


April 27, 2023

TO: Hon. Catherine Borgia, Chair
Hon. Nancy Barr, Vice Chair
Hon. Christopher Johnson, Majority Leader
Hon. Margaret Cunzio, Minority Leader

FROM: George Latimer 
Westchester County Executive

RE: Message Requesting Immediate Consideration: **RES – Appointment of
Commissioner of Human Resources.**

This will confirm my request that the Board of Legislators allow submission of the referenced communication to be submitted to the Board of Legislators May 1, 2023 Agenda.

Transmitted herewith for your consideration and approval is a Resolution appointing Lisa M. Denig, Esq., Westchester County Commissioner of Human Resources, effective April 24, 2023.

Therefore, since this communication is of the utmost importance, it is respectfully submitted that the County Board of Legislators accepts this submission for May 1, 2023 “blue sheet” calendar.

Thank you for your prompt attention to this matter.



George Latimer
County Executive

Office of the County Executive

April 26, 2023

Westchester County Board of Legislators
800 Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Dear Members of the Board of Legislators:

In accordance with Section 110.21 of the Laws of Westchester County, transmitted herewith for your approval is a resolution to confirm the appointment, effective April 24, 2023, of Lisa Denig as Commissioner of Human Resources for a term to expire on April 23, 2029.

I have made a thorough review of Ms. Denig's credentials, experience and job performance, and have determined that her appointment as Westchester County Commissioner of Human Resources is in the best interests of the Department of Human Resources and of the County, generally.

Therefore, I most respectfully recommend and urge your Honorable Board to adopt the attached resolution confirming the appointment, effective April 24, 2023, of Lisa Denig as Commissioner of Human Resources for a term to expire on April 23, 2029.

Sincerely,

A handwritten signature in cursive script, appearing to read "George Latimer".

George Latimer
County Executive

GL/nn
Enclosure



George Latimer
County Executive

April 5, 2023

Ms. Lisa Denig
89 South Kensico Avenue
Valhalla, NY 10595

Dear Ms. Denig,

It is my pleasure to appoint you as Commissioner of the Westchester County Department of Human Resources, effective April 24, 2023. Please be advised that while this appointment authorizes you to immediately assume the duties and responsibilities of said office, your appointment as Commissioner of the Westchester County Department of Human Resources is subject to confirmation by the Westchester County Board of Legislators. The Commissioner of Human Resources performs the duties of the Personnel Officer for the County of Westchester and is therefore appointed to serve a six-year term of office as provided for in Section 15(1)(b) of the New York State Civil Service Law. Accordingly, once confirmed by the Westchester County Board of Legislators, your term of office as Commissioner of Human Resources will expire on April 23, 2029 unless otherwise terminated as provided by law.

As you know, the Department of Human Resources is responsible for the operation of personnel administration for the County.

Pending your confirmation by the Board of Legislators and in accordance with New York State law, you must take and file an oath of office in the Office of the Westchester County Clerk. Please be advised that your failure to take and file such an oath within thirty days of the date of this letter, or within thirty days after the commencement of your term of office, will result in the office of Commissioner of Human Resources being deemed vacant.

We look forward to working with you.

Sincerely,

George Latimer
Westchester County Executive

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

Email: ce@westchestergov.com
Telephone: (914)995-2900

westchestergov.com

Lisa M. Denig, Esq.

Valhalla, New York · 347-837-1290 · lisadenig@yahoo.com

BAR ADMISSIONS

Admitted to practice in New York (2010), Connecticut (2009), the Southern District of New York (2010), the Second Circuit Court of Appeals (2012), and the United States Supreme Court (2013).

EXPERIENCE

NEW YORK STATE OFFICE OF COURT ADMINISTRATION, White Plains and NYC, NY

Principal Settlement Coordinator, 9th JD, September 2022 – Present

Serve as liaison to judges, attorneys, litigants and bar associations to promote Presumptive ADR and persuade parties to choose to pursue ADR earlier in the process; create policies and procedures for new mediation programs and settlement parts; work with stakeholders to expand mediation trainings; promote mediation and settlement through panel presentations and conferences.

Counsel to the Chief Judge of the State of New York, October 2021 – September 2022

Analyzed the briefs submitted on cases before the Court of Appeals and discuss possible outcomes with the Chief Judge; wrote opinions and orders on these cases; answered motions for leave to appeal in both criminal and civil matters; served as the Chief Judge's liaison for the Presumptive ADR program, the Landlord/Tenant Committee and various Bar Associations.

Special Counsel for ADR Initiatives, May 2019 – October 2021

Created and implemented the Chief Judge's Presumptive ADR Initiative in the NYC Supreme Courts; created the policies and procedures for each ADR plan in all five boroughs in NYC as well as Family, NYC Civil and Surrogates Court; monitored and administered the mediation panels; created the standards and guidelines for admitting mediators to rosters admission; created and implemented training programs for panel mediators; assigned and reviewed cases sent to mediation; joined forces with IT to create a data-driven, digital tracking system; presented at conferences and events to communicate the purpose and procedures of the program; filed year-end reports, complete with statistics and outcomes.

WESTCHESTER COUNTY DISTRICT ATTORNEY'S OFFICE, White Plains, NY

Bureau Chief, Special Litigation, April 2017 – April 2019

Managed and supervised the Assistant District Attorneys assigned to the Special Litigation Bureau in the Appeals Division, including reviewing and editing their submissions to various courts and assigning work; managed the entire Special Litigation caseload, including all administrative tasks; answered Federal Habeas Corpus petitions, Second Circuit briefs, CPL 440 motions and hearings, as well as attended court conferences and argued before the Second Circuit; reviewed and answered all Wrongful Conviction claims; oversaw all civil lawsuits filed against the District Attorney's Office; made presentations to local schools and community groups; oversaw all extraditions.

Bureau Chief, Strategic Planning and Crime Control Strategies, January 2017 – March 2017

Managed the Office's community relations division, including school and community group presentations, special events, and office brochures; oversaw the administration of the GIVE grant; managed the Reentry program; created the Office Annual Report; and implemented new initiatives.

Acting Executive Assistant District Attorney, February 2016 – December 2016

Advisor and assistant to the Acting District Attorney; oversaw all matters related to personnel including hiring, promotions and discipline; worked closely with the Chief Administrator to create the annual

budget; oversaw the Communications and Community Relations Bureaus; managed the administration of all grants; attended meetings related to policy and case management.

Assistant District Attorney, Appeals and Special Litigation Division, August 2011 – January 2016
Researched and wrote oppositions to post conviction motions and appeals by defendants, including Federal Habeas Corpus petitions, CPL 440 motions, appeals in the Second Circuit and the Second Department. Handled all extradition matters.

PACE LAW SCHOOL, White Plains, NY

Adjunct Professor, September 2022 – Present

Teach *Survey of Dispute Resolution* to upper class law students; create and implement simulations in negotiations, mediation and arbitration; coordinate guest speakers; create syllabus, power point presentations, and grade written papers; advise students.

MONROE COLLEGE, CRIMINAL JUSTICE DIVISION, New Rochelle, NY

Adjunct Professor, January 2013 – December 2013

Taught evening division classes in the Criminal Justice Division including “Prisons and Punishment in the United States” and “Criminology.” Created syllabi, power point presentations and exams. Arranged field trips to the Westchester County Jail, as well as guest speakers from the pertinent fields studied.

THE HONORABLE LISA M. SMITH, U.S.M.J., S.D.N.Y., White Plains, NY

Judicial Law Clerk, September 2009 – August 2011

Researched and wrote Decisions and Orders and Report and Recommendations on all matters. Managed full caseload including overseeing discovery disputes and conferences. Handled preliminary criminal matters such as arraignments and bail hearings. Assisted with trials, jury selections, etc.

PUTNAM COUNTY EXECUTIVE ROBERT BONDI, Carmel, NY

Chief of Staff, January 2006 – May 2009

Managed over 500 County personnel and supervised 20 County departments. Negotiated union contracts and handled all personnel grievances. Assisted County Executive in formulating the annual County budget. Wrote the annual State of the County speech and yearly budget address. Chaired numerous committees. Conducted all media relations. Advised County Executive on all major policy decisions.

NEW YORK STATE SENATOR VINCENT L. LEIBELL, Carmel, NY

Director of Communications, May 2001 – January 2006

Wrote and distributed press releases and acted as spokesperson to the media. Drafted and designed direct mail pieces. Wrote articles for the Senator’s website. Coordinated special events.

EDUCATION

CLINTON SCHOOL OF PUBLIC SERVICE, UNIVERSITY OF ARKANSAS, Little Rock, AK
Masters in Public Service received May 2020

GPA: 4.0

PACE UNIVERSITY SCHOOL OF LAW, White Plains, NY

Juris Doctor received May 2009, *Magna Cum Laude*

GPA: 3.70 **Rank:** Top 5%

Honors: PACE LAW REVIEW, Case Note and Comment Editor; Best Oralist, Pace Grand Moot Court Competition; Dean’s List (all semesters); Dean’s Scholar, Federal Income Tax course; Justice Sondra Miller Scholarship; Dean Janet Johnson Scholarship; Pace Law Merit Scholarship.

VASSAR COLLEGE, Poughkeepsie, NY

Bachelor of Arts in Political Science received May 2002, *Magna Cum Laude*

GPA: 3.75 **Honors:** Phi Beta Kappa; Dean's List (all semesters).

WESTCHESTER COMMUNITY COLLEGE, Valhalla, NY

Associate of Arts received May 2000, *Summa Cum Laude*

GPA: 4.0

Honors: Abeles Scholar; Eastern Community College Social Science Award; Alfred B. Delbello Scholarship; Karena Somerville Women in Communications Scholarship; Stephen J. Friedman Memorial History Award; WCC Curriculum Award in Social Science;

PUBLICATIONS

“The Perfect Storm: Why Judicial Selection is the Right Remedy for New York State in the Wake of *Torres v. Board of Elections*,” Westchester County Bar Association Journal, Spring 2007.

ASSOCIATIONS AND INTERESTS

Westchester Women's Bar Association, President (2017-2018); Co-Chair of the Appeals, ADR, and Public Relations Committees (2015-present); Founder and Facilitator of the WWBA Book Club (September 2017-present); Vice-President (2016-2017), Corresponding Secretary (2015-2016), Recording Secretary (2014-2016), Chair of New Lawyers and Legislation Committees (2010-2015).

Pace Law School, Board of Visitors, Board Member (Jan. 2018-present).

Pace Law School, Women in the Law Committee, Steering Committee member (September 2018-present); Chair of the Community Outreach Committee (September 2018-present).

Westchester Community College Foundation Board, Member and Co-Chair of the Scholarship Committee (February 2021-present).

Westchester Community College Alumni Board, President (March 2022 – present); Vice President/Nominations Committee (March 2020-present); Board Member (Dec. 2018-March 2020).

Westchester Community College, Paralegal Program Advisory Board, Member (Nov. 2019-present).

Foster Parent, recently fostered an 11 year old girl.

Mount Pleasant Democrat Committee, Co-chair and District Leader (Sept. 2020-Oct. 2021); Secretary (November 2019-2020); Member at Large (October 2018-2019).

Habitat for Humanity, Putnam County, President (2014 – 2016); Board Member (2010 – 2013).

Certified Spin Instructor, New York Sports Club (May 2014 – March 2020).

First Baptist Church of Brewster, Sunday School Coordinator/Teacher (2011 – present); Leadership Committee (2018-present).

Animal Haven, NYC, Volunteer/Foster (September 2019-October 2021).

Hillside Food Outreach, Volunteer Food Deliverer (February 2018-present).

Certified Mediator, Columbia University, September 2019.

AWARDS

Attorney Innovator of the Year, New York Law Journal (November 2020).

Pioneer Award, New York County Lawyers Association (March 2021)

RESOLUTION - 2023

TO THE COUNTY BOARD OF LEGISLATORS
OF THE COUNTY OF WESTCHESTER, NEW YORK

WHEREAS, the County Executive having on the 24th day of April, 2023, appointed Lisa Denig as Commissioner of the Westchester County Department of Human Resources, effective April 24, 2023, for a term to expire on April 23, 2029, in accordance with the terms and provisions of the Westchester County Charter, as amended, and subject to the confirmation of this Board; it is

RESOLVED, that said appointment be and is hereby confirmed.

Dated: 2023
White Plains, New York