



Budget & Appropriations Meeting Agenda

Committee Chair: Jewel Williams Johnson

800 Michaelian Office Bldg.
148 Martine Avenue, 8th Floor
White Plains, NY 10601
www.westchesterlegislators.com

Monday, August 7, 2023

9:00 AM

Committee Room

CALL TO ORDER

Please note: Meetings of the Board of Legislators and its committees are held at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601, and remotely via the WebEx video conferencing system. Legislators may participate in person or via Webex. Members of the public may attend meetings in person at any of its locations, or view it online on the Westchester County Legislature's website: <https://westchestercountyny.legistar.com/> This website also provides links to materials for all matters to be discussed at a given meeting.

MINUTES APPROVAL

I. ITEMS FOR DISCUSSION

1. [2023-356](#) **ACT-Westchester Community College Proposed 2023-2024 Budget**

AN ACT adopting the Westchester County Community College Budget and making appropriations for the operation of the Westchester Community College.

B&A Only.

Guests:

Westchester Community College
President Dr. Belinda Miles
Comptroller Dawn Gillins

Westchester County Budget Department
Director Larry Soule

II. OTHER BUSINESS

III. RECEIVE & FILE

ADJOURNMENT



George Latimer
County Executive

August 4th, 2023

Westchester County Board of Legislators
Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Honorable Members of the Board of Legislators:

I am pleased to submit the Westchester Community College 2023-2024 operating and capital budgets for consideration by your Honorable Board. The proposed budget includes a modest tuition increase of \$125 per semester. One of our core goals at the County includes providing our students with the highest level of academic opportunity, while keeping tuition as affordable as possible. The County has also decided to increase our sponsor contribution to \$25,350,000, representing a \$350,000 increase from the 2022-2023 school year.

The College's capital budget includes \$23,017,000 of appropriation for the 2023-2024 academic year, which is an increase of \$17,092,000 from the prior year. The County is responsible for approximately half of this amount. This appropriation includes renovation of the administration building, safety and security upgrades campus-wide, technology upgrades to facilities both on and off campus as well as several other infrastructure upgrades to meet the needs of students and staff. The County will also provide the College with \$4,696,954 to support capital debt service.

The County recognizes the benefits of investing in our students. Education has proven to be a tool of upward social mobility which cultivates social development and provides other positive returns to individuals and communities. With many uncertainties and difficult challenges ahead, we must always remember the importance of higher education. Westchester County continues to fully support the College's mission of student success, academic excellence, workforce development, economic assistance, and lifelong learning. The proposed budget provides the financial support in order to meet these goals.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "George Latimer".

George Latimer
Westchester County Executive

TO THE HONORABLE BOARD OF LEGISLATORS
COUNTY OF WESTCHESTER, NEW YORK

Your Committee on Budget and Appropriations is in receipt of a transmittal from the County Executive of his proposed 2023-24 Westchester Community College Budget and Budget Act making appropriations in the amounts of one hundred twenty-three million, forty-seven thousand, five-hundred and three dollars (\$123,047,503) for operating purposes, and twenty-three million, seventeen thousand dollars (\$23,017,000) for capital purposes for the support of the County Community College for the fiscal year beginning September first two thousand twenty-three.

The accompanying budget proposal calls for a County Sponsor Contribution in the amount of twenty-five million three hundred fifty thousand dollars (\$25,350,000) to be appropriated and taxed for in the 2024 Westchester General Fund Operating Budget for the support of Community College Operations for the fiscal year beginning September 1, 2023.

The Department of Budget has advised that this legislation is necessary for the operation of Westchester Community College for the fiscal year beginning September 1, 2023.

Therefore, the Committee recommends the adoption of the attached Budget Act making appropriations for the support of the County Community College for the fiscal year beginning September first two thousand twenty-three.

DATED: _____, 2023
White Plains, New York

ACT NO. - 2023

AN ACT adopting the Westchester County Community College Budget and making appropriations for the operation of the Westchester Community College. Be it enacted by the Board of Legislators of the County of Westchester as follows:

Section 1. The accompanying Departmental Budget for the Community College in the gross amount of One Hundred Twenty-Three Million, Forty-Seven Thousand, Five-Hundred and Three Dollars (\$123,047,503) and the Capital Budget in the gross amount of Twenty-Three Million, Seventeen Thousand Dollars (\$23,017,000) is hereby adopted for the Community College fiscal year September 1, 2023, through August 31, 2024.

Section 2. The several amounts specified in the above mentioned budget under the column heading "allowed 2023/2024" are hereby appropriated for such purposes under the following general classifications:

Personal Service (Code 1)	\$ 100,966,987
Purchase of Equipment (Code 2)	\$ 385,040
Materials and Supplies (Code 3)	\$ 4,220,071
Expenses (Codes 4 and 5)	\$ 17,475,405
Capital Budget (Code 9000)	\$ 23,017,000

Section 3. The President of the Community College, pursuant to regulations established by the College Board of Trustees, is hereby authorized to make transfers between sub-accounts within the general classifications of Personal Service (Code 1), Purchase of Equipment (Code 2), Materials and Supplies (Code 3), and Expenses (Codes 4 and 5).

Section 4. The Budget Director, with the approval of the County Executive and the Committee on Budget and Appropriations, after formal request and justification by the College President upon authorization by the College Board of Trustees, is hereby authorized to make transfers among the sub-accounts within the general classification of Capital (Code 9000), and between any general classifications of account.

Section 5. The total annual salaried position count, exclusive of trusts and grants, is Five Hundred and Sixty-Three (563). The President of the College may, upon authorization of the College Board of Trustees, and certification to the Budget Director of availability of funds, increase this count by no more than five percentum (5%), rounded down to the nearest whole number, in the fiscal year. Increases over five percentum (5%) require approval of the Budget Director, after request of the College President, as authorized by the College Board of Trustees. Appeal of the Budget Director's decision may be made to the County Executive, whose decision will be considered final. Annual Salaried positions may not be created in Other Than Personal Service operating accounts.

Section 6. Where personnel are employed under a trust or grant, such employment shall terminate at the expiration of the funds provided by the trust or grant.

Section 7. An amount not to exceed Twenty-Five Million Three Hundred Fifty Thousand Dollars (\$25,350,000) shall be appropriated and taxed for in the 2024 Westchester County General Fund Operating Budget as a sponsor contribution to support the 2023/2024 Westchester County Community College Budget. Appropriations for Expenditure Transfers and Reimbursements in the College's 2023/2024 budget, or such amounts as shall be sufficient and necessary to accomplish the designated purposes of this budget including but not limited to meeting the state maintenance of effort and tuition cap requirements and the net return from the 2023/2024 budget due hereunder to the general fund, may not be changed without the written approval of the County Executive and the Budget Director.

Section 8. Upon request of and justification by the President of the College, the Commissioner of Finance is hereby authorized, to the extent necessary to satisfy current obligations or continue existing operations, to advance such additional funds on hand to 2023/2024 budget accounts.

Section 9. Other revenues to support the operation of the 2023/2024 Community College Departmental Budget are hereby estimated as follows:

State Aid	\$	30,426,968
Departmental:		
Student Tuition	\$	44,687,535
Other	\$	1,694,000
Chargebacks to Other		
Community Colleges:		
Operating	\$	5,018,000
Capital	\$	263,000
Fund Balance	\$	14,928,000
Interest on Investments	\$	680,000

Section 10. The President of the College shall file detailed monthly statements of expenditures and revenues with the County Board of Legislators, the Budget Director, and the Commissioner of Finance, said reports to be inclusive of all College operations. An annual audit, as well as any periodic audits which may be necessary, as prescribed by law, and provided for by the Board of Trustees, shall be filed with the County Board of Legislators, the Budget Director and the Commissioner of Finance.

Section 11. This Act shall take effect immediately.

DATED: August , 2023
White Plains, New York