



George Latimer  
County Executive

WHEREAS, a vacancy exists in the membership of the Westchester County Youth Board:

NOW, THEREFORE, I, George Latimer, County Executive of Westchester County, in accordance with the terms and provisions of the Westchester County Charter, appoint Zubaidah Jackson, 3750 Fen Place, Shrub Oak, New York as a member of the Westchester County Youth Board, for the term February 28, 2024 to December 31, 2025.

Given under my hand  
and seal this 28<sup>th</sup> day  
of February, 2024.



George Latimer  
County Executive

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [CE@westchestergov.com](mailto:CE@westchestergov.com)  
Telephone: (914)995-2900

[westchestergov.com](http://westchestergov.com)

# Westchester County

George Latimer  
County Executive

February 28, 2024

Ms. Zubaidah Jackson  
3750 Fen Place  
Shrub Oak, NY 10588

Dear Ms. Jackson,

It is my pleasure to appoint you to serve as a member of the Westchester County Youth Board, effective today, Wednesday, February 28, 2024. This appointment is for a term to expire on December 31, 2025.

Your appointment is subject to confirmation by the Westchester County Board of Legislators, but your service begins immediately. You must complete the attached Oath of Office within 30 days, either by appearing at the County Clerk's office or mailing the signed and notarized form to our office.

When you have filed your Oath of Office, a Resolution to confirm your appointment will be submitted to the County Board of Legislators. As part of the confirmation process, you may be called before the Board to be interviewed. Please contact Susan Weisman of the Westchester County Youth Bureau at (914) 995-2753 for the date, place, and time of the upcoming meeting for your participation.

Pursuant to Local Law, as a member of a Westchester County Board and/or Commission, you are responsible for adhering to the requirements of our Code of Ethics, which includes the filing of a financial disclosure statement with the County Board of Ethics.

Warmest wishes for a successful tenure.

Very Truly Yours,



George Latimer  
Westchester County Executive

GL/ts

cc: Honorable Board of Legislators  
DaMia Harris-Madden, Commissioner, Youth Bureau  
Joan McDonald, Director of Operations

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601

Email: [ce@westchestercountyny.gov](mailto:ce@westchestercountyny.gov)  
Telephone: (914)995-2800

[westchestercountyny.gov](http://westchestercountyny.gov)

# Zubaidah Jackson

**Objective** To volunteer for the Youth Board Commission

**Experience** 10/2009- Present **Probation Officer (JD Diversion) New Rochelle**

- Interview respondents who were charged with what would be a criminal offense if they were 16 or older
- Contact victims, schools and local Police Officers to determine if a respondent is eligible for JD Diversion
- Supervise respondents who are eligible for JD diversion
- Coordinate and Supervise Community Service
- Interview respondents and prepare petitions for the court (TOP, drug screens )
- Co- facilitate Diversion Girls Group

9/2007-10/2009 **Probation officer (PINS Diversion) Yonkers**

- Interviewed parents/ guardians for PINS cases
- Interview and prepare petitions for immediate access to court via PINS petitions and Orders of Protection
- Supervised PINS Diversion
- Co facilitated PINS Girls Group
- Coordinated and supervised community service

4/2007-9/2007 **Probation officer (PINS to 18 unit) White Plains**

- Interviewed respondents and completed PDI (Pre Disposition Investigation)
- Supervised respondents that were formally placed on Probation
- Prepared and presented reports for the court
- Interviewed parents/ guardians for PINS cases

**Education** 1989-1995 Lehman College Bronx, NY  
BS Accounting

**COUNTY OF WESTCHESTER  
OATH OF OFFICE**

**For Appointees to County Boards and Commissions**

STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF WESTCHESTER )

I, Zubaidah Jackson do solemnly swear (or affirm) that I will support  
(Print or Type Name)

the constitution of the United States, and the constitution of the State of New York, and that I will faithfully discharge the duties of the office of Westchester County Youth Board in and for the  
(Print or Type Board Name)

County of Westchester, according to the best of my ability.

Date: 3/8/2024

[Signature]  
(Signature)

Sworn to and subscribed before me this 8<sup>th</sup> day of March,  
2024.

[Signature]  
(Signature)  
Timothy C. Idoni  
(Print or Type Name)  
County Clerk  
(Title of Official Administering Oath)

Mail **original** Oath of Office to Office to Andrew Ferris, Office of the County Executive, 148 Martine Ave., Room 916D, White Plains, NY 10601 for filing **within thirty (30) days** of the commencement of the term of office or the notice of appointment.