



George Latimer  
County Executive

July 11, 2022

Westchester County Board of Legislators  
800 Michaelian Office Building  
White Plains, New York 10601

Dear Members of the Board of Legislators:

Transmitted herewith for your review and approval is an Act which, if adopted, would authorize the County of Westchester ("County") to amend its current year Capital Budget ("Capital Budget Amendment"), as well to as adopt a related amended bond act ("Amended Bond Act") to finance the following six capital projects:

- BCR5E – Infrastructure Improvements (2021–2025)
- BCR57 – HQ Rooftop Air Handling Unit Replacement
- BCR60 – HVAC Improvements and Upgrades
- B0114 - Infrastructure Rehab, Valhalla Campus (2021–2025)
- B0117 - Infrastructure Rehab, 450 Saw Mill River Road (2021–2025)
- T0068 - Central Maintenance Facility Infrastructure

The proposed Capital Budget Amendment will amend the County's capital budget to increase the County share for B0117 by \$125,000. The Department of Public Works and Transportation ("Department") has advised that the increase is required as the value of the low bid received for construction of this project is higher than the budgeted amount.

The Amended Bond Act, in the total amount of \$18,005,000, which includes \$17,880,000 in previously authorized bonds of the County, would finance the cost of the planning, construction and/or construction management of various building system improvements, including:

- (i) HVAC improvements and upgrades in the G and K blocks of the County Jail and preliminary design for the Jail annex;
- (ii) replacement of eight rooftop air handlers and all associated mechanical and structural components for the Department of Correction;
- (iii) the replacement of reheat coils, fan coil units and associated piping in the basement mechanical room of the Old Jail medical unit;
- (iv) replacement of penthouse HVAC unit, mezzanine HVAC unit, computer room HVAC unit and HVAC unit serving money room, fare box room and cleaners' lounge along with associated work at the Bee-Line Maintenance Facility;

Office of the County Executive

Michaelian Office Building  
118 Martine Avenue  
White Plains, New York 10601

Telephone: (914) 995-2900 E-mail: ceo@westchestergov.com

- (v) replacement of the existing backflow prevention device associated with the main water pipe serving the Bee-Line central maintenance facility;
- (vi) improvements to address ventilation and humidity control issues in the Board of Election warehouse at 450 Saw Mill River Road in Ardsley, including the installation of new supply ductwork from five existing heating and ventilating units to extend the air distribution area and minimize turbulence and noise, installation of variable frequency drives on the existing supply and exhaust fans and all associated work; and
- (vii) the replacement of the existing piping from the condensate tanks to the deaerator tanks at the central heating plant at the Valhalla campus

Cap ID	Project	Department	Additional Amount Requested	Request	Design Assignment	Time Frame (Months)	
						Design	Const
BCR5E	Infrastructure Improvements (2021–2025)	DOC	\$0	Design/CM/C	Staff	3	3
BCR57	HQ Rooftop Air Handling Unit Replacement	DOC	\$0	Design/CM/C	NYPA	6	9
BCR60	HVAC Improvements and Upgrades	DOC	\$0	Design/CM/C	NYPA	6	9
B0114	Infrastructure Rehab, Valhalla Campus (2021–2025)	DPW	\$0	Design/CM/C	NYPA	2	6
B0117	Infrastructure Rehab, 450 Saw Mill River Road (2021–2025)	DPW	\$125,000	Design/CM/C	Staff	2	6
T0068	Central Maintenance Facility Infrastructure	DOT	\$0	Design/CM/C	Staff	6	9

**Total New Request: \$125,000**

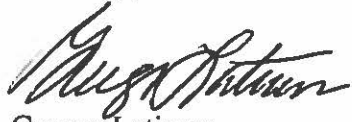
It should be noted that your Honorable Board has authorized the County to issue bonds in connection with the above-referenced projects as indicated in the annexed fact sheet and as follows: Bond Act No. 218-2021 was authorized in the amount of \$17,880,000. These bonds have not been sold. Accordingly, it is now requested that Bond Act No. 218-2021 be amended to increase the amount authorized by \$125,000, for a total authorized amount, as amended, of \$18,005,000 and to revise the scope of Bond Act No. 218-2021 to include work associated with ventilation and humidity control issues in the Board of Election warehouse at 450 Saw Mill River Road.

The Planning Department has advised that based on its review, the above-referenced capital project has been classified as a “Type II” action pursuant to the State Environmental Quality Review Act (“SEQR”) and its implementing regulations, 6 NYCRR Part 617. Therefore, no further environmental review is required. As you know, your Honorable Board may use such expert advice to reach its own conclusion.

The Planning Department has advised that the Planning Board has previously reviewed this project and issued a report, and that since there is no change in the scope of the work and this is simply a change in the financing plan, no further action by the Planning Board is necessary at this time.

Based on the importance of this project to the County, favorable action on the proposed Bond Act and Capital Budget Amendment is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "George Latimer". The signature is written in a cursive style with a large initial "G".

George Latimer  
County Executive

**HONORABLE BOARD OF LEGISLATORS  
THE COUNTY OF WESTCHESTER, NEW YORK**

Your Committee is in receipt of a transmission from the County Executive recommending approval by the County of Westchester ("County") of an act amending the County's current-year capital budget ("Capital Budget Amendment"), as well as adoption of a related amended bond act ("Amended Bond Act") which, if adopted, will authorize the County to issue up to \$125,000 in bonds additional of the County to finance the following six capital projects:

- BCR5E – Infrastructure Improvements (2021–2025)
- BCR57 – HQ Rooftop Air Handling Unit Replacement
- BCR60 – HVAC Improvements and Upgrades
- B0114 - Infrastructure Rehab, Valhalla Campus (2021–2025)
- B0117 - Infrastructure Rehab, 450 Saw Mill River Road (2021–2025)
- T0068 - Central Maintenance Facility Infrastructure

The proposed Capital Budget Amendment will amend the County's capital budget to increase the County share for B0117 by \$125,000. The Department of Public Works and Transportation ("Department") has advised that the increase is required as the value of the low bid received for construction of this project is higher than the budgeted amount.

The Amended Bond Act, in the total amount of \$18,005,000, which includes \$17,880,000 in previously authorized bonds of the County, would finance the cost of the planning, construction and/or construction management of various building system improvements, including:

- (i) HVAC improvements and upgrades in the G and K blocks of the County Jail and preliminary design for the Jail annex;
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- (v) replacement of the existing backflow prevention device associated with the main water pipe serving the Bee-Line central maintenance facility;
- (vi) improvements to address ventilation and humidity control issues in the Board of Election warehouse at 450 Saw Mill River Road in Ardsley, including the installation of new supply ductwork from five existing heating and ventilating units to extend the air distribution area and minimize turbulence and noise, installation of variable frequency drives on the existing supply and exhaust fans and all associated work; and
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**Total New Request: \$125,000**

It should be noted that your Honorable Board has authorized the County to issue bonds in connection with the above-referenced projects as indicated in the annexed fact sheet and as follows: Bond Act No. 218-2021 was authorized in the amount of \$17,880,000. These bonds have not been sold. Accordingly, it is now requested that Bond Act No. 218-2021 be amended to

increase the amount authorized by \$125,000, for a total authorized amount, as amended, of \$18,005,000 and to revise the scope of Bond Act No. 218-2021 to include work associated with ventilation and humidity control issues in the Board of Election warehouse at 450 Saw Mill River Road.

The Planning Department has advised your Committee that based on its review, the above-referenced capital project has been classified as a Type "II" action pursuant to the State Environmental Quality Review Act ("SEQR") and its implementing regulations, 6 NYCRR Part 617. Therefore, no further environmental review is required. Your Committee has reviewed the annexed SEQR documentation and concurs with this conclusion.

The Planning Department has advised your Committee that the Planning Board has previously reviewed B0117 and issued a report, and that since there is no change in the scope of the work and this is simply a change in the financing plan, no further action by the Planning Board is necessary at this time.

Your Committee has carefully considered the proposed Capital Budget Amendment, as well as the related Amended Bond Act, and recommends approval of both of the proposed Acts, noting that the Bond Act can only be enacted following adoption of the Capital Budget Amendment. It should be noted that an affirmative vote of two-thirds of the members of your Honorable Board is required in order to amend the County's Capital Budget and to adopt the Bond Act.

Dated: \_\_\_\_\_, 20\_\_.  
White Plains, New York

**COMMITTEE ON**

# FISCAL IMPACT STATEMENT

CAPITAL PROJECT #: B0117

NO FISCAL IMPACT PROJECTED

## SECTION A - CAPITAL BUDGET IMPACT

To Be Completed by Budget

GENERAL FUND

AIRPORT FUND

SPECIAL DISTRICTS FUND

Source of County Funds (check one):

Current Appropriations

Capital Budget Amendment

BCR60, BCR57, BCR5E, T0068, B0114

## SECTION B - BONDING AUTHORIZATIONS

To Be Completed by Finance

Total Principal \$ 18,005,000 PPU 10 Anticipated Interest Rate 2.58%

Anticipated Annual Cost (Principal and Interest): \$ 2,056,873

Total Debt Service (Annual Cost x Term): \$ 20,568,730

Finance Department: Interest rates from July 5, 2022 Bond Buyer - ASBA

## SECTION C - IMPACT ON OPERATING BUDGET (exclusive of debt service)

To Be Completed by Submitting Department and Reviewed by Budget

Potential Related Expenses (Annual): \$ -

Potential Related Revenues (Annual): \$ -

Anticipated savings to County and/or impact of department operations

(describe in detail for current and next four years):

n/a

## SECTION D - EMPLOYMENT

As per federal guidelines, each \$92,000 of appropriation funds one FTE Job

Number of Full Time Equivalent (FTE) Jobs Funded: 196

## SECTION E - EXPECTED DESIGN WORK PROVIDER

County Staff

Consultant

Not Applicable

Prepared by: Jonna Robins

Title: Program Administrator (Capital Plannin

Department: Public Works and Transportation

Date: 7/18/22

Reviewed By: 

Budget Director

Date: 7/19/22



TO: Michelle Greenbaum, Senior Assistant County Attorney  
Jeffrey Goldman, Senior Assistant County Attorney

FROM: David S. Kvinge, AICP, RLA, CFM  
Assistant Commissioner



DATE: June 29, 2022

SUBJECT: **STATE ENVIRONMENTAL QUALITY REVIEW FOR CAPITAL PROJECT:  
B0117 Infrastructure Rehabilitation, 450 Saw Mill River Road, Ardsley (2021-  
2025)**

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**PROJECT/ACTION:** Per Capital Project Fact Sheet as approved by the Planning Department on  
06-21-2022 (Unique ID: 1979)

With respect to the State Environmental Quality Review Act and its implementing regulations 6 NYCRR Part 617, the Planning Department recommends that no further environmental review is required for the proposed action, because the project or component of the project for which funding is requested may be classified as a **TYPE II action** pursuant to section(s):

- **617.5(c)(2):** replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;
- **617.5(c)(31):** purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials.

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**COMMENTS:** None.

DSK/dvw

cc: Andrew Ferris, Chief of Staff  
Paula Friedman, Assistant to the County Executive  
Tami Altschiller, Assistant Chief Deputy County Attorney  
Gideon Grande, Deputy Budget Director  
Lorraine Marzola, Associate Budget Director  
Gayle Katzman, First Deputy Commissioner  
Jonna Robins, Program Administrator (Capital Planning Program)  
Kelly Sheehan, Assistant Commissioner  
William Brady, Chief Planner  
Michael Lipkin, Associate Planner  
Claudia Maxwell, Associate Environmental Planner

**Department of Planning**

432 Michaelian Office Building  
White Plains, NY 10601

To: The Westchester County Planning Board

From: Kelly Sheehan, Assistant Commissioner *KS*

Date: June 28, 2022

RE: **Capital Budget Amendment –  
B0117 Infrastructure Rehabilitation, 450 Saw Mill River Road, Ardsley**

The County Executive is requesting an amendment to the 2022 Capital Budget to modify the funding of the above project. Capital project B0117 Infrastructure Rehabilitation, 450 Saw Mill River Road, will fund the design, construction management and construction to address ventilation and humidity control at the Board of Elections warehouse.

A Capital Budget Amendment in the amount of \$125,000 is being requested to provide additional construction funding based upon the bids received for the project. The project includes the installation of new supply ductwork from five existing heating and ventilating units to extend the air distribution area and minimize turbulence and noise, installation of variable frequency drives on the existing supply and exhaust fans and all associated work.

The Planning Board adopted a report on this project (rated PL2) at its meeting on July 8, 2021.

There are no changes to the physical planning aspects of this project as reviewed by the Board; therefore, no further action by your Board is necessary.

cc: Norma V. Drummond, Commissioner  
David S. Kvinge, Assistant Commissioner  
William Brady, Chief Planner  
Michael Lipkin, Associate Planner

An Act amending the 2022 County  
 Capital Budget Appropriations for  
 Capital Project B0117 - Infrastructure  
 Rehab, 450 Saw Mill River Rd., Ardsley

BE IT ENACTED by the Board of Legislators of the County of Westchester as follows:

Section 1. The Capital section of the 2022 County Budget is hereby amended as follows:

	Previous 2022 Appropriation	Change	Revised 2022 Appropriation
I. Appropriation	\$2,200,000	\$125,000	\$2,325,000

Section 2. The estimated method of financing in the Capital Section of the 2022 Westchester County Capital Budget is amended as follows:

II. METHOD OF FINANCING

Bonds and/or Notes	\$2,200,000	\$125,000	\$2,325,000
Non County Shares	\$0		\$0
Cash	\$0		\$0
Total	\$2,200,000	\$125,000	\$2,325,000

Section 3. The ACT shall take effect immediately.