchester to retroactively amend 2023 grant agreements with the New York State Office for the Aging.

Guests: Department of Senior Programs and Services
Commissioner Mae Carpenter
Director of Program Development II Sandra Brown
Nutrition Coordinator Krish Drummond
Director of Program Development II Agnes Nowak
Director of Program Development II Colette Phipps

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT

Westchester County

George Latimer
County Executive

October 25, 2024

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

Transmitted herewith for your review and approval is an act (the “Act”) which, if adopted by your Honorable Board, would authorize the County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services (the “Department”), to further amend grant agreements (the “Grant Agreements”) with the New York State Office for the Aging (“NYSOFA”), for the following programs: Titles III-B, III-C & the Nutrition Services Incentive Program (“NSIP”), III-D and III-E of the Older Americans Act. The proposed Act will authorize the County to retroactively amend the Grant Agreements to increase the amount of Title III-B funding by \$42,110, Title III-C & NSIP funding by \$273,484, Title III-D funding by \$5,641 and Title III-E funding by \$156,209.

By way of background, on March 6, 2023 by Act No. 46-2023, your Honorable Board authorized the County, *inter alia*, to enter into various Grant Agreements with NYSOFA to accept funding made available to the County under the Titles III-B, III-C & NSIP, III-D and III-E programs. The term of the Grant Agreements commenced on January 1, 2023 and continued through December 31, 2023, except for the Grant Agreement for NSIP which commenced on October 1, 2022 and continued through September 30, 2023.

Thereafter, on August 7, 2023 by Act No. 140-2023, your Honorable Board authorized the County to amend the Grant Agreements to modify the amounts as follows:

	Title III-B	Title III-C & NSIP	Title III-D	Title III-E
Original Grant Amount under Act No. 46-2023	\$1,090,544	\$2,109,951	\$62,413	\$565,141
Amount of change under Act No. 140-2023	+\$14,808	+\$31,527	-\$160	+\$9,825
Final Amended Grant Amount under Act No. 140-2023	\$1,105,352	\$2,141,478	\$62,253	\$574,966

NYSOFA recently informed the Department that it has increased funding under the Grant Agreements for the Titles III-B, III-C & NSIP, III-D and III-E programs. In order for the County to

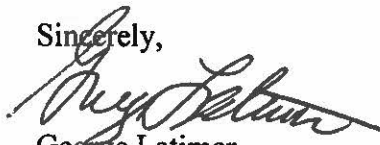
receive the additional funding, it will be necessary to further retroactively amend the Grant Agreements to modify the amounts as follows:

	Title III-B	Title III-C & NSIP	Title III-D	Title III-E
Original Grant Amount under Act No. 46-2023	\$1,090,544	\$2,109,951	\$62,413	\$565,141
Final Amended Grant Amount under Act No. 140-2023	\$1,105,352	\$2,141,478	\$62,253	\$574,966
Amount of current change	+\$42,110	+\$273,484	+\$5,641	+\$156,209
Final New Amended Grant Amount	\$1,147,462	\$2,414,962	\$67,894	\$731,175

Except as specifically amended hereby, all remaining terms and conditions contained in the above Grant Agreements shall remain in full force and effect upon the parties.

The proposed Grant Agreements with NYSOFA are intended to benefit the County by assisting in the provision of grant-funded services to its residents. Accordingly, I believe amending these Grant Agreements to increase funding is in the best interest of the County and, therefore, recommend your favorable action on the annexed proposed Act.

Sincerely,



George Latimer
Westchester County Executive

GL/MC/SJ/jpg/nn
Attachments

**HONORABLE BOARD OF LEGISLATORS
THE COUNTY OF WESTCHESTER**

Your Committee is in receipt of a communication from the County Executive recommending the approval of an act (the “Act”) which, if adopted, would authorize the County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services (the “Department”), to further amend grant agreements (the “Grant Agreements”) with the New York State Office for the Aging (“NYSOFA”), for the following programs: Titles III-B, III-C & the Nutrition Services Incentive Program (“NSIP”), III-D and III-E of the Older Americans Act. The proposed Act will authorize the County to retroactively amend the Grant Agreements to increase the amount of Title III-B funding by \$42,110, Title III-C & NSIP funding by \$273,484, Title III-D funding by \$5,641 and Title III-E funding by \$156,209.

Your Committee is advised that on March 6, 2023 by Act No. 46-2023, your Honorable Board authorized the County, *inter alia*, to enter into various Grant Agreements with NYSOFA to accept grant funds made available to the County from NYSOFA under the Titles III-B, III-C & NSIP, III-D and III-E programs. The term of the Grant Agreements commenced on January 1, 2023 and continued through December 31, 2023, except for the Grant Agreement for NSIP which commenced on October 1, 2022 and continued through September 30, 2023.

Thereafter, on August 7, 2023 by Act No. 140-2023, your Honorable Board authorized the County to amend the Grant Agreements to modify the amounts as follows:

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Original Grant Amount under Act No. 46-2023	\$1,090,544	\$2,109,951	\$62,413	\$565,141
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Final Amended Grant Amount under Act No. 140-2023	\$1,105,352	\$2,141,478	\$62,253	\$574,966

NYSOFA recently informed the Department that it has increased funding under the Grant Agreements for the Titles III-B, III-C & NSIP, III-D and III-E programs. In order for the County to

receive the additional funding, it will be necessary to retroactively further amend the Grant Agreements to modify the amounts as follows:

	Title III-B	Title III-C & NSIP	Title III-D	Title III-E
Original Grant Amount under Act No. 46-2023	\$1,090,544	\$2,109,951	\$62,413	\$565,141
Final Amended Grant Amount under Act No. 140-2023	\$1,105,352	\$2,141,478	\$62,253	\$574,966
Amount of current change	+\$42,110	+\$273,484	+\$5,641	+\$156,209
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Except as specifically amended hereby, all remaining terms and conditions contained in the above referenced Grant Agreements shall remain in full force and effect upon the parties.

The Planning Department has advised that based on its review, the proposed amendments to the aforementioned Grant Agreements do not meet the definition of an “action” under the State Environmental Quality Review Act, 6 NYCRR part 617. As such, no environmental review is required. Please refer to the memorandum from the Department of Planning dated January 8, 2024, which is on file with the Clerk of the Board of Legislators.

Your Committee has been advised that the passage of the attached Act requires an affirmative vote of a majority of the members of your Honorable Board.

Your Committee believes that amending the Grant Agreements is in the best interest of the County and, therefore, recommends your Honorable Board’s favorable action on the annexed proposed Act.

Dated: _____, 2024
 White Plains, New York

COMMITTEE ON

C/jpg/9-10-24

FISCAL IMPACT STATEMENT

SUBJECT: IIIB NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) GENERAL FUND AIRPORT SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 1833549

Total Current Year Revenue \$ 1147462

Source of Funds (check one): Current Appropriations

Transfer of Existing Appropriations Additional Appropriations Other (explain)

Identify Accounts: 101-24-4957

263-85-T686

Potential Related Operating Budget Expenses: Annual Amount \$ 686087

Describe: County Match Funds required in order to receive IIIB Federal funding.

Potential Related Revenues: Annual Amount \$ 1147462

Describe: Funding received from the Federal Government under the Older American's Act.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide Transportation, Legal Services, Homemaker, Housekeeping, Consumer Directed In-Home Services (CDIS), Sr. Center Rec and Ed, and In-Home Contact & Support to Seniors in Westchester.

Next Four years:

Estimated to be same as above each year.

Prepared by: Sandra Brown

Title: Director of Program Development II

Department: Senior Programs & Svcs.


Reviewed By: _____

Budget Director

10/22/24

If you need more space, please attach additional sheets.

FISCAL IMPACT STATEMENT

SUBJECT: IIC1/NSIP NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) GENERAL FUND AIRPORT SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 1675083

Total Current Year Revenue \$ 1436454

Source of Funds (check one): Current Appropriations

Transfer of Existing Appropriations Additional Appropriations Other (explain)

Identify Accounts: 101-24-4957

263-85-T941

Potential Related Operating Budget Expenses: Annual Amount \$ 238629

Describe: County Match Funds required in order to receive IIC1/NSIP Federal funding.

Potential Related Revenues: Annual Amount \$ 1436454

Describe: Funding received from the Federal Government under the Older American's Act.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide seniors with Congregate Meals, Nutrition Education, Senior Center Recreation and Education and supplement regional kitchen equipment, repairs and supplies as needed.


Next Four years:

Estimated to be same as above each year.

Prepared by: Sandra Brown

Title: Director of Program Development II

Department: Senior Programs & Svcs.

DAB
Reviewed By: 
Budget Director
10/22/24

If you need more space, please attach additional sheets.

FISCAL IMPACT STATEMENT

SUBJECT: IIC2/NSIP NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) GENERAL FUND AIRPORT SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 1072281

Total Current Year Revenue \$ 978508

Source of Funds (check one): Current Appropriations

Transfer of Existing Appropriations Additional Appropriations Other (explain)

Identify Accounts: 101-24-4957

263-85-T942

Potential Related Operating Budget Expenses: Annual Amount \$ 93773

Describe: County Match Funds required in order to receive IIC2/NSIP Federal funding.

Potential Related Revenues: Annual Amount \$ 978508

Describe: Funding received from the Federal Government under the Older American's Act.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide Home Delivered Meals, Nutrition Education, Nutrition Counseling and supplement regional kitchen equipment, supplies, repairs and vehicle expenses as needed.

Next Four years:

Estimated to be same as above each year.

Prepared by: Sandra Brown

Title: Director of Program Development II

Department: Senior Programs & Svcs.

Reviewed By: 

Budget Director

10/22/24

If you need more space, please attach additional sheets.

FISCAL IMPACT STATEMENT

SUBJECT: **IID** **NO FISCAL IMPACT PROJECTED**

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) **GENERAL FUND** **AIRPORT** **SPECIAL REVENUE FUND (Districts)**

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 99648

Total Current Year Revenue \$ 67894

Source of Funds (check one): Current Appropriations

Transfer of Existing Appropriations Additional Appropriations Other (explain)

Identify Accounts: 101-24-4957

263-85-T943

Potential Related Operating Budget Expenses: Annual Amount \$ 31754

Describe: County Match Funds required in order to receive IID Federal funding.

Potential Related Revenues: Annual Amount \$ 67894

Describe: Funding is received from the Federal Government under the Older American's Act.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide Health & Wellness and Chronic Disease Self-Management programs to seniors in Westchester County.

Next Four years:

Estimated to be same as above each year.

Prepared by: Sandra Brown

Title: Director of Program Development II

Department: Senior Programs & Svcs.

Reviewed By: 

Budget Director

10/22/24

If you need more space, please attach additional sheets.

FISCAL IMPACT STATEMENT

SUBJECT: IIIE NO FISCAL IMPACT PROJECTED

OPERATING BUDGET IMPACT

(To be completed by operating department and reviewed by Budget Department)

A) GENERAL FUND AIRPORT SPECIAL REVENUE FUND (Districts)

B) EXPENSES AND REVENUES

Total Current Year Cost \$ 957176

Total Current Year Revenue \$ 731175

Source of Funds (check one): Current Appropriations

Transfer of Existing Appropriations Additional Appropriations Other (explain)

Identify Accounts: 101-24-4957

263-85-T448

Potential Related Operating Budget Expenses: Annual Amount \$ 226001

Describe: County Match Funds required in order to receive IIIE Federal funding.

Potential Related Revenues: Annual Amount \$ 731175

Describe: Funding received from the Federal Government under the Older American's Act.

Anticipated Savings to County and/or Impact on Department Operations:

Current Year: Without these funds, the Department would not be able to provide services under the National Family Caregiver Program; including caregiver and grandparent information, assistance, counseling, support groups, training and public information, escort assistance, and personal locator services.

Next Four years:

Estimated to be same as above each year.

Prepared by: Sandra Brown

Title: Director of Program Development II

Department: Senior Programs & Svcs.

dl
Reviewed By: 
Budget Director

10/22/24

If you need more space, please attach additional sheets.

AN ACT authorizing the County of Westchester to retroactively amend 2023 grant agreements with the New York State Office for the Aging

BE IT ENACTED by the County Board of the County of Westchester as follows:

Section 1. The County of Westchester (the “County”), acting by and through its Department of Senior Programs & Services, is hereby authorized to retroactively amend grant agreements (the “Grant Agreements”) with the New York State Office for the Aging (“NYSOFA”), under Titles III-B, III-C & the Nutrition Services Incentive Program (“NSIP”), III-D and III-E of the Older Americans Act, as authorized by Act Nos. 46-2023 and 140-2023, by further modifying the amounts under the Grant Agreements, as follows:

	Title III-B	Title III-C & NSIP	Title III-D	Title III-E
Original Grant Amount under Act No. 46-2023	\$1,090,544	\$2,109,951	\$62,413	\$565,141
Final Amended Grant Amount under Act No. 140-2023	\$1,105,352	\$2,141,478	\$62,253	\$574,966
Amount of current change	+\$42,110	+\$273,484	+\$5,641	+\$156,209
Final New Amended Grant Amount	\$1,147,462	\$2,414,962	\$67,894	\$731,175

§2. Except as specifically amended hereby, all remaining terms and conditions set forth in the above referenced Grant Agreements, as previously amended, shall remain in full force and effect upon the parties.

§3. This Act shall take effect immediately.

Vedat Gashi

Chairman of the Board
Legislator, 4th District



TO: Hon. Jewel Williams Johnson
Chair, Budget & Appropriations

Hon. James Nolan
Chair, Veterans, Seniors & Youth

FROM: Hon. Vedat Gashi
Chairman of the Board *Vedat Gashi*

DATE: October 28, 2024

RE: Item 2024-565 - ACT-Retroactively Amend Grant Agreements-NYSOFA-Title III-B,
etc.

As Chairman of the Board of Legislators, I am placing the below item directly into the Committees on Budget & Appropriations and Veterans, Seniors & Youth.

Thank you.

(ID: 2024-565) ACT-Retroactively Amend Grant Agreements-NYSOFA-Title III-B, etc.
An ACT authorizing the County of Westchester to retroactively amend 2023 grant agreements with the New York State Office for the Aging.

CC: Marcello Figueroa
Althema Goodson
James Silverberg
Dylan Tragni
Sunday Vanderberg